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FIRE DEPARTMENT

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Jerry Ewers, Fire Chief
DATE: March 7, 2011
SUBJECT: In-Depth Discussion / Resolution Establishing Various New Fees

INTRODUCTION:

In accordance with the direction of city staff and council the Muscatine Fire Department surveyed other Iowa Fire Departments to review and research various fees for service and associated permits related to fire department operations.

BACKGROUND:

The Muscatine City Code provides for a variety of charges (fees) for services. City staff and City Council regularly reviews these charges as part of the annual budget preparation and approval process. The Muscatine Fire Department surveyed other Iowa Fire Departments and compiled a list of comparable fees. After reviewing and analyzing the fees the Fire Department created a draft resolution establishing fees related to fire department inspections, re-inspections, and various fire department permit and processing fees for the City of Muscatine. The projected revenues for implementing the new fees are \$ 21, 160. It should be noted that the majority of these fees are directly related to the cost of providing a particular service.

RECOMMENDATION/RATIONALE:

No action is needed as of today, but the purpose of the in-depth presentation is to cover the proposed fee schedule and we will come back to council on March 17th recommending that council approve the new resolution establishing fees related to fire department inspection, re-inspection, and various fire department permits and processing fees for the City of Muscatine.

ATTACHMENTS:

1. Proposed Resolution
2. Iowa Fee Schedule Survey
3. Projected Revenue

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain

RESOLUTION NO. _____

RESOLUTION ESTABLISHING FEES RELATED TO FIRE DEPARTMENT INSPECTION, RE-INSPECTION, AND VARIOUS FIRE DEPARTMENT PERMIT AND PROCESSING FEES FOR THE CITY OF MUSCATINE.

WHEREAS, the City Code for the City of Muscatine, Iowa, provides for a variety of City Services, reviews and inspections; and

WHEREAS, the City Code allows for the City Council to establish fees associated with these various activities by resolution; and

WHEREAS, the City Council for the City of Muscatine, Iowa, has reviewed these fees and supports an increase;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MUSCATINE, that pursuant to the provisions of the City Code, the following fees are established:

SECTION I:

FIRE INSPECTION / NON-COMPLIANCE FEES

Occupancy Classification Group A, B, E, I, M, S, U

<u>Type</u>	<u>Fee</u>	
Initial Inspection	\$ 45.00	
1st Re-Inspection	No Charge	(performed 30 days after initial)
2 nd Re-Inspection	\$ 50.00	
3 rd or more re-Inspections	\$ 100.00	

Occupancy Classification Group F, H

<u>Type</u>	<u>Fee</u>	
Initial Inspection	\$ 75.00 hr	(includes inspection and admin time)
1st Re-Inspection	No Charge	(performed 30 days after initial)
2 nd or more re-inspections	\$ 75.00 hr	

SECTION II:

PERMITS

<u>Type</u>	<u>Fee</u>	
Authorized Burning	\$ 25.00	(Valid for calendar year)
Fire Pit / Ring	\$ 25.00	(Valid for calendar year)
Commercial Open Burning	\$ 200.00	(Valid for 30 days)
Fireworks	\$ 200.00	(Valid for single event)

Note: Permit fees double for failure to obtain permit prior to conducting activities.

SECTION III:

FALSE ALARMS

Fire Alarm Systems which are monitored will be assessed a fee for false alarms which occur during any consecutive 12-month period of time as follows:

<u>Type</u>	<u>Fee</u>
1 st False Alarm	No charge
2 nd False Alarm	No charge
3 rd False Alarm	\$ 50.00
4 th False Alarm	\$ 100.00
5 th or more false alarms	\$ 150.00

SECTION IV:

ADMINISTRATIVE FEES

<u>Type</u>	<u>Fee</u>
Copy of Medical Report	\$ 15.00
Copy of Fire Report	\$ 15.00
Fire Investigation Report	\$ 60.00

Copy of photos	\$ 10.00 ea.	(photos on cd)
Plan reviews	\$ 50.00	(sprinklers, fire alarms, hood systems)
Site Assessment Fee	\$ 30.00	(per site/property)

Note: Site assessment fee is to review site for tanks, ground contamination, or hazardous material spills at a particular site.

SECTION V:

EFFECTIVE DATE

The effective date of this resolution shall be July 1, 2011.

SECTION VI:

That all Resolutions in conflict herewith are hereby repealed.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, this 17th day of March, 2011.

Richard W. O'Brien, Mayor

ATTEST:

Gregg Mandsager, City Clerk

Projected Revenue for New Fee Schedule

SECTION I:

FIRE INSPECTION / NON-COMPLIANCE FEES

Occupancy Classification Group A, B, E, I, M, S, U

<u>Type</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Initial Inspection	\$ 45.00	150	\$ 6,750
1st Re-Inspection	No Charge		
2 nd Re-Inspection	\$ 50.00	30	\$ 1,500
3 rd or more re-Inspections	\$ 100.00	5	\$ 500

Occupancy Classification Group F, H

<u>Type</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Initial Inspection	\$ 75.00 hr	48 hours	\$ 3,600
1st Re-Inspection	No Charge		
2 nd or more re-inspections	\$ 75.00 hr	16 hours	\$ 1,200

SECTION II:

PERMITS

<u>Type</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Authorized Burning	\$ 25.00	45	\$ 1,125
Fire Pit / Ring	\$ 25.00	65	\$ 1,625
Commercial Open Burning	\$ 200.00	1	\$ 200
Fireworks	\$ 200.00	2	\$ 400

Projected Revenue for New Fee Schedule

SECTION III:

FALSE ALARMS

<u>Type</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
1 st False Alarm	No charge		
2 nd False Alarm	No charge		
3 rd False Alarm	\$ 50.00	2	\$ 100
4 th False Alarm	\$ 100.00		
5 th or more false alarms	\$ 150.00		

SECTION IV:

ADMINISTRATIVE FEES

<u>Type</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Copy of Medical Report	\$ 15.00	35	\$ 525
Copy of Fire Report	\$ 15.00	25	\$ 375
Fire Investigation Report	\$ 60.00	13	\$ 780
Copy of photos	\$ 10.00	130	\$ 1,300
Plan reviews	\$ 50.00	20	\$ 1,000
Site Assessment Fee	\$ 30.00	6	\$ 180
		Projected Total Revenue	\$21,160