



# **City Administrator's May 2024 Report**

## Department of Administration

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

### City Administrator

#### May Highlights

- Presented 35 agenda items for consideration by the Muscatine City Council during their regular meetings.
- Assisted with six public hearings during May's regular City Council meetings.
- Assisted with in-depth discussions on City of Muscatine tagline search, and parking meter technology upgrades.
- Responded to numerous citizen and City Council requests and concerns.

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to [feedback@muscatineiowa.gov](mailto:feedback@muscatineiowa.gov).

### Human Resources Division

#### May Highlights

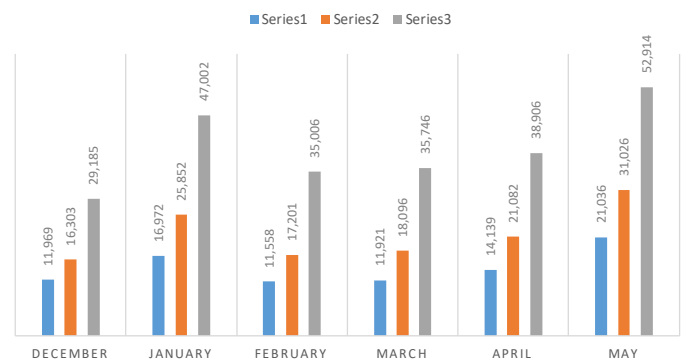
- Three hundred thirty seven applications were received during May. These included applications for several seasonal positions, a position at the library, and in the housing department.
- During the month of May, the HR staff worked to plan a variety of employee activities including the biweekly lunches and the annual employee breakfast.
- The HR Department has completed the process of conducting a self audit of personnel files to ensure compliance with internal policies and legal requirements. Staff is also reviewing updates of various administrative policies. A draft of an updated employee handbook is under review and expected to be published soon.

### Communications Division

#### May Highlights

- Produced and distributed 36 press releases to media and Notify Me subscribers.
- Created and published 180 posts on social media (67 Facebook, 51 Instagram, 55 Twitter, 4 LinkedIn, and 3 YouTube).
- Ended the month of April with 11,588 (+71 from end of April) followers on Facebook, 1,646 (+7) on Instagram, 1,541 (+9) on Twitter, 442 on LinkedIn (+11), and 639 (+36) on YouTube.
- Continued monitoring use of Civic Clerk, Muscatine Connect (powered by SeeClickFix), Municode, and PetData.
- Continued development of Marketing & Branding initiative.
- Continued development of a Branding Guide for the City of Muscatine.
- Continued development of a tagline survey to be used for public input on top choices.

CITY OF MUSCATINE WEB SITE TRAFFIC





# Department of Administration

## Finance/Parking Division

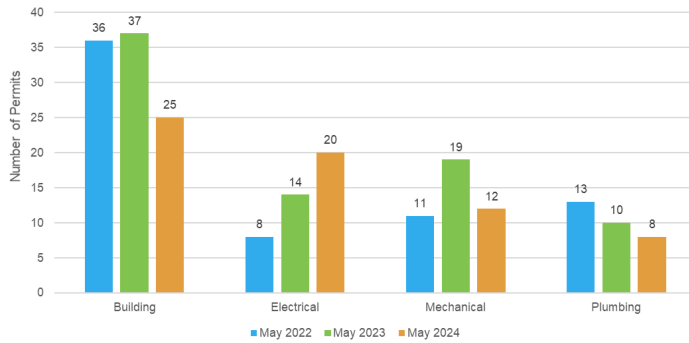
Summary of Activities	July 2023	August 2023	Sept. 2023	Oct 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	Fiscal Year
Accounts Payable Checks & ACH Payments	692	583	583	577	575	655	478	519	558	532	528		6,280
Payroll Checks and Direct Deposits	863	835	1155*	728	710	688	656	655	1,008*	742	769		6,646
Accounts Receivable Invoices Sent	155	262	292	197	233	196	153	285	186	180	172		2,311
Finance Cash Register Transactions	454	440	487	321	486	425	479	503	530	496	488		5,109
Housing Receipt Transactions	189	182	192	181	178	190	186	184	190	181	172		2,025
Purchase Orders Processed	286	322	267	306	239	208	246	196	273	250	245		2,838
*Payroll checks and direct deposits for September 2023 & May 2024 included 3 payrolls.													

### May Highlights

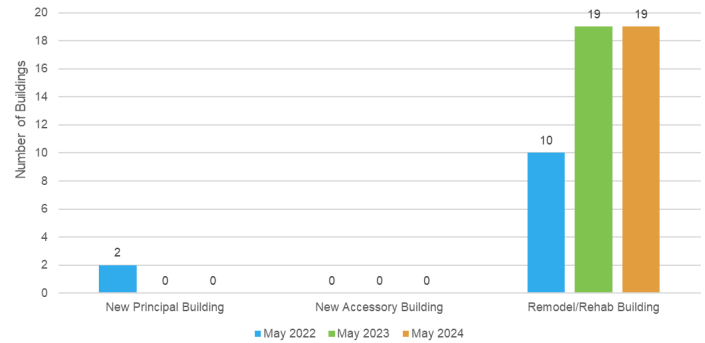
- Worked with the City's bond attorney and financial consultant on the final information and documents needed for the May 2024 bond issue; completed the bond sale on May 16, 2024
- Received the Moody's Rating for the bond sale on May 7, 2024; the City maintained its Aa2 rating.
- Set and held the public hearing on Amendment #2 to the FY 24 Budget; filed the approved Amendment as required,
- Continued updating narrative and financial schedules to be included in the published budget.
- Worked with PFM and the City's bond attorney on the SRF loan application for financing Phase 6-C of the West Hill Sewer Separation project (application is on hold pending the determination of the final loan amount).
- Researched and proposed an option for the proposed parking meter technology upgrade plan (Finance Director and Finance/Parking staff); presented option to City Council at the May 9, 2024 In Depth meeting.
- Attended the Governmental Roundtable online webinar (Finance Director and Accounting Supervisor).
- The Finance Director and HR Manager reviewed the compensation plan results with non-union employees for the upcoming fiscal year; met individually with each employee in that group to review their placements in the plan.

# Department of Community Development

Permits Issued Monthly

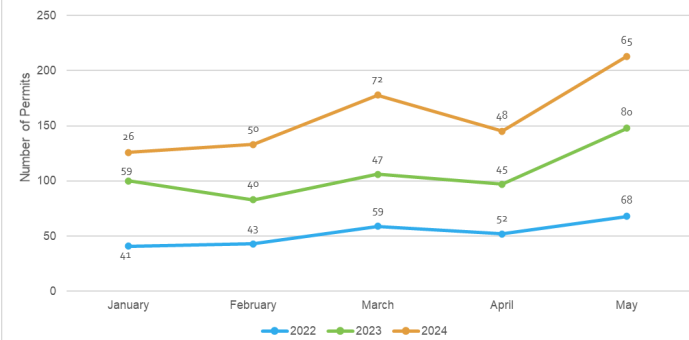


Monthly Commercial Building Construction Projects

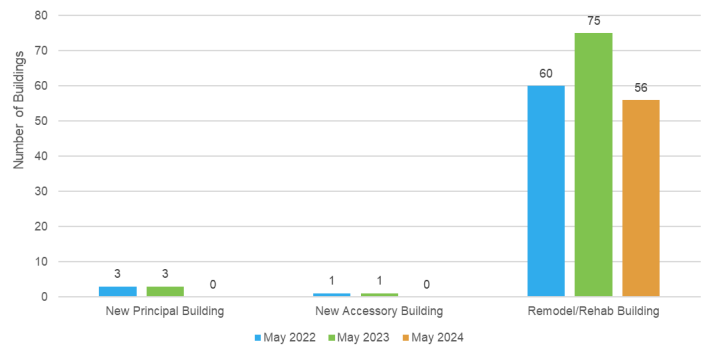


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

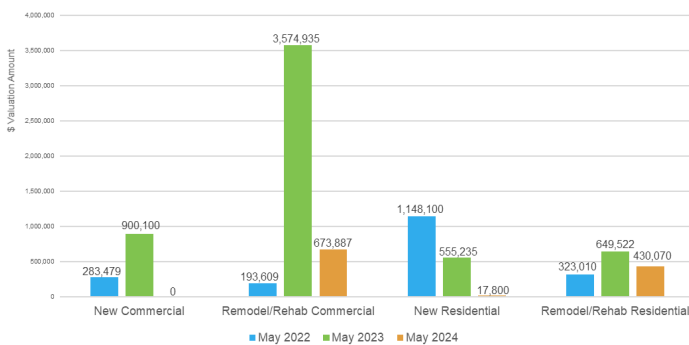
Permits Issued Per Month YTD



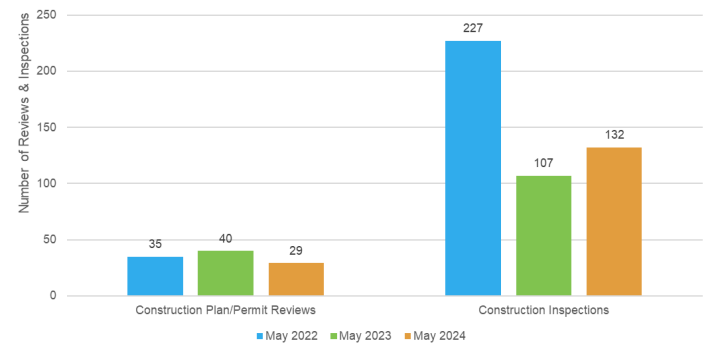
Monthly Residential Building Construction Projects



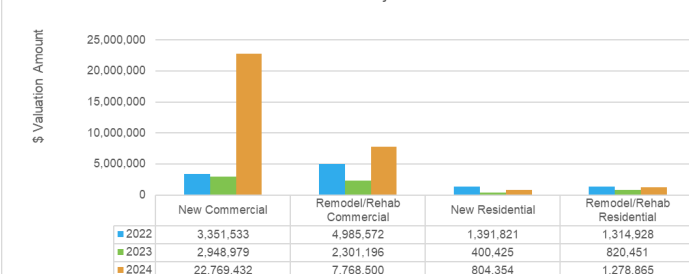
Monthly Construction Project Valuations



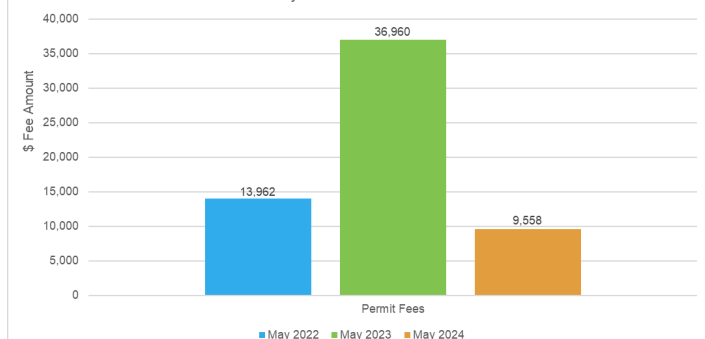
Monthly Construction Plan/Permit Reviews and Inspections



YTD Construction Project Valuations



Monthly Permit Fees Collected



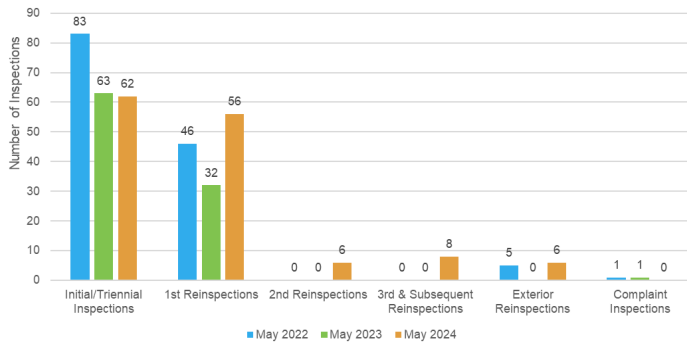


# Department of Community Development

## Community Development May 2024 Highlights

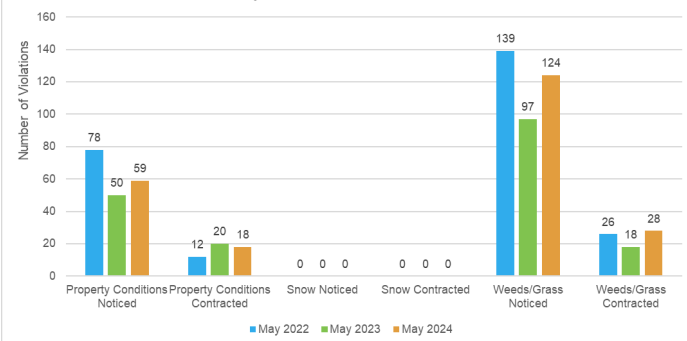
- 5 staff members completed Lead Inspector/Risk Assessor Training
- 2 staff members attended the Annual Iowa Nuisance Conference hosted by the Iowa League of Cities
- Community Foundation and City staff provided IEDA representatives a tour and update on local development and revitalization activities
- FEMA approved a Conditional Letter of Map Revision to allow for redevelopment of the Hawkeye Site (910 2nd St)
- Build to Suit was selected as the preferred developer for the Hawkeye Site
- The Community Development Director attended the statewide Dev24 Conference in Cedar Rapids and the National Housing Community Development Conference in Dallas
- Request for Proposals were issued for the sidewalk and park components of the Mulberry Revitalization Project
- The Planner is currently working with the City Attorney to develop a streamlined process for obtain title to County-held properties the City currently regularly maintains, where the City is owed substantial fees and/or that are appropriate for redevelopment
- Owners of the Welch completed stabilization and began assisting previous residents with moving their personal property
- Staff continues follow up activities for 3 properties that received property maintenance notices this year

Monthly Rental Housing Inspections



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.

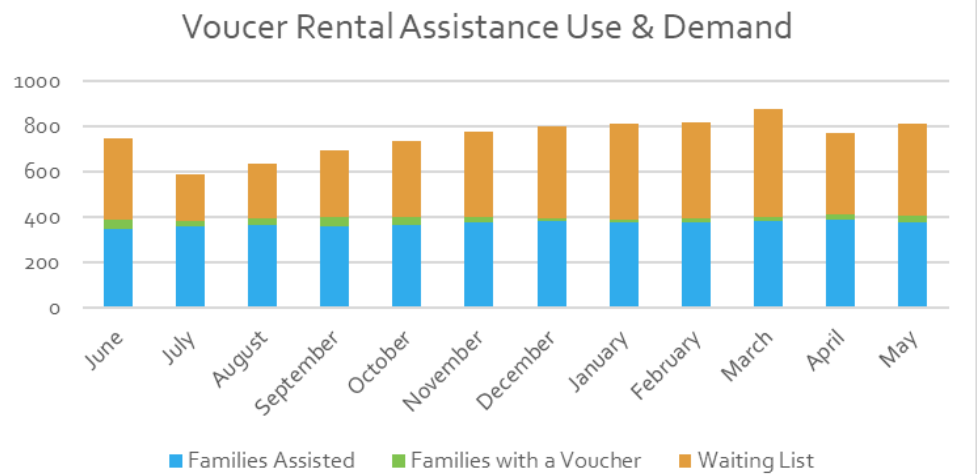
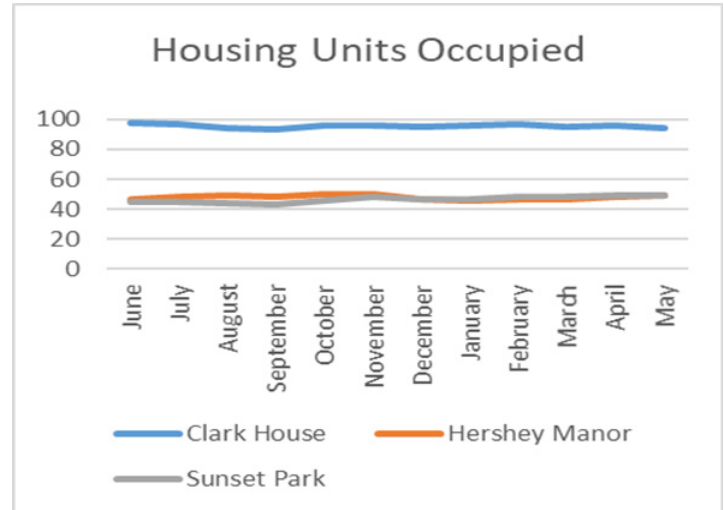
Monthly Code Enforcement Violations



# Muscatine Municipal Housing Agency

## May 2024 Highlights

- New entry systems were installed at Clark House and Hershey Manor apartments
- MMHA was notified of both the FSS and Housing Counseling Grant awards
- The Hershey Manor Board selected a new management company to take over property management and oversight of the project. Effective July 1 Seldin Company will assume these roles from the City.
- Supervisory inspections on Voucher assisted units were started to comply with Section Eight Management Assessment Protocol requirements
- Both FSS Coordinators received HUD certification
- The Housing Programs Supervisor completed Public Housing Agency Executive Director Training
- 1 family began receiving tenant-based rental assistance for the first time
- 9 families were issued vouchers to begin looking for eligible rental units
- 3 briefings were held – 2 as reasonable accommodations for individuals with disabilities and another for a project-based voucher applicant
- 5 families completed the first-time homebuyer course.
- Occupancy was 96%
- Completed 87 workers in an average of 1 days
- Maintenance completed turnover of 1 unit while continuing work on 7 additional units
- Paid \$181,799 for housing and utility assistance on behalf of 377 families
- \$8,051 was deposited into escrow accounts for families working toward self-sufficiency
- Earned \$26,828 in administrative fees at a 91% proration



# Department of Parks and Recreation

## Park Administration Division

The main office is open to the public with regular office hours Monday - Friday 8 a.m. to 5 p.m. There continues to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at [parksoffice@muscatineiowa.gov](mailto:parksoffice@muscatineiowa.gov). Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	May Results
Pearl City Station	16 Reservations
Riverview Center	14 Reservations
Shelters	57 Reservations
Pet Licenses	41 Pet Licenses Sold

## Park Maintenance Division

The Rose Garden at Weed Park is in bloom! Hanging baskets were put into place on 2nd Street. We look forward to watching them continue to grow and expand, and add a great décor to downtown Muscatine. Shelters through all our parks had great usage in the month of May with the great weather. Staff worked hard at preparing the Muscatine Aquatic Center for its opening. Playgrounds throughout the parks are open and are seeing great usage with the warming temperatures. The sand volleyball, pickleball and tennis courts are up and running for the season. Special event season has started with Almost Friday Fest and the Melon City Criterium.

## Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. Staff put in a lot of time and hard work to ensure the Cemetery was in great shape leading into the Memorial Day Weekend. Staff also completed the spring foundation pours. The Muscatine VFW held a Memorial Day celebration at the Cemetery with a great turnout for the event. The Cemetery steps remain open to the public and staff recently cleared the steps from debris after spring storms caused tree damage.

Subject	May Results
Cremains	4 Cremains Burial
Full Casket	3 Full Casket Burials
County Assisted	0 County Assisted Burial
Grave Spaces	2 Grave Spaces Sold
Niche Spaces	1 Niche Space Sold

## Boat Harbor/Marina Divisions

Long Dock and Houseboat Dock boat slips are available for rent for the 2024 season. Please contact the Parks and Recreation Office for more information or to make arrangements. The harbor opened for the season in April and no floods are predicted in the near future. The gas dock was installed prior to Memorial Day and the Marina Operations began servicing boaters on Memorial Day weekend. Hours for the Marina Operations are Friday from 5-7pm and Saturday and Sunday's from 10am-2pm. Requests for fueling and pump out services may be made by contacting the Parks & Recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	20 Rented   28 Available
Houseboat Dock Slips (8 Available)	2 Rented   3 Availalble



# Department of Parks and Recreation

## Recreation Division

Youth and adult recreation programs and special events continue to be offered. Registration for summer programs concluded on May 31 with 135 individual enrollments. The Spring/Summer brochures have been delivered to schools/businesses in Muscatine and are also available at the Parks & Recreation Office or online at the City of Muscatine website. Tee-Ball volunteer coaches meeting to take place June 4th. All summer programs begin the week of June 10. Seasonal Recreational staff has been hired and is to be trained for recreation programming.

## Aquatics Division

The Aquatic Center opened Memorial Day weekend with a total attendance of 782 for the weekend. The Aquatic Center opened for the year on May 30th and will run through Labor Day. Pool Party reservations are available and can be made by contacting the Parks & Recreation Department Office at (563) 263-0241. Swim Lesson registration ended on May 31st with 274 individual enrollments. Aquatic Center seasonal staff training will take place monthly to ensure skills are ready & up to date.

Subject	Result
Aquatic Center Rentals	61 as of 5/31/2024
Aquatic Center Seasonal Staff Hired	44 Staff Members

## Wellness Division

The Wellness Committee is scheduled for monthly meetings on the 3rd Tuesday of each month. The City Employee Wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program continues throughout the year.

## Kent Stein Division

Kent Stein Park hosted 3 tournaments and started several organizational practices and games. Kent Stein hosted Cornshucker baseball tournament, Rock Valley Softball and TBT Sports baseball tournament. We hosted Rock Valley softball tournament which consisted of 18 Illinois High School softball teams. We were able to complete full weekend tournament for the TBT and Cornshucker tournament. TBT tournament hosted 59 teams and 109 games on 10 diamonds both days. Cornshuckers Baseball tournament hosted 41 teams and 88 games over 10 diamonds. MYB and MGSA seasons have started for City League Baseball & Softball. Monday through Thursday we are seeing heavy use on most of the diamonds for games and practices. Adult softball is in full swing and they play Men's, Women's and Co-Ed Divisions. AED box has been installed at West concessions. AED was part of a grant that the Muscatine Fire Department submitted and received. The Special Olympics and MHS Seasons are also underway.

## Soccer Complex Division

The Complex Has been in full swing since the first of April. We continue to have our groups playing games. The Muscatine High School both boys and girls games, Community YMCA, Pearl City Soccer Club, Muscatine Soccer Club, EIYSL, ISA and both adult leagues have started their games. We have also had steady practice usage at our Soccer West facility. With Soccer West being open we do post schedules daily to allow users to see what is reserved and what can be used for drop-in usage. We have hosted two soccer tournaments at the main Soccer Complex; one for Pearl City Soccer Club and the one for EIYSL. Both tournaments brought over 150 games to the complex within two weekends. We continue to train new staff on onsite supervisor positions and are still looking for more. Staff continues to maintain fields with repairing sprinkler heads, painting fields with the robotic painter, fertilizing and spraying all fields as needed. Staff continues to train and learn the new ways of painting with new unit. We have a steady 10-12 fields that get paint weekly for games at the main Soccer Complex. Also, AED box has been installed at Administration building/concessions. AED was part of a grant that the Muscatine Fire Department submitted and received.



# Department of Parks and Recreation

## Golf Divisions

The unpredictable weather continued into the early part of the month. All of the leagues have started. We hosted a few outings during the month and all have already booked for 2025. Staff is starting to return from college so we are fully staffed for the summer as of now. Greens were verticut and sanded to smooth out the surface to maximize performance for golfers. We have started our spray program for chemicals and fertilizer on the greens for the season. Staff continued to take down dead trees, especially those that pose a risk to golfers. All sprinkler head have been adjusted, and we trimmed branches overhanging cart paths so they are open and not hitting the tops of the golf carts.

Subject	Result
Outings	26 Outings Scheduled for 2024
Leagues	6 Leagues Scheduled for 2024
Season Passes	236 Season Passes Sold in 2024
Rounds Played	4,467 rounds played in March



Life Saving AED devices were installed at three park locations in May (Riverside Park, Kent Stein, and the Muscatine Soccer Complex).



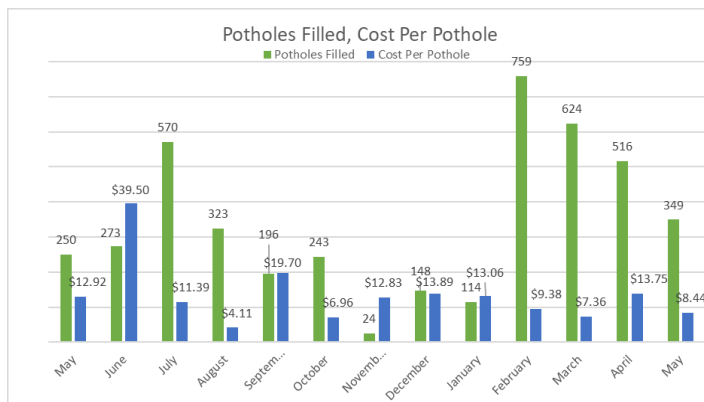
# Department of Public Works

## April Highlights

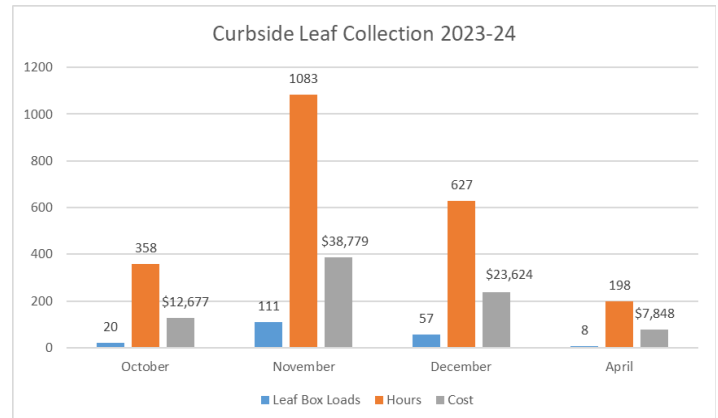
The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

### Roadway Maintenance Division

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



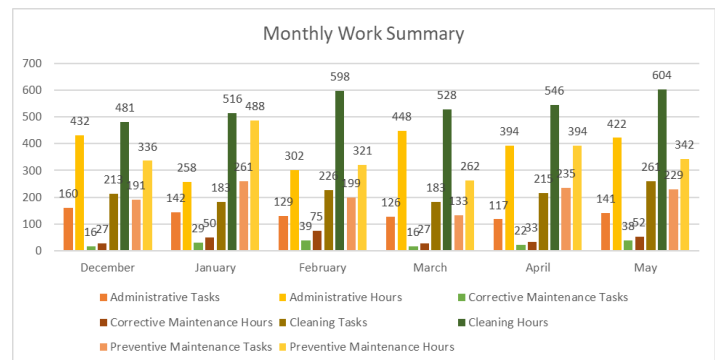
This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box. Beginning in April of 2022, we began tracking pavement repairs separately from potholes. This has lowered the pothole numbers as many of them were previously counted in larger pavement patches.



This chart indicates the number of leaf loads collected and the hours of work and cost associated with the curbside leaf collection program. One leaf box load is approximately 20 cubic yards of compacted leaves.

### Building and Grounds Activities:

The Buildings and Grounds Division of the Public Works Department is responsible for the upkeep and repair of city facilities, grounds, and equipment. The division is responsible for maintaining the following facilities and grounds: Art Center, City Hall, Library, Public Safety Building, Public Works, South Fire Station, and certain maintenance functions at the Airport.



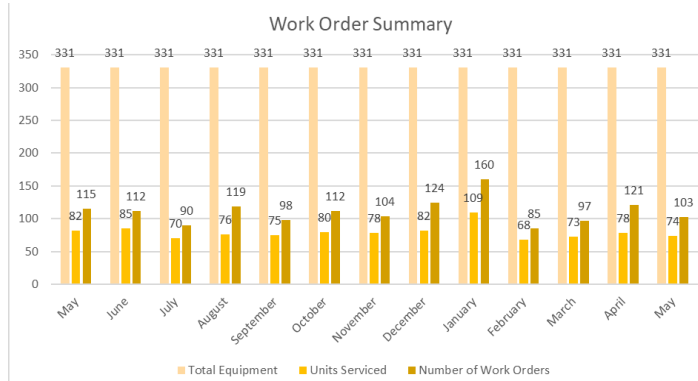
This chart indicates the number of work activities and the hours committed to them per month. Administrative tasks include ordering equipment and materials, requesting and receiving bids and quotes for work or supplies, project oversight, delivery of building supplies, training and paid time off. Corrective maintenance tasks are unscheduled repairs or work done on as-needed or emergency basis. Preventive maintenance tasks include routine, scheduled maintenance items. Cleaning includes building cleaning and janitorial services. This chart is being capped at six month intervals so that the numbers are legible.



# Department of Public Works

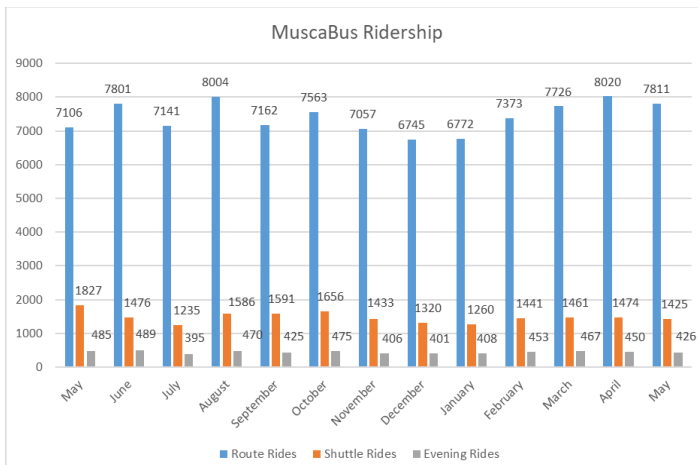
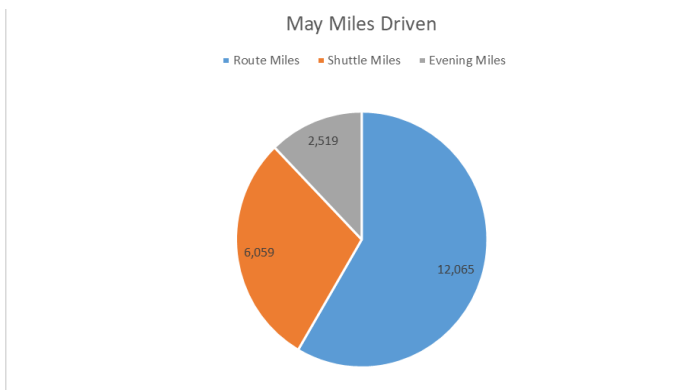
## Vehicle Maintenance Division:

The Vehicle Maintenance Division services and repairs approximately 331 pieces of equipment and vehicles from all city departments with the exception of the fire trucks and ambulances.



## Transit Summary of Operations:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.

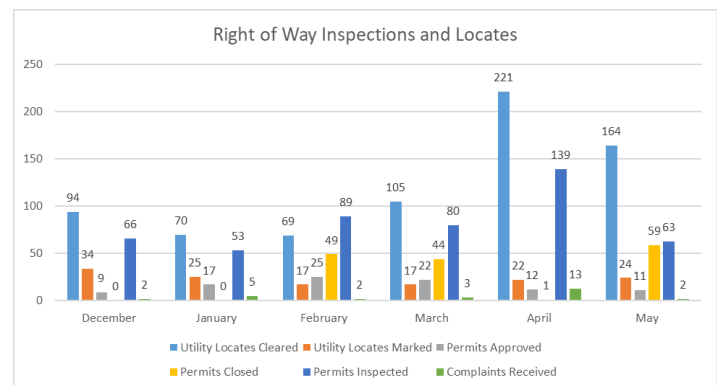


## Engineering Division:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
West Hill Sewer Separation Phase 6 A&B	July 2023	51%	Sanitary Sewer and Water Line installation on Sycamore
West Hill Sewer Separation Phase 6C	July 2024	4%	Sanitary Sewer installation in Iowa Field
Carver Corner Roundabout	TBD	0%	In Design
Isett Avenue Reconstruction	TBD	0%	In Design
Phase 2 Fulliam Ave. Reconstruction	June 2024	0%	Bid Awarded

The following chart describes the monthly activities of the Right of Way Inspector:



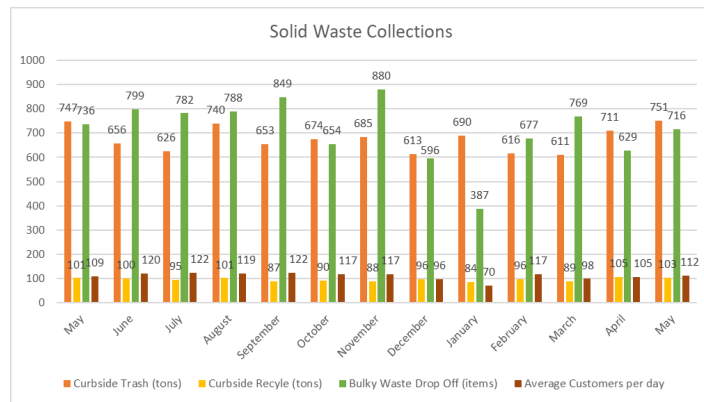
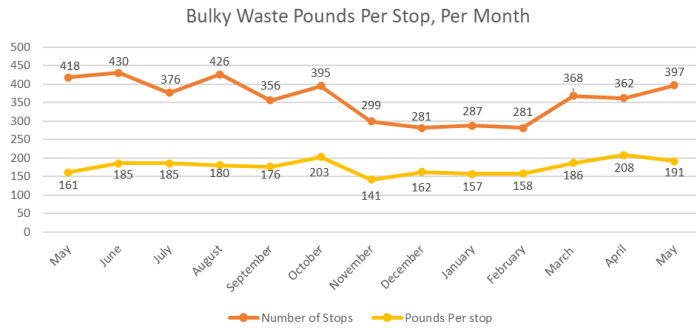
This chart is being capped at six month intervals so that the numbers are legible.

- "Utility Locates Cleared" indicates the areas that have no utilities to be marked
- "Utility Locates Marked" are instances where the inspector marked utilities in the field
- "Permits Approved" are Right of Way Permits that were reviewed, approved, and issued
- "Permits Closed" are Right of Way Permits where the work has been completed
- "Permits Inspected" are Right of Way Permits where inspections have been made and recorded
- "Complaints Received" are complaints from residents or businesses that have been inspected

# Department of Public Works

## Solid Waste Division Report:

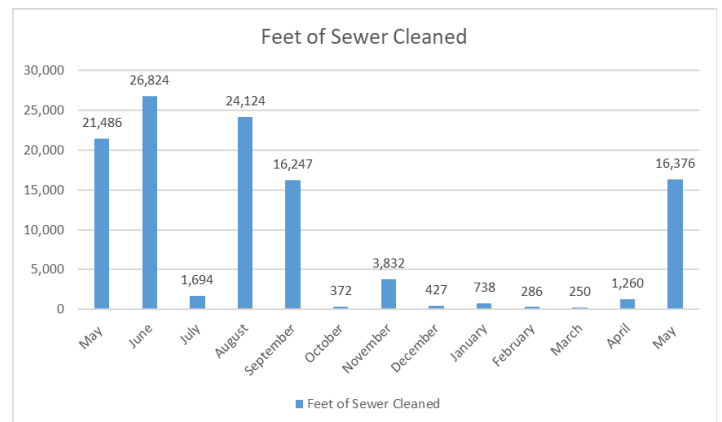
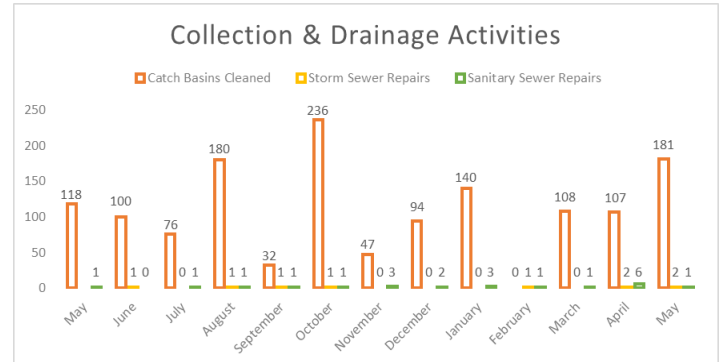
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



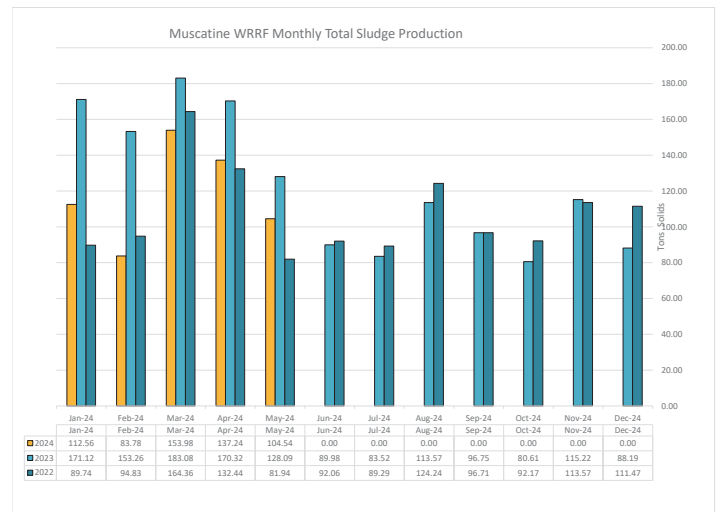
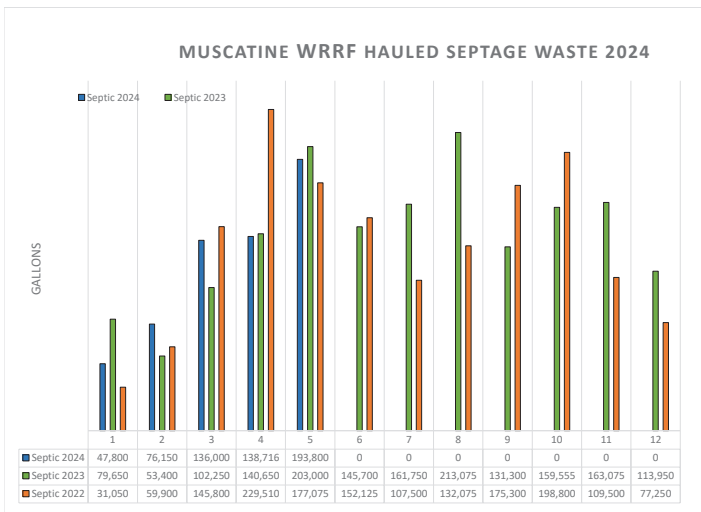
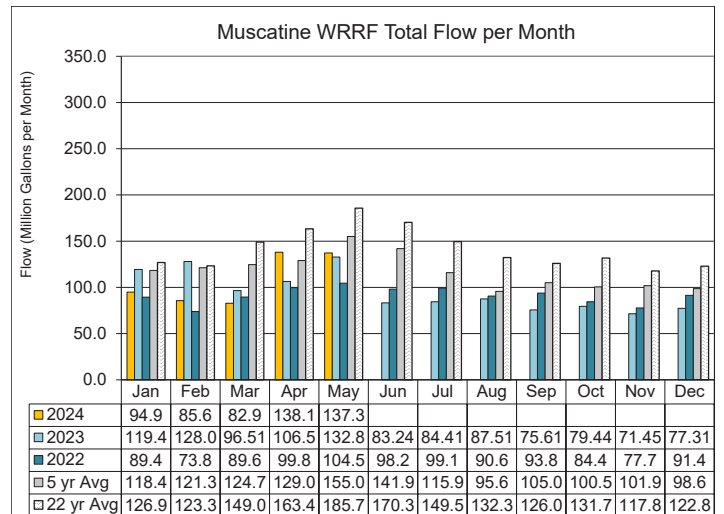
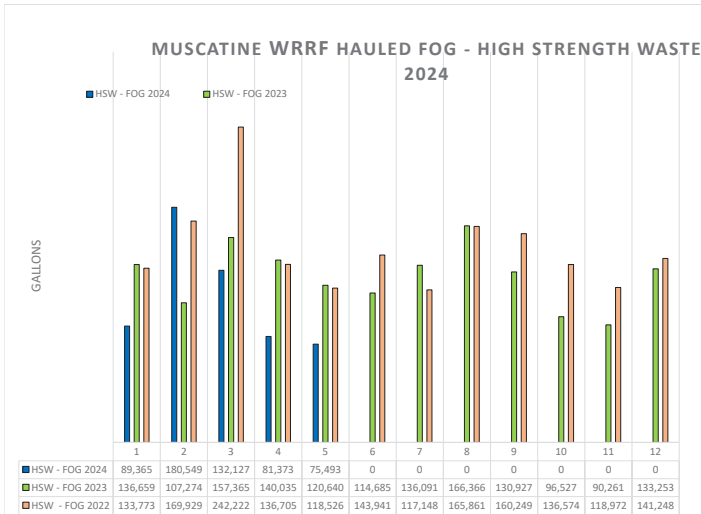
This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

## Collection & Drainage Division:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



# Water Pollution Control Plant







# Musser Public Library

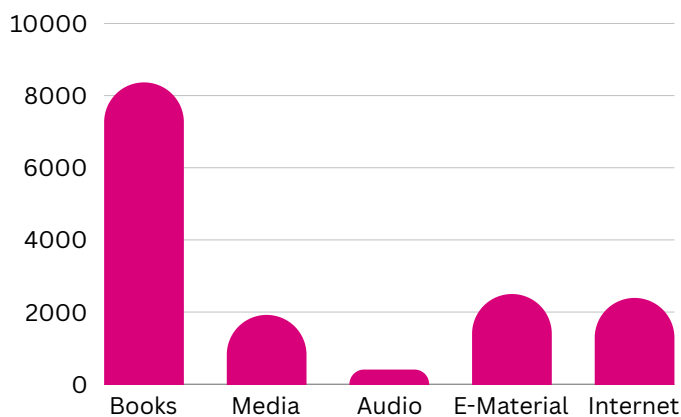
## THE STORY OF MAY 2024

PEOPLE LOVE WHAT WE DO AND WE LOVE SHARING THAT WITH YOU!

Ditch the dusty tomes stereotype! Libraries are way cooler than that. We're the ultimate community hubs, brimming with more than just bestsellers and blockbusters. For many folks, we're friendly faces and listening ears. Sure, bookshelves line our walls, but the real treasures are the people who walk through our doors, the caring staff members, and the connections made every day. Let's shift the spotlight and celebrate the amazing humans who make the library the vibrant, welcoming place it is!

Reference Staff Member

We had so many items checked out this month. What's your favorite thing at the Library?



PEOPLE ASKED US A LOT OF QUESTIONS.



WE ANSWERED 506 QUESTIONS THIS MONTH.

WE SENT AND RECEIVED 2,971 MATERIALS FROM OTHER LIBRARIES TO HELP OUR PATRONS.

WE GREETED 9,529 PEOPLE THIS MONTH.

632 OF THEM USED OUR MEETING ROOMS AS GATHERING SPACES.



x 2,246

PEOPLE CAME TO OUR PROGRAMS FOR ALL AGES. WE HAD PROGRAMS THIS MONTH!

AND WATCHED US ON TV.

19 new shows debuted  
326 different shows aired  
718 total programs  
515 hours of programming  
average program length:  
43 minutes



PEOPLE VISITED US ONLINE, TOO.

OUR DATABASES WERE USED 7,336 TIMES.

WE HAD 9,831 VISITS TO OUR WEBSITE.

Summer Reading is in full swing here at the Musser Public Library.

Start your reading adventure today by visiting us at the Library. You can also sign up on our website.

Adventure begins at your Library!

PHONE: (563) 263-3065  
WWW.MUSSERPUBLICLIBRARY.ORG

## From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting [art@muscatineiowa.gov](mailto:art@muscatineiowa.gov).

### EXHIBITION



**Fashionably Dressed:**  
Fine Art & Costumes from the Permanent Collection  
June 29 - September 22, 2024

**MUSCATINE  
ART  
CENTER**

**Admission is by Donation**

[muscatineartcenter.org](http://muscatineartcenter.org) | 563-263-8282  
1314 Mulberry Avenue, Muscatine, IA 52761

**Artwork (clockwise):**  
Vincent van Gogh  
Henri de Toulouse-Lautrec  
Sam Barber  
Edgar Degas



# Sunday, June 30th

**1 to 4 pm**  
**Free Admission**

Friends of the Muscatine Art Center  
 **Annual  
Ice Cream  
Social**

## Entertainment

1:15 - 3:45 pm - Crusin'

2:15 pm - Muscatine Civic Chorale  
(during Crusin's intermission)

## Artist Meet & Greet

1:00 - 4:00 pm - Kurt Ullrich  
"The Iowa State Fair" Photography  
Second Floor Historic House

## Fashionably Dressed

on view June 29 - September 22, 2024



## Family Fun!

- Bike Ride from Harper Pavilion at 1 pm
- Games in the Japanese Garden
- Encounters with snakes and amphibians  
with Muscatine County Conservation
- Big Blue Blocks with Musser Public Library
- Studio Projects for Kids
- Prizes for Kids

fr|ends  
of the muscatine art center

**KENT**  
CORPORATION

## **Ice Cream, Pie, Cake, Cookies & More for Sale**

Proceeds Benefit Friends

[www.muscatineartcenter.org](http://www.muscatineartcenter.org)



## UPCOMING CLASSES and ACTIVITIES

### **mini****masters** *Free For Kids*

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet most **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** Classes are **FREE!** Call 563-263-8282 to register. The theme for June is “Mystery Month”, and the theme for July is “BUGS!”.



**Artist Workshop For Kids**  
with Miss Julie  
**Fairy Garden Furniture**  
**Saturday, June 22**  
**1:30 - 2:30 p.m.**  
Ages 7-14 Free Admission  
Register by June 21

Add some flair to your potted plants and fairy gardens with fairy furniture! Use simple items from nature to create tiny, whimsical accessories for the imaginary creatures that call our gardens home!

Muscatine Art Center - 1314 Mulberry Avenue  
Muscatine, IA 52761  
563-263-8282 - [muscatineartcenter.org](http://muscatineartcenter.org)



### *For Adults*

**Beginning Crochet with Bonnie Buelt - Sunday, June 23, 1:30 – 3:00 p.m. – Fee: \$5**

Spend Sunday afternoons learning crochet basics with Bonnie Buelt, crochet artist and owner of Island Floral. Learn about hook sizes and types of yarn and how to read patterns. Or, join us to refresh your skills. Come ready to learn something new or bring your projects. Various sizes of hooks will be provided to use during the workshop. Bring your own yarn.

**Register by June 21.**





Anchors aweigh! When the Jolly Roger vanished into the Bermuda Triangle three hundred years ago, the world thought it was gone for good... until now. Join this swashbuckling pirate crew on an island adventure as they learn what is possible when we work together.

Designed for students at all levels of theatre experience, campers will audition, rehearse, and perform a musical alongside three professional teaching artists...in one week! The Vanishing of the Jolly Roger is a brand-new production with a script by Katie Colletta and original music by Jason Sifford.

## CAMP INFO:

- FREE CAMP open to kids ages 7-18 - a role for every kid!
- Camp meets July 15 - 19 from 9:30 am-1:30 pm
- Final public performance Friday, July 19 at 6:30 pm
- Campers should bring a sack lunch and water bottle
- T-Shirts available for \$10
- Camp and final performance held at the Black Box Theatre at Muscatine Community College



Contact Katy at the Muscatine Art Center 563-263-8282 or [kloos@muscatineiowa.gov](mailto:kloos@muscatineiowa.gov) to sign up now!



The camp is supported by Quad City Arts, through the Arts Dollars re-granting program, supported by the Illinois Arts Council Agency, a state agency, The Hubbell-Waterman Foundation, and the Quad Cities Community Foundation - Isabel Bloom Art Education Endowment.









# Public Safety / Muscatine Police Department

## May 2024 Updates

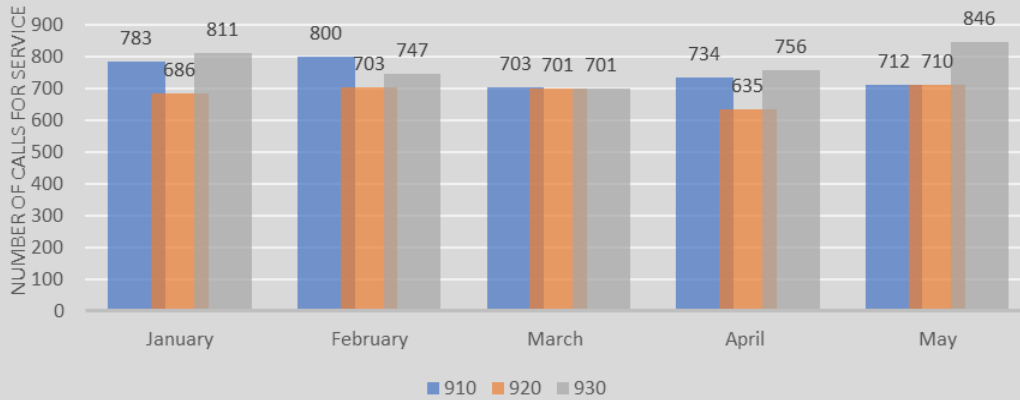
- Multiple Officers played dodgeball with students at Jefferson Elementary.
- Our law enforcement family grew by one- Detective Nikki Sink and husband Austin welcome Son Jaxon into the world!
- Lt. O'Connor and Cpl. Horton rode their bicycles in the annual Special Olympics Torch Run/Bike Ride.
- Assistant Chief Snider planted trees for Arbor Day with the Rotary Club.
- Detective Britt Jameson was presented with a Life Savig Award before City Council.
- Cpl. Griffin and Dino were hosted by multiple elementary schools for K9 demonstrations to students.
- Sgt. DeVrieze and Cpl. Horton presented various law enforcement tools to 5th grade students of S.t Mary Mathias Catholic School.
- The Department and Community observed National Police Memorial Week.
- Chief Kies, Assistant Chief Snider, Lt. O'Connor and Lt. Hazelett attended the Iowa Police Chief's Association Conference.
- Officer Sam Wheeler and Fergus attended the first Almost Friday Fest of 2024.
- Captain Jirak hosted Kindergarten classes from Illinois City Elementary School for a tour of the Police Department.



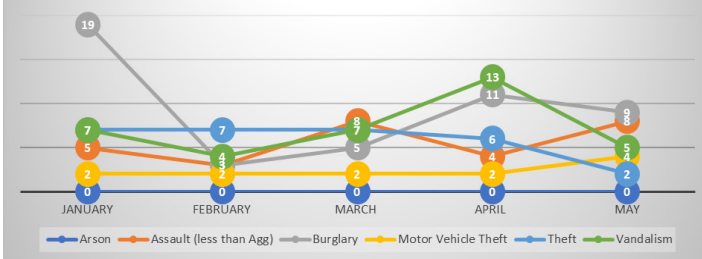


# Public Safety / Muscatine Police Department

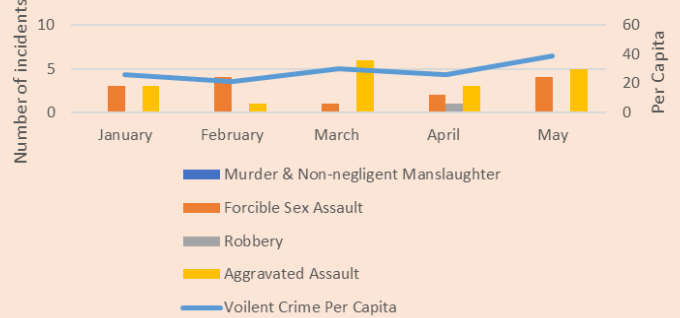
Police Services per Beat 2024



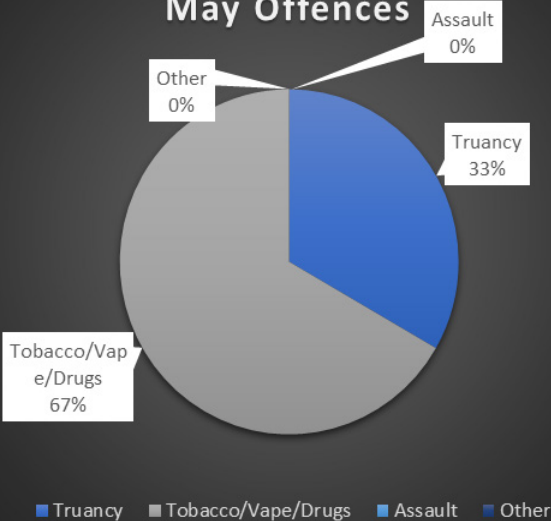
Street Crimes 2024



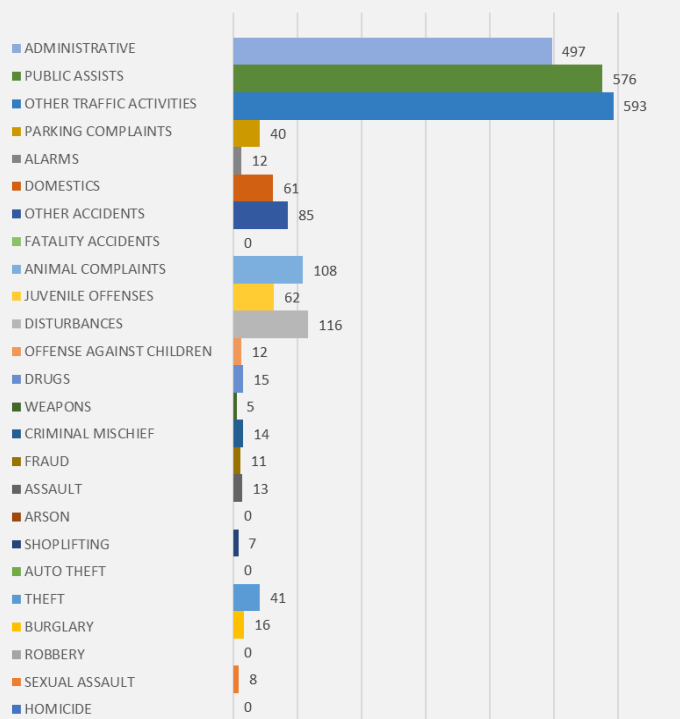
Violent Crime 2024



School Resource Officers  
May Offences



Muscatine PD Calls for Service-May 2024



# Public Safety / Muscatine Fire Department

## May 2024 Highlights

## Staff Updates & Kudos

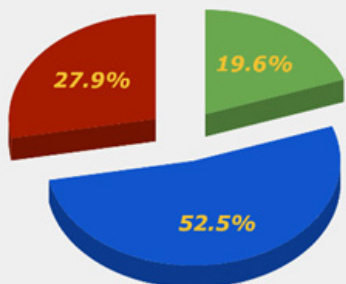


- Revived the EMS Day event at Farm and Fleet
- Assisted in events at the Theo Wolf fundraiser
- Prioritized annual fire hose testing, which will be completed in June
- Designed and hosted a firefighter youth training program (Exploring event) which was attended by 15 youth throughout the quad cities
- Designed Mental Health Awareness T Shirts for on- and off-duty wear to underscore the importance of mental health for first responders

- Thank you to Michael Fleming for putting together the first Midwest Fire Explorer event
- We are currently down three full time firefighter positions and job offers are out and accepted and they are going through the pre-employment physicals and background checks with a tentative start date in late August.

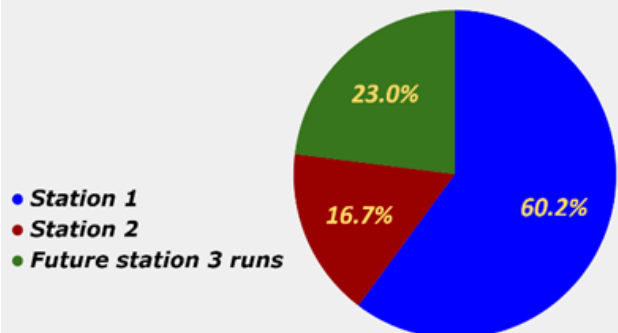


EMS Call Types - May 2024



• No Transport (refusals) • 911 EMS Calls Transported  
• Transfers

Calls per Coverage Area - May 2024



• Station 1  
• Station 2  
• Future station 3 runs

# Public Safety / Muscatine Fire Department

## Demand for Services / Response Activity

	May 2024	Avg. Per Day	Year To Date
<b>Fire Responses</b>	<b>58</b>	<b>1.87</b>	<b>298</b>
<b>911 EMS Responses</b>	<b>292</b>	<b>9.42</b>	<b>1,460</b>
<b>Out of Town Transfers</b>	<b>96</b>	<b>3.10</b>	<b>469</b>
<b>Local Transfers</b>	<b>18</b>	<b>0.58</b>	<b>82</b>
<b>Total Responses</b>	<b>464</b>	<b>14.97</b>	<b>2,309</b>
	May 2024		Year To Date
Urban Response Time - Goal - 90% within 9 min or less	<b>92.3%</b>		<b>91.5%</b>
Rural Response Time - Goal - 90% within 15 min or less	<b>95.7%</b>		<b>97.2%</b>

## Staff Training

Type	May 2024	Year To Date
Facilities Training/use (ISO T-1)	21	292
Company Training (ISO T-2)	102	821
Officer Training (ISO T-3)	110	409
HazMat Training (ISO T-4)	86	266
Driver / Operator	17	74
New Driving Training	19	59
Recruit /Probationary	34	1,096
Building Tours (ISO T-8)	2	38
EMS / Medical Related	174	828
Paramedic Program	288	1,294
Investigator Training	80	136
<b>Totals</b>	<b>933</b>	<b>5,313</b>

## Vehicle & Equipment Maintenance

	May 2024	Year To Date
Fire Vehicle Miles Driven	2,196	13,221
Ambulance Miles Driven	10,069	50,040
<b>Total Miles Driven</b>	<b>12,235</b>	<b>63,261</b>
Gallons of Diesel	412	2,178
Gallons of Gasoline	1,532	7,126
<b>Total Gallons of Fuel</b>	<b>1,944</b>	<b>9,304</b>
Work Orders Completed	42	209

## Prevention, Education and Outreach

	May 2024	YTD		May 2024	YTD
<b>Fire Inspections</b>	58	121	<b>Plan Reviews/Site Visits</b>	20	106
<b>Fire Reinspections</b>	2	45	<b>Fire Investigations</b>	2	18
<b>Educational Events</b>	5	20	<b>Permits Issued</b>	150	697



## May 2024 REPORT OF DEPARTMENT ACTIVITY

