



# **City Administrator's April 2024 Report**



## Department of Administration City Administrator

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.



### April Highlights

- Presented 47 agenda items for consideration by the Muscatine City Council during their regular meetings.
- Assisted with in-depth discussions on Sidewalk Cost-Sharing Options, reporting structure for Muscatine Fire Chief and Police Chief, Biogas Utilization, Elected Officials Communication With Staff, and Right-Of-Way mowing and maintenance.
- Responded to numerous citizen and City Council requests and concerns.

## Human Resources Division

### April Highlights

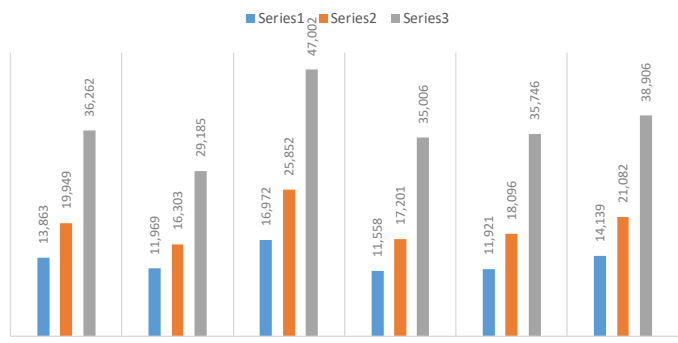
- The City has several seasonal positions posted and the Parks Department is in the process of hiring for these openings as the summer season moves closer. To view and apply for open positions visit <https://www.muscatineiowa.gov/1598/Career-Center>
- Applications are also being taken for firefighter.
- The HR Department and the Finance Department have been working to implement the results of the compensation study as approved during City Council's budget process. This included determining appropriate criteria for placement of individual employees in the wage schedule and making placement based on this criteria. Meetings to discuss this process with employees will be held in May.
- One hundred and thirty three online training sessions were completed by employees for safety related topics in March and April.
- The HR Department is in the process of conducting a self audit of personnel files to ensure compliance with internal policies and legal requirements. A review of most administrative policies is also underway and policies are being updated as needed.

## Communications Division

### April Highlights

- Produced and distributed 25 press releases to media and Notify Me subscribers.
- Created and published 142 posts on social media (49 Facebook, 45 Instagram, 43 Twitter, 2 LinkedIn, and 3 YouTube).
- Ended the month of April with 11,517 (+11 from end of March) followers on Facebook, 1,639 (+4) on Instagram, 1,532 (+3) on Twitter, 431 on LinkedIn (+2), and 603 (+4) on YouTube.
- Continued monitoring use of Civic Clerk, Muscatine Connect (powered by SeeClickFix), Municode, and PetData.
- Continued development of Marketing & Branding initiative.
- Attended zoom meeting sponsored by Iowa League of Cities on use of AI.
- Worked with CivicPlus to audit website for ADA compliance issues and solutions.

CITY OF MUSCATINE WEB SITE TRAFFIC



The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to [feedback@muscatineiowa.gov](mailto:feedback@muscatineiowa.gov).

# Department of Administration

## Finance/Parking Division

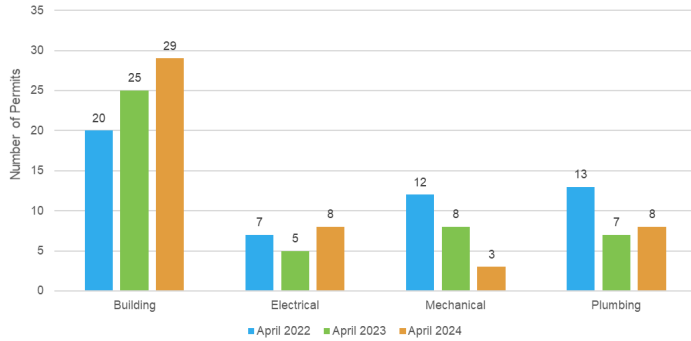
Summary of Activities	July 2023	August 2023	Sept. 2023	Oct 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	Fiscal Year
Accounts Payable Checks & ACH Payments	692	583	583	577	575	655	478	519	558	532			5,752
Payroll Checks and Direct Deposits	863	835	1155*	728	710	688	656	655	1,008*	742			5,877
Accounts Receivable Invoices Sent	155	262	292	197	233	196	153	285	186	180			2,139
Finance Cash Register Transactions	454	440	487	321	486	425	479	503	530	496			4,621
Housing Receipt Transactions	189	182	192	181	178	190	186	184	190	181			1,853
Purchase Orders Processed	286	322	267	306	239	208	246	196	273	250			2,593
*Payroll checks and direct deposits for September 2023 & April 2024 included 3 payrolls.													

### April Highlights

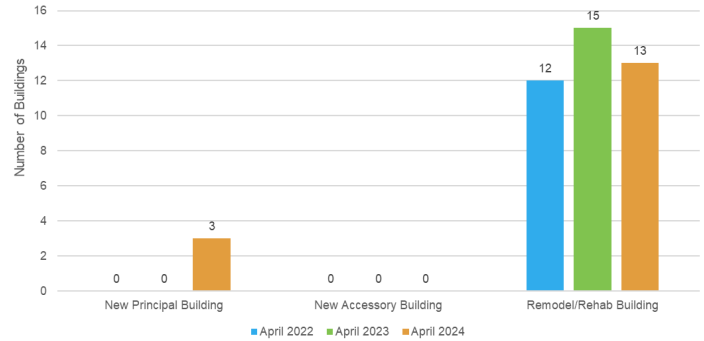
- Submitted Amendment #1 to the FY 24 Budget and the FY 25 Budget to the State on the Department of Management website, and to the County Auditor, as required (due April 30).
- Submitted required documentation for the Hershey Manor HVAC project reimbursement requests from the re-financed loan proceeds held by Grandbridge Financial.
- Prepared and submitted the Annual Perpetual Care Report (due April 30).
- Worked with the City's bond attorney and financial consultant on the documents needed for the May 2024 bond issue.
- Worked with the City's financial consultant (PFM) on the PowerPoint presentation for the bond rating call with Moody's; completed the review of the PowerPoint on the call with Moody's on April 22
- Prepared Amendment #2 to the FY 24 Budget; prepared the required notice for the public hearing.
- Submitted the third annual American Rescue Plan Act (ARPA) report due April 30 (Finance Director)
- Prepared and submitted all required payroll quarterly reports
- Began updating narrative and financial schedules to be included in the published budget.
- Updated online OpenGov reports with the FY 25 valuations and tax levy information.
- Attended the GASB Accounting Update Zoom Webinar hosted by RSM (Finance Director and Accounting Supervisor).
- Worked with PFM and the City's bond attorney on the SRF loan application for financing Phase 6-C of the West Hill Sewer Separation project.
- Researched and evaluated options for the proposed parking meter technology upgrade plan (Finance Director and Finance/Parking staff)

# Department of Community Development

Permits Issued Monthly

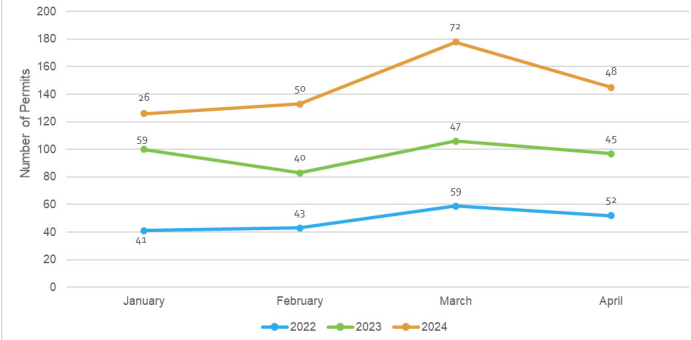


Monthly Commercial Building Construction Projects

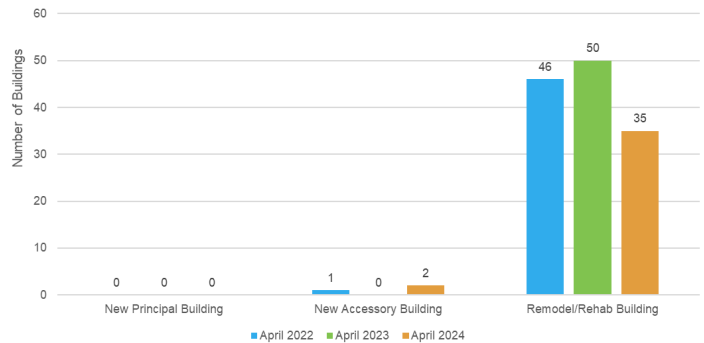


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

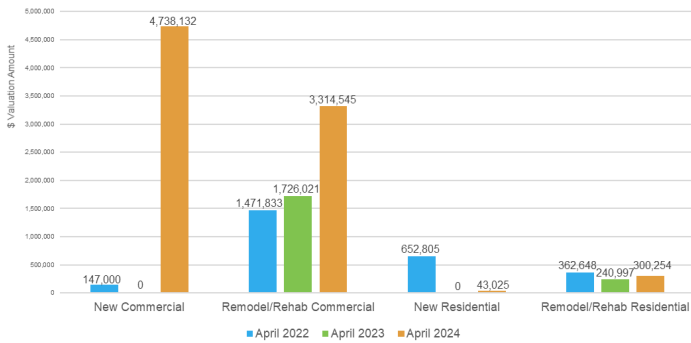
Permits Issued Per Month YTD



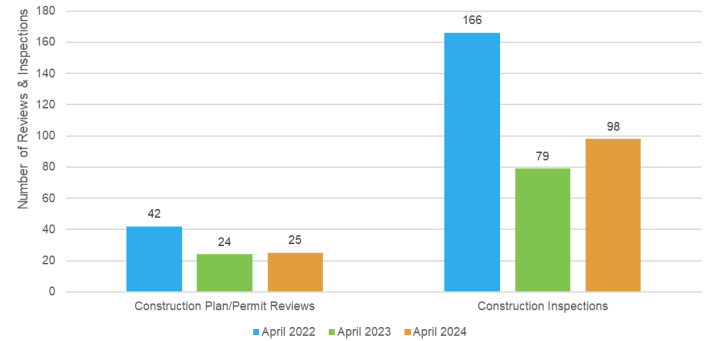
Monthly Residential Building Construction Projects



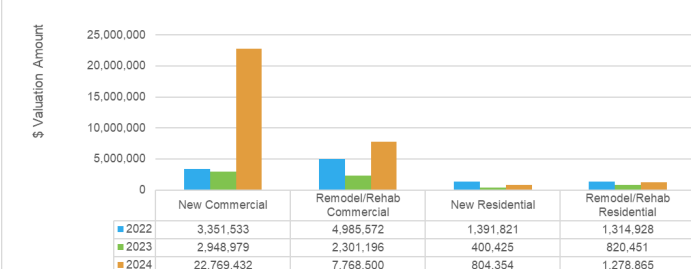
Monthly Construction Project Valuations



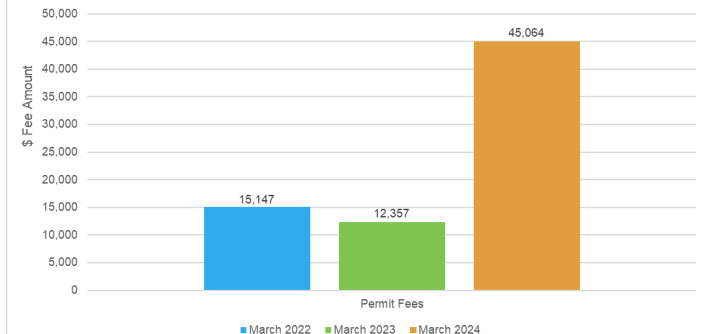
Monthly Construction Plan/Permit Reviews and Inspections



YTD Construction Project Valuations

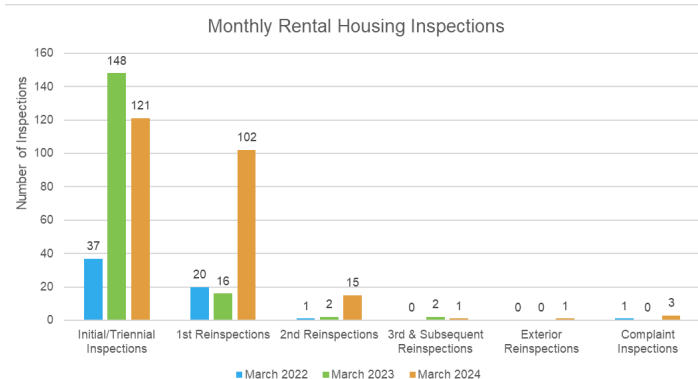


Monthly Permit Fees Collected

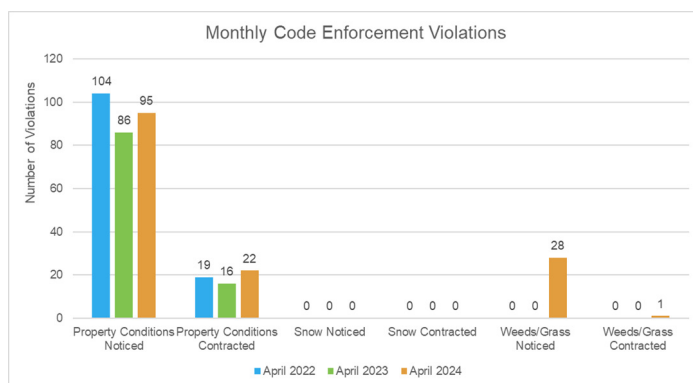




# Department of Community Development



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.



## Community Development April 2024 Highlights

- Staff participated in the Ignite Vitality: Mulberry Neighborhood block party, providing information on assistance with addressing lead paint hazards, purchasing a home, and other housing assistance. More than 100 neighborhood residents attended where kids could play games, get their picture taken with Elsa or become Spiderman or Barbie and Ken, jump in the bounce house, check out the public safety equipment, visit the petting zoo, and had a chance to win a bike. Thanks to Hy-Vee Market Grille for making sure no one went away hungry, and the Community Foundation staff for doing all the planning!
- A request for proposals for development of



the Hawkeye Site (910 2nd St) was released and an application for a Conditional Letter of Map Revision was submitted to FEMA to remove the site from the floodplain.

- The Nuisance Remediation Grant was received and executed. These funds will be used to demolish 5 structures in the Mulberry Neighborhood to prepare the lots for new homes to be offered to first-time homebuyers.
- Submitted an application for the Iowa Economic Development Authority's Community Catalyst Building Remediation Grant Program to assist the owners of 113 Iowa Avenue with rehabilitation of the building necessary to reserve the historic structure.
- Staff continued to work with contractor at Welch Apartments to restore the structure for safe use and occupancy.
- 7 properties are out for bid. Bids are due May 7.
- 4 derelict properties have been or are in the process of being sold as a direct result of enforcement of the property maintenance code; new property owners are anticipated to rehabilitate the properties so they are again habitable.



## NEIGHBORHOOD BLOCK PARTY

SUNDAY, APRIL 21, 2024 | BY THE NUMBERS

- 216** FREE HOT DOGS SERVED (DONATED BY HYVEE)
- 175** FREE BOOKS GIVEN TO KIDS (INCLUDING 50 COPIES OF "SUSIE CLARK: THE BRAVEST GIRL YOU'VE EVER SEEN")
- 17** COMMUNITY PARTNERS PRESENT
- 68** PEOPLE CONNECTED WITH INFO ABOUT THE IGNITE VITALITY: MULBERRY PROJECT
- 13** NEIGHBORHOOD RESIDENTS FILLED OUT A GRANT INTEREST FORM
- 12** FREE BIKES GIVEN TO NEIGHBORHOOD KIDS (DONATED BY SALVATION ARMY & COMMUNITY FOUNDATION)
- 18** VOLUNTEERS & STAFF PRESENT
- 5** FAMILIES CONNECTED WITH FLICKINGER LEARNING CENTER FOR AFTER SCHOOL PROGRAMS

## EVENT SPONSORS:

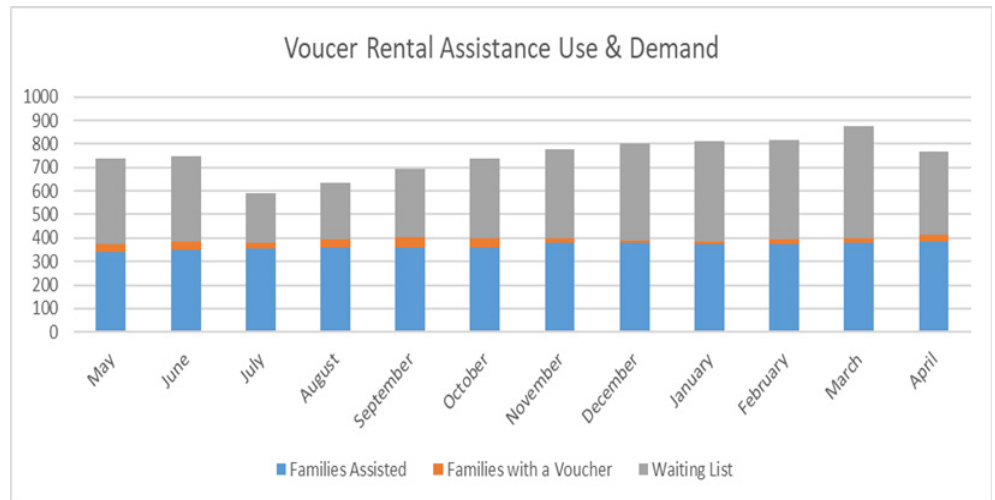
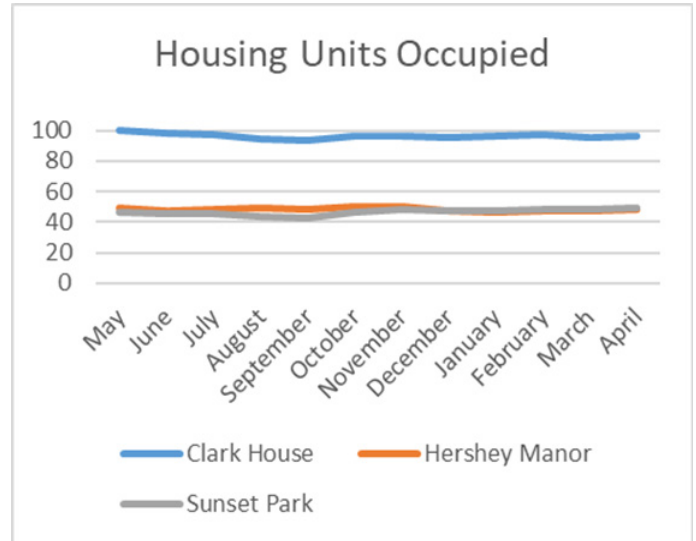




# Muscatine Municipal Housing Agency

## April 2024 Highlights

- The Muscatine Municipal Housing Agency was presented the Iowa NAHRO Community Development Award for outstanding professional contribution in the field of community development through their work using housing as a platform to address the needs of the community and residents, from those experiencing homeless to first-time homebuyers.
- Every member of the Housing Department stepped up this month to support the Maintenance Division provide 24-hour fire watch for 24 days at Hershey Manor after a communication module on the alarm panel quit working and a replacement was ordered.
- The Housing Programs Supervisor continued to assist the Hershey Board show Hershey Manor
- Installation of the new lights at Sunset Park started.
- 5 new families began receiving tenant-based rental assistance, including 2 with stability vouchers
- 8 families were issued vouchers to begin looking for eligible rental units
- 2 briefings were held with 56 attendees
- 8 families completed the first-time homebuyer course
- Occupancy was just over 96%
- Completed 79 workers in an average of 1.1 days, while providing 24 hour fire watch at Hershey Manor for more than 3 weeks
- Maintenance completed turnover of 4 units while continuing work on 3 additional units
- Paid \$179,565 for housing and utility assistance on behalf of 386 families
- \$8,613 was deposited into escrow accounts for families working toward self-sufficiency
- Earned \$26,058 with an 90% proration of administrative fees.





# Department of Parks and Recreation

## Park Administration Division

The main office is open to the public with regular office hours Monday - Friday 8 a.m. to 5 p.m. There continues to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at [parksoffice@muscatineiowa.gov](mailto:parksoffice@muscatineiowa.gov). Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	April Results
Pearl City Station	9 Reservations
Riverview Center	8 Reservations
Shelters	13 Reservations
Dog Park Passes	684 Pet Licenses as of 04/30/24

## Park Maintenance Division

With Spring comes mowing in all of our parks and weed control in all of our landscape beds, Restrooms and drinking fountains have been turned on at all park sites. We ask that if anyone is using a park and they see something in need of repair or attention to please contact our office. The Rose Garden in Weed Park has just begun to bud out and flowers will be blooming soon. The hanging baskets for the downtown streets have been planted and are filling in nicely. The maintenance staff began preparation for the startup of the Muscatine Aquatic Center. The Disc Golf Course had its first tournament in April and is being maintained on a regular basis. Vision Center donated and planted 25 red oak saplings planted in air pots at the Weed Park Greenhouse. They also planted 40 trees from the greenhouse to the tree nursery at Muni Golf Course. To celebrate Earth Day, four (4) trees were donated and planted by volunteers from the Pollinator Project Group. Cameras have started to be installed at various park sites to help supply assistance for public safety.

Subject	Result
Trees Planted	47



## Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. Staff is working hard on mowing and string trimming on a daily basis and preparing for the upcoming Memorial Day weekend. The Cemetery steps were opened for public use in early April. Spring foundations have been started throughout the Cemetery.

Subject	April Results
Cremains	3 Cremains Burial
Full Casket	4 Full Casket Burials
County Assisted	0 County Assisted Burial
Grave Spaces	3 Grave Spaces Sold
Niche Spaces	1 Niche Space Sold



# Department of Parks and Recreation

## Boat Harbor/Marina Divisions

Staff is adjusting docks daily with the rising river levels. Long Dock and Houseboat Dock boat slips are available for rent for the 2024 season. Please contact the Parks & Recreation office for more information or to make arrangements. The Marina has gas and diesel for sale and has a pump out station for boaters' convenience. Requests for fueling and pump out services may be made by contacting the Parks & Recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	15 Rented   33 Available
Houseboat Dock Slips (8 Available)	1 Rented   7 Available

## Recreation Division

Youth and adult recreation programs and special events continue to be offered. Current programs taking place include Youth Gymnastics, Adult Co-ed Volleyball Leagues, and the Walking Club. Registration for Tee-Ball and the Sand Volleyball league ran during April with 76 and 2 teams respectively as of 04/30/2024. The Spring/Summer brochures have been delivered to schools/businesses in Muscatine and are also available at the Parks & Recreation office or online at the City of Muscatine website. Summer recreation program registration goes live on May 1st at 12:00 PM.

## Aquatics Division

The Aquatic Center staff recruitment was ongoing during April, with interviews and onboarding throughout the month. Pool Party reservations are available to be made by contacting the Parks & Recreation Department office at (563) 263-0241. Swim Lesson registration begins on May 1st at 12:00 PM. Aquatic Center seasonal staff training to occur in May before the 2024 season begins. The Aquatic Center opens to the public on May 25, 2024.

Subject	Result
Lifeguards	42 Lifeguards hired by 04/30/24
Pool Party Reservations	23 Pool Parties Booked for 2024
Swim Lesson Enrollment	Registrations go live on May 1, 2024, at 12:00 p.m.

## Wellness Division

Employee Biometric Screenings ran from April 23 through April 25 for City Employees & spouses with 103 in-person participants. The Wellness Committee is scheduled for monthly meetings on the third Tuesday of each month. The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program also continues throughout the year.

## Kent Stein Division

Kent Stein Park hosted 3 tournaments and started several organizational practices. Kent Stein hosted TBT Sports baseball tournament, Lady Hitman Softball Tournament, and Monsters softball tournament. We were able to do a full weekend tournament for the Monsters and were cut short on the Lady Hitman tournament and TBT baseball tournament, due to weather. We received requests from Muscatine Youth baseball, Muscatine Baseball Academy, Top Teir baseball group, MGSA softball group, Monsters softball group, Muscatine High School baseball and softball, MSC softball group, and adult softball- 3 Divisions. All user groups have been scheduled in the park and have been utilizing the park during this month. Water to the restrooms at both East and West concessions areas have been fully operational. We continued with our concessioner, The Flavor Train food truck and Vander Vending. Staff has been adding Ag lime to infield dirt areas, leveling infields, fixing fence issues, and changing damaged bases. Baseball and softball season has started for all of the Parks user groups. Monday thru Thursday we are seeing heavy use on most of diamonds during the week and then diamonds loosen up for the weekend, unless there is a tournament.



# Department of Parks and Recreation

## Golf Divisions

The Golf Course battled unpredictable weather all month. It was a wet month that limited carts on multiple days. Outing Agreement Forms started to roll in from both new and old outings. The event calendar is filling in nicely for the year. We hosted the Girls River Valley Conference Championship. Two (2) Leagues started up for the year in April. Staff continues to fertilize tees, collars, approaches, fairways and rough. Greens were verticut and sanded to smooth out the surface to maximize performance for golfers. Staff continued to take down dead trees with the goal of planting new ones in the fall and all sprinkler heads were cut around to make mowing easier for staff. New irrigation control panel was installed and a new water line in the tree nursery was completed. Drainage on tees #3 and #6 has been completed.

Subject	Result
Outings	23 Outings Scheduled for 2024
Leagues	6 Leagues Scheduled for 2024
Season Passes	222 Season Passes Sold in 2024
Rounds Played	2,231 rounds played in March



## Soccer Complex Division

The Complex Has been in full swing since the first of April. We have had successful weekends at the Complex with the Community YMCA, Pearl City Soccer Club, Muscatine Soccer Club, EIYSL, ISA, ILLOWA and two adult leagues have started their games. We also have had steady practice usage at the Soccer West facility. With Soccer West being open we do post schedules daily to allow users to see what is reserved and what can be used for drop in usage. Both sprinkler systems have been energized and operational. We did our final walk through with Mid-American construction on the sprinkler replacement project from the fall. We continue to train new staff on onsite supervisor positions and are still looking for more. Staff continues to maintain fields with seeding thin areas and fertilizing all fields. We continue to utilize our new robotic painter. We have a steady 12-14 fields that get paint weekly for games at the main Soccer complex. We are still in need of On-site supervisors, this is a part time position that works nights and weekends.

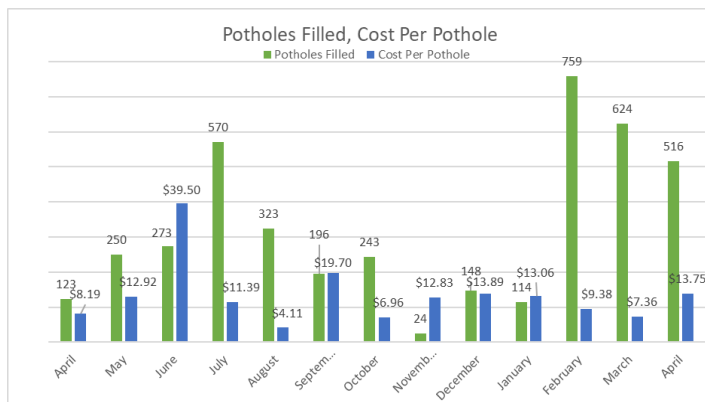
# Department of Public Works

## April Highlights

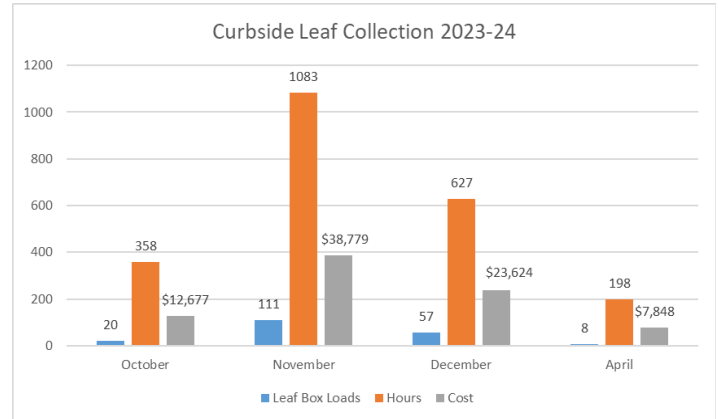
The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

### Roadway Maintenance Division

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



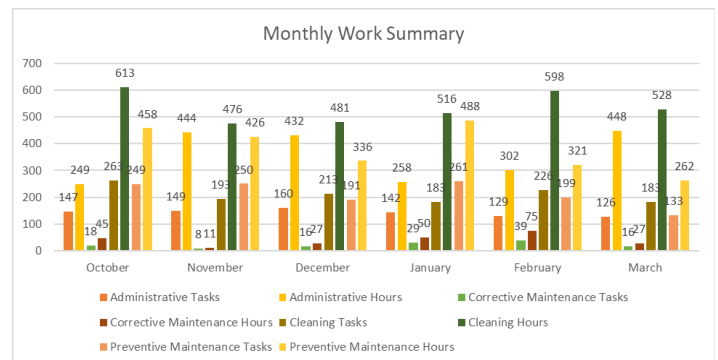
This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box. Beginning in April of 2022, we began tracking pavement repairs separately from potholes. This has lowered the pothole numbers as many of them were previously counted in larger pavement patches.



This chart indicates the number of leaf loads collected and the hours of work and cost associated with the curbside leaf collection program. One leaf box load is approximately 20 cubic yards of compacted leaves.

### Building and Grounds Activities:

The Buildings and Grounds Division of the Public Works Department is responsible for the upkeep and repair of city facilities, grounds, and equipment. The division is responsible for maintaining the following facilities and grounds: Art Center, City Hall, Library, Public Safety Building, Public Works, South Fire Station, and certain maintenance functions at the Airport.



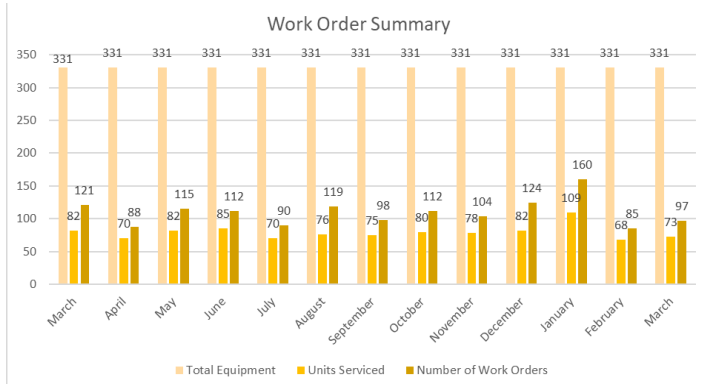
This chart indicates the number of work activities and the hours committed to them per month. Administrative tasks include ordering equipment and materials, requesting and receiving bids and quotes for work or supplies, project oversight, delivery of building supplies, training and paid time off. Corrective maintenance tasks are unscheduled repairs or work done on as-needed or emergency basis. Preventive maintenance tasks include routine, scheduled maintenance items. Cleaning includes building cleaning and janitorial services. This chart is being capped at six month intervals so that the numbers are legible.



# Department of Public Works

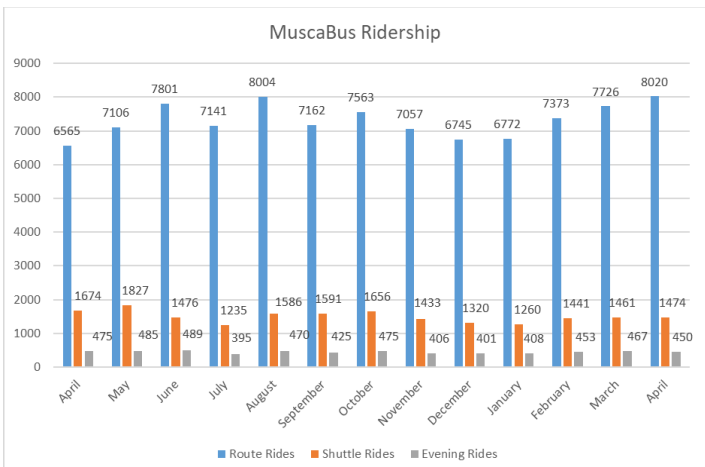
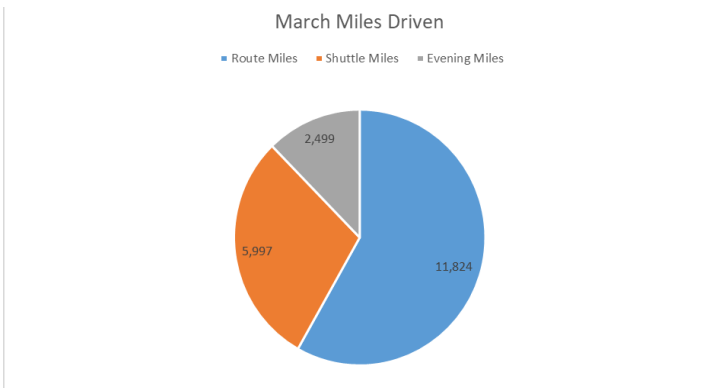
## Vehicle Maintenance Division:

The Vehicle Maintenance Division services and repairs approximately 331 pieces of equipment and vehicles from all city departments with the exception of the fire trucks and ambulances.



## Transit Summary of Operations:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.

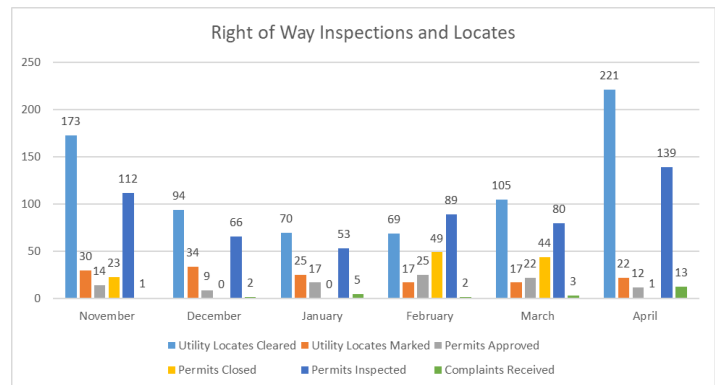


## Engineering Division:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
West Hill Sewer Separation Phase 6 A&B	July 2023	47%	Sanitary Sewer and Water Line installation on Sycamore
West Hill Sewer Separation Phase 6C	July 2024	0%	Sewer Separation Project on multiple streets
Carver Corner Roundabout	TBD	0%	In Design
Isett Avenue Reconstruction	TBD	0%	In Design
Phase 2 Fulliam Ave. Reconstruction	June 2024	0%	Bid Awarded

The following chart describes the monthly activities of the Right of Way Inspector:



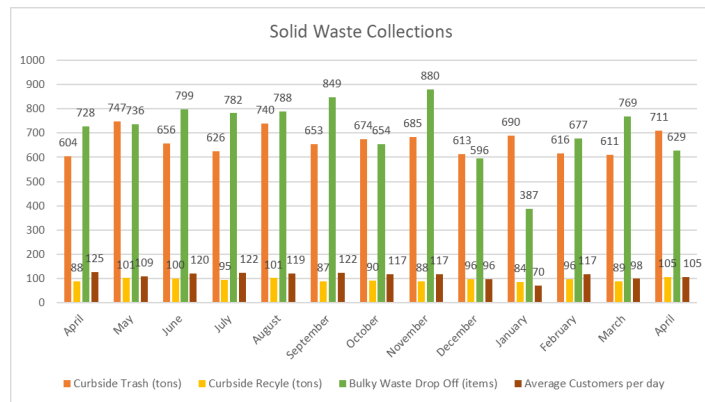
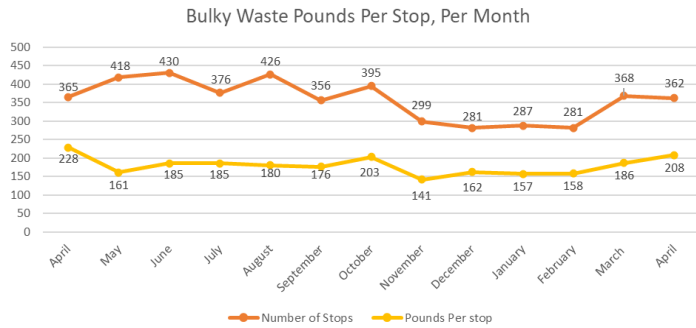
This chart is being capped at six month intervals so that the numbers are legible.

- "Utility Locates Cleared" indicates the areas that have no utilities to be marked
- "Utility Locates Marked" are instances where the inspector marked utilities in the field
- "Permits Approved" are Right of Way Permits that were reviewed, approved, and issued
- "Permits Closed" are Right of Way Permits where the work has been completed
- "Permits Inspected" are Right of Way Permits where inspections have been made and recorded
- "Complaints Received" are complaints from residents or businesses that have been inspected

# Department of Public Works

## Solid Waste Division Report:

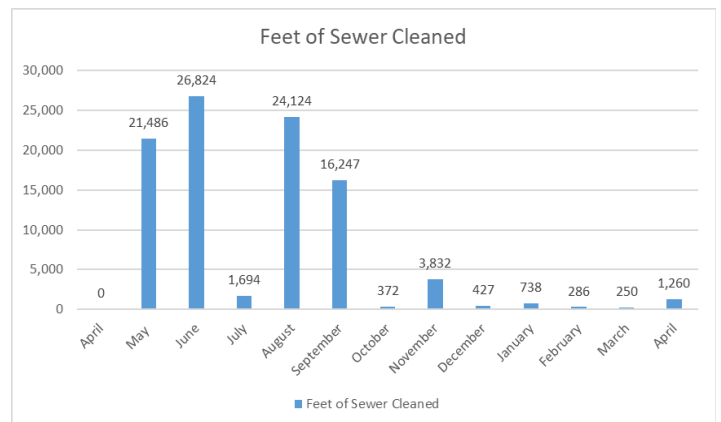
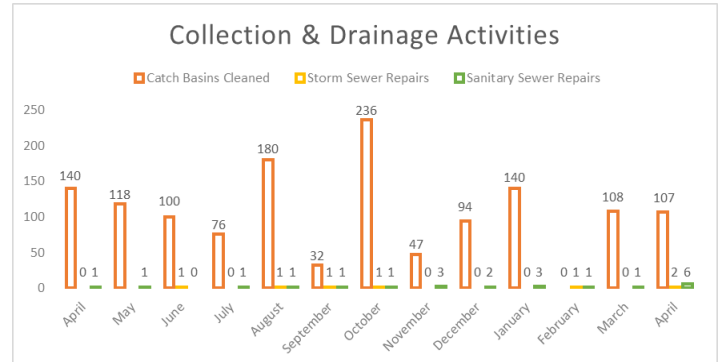
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

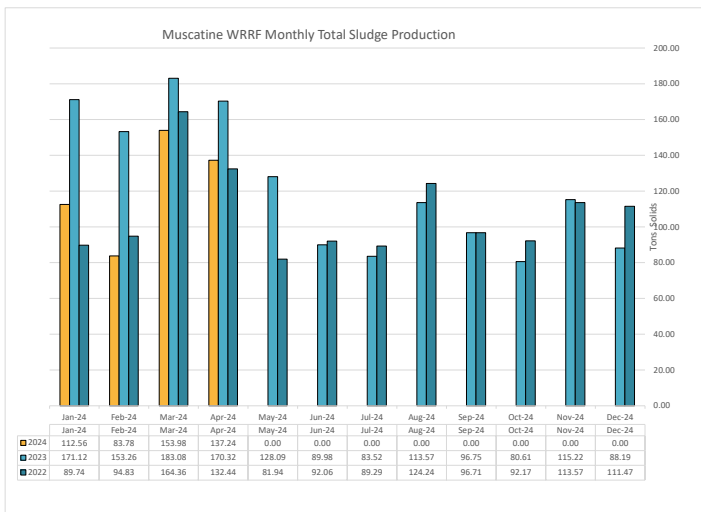
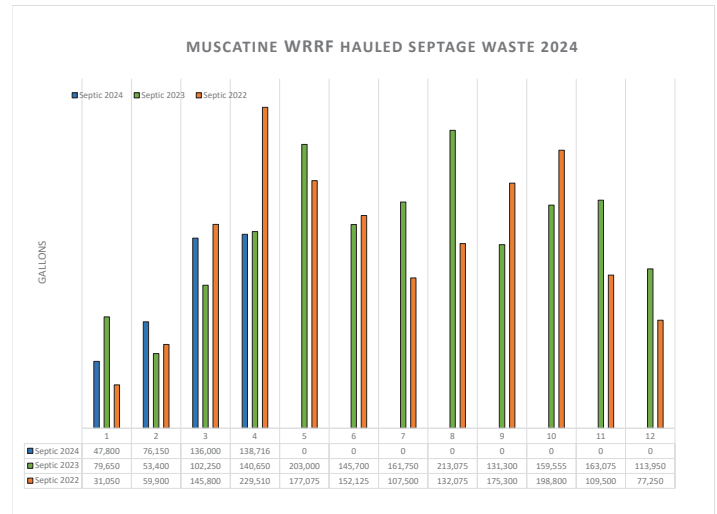
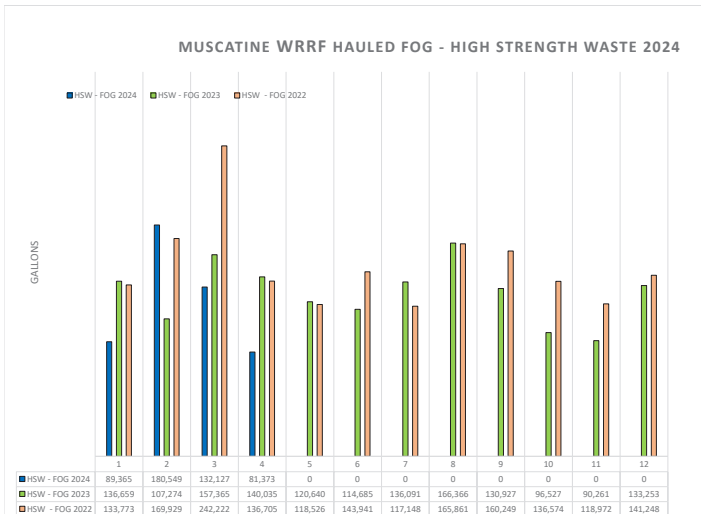
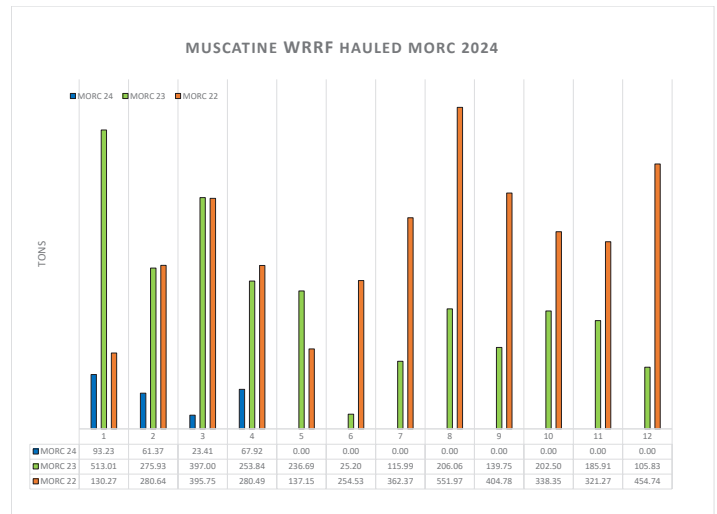
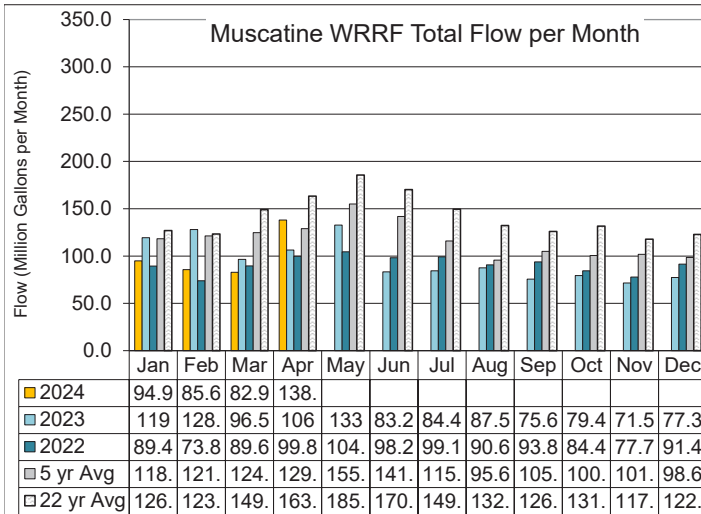
## Collection & Drainage Division:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.





# Water Pollution Control Plant





# Musser Public Library

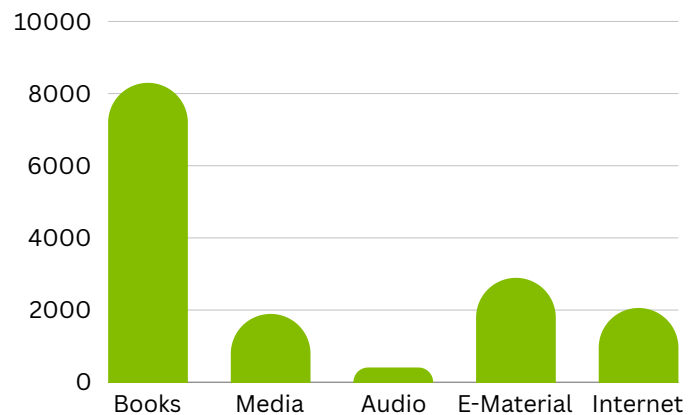
## THE STORY OF APRIL 2024

PEOPLE LOVE WHAT WE DO AND WE LOVE SHARING THAT WITH YOU!

Sometimes it is easy to get stuck in a rut and not see beyond the walls that surround you. During the library in-service day, staff was given the opportunity to see beyond our walls as four different groups toured four different libraries in the area. Seed catalogs, big book scanners, kit check outs, displays, creative landscaping, coffee shops, use of color, etc... It made us think, are these things we could do or would we want to try? We will just have to wait and see.

Children's Staff Member

We had so many items checked out this month. What's your favorite thing at the Library?



PEOPLE ASKED US A LOT OF QUESTIONS.



WE ANSWERED 450 QUESTIONS THIS MONTH.

WE SENT AND RECEIVED 3,277 MATERIALS FROM OTHER LIBRARIES TO HELP OUR PATRONS.

WE GREETED 10,012 PEOPLE THIS MONTH.

469 OF THEM USED OUR MEETING ROOMS AS GATHERING SPACES.



x 797

PEOPLE CAME TO OUR PROGRAMS FOR ALL AGES. WE HAD 35 PROGRAMS THIS MONTH!

AND WATCHED US ON TV.

19 new shows debuted  
326 different shows aired  
718 total programs  
515 hours of programming  
average program length: 43 minutes



PEOPLE VISITED US ONLINE, TOO.

OUR DATABASES WERE USED 10,846 TIMES.

WE HAD 10,373 VISITS TO OUR WEBSITE.

Have you downloaded the new app for Channel 5 yet? You can find it in your app store!

Get all your favorites movies and shows right on your device from anywhere. And get access to the SkyCam 24/7!

PHONE: (563) 263-3065  
WWW.MUSSERPUBLICLIBRARY.ORG



## From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting [art@muscatineiowa.gov](mailto:art@muscatineiowa.gov).

### EXHIBITIONS



## February 24 - June 16, 2024

Fine Art from the Permanent Collection of the  
**Muscatine Art Center**

# ANIMALS IN ART



### American Art Pottery

from the Collection of  
**Mark & Marie Latta**





# Art Array 2024

on view at the Muscatine Art Center

## March 21 - June 2

### Artists



Carol J. Anthony  
Yvonne Breiner  
Kent Broadbent  
Cory Christiansen  
Jim Elias  
Kay Flanders  
Zarina Guner  
Jame Hayes  
Chris Hoffman  
Jim Houseman  
Philip Laber

Donna Lapsey  
Rick Lodmell  
Annette Matjucha Hovland  
Janet McElroy  
Melissa Morse  
Denise Murphy  
Rip Russell  
Connie Sherman  
Rick Steffens  
Brenda Taylor

## Reception: April 4, 5:30 - 6:30 p.m.

View this year's entries, meet the artists and judges, and find out who will win 1st, 2nd, and 3rd place awards. Free Admission!

### Judges

Peter Xiao

Kristin Quinn

Organized and sponsored by:







**MUSCATINE**  
*Arts Live!*

Grammy Award Winning

**TERRANCE SIMIEN**  
**& THE ZYDECO EXPERIENCE**



**Two Events / One Day**



**Friday, June 7**

**Creole for Kidz**

Free Interactive Program at  
**Musser Public Library**  
**1:30-2:30 p.m.**

**Free Concert**

**Old Barn/Discovery Park**

**7:00-8:30 p.m.**

Bring a chair or blanket

**RAIN LOCATION**

announced on June 5th

[muscatineartcenter.org](http://muscatineartcenter.org)



## *Free For Kids*

### **mini masters**

Introduce your children (ages 2 to 7) to the world of art with free art classes.

Each class consists of a story and two art projects! Classes meet most

**Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** Classes are **FREE!** Call **563-263-8282** to register. The theme for May is “Lovable Pets”, and the theme for June is “Mystery Month”.

## *Free Origami Mandalas Workshop with Miss Heather*

Thursday, May 16, 5:15 – 6:45 p.m. (AGES 8+)

Learn the fun art of origami while creating a multi-layered mandala using radial symmetry. Explore various folding techniques and experiment with how to combine folds and colored paper to create a colorful, layered artwork! No experience necessary. **Register by May 15.**

## *Free Artist Workshops for Kids with Miss Julie*

Ellsworth Kelly – Saturday, May 18, 3:00 – 4:00 p.m. (AGES 7-14)

Ellsworth Kelly was an American painter, sculptor, and printmaker known for his use of bright colors and his connections with minimalism, hard-edged painting, and color field painting. Join Miss Julie to celebrate his works by creating an acrylic square painting in his style. **Register by May 17.**

## *Free Family Movie – “Princess and the Frog” at Musser Public Library*

Thursday, May 30, 6:30 p.m., Musser Public Library, Room 301

Join us for a free family movie night! The soundtrack features music by Grammy award-winner Terrance Simien. Don’t miss the performances by Terrance Simien & the Zydeco Experience on Friday, June 7 (SEE POSTER ABOVE). There is no registration for this event. Light snacks will be provided.

## *Free Family Workshop – Insects with Muscatine County Conservation*

See LIVE insects – Saturday, June 8, 10:30 a.m. – 12:00 p.m. (All ages)

In partnership with Muscatine County Conservation, join us in the Muscatine Art Center studio to learn about some interesting insects with naturalist Michelle Berns from 10:30 - 11:30 a.m. Kids will get to see live bugs and hear about their habitats and habits. Then, from 11:30 a.m. to noon, make a bug-inspired craft to take home! There is no registration for this free event.

## *For Adults*

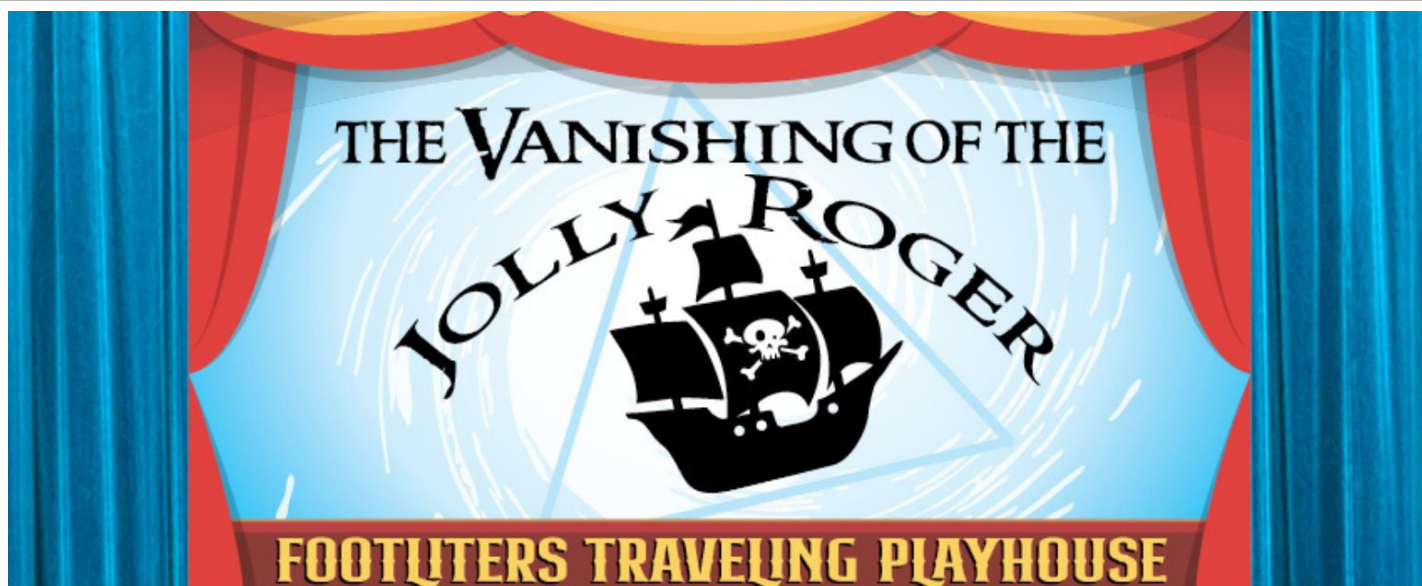
Beginning Crochet with Bonnie Buelt - Sunday, May 19, 1:30 – 3:00 p.m. – Fee: \$5

Spend Sunday afternoons learning crochet basics with Bonnie Buelt, crochet artist and owner of Island Floral. Learn about hook sizes and types of yarn and how to read patterns. Or, join us to refresh your skills. Come ready to learn something new or bring your projects. Various sizes of hooks will be provided to use during the workshop. Bring your own yarn. **Register by May 17.**

Bracelet Making at Creations by Oz - Thursday, May 23, 6:00 – 8:00 p.m. – Fee: \$39

Join us at Creations by Oz for a bracelet-making workshop. Owner Melissa Osborne will lend her jewelry-making expertise and lead participants in creating unique and stunning beaded bracelets. Enjoy warm spinach and artichoke dip and a glass of wine, included in the class fee. Additional wine and beer offered for sale.





Anchors aweigh! When the Jolly Roger vanished into the Bermuda Triangle three hundred years ago, the world thought it was gone for good... until now. Join this swashbuckling pirate crew on an island adventure as they learn what is possible when we work together.

Designed for students at all levels of theatre experience, campers will audition, rehearse, and perform a musical alongside three professional teaching artists...in one week! The Vanishing of the Jolly Roger is a brand-new production with a script by Katie Colletta and original music by Jason Sifford.

## CAMP INFO:

- FREE CAMP open to kids ages 7-18 - a role for every kid!
- Camp meets July 15 - 19 from 9:30 am-1:30 pm
- Final public performance Friday, July 19 at 6:30 pm
- Campers should bring a sack lunch and water bottle
- T-Shirts available for \$10
- Camp and final performance held at the Black Box Theatre at Muscatine Community College



Contact Katy at the Muscatine Art Center 563-263-8282 or [kloos@muscatineiowa.gov](mailto:kloos@muscatineiowa.gov) to sign up now!



The camp is supported by Quad City Arts, through the Arts Dollars re-granting program, supported by the Illinois Arts Council Agency, a state agency, The Hubbell-Waterman Foundation, and the Quad Cities Community Foundation - Isabel Bloom Art Education Endowment.





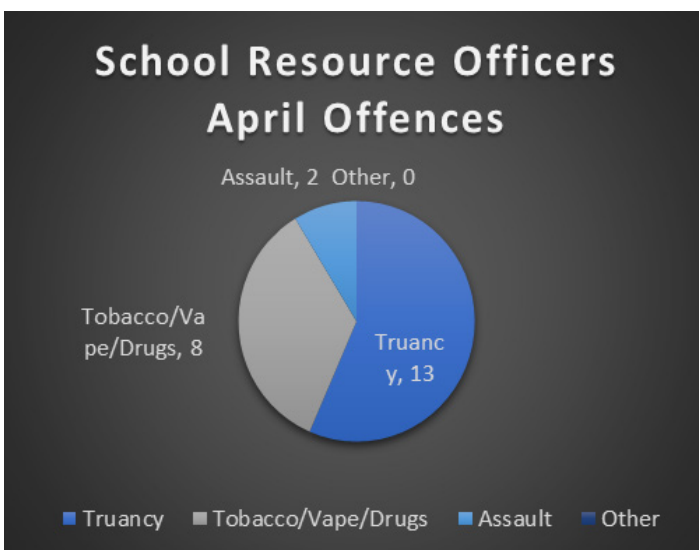
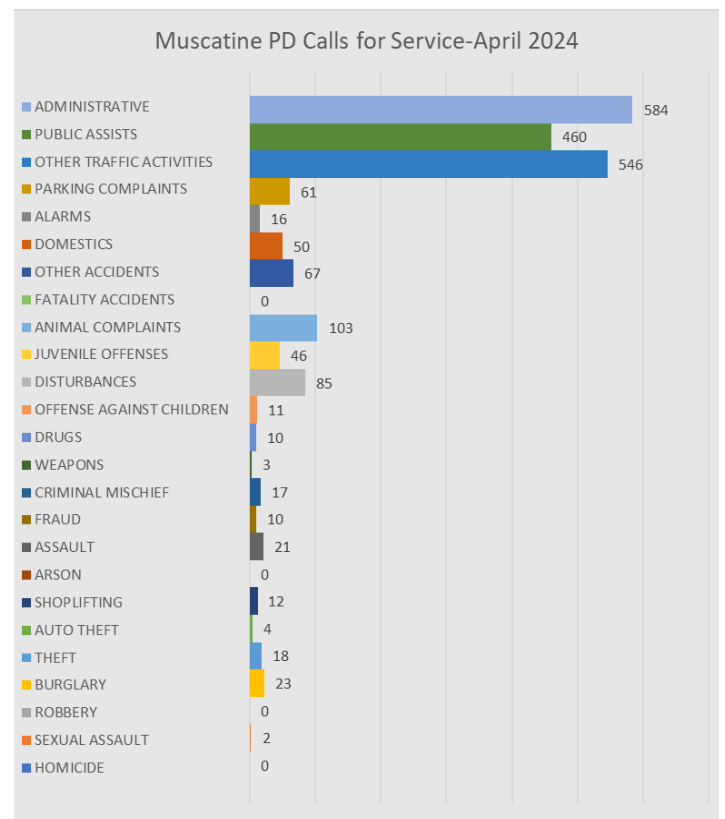
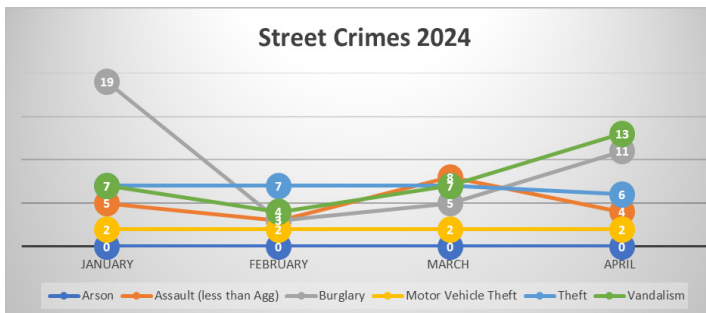
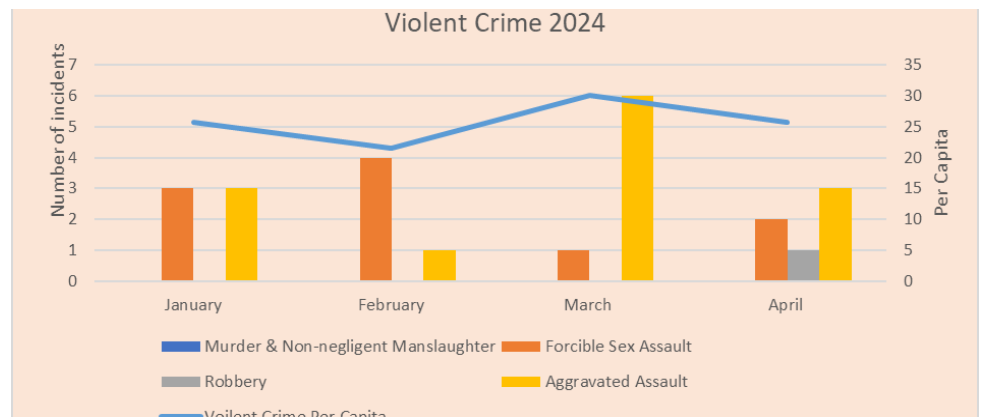
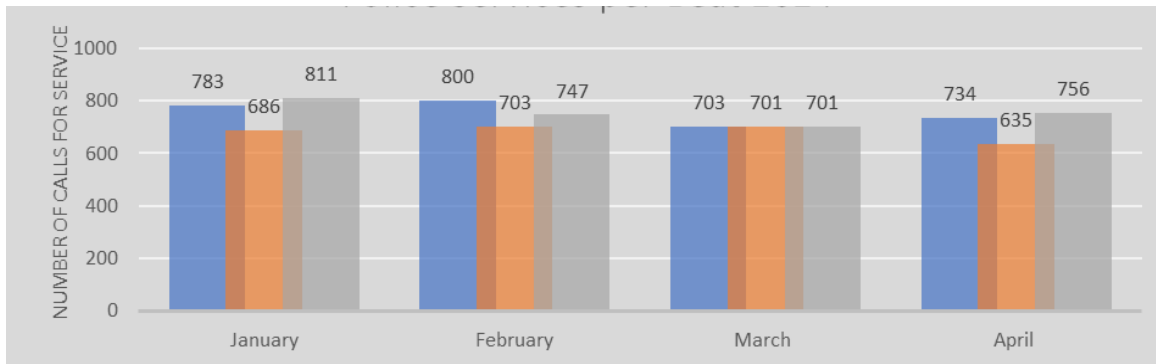
# Public Safety / Muscatine Police Department

## April 2024 Updates

- "Bigs" of the MPD hosted their "Littles" for a building tour and demonstrations of some handy law enforcement tools-like our robot.
- The locker room remodel project was finished up with some extra work put in by Sgt. Patel.
- Sgt. Bryant and Officer Staley attended a job fair event for West Liberty High School.
- Officer Orbaker, Officer S. Wheeler and Fergus attended the MCSA Block Party, with Fergus getting lots of attention from member of the community.
- Assistant Chief Snider attended the graduation of the 2023-2024 Leadership Muscatine Class.
- Officer Staley and Sgt. Bryant represented MPD for the Junior Achievement Inspire Career Expo at the Muscatine Armory.
- Lt. Hesseling lead a safety presentation at GPC/ Kent Corp.
- Lt. Buss successfully secured funding for our highway safety program through the 2025 Governors Traffic Safety Bureau grant.
- Sgt. Motto and Detective Sink spent time at Oak Park Senior Living and Cottage Grove educating tenants on Crime Free Housing tips and topics.



# Public Safety / Muscatine Police Department





# Public Safety / Muscatine Fire Department

## April 2024 Highlights

- Participated in a career fair in West Liberty.
- Fire department staff helped Blue Grass Fire Department and Tipton Fire Department while training at our facility using the conex burn containers.
- Implemented a new patient satisfaction survey for our customers to provide feedback on our services.
- A new 3 year union contract was finalized and will go into effect on July 1, 2024.

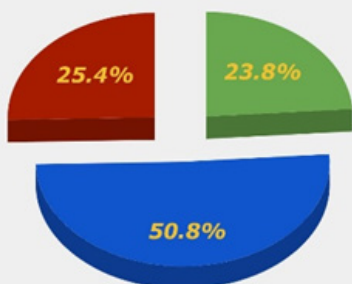


## Staff Updates & Kudos

- Firefighter Eric Joslyn was recognized with a Certificate of Exemplary Service in April.
- Firefighter Tynan Numkena, Connor Christiansen, Jameson Lammer, and Ben Krieger graduated from the 6 week Recruit Academy on April 5th.
- We are currently down two full time firefighter positions and job offers are out and accepted and they are going through the pre employment physicals and background checks with a tentative start date mid-summer.

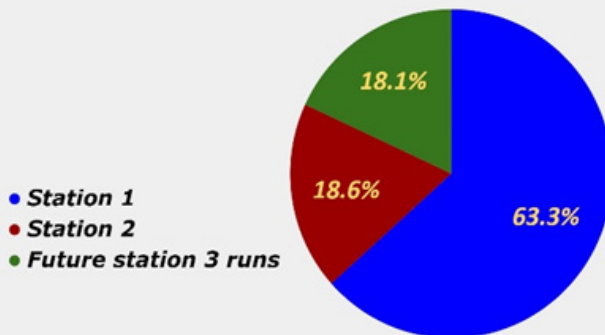


EMS Call Types - April 2024



• No Transport (refusals) • 911 EMS Calls Transported  
• Transfers

Calls per Coverage Area - April 2024



• Station 1  
• Station 2  
• Future station 3 runs



# Public Safety / Muscatine Fire Department

## Demand for Services / Response Activity

	April 2024	Avg. Per Day	Year To Date
<b>Fire Responses</b>	<b>58</b>	<b>1.93</b>	<b>240</b>
<b>911 EMS Responses</b>	<b>288</b>	<b>9.60</b>	<b>1,168</b>
<b>Out of Town Transfers</b>	<b>81</b>	<b>2.70</b>	<b>373</b>
<b>Local Transfers</b>	<b>18</b>	<b>0.60</b>	<b>64</b>
<b>Total Responses</b>	<b>445</b>	<b>14.83</b>	<b>1,845</b>
	April 2024		Year To Date
Urban Response Time - Goal - 90% within 9 min or less	<b>92.3%</b>		<b>91.3%</b>
Rural Response Time - Goal - 90% within 15 min or less	<b>97.7%</b>		<b>97.6%</b>

## Staff Training

Type	April 2024	Year To Date
Facilities Training/use (ISO T-1)	192	271
Company Training (ISO T-2)	110	718
Officer Training (ISO T-3)	3	299
HazMat Training (ISO T-4)	19	180
Driver / Operator	28	57
New Driving Training	13	40
Recruit /Probationary	980	1,063
Building Tours (ISO T-8)	12	36
EMS / Medical Related	65	654
Paramedic Program	288	1,006
Investigator Training	20	56
<b>Totals</b>	<b>1,731</b>	<b>4,380</b>

## Vehicle & Equipment Maintenance

	April 2024	Year To Date
Fire Vehicle Miles Driven	2,190	11,055
Ambulance Miles Driven	9,608	39,971
<b>Total Miles Driven</b>	<b>11,798</b>	<b>51,026</b>
Gallons of Diesel	364	1,767
Gallons of Gasoline	1,238	5,594
<b>Total Gallons of Fuel</b>	<b>1,602</b>	<b>7,360</b>
Work Orders Completed	40	167

## Prevention, Education and Outreach

	APR 2024	YTD		APR 2024	YTD
<b>Fire Inspections</b>	18	63	<b>Plan Reviews/Site Visits</b>	23	86
<b>Fire Reinspections</b>	1	39	<b>Fire Investigations</b>	2	16
<b>Educational Events</b>	4	11	<b>Permits Issued</b>	163	547

## April 2024 REPORT OF DEPARTMENT ACTIVITY

