

# City of Muscatine Department Activity Report January 2023



*January In Muscatine*



## A Message From The City Administrator

It's the start of a new year at the City of Muscatine and I am reflecting on all that was accomplished in 2022 and looking forward to good things in 2023.

In 2022, City staff focused on implementing Council priorities and conducting day to day operations. Some of the most significant accomplishments in 2022 included adoption and implementation of policies that improve the vibrancy of the Muscatine community. City Council adopted a property maintenance code in May 2022, which established maintenance standards for vacant residential properties and non-residential properties both occupied and non-occupied. Staff is implementing these new standards, resulting in a number of derelict property demolitions and improvements. We will continue to implement this code through the coming year.

Staff also evaluated the redevelopment of Carver Corner (at the corner of Hershey Avenue and Green Street), which was a long-time goal of the City Council. The corner is looking forward to critical development including redevelopment of the McKee Button Factory, a 56-unit mixed use residential/commercial building, and improvements to the road infrastructure which will connect the entire Grandview/Mississippi Drive corridor. The redevelopment is in the planning stages and will look forward to beginning construction in the coming months.

The City also laid the groundwork in 2022 for the implementation of a wayfinding program in Muscatine. Described as "direction for people in motion", wayfinding consists of signs directing the traveling public (by car or by foot) to key destinations in our community. The City retained a consultant for the development of wayfinding master plan which will include the design of the signage, locations of the signage, and the destinations. The wayfinding master plan is anticipated to be complete in late fall with implementation following adoption of the plan. These and many other projects were initiated in 2022 and will continue in 2023.

The year 2022 also brought the selection of a new Police Chief - Tony Kies. Our current Chief, Brett Talkington, retires on February 28 and Tony (previously a department Captain) will assume his responsibilities on March 1. Tony will have big shoes to fill! Chief



Talkington began his career with the City in 1988 and was promoted up through the ranks to the Police Chief position in 2011. Chief Talkington has developed a high-performing department under his leadership, including CALEA reaccreditation (an accreditation for law enforcement agencies), a focus on community policing, and overall building strong police department-community relationships. I will miss Brett and I hope he enjoys his well deserved retirement. I am sure Tony will carry on the good programs and services of the Muscatine Police Department and put his own mark on the Police Chief position.

As always, thank you for choosing Muscatine as your community. We are dedicated to service in our community and welcome your feedback. You can click on the "Muscatine Connect" button on the City's main webpage and submit a compliment, request or concern.



# Muscatine City Council Past/Present/Future

## January 5 Regular Meeting

- Public Hearing regarding plans, specifications, form of contract, and cost estimates for rehabilitation of underground pipes with a Cured in Place Pipe Liner.
- Request to enter a contract with Corbin Design for the development of a Wayfinding Master Plan.
- Request to approve insurance broker agreement with Arthur J. Gallagher (AIG).
- Request to approve submittal of an EPA Solid Waste Infrastructure Grant application for the completion of the Digester Rehabilitation Project at the Water Resource and Recovery Facility.

## January 12 In-Depth Meeting

- Iowa business and child care presentation by Iowa Women's Foundation.
- Update on the South End Improvement Fund Projects.
- Discussion of a round-about at Carver Corner.
- Discussion on Courtesy Sidewalks
- Update on the Grandview Avenue Project.
- Staff report on the implementation of SeeClickFix.

## January 12 Special Meeting

- Resolution authorizing an Iowa Economic Development Authority Destination Iowa Grant application, and allocating \$600,000 for the design and construction of the Muscatine Indoor Sports Facility.

## January 19 Regular Meeting

- Resolution reaffirming the the Mulberry Revitalization District is blighted as defined under the Urban Renewal Plan.
- Request to approve the contract and bond for the Transfer Station Tipping Floor Project.

## January 26 Special Meeting

- Opening session of budget discussions with the presentation of the budget overview.

## January 28 Budget Session

- City Council Budget Review
- Divisions reporting include Legal Services, City Administrator, Human Resources, Risk Management, Finance, Information Technology, Community Development, Airport/Airport Subsidy, Police Operations, Animal Control, Library Operations, Cablevision, Art Center, Fire Operations, Ambulance, Housing.

## January 31 Budget Session

- Divisions reporting include: Parks Administration, Park Maintenance, Aquatic Center, Recreation, Soccer, Kent Stein, Wellness, Cemetery, Golf Course, Boat Harbor, Marina, Soccer Events.

## February 1 Budget Session

- Divisions reporting include: Public Works Administration, Engineering, Roadway Maintenance, Traffic Control, Snow and Ice, Street Cleaning, Building and Grounds, Collection and Drainage, Equipment Services, Equipment Replacement.

## February 2 Regular Session

- Swearing in of Firefighter John Peters
- Approve contracts to demolish structures at 613 W. 5th Street, 1244 Dale Street, 1805 Bryan Avenue, and 1207 Cedar Street.
- Award contract for rehabilitation of underground pipes to Institutform Technologies.
- Approve service agreement for preliminary design of roundabout at Carver Corner.
- Authorize Mayor to execute federal aid agreement to replace the Park Avenue West Bridge over Mad Creek.

## February 2 Budget Session

- Outside agencies reporting include: Greater Muscatine Chamber of Commerce and Industry, Senior Resources, Humane Society, and Muscatine Center for Social Action.

## February 4 Budget Session

- Iowa legislatures. Divisions reporting include: Transit, Parking, Refuse Collection, Landfill, Transfer Station, Water Pollution Control Plant, Storm Water, and Housing.

## February 8 Budget Session

- Capital Projects, Road Use Tax, and Local Option Sales Tax Review.

## February 9 In-Depth Session

- Presentations by Musco Lighting, Kent Pet Group, Inc., and proposed updates to City of Muscatine Building Code Regulations.

## February 9 Budget Session

- TIF Funds, Special Revenue Funds, Other Funds.

## February 16 Regular Session

- Swearing in of Police Chief Anthony Kies
- Alexander Clark Day Proclamation.
- Set public hearings for updating ordinance on designated truck routes, transfer of property at Lot 1 Arrowhead Lake.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineio-wa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/Cityof-Muscatine>

## Highlights from January City Activity

**Department of Administration** - Presented 17 regular agenda items for consideration by City Council. Conducted budget overview with Finance Director Nancy Lueck to the City Council, and began budget discussions with City Council.

**Department of Public Works** – The mild weather in January allowed the Street Maintenance Department to repair 200 potholes and that is the highest total since October 2022 when 324 were repaired. A standard pothole is defined as being the size of a large pizza box. MuscaBus ridership has remained steady with 6,537 route rides in January, 1,755 shuttle rides, and 445 evening rides.

**Finance Department** – Completed budget reviews submitted by departments. Finance Director and City Administrator met with departments to review budget requests (Revised Estimate FY23 and Budget FY24). Prepared FY 24 Proposed General Fund Budget Overview and Budget Notebooks for City Council Budget meetings.

**Community Development Department** – A tour of local redevelopment activities and economic development projects was provided to representatives of Senator Joni Ernst and Representative Miller-Meeks offices.

**Housing Agency** – Five families began receiving rental assistance and 26 more families were issued vouchers, allowing them to search for a housing unit that meets their needs. Three families enrolled in the Family Self-Sufficiency Program and created individualized participation plans.

**Parks and Recreation Department** – Staff has been busy with winter equipment maintenance, building maintenance, playground inspections and repairs, and presenting budgets in the month of January. Staff removed several large dead trees in the parks and completed stump grindings throughout the parks. Snow removal was completed on a timely basis throughout the Parks and Recreation snow removal responsibilities. Staff also attended job fairs, and is actively recruiting seasonal staff for the upcoming season.

**Fire Department** – The Muscatine Fire Department [2022 Annual Report](#) is available on the city's website. A life saving award recognition was given to Battalion Chief Gary Ronzheimer, Captain Joe Timmsen, Firefighter Josh Rudolph and Firefighter Mike Collins from Ben Eversmeyer.

**Police Department** – Corporal Matt Wilkinson helped a citizen during a traffic stop with a car window that they could not roll up during a sub-zero day. He assisted them in getting the window up so they could stay warm.

**Human Resources Department** – Ergonomic assessments were conducted on approximately 30 workstations. These were coordinated through the HR Department. This process will assist in ensuring safe work stations for employees working in office positions.

**The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to [feedback@muscatineiowa.gov](mailto:feedback@muscatineiowa.gov).**



# Department of Administration

## City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.



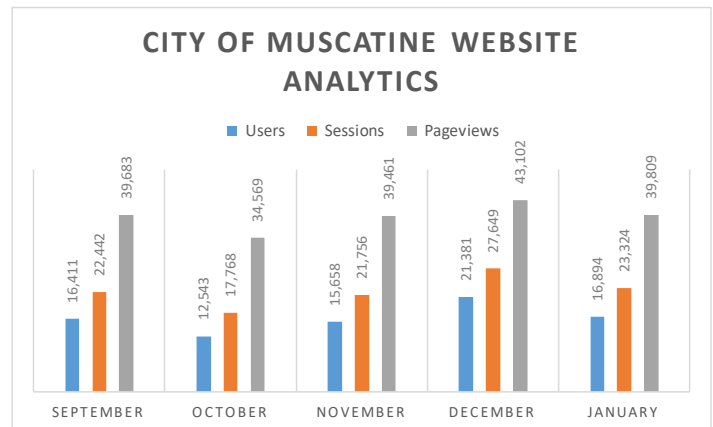
### January Highlights

- Presented 17 regular agenda items for consideration by City Council.
- Coordination of in-depth presentations by the Iowa Women's Foundation (Iowa Business and Child Care), and the Community Foundation (Southend Improvement Fund Projects), along with leading discussions on a roundabout at Carver Corner, Courtesy Sidewalks, and staff reports on Grandview Corridor Progress, and the implementation of SeeClickFix.
- Conducted budget overview with Finance Director Nancy Lueck to the City Council, and began budget discussions with City Council.
- Responded to numerous citizen and City Council requests and concerns.

## Communications Division

### January Highlights

- Completed the implementation of See-Click-Fix. Continued preparation for the redesign of the City of Muscatine website.
- Continued monitoring for updates to Civic Clerk and implementation of those updates.
- A total of 20 press releases were produced and distributed to media and Notify Me subscribers.
- Hosted six GoToMeeting virtual meetings for various departments.
- Created 106 social media posts (50 Facebook, 29 Instagram, 22 Twitter, 1 LinkedIn, and 4 YouTube).
- Two "Muscatine In Focus" presentations.
- Ended the month of January with 9,624 (+28 from end of December) followers on Facebook, 1,525 (+5) on Instagram, 1,523 (+0) on Twitter, 420 (+4) on YouTube.



## Human Resources Division

### January Highlights

- One hundred seventy eight applications were received for a variety of positions for a variety of positions including seasonal openings. Two new full time employees were onboarded and two retirements processed.
- The recruiting process for seasonal positions is underway. Those looking for positions with parks and recreation or the compost site can visit the City's website for various openings. The link for the career center is <http://www.muscatineiowa.gov/1598/Career-Center>
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- Sixty employees completed their required training on reasonable suspicion for drugs and alcohol in the workplace.
- Ergonomic assessments were conducted on approximately 30 workstations. These were coordinated through the HR Department. This process will assist in ensuring safe work stations for employees working in office positions.
- Additionally, an organizational assessment in two departments is currently being planned. This includes employees in these departments completing job task analysis. The structure of the departments will be evaluated to ensure current position functions are aligned with the mission of the department.

# Department of Administration

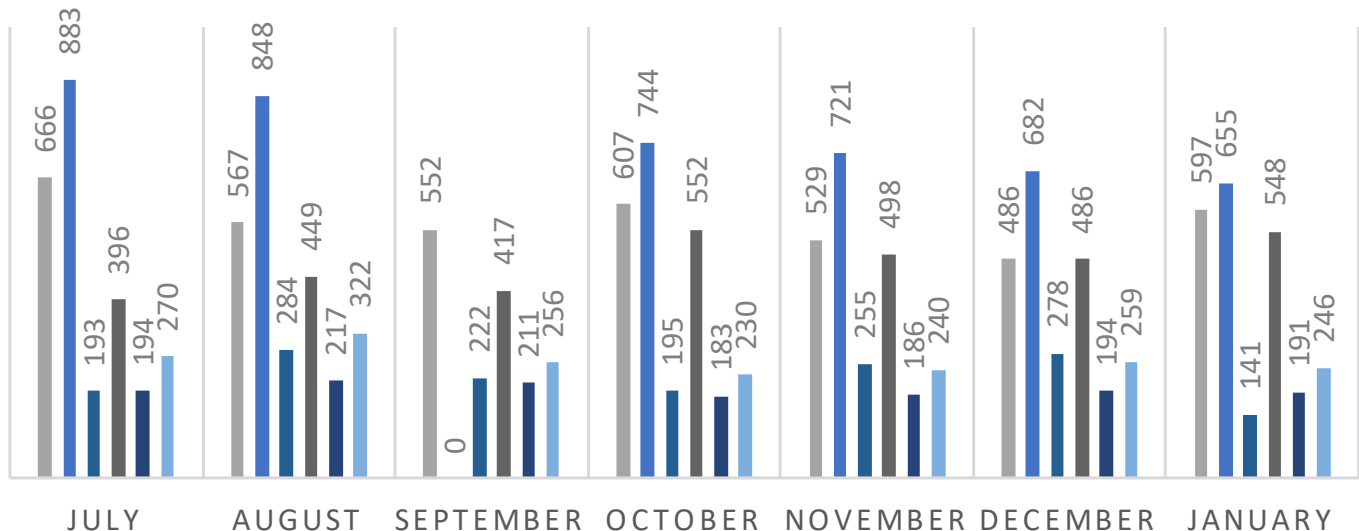
## Finance/Parking Division

### January Highlights

- Completed budget reviews submitted by departments. Finance Director and City Administrator met with departments to review budget requests (Revised Estimate FY23 and Budget FY24).
- Prepared FY 24 Proposed General Fund Budget Overview and Budget Notebooks for City Council Budget meetings.
- Began budget review meetings with City Council.
- Held initial meeting with IONWave (electronic bidding vendor) with City committee to be trained on the software.
- Prepared and distributed 1099 statements to vendors. Submitted 1099 files to IRS as required.
- Prepared and distributed W-2 statements to employees. Submitted W-2 file to IRS and State of Iowa as required.
- Prepared and distributed 1095 statements (Health Insurance Forms) as required
- Prepared and submitted all required quarterly reports (Federal, State Withholding, State Sales Tax, IPERS, Unemployment, MFPRSI)
- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information (Finance Director and Accounting Supervisor)

## MONTHLY ACTIVITY SUMMARY

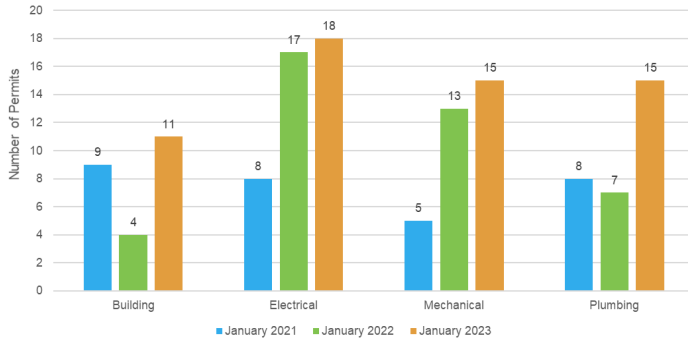
- Accounts Payable Checks and ACH Payments
- Payroll Checks and Direct Deposits
- Accounts Receivable Invoices Sent
- Finance Cash Register Transactions
- Housing Receipt Transactions
- Purchase Orders Processed



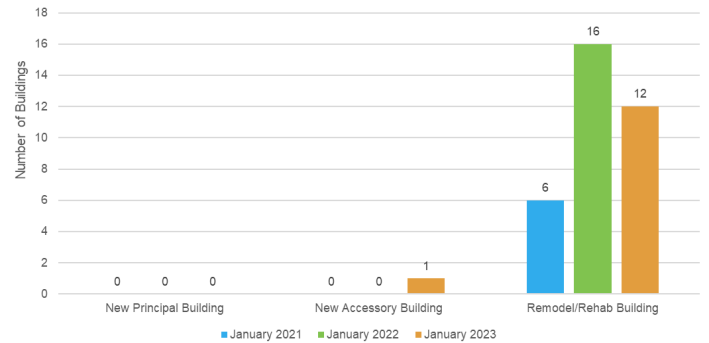
Payroll checks and direct deposits for September 2022 included 3 payrolls.

# Department of Community Development

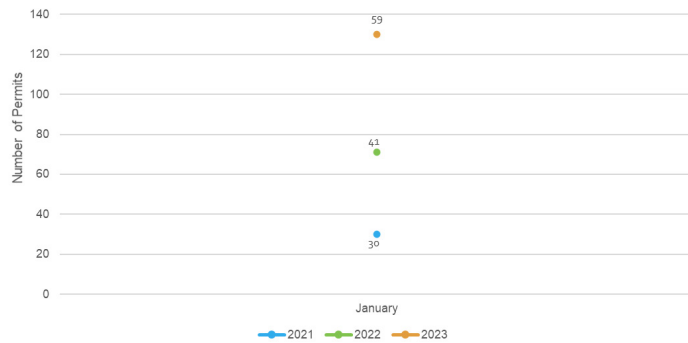
Permits Issued Monthly



Monthly Commercial Building Construction Projects

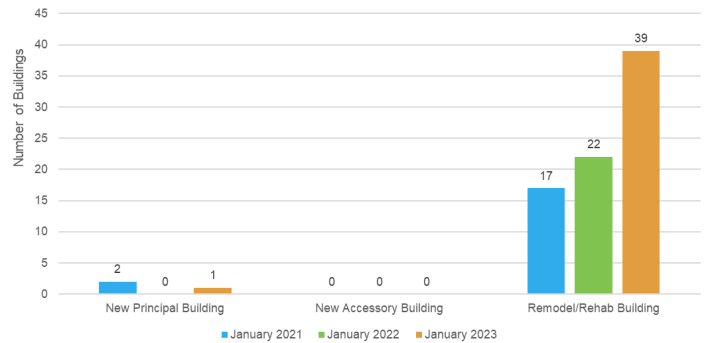


Permits Issued Per Month YTD

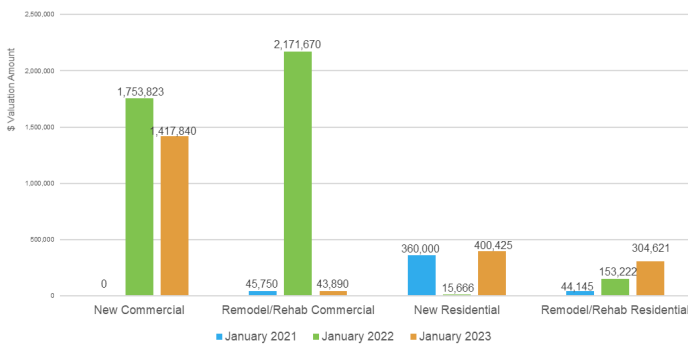


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

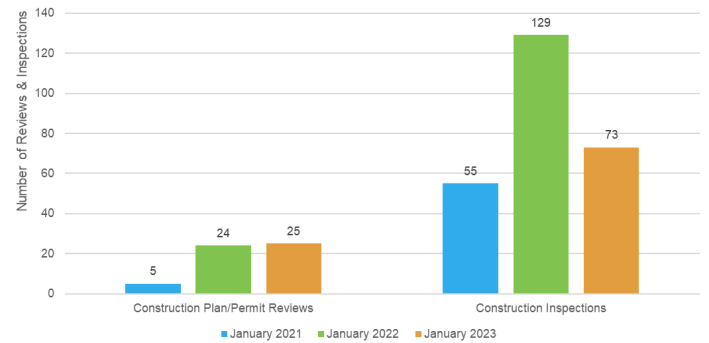
Monthly Residential Building Construction Projects



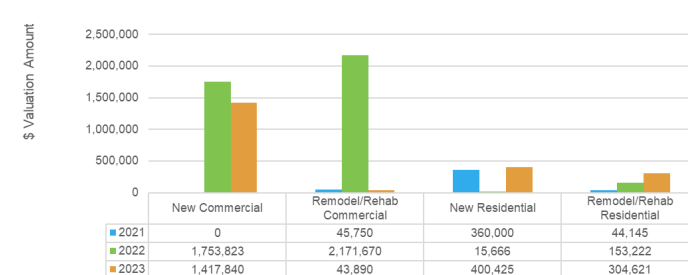
Monthly Construction Project Valuations



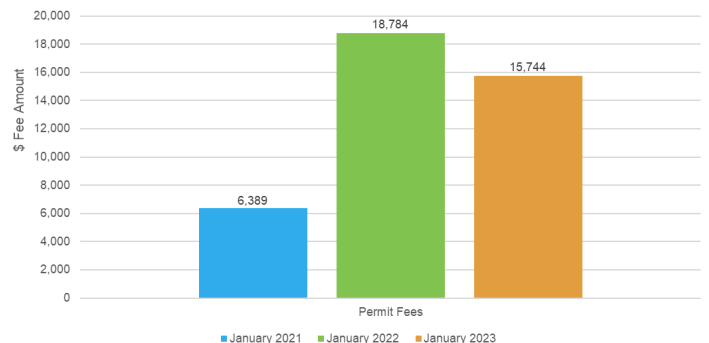
Monthly Construction Plan/Permit Reviews and Inspections



YTD Construction Project Valuations

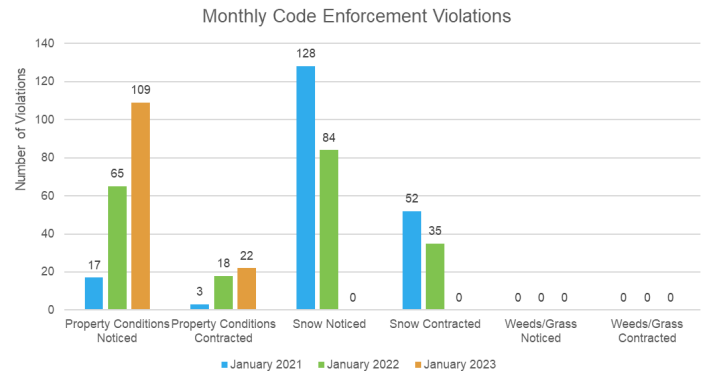
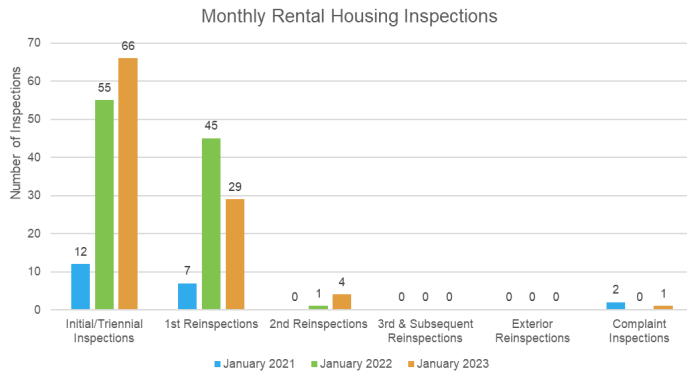


Monthly Permit Fees Collected



# Department of Community Development

Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.



## Department of Community Development

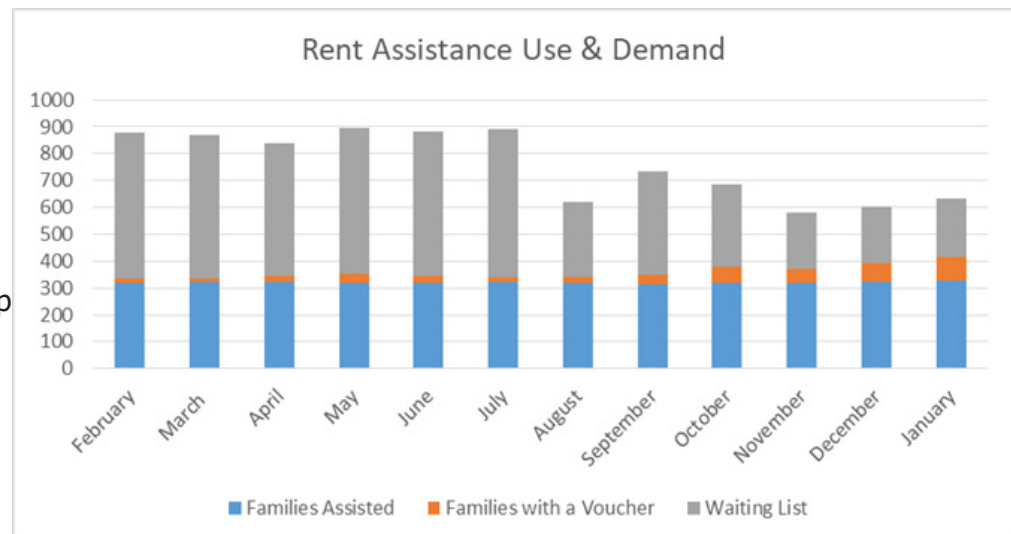
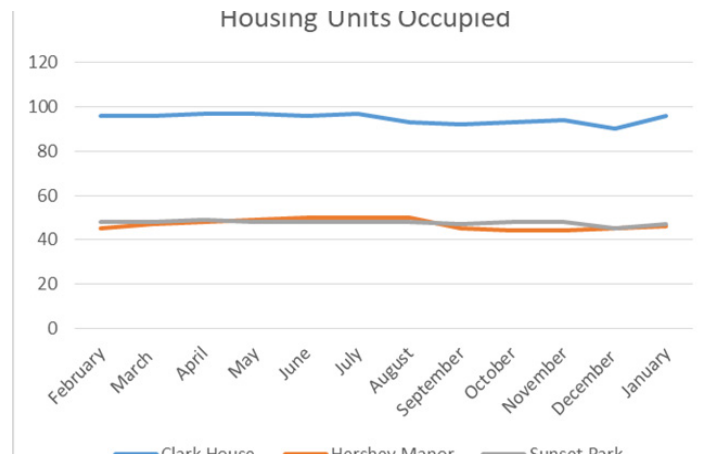
- A tour of local redevelopment activities and economic development projects was provided to representatives of Senator Joni Ernst and Representative Miller-Meeks offices.
- The Building Division completed the review of the 2021 International Building Codes and will be presenting an overview of the proposed revisions to Council at the February in-depth.
- The City Planner solicited proposals to demolish 4 substandard structures in the City.

completion time of 1 day.

- Completed turnover of 9 units.
- Paid \$152,711 for housing and utility on behalf of clients
- \$4,695 was deposited into escrow accounts for families working toward self-sufficiency
- Earned \$21,870 after an 91% proration of administrative fees

## Muscatine Municipal Housing Agency

- Vacancy at the Clark House is down 6% from December, with 96 of 100 units now occupied.
- Five families began receiving rental assistance and 26 more families were issued vouchers, allowing them to search for a housing unit that meets their needs.
- Three families enrolled in the Family Self-Sufficiency Program and created individualized participation plans.
- Twenty-two households attended Housing Counseling classes, 7 in the first-time homebuyer course and 15 in Step Ahead, Renter Education.
- Housing staff continues to attend regular training to help clients access appropriate resources and maintain compliance with changing HUD regulations.
- 87 work orders were received, with an average





# Department of Parks and Recreation

## Park Administration Division

The main office is open to the public with regular office hours Monday - Friday 8 am to 5 pm. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our website. If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at parksoffice@muscatineiowa.gov Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	Result
Pearl City Station	0 Reservations in January 2023
Riverview Center	3 Reservations in January 2023
Shelter	0 Reservations in January 2023
Dog Park Passes	21 Passes Sold in January 2023

## Park Maintenance Division

Staff has been busy with winter equipment maintenance, building maintenance, playground inspections and repairs, and presenting budgets in the month of January. Staff removed several large dead trees in the parks and completed stump grindings throughout the parks. Snow removal was completed on a timely basis throughout the Parks and Recreation snow removal responsibilities. Staff also attended job fairs, and is actively recruiting seasonal staff for the upcoming season.

Subject	Result
Seasonal Employees	15 Seasonal Employees Recruited

## Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps were closed in January due to the winter weather, and will re-open for public use when weather permits.

Subject	Result
Burials	8 Burials Took Place
Burial Spaces	0 Burial Spaces Sold

## Boat Harbor/Marina Divisions

The Boat Harbor and Marina Operations had a successful year of operations in 2022 with the help of low river levels throughout the season. Staff is preparing the operations for the 2023 season. Please contact us if you are interested in renting a slip in 2023.

Subject	Result
Long Dock Slips (48 Available)	0 Rented for 2023
Houseboat Dock Slips (8 Available)	0 Rented for 2023

## Recreation Division

Youth and adult recreation programs and special events continue to be offered. Current programs taking place include Youth Gymnastics, Adult Volleyball Leagues and the Walking Club. The Snowpile Treasure Hunt is scheduled for Saturday, February 11. The 2023 Summer Brochure is finalized and will be released in late February.

Subject	Result
Youth Program Participation	594 participation occurrences in January
Adult Program Participation	1,492 participation occurrences in January

## Aquatics Division

The Aquatic Center closed for the season on September 5. The Aquatic Center Entrance Roof Repair, Deck Caulking Replacement and Waterslide Restoration projects were completed this fall. Facility winterization has been completed. Staff recruitment has begun and previous employees received information to apply for the 2023 season. We are planning on opening the Aquatic Center for the 2023 season on Memorial Day weekend.

## Wellness Division

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program continues throughout the year.

Subject	Result
Participation	7 occurrences in January

# Department of Parks and Recreation

## Kent Stein Division

Kent Stein Park remains closed. Staff continues to make improvements to the park and its facilities for the upcoming season. Some of those tasks have been working on gates to the fields. Staff continue to trim trees and remove branches in the park. We have been working through all equipment to get it ready for the upcoming season. We have started to receive our supplies from the 2023 recreational bids. We have approved our vendors for the Bi-state bids, and will start receiving orders in later February and March. We have also sent a bid out for an athletic grooming machine and we will see how bids come in and what availability will be. The park is scheduled to open the week of April 1st weather permitting.

## Soccer Complex Division

The soccer complex remains closed. Staff continue to trim trees and remove branches in the park. We have been working through all equipment to get it ready for the upcoming season. We continue to fill areas next to our new sidewalks and will continue as the weather allows us. We have started to receive our supplies from the 2023 recreational bids. We have approved our vendors for the Bi-state bids, and will start receiving orders in later February and March. The park is scheduled to open the week of April 1st weather permitting.

## Golf Divisions

The new simulator was installed in December and is up and running. We ran a special on Monday mornings and had participants take advantage of it each week. We held clinics on Saturday mornings and had 4 people come out for those. Callaway Golf will be hosting a Fitting Event on February 10th from 3-6 pm which will lead to merchandise sales. We will begin selling 2023 Season Passes in late February/early March. Maintenance staff continues to work on and clean all equipment. Tee markers and tee signs were painted. Several dead trees were removed as well.

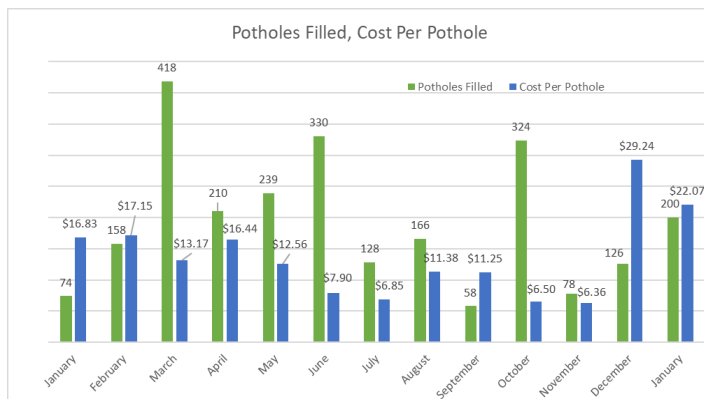
Subject	Result
Outings	9 Outings Scheduled for 2023
Leagues	3 Leagues Scheduled for 2023
Season Passes	0 Season Passes Sold for 2023
Simulator Usage Hours / Dollars Generated	21.75 Hours / \$662.50

# Department of Public Works

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

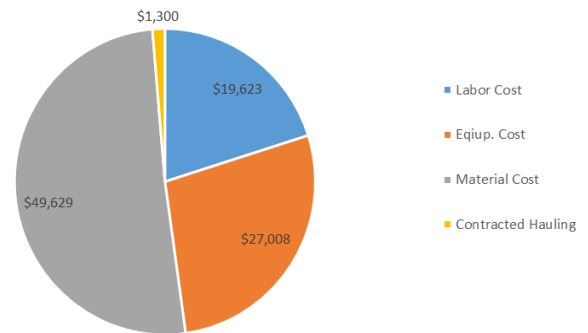
## Roadway Maintenance Division January 2023:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box. Beginning in April of 2022, we began tracking pavement repairs separately from potholes. This has lowered the pothole numbers as many of them were previously counted in larger pavement patches.

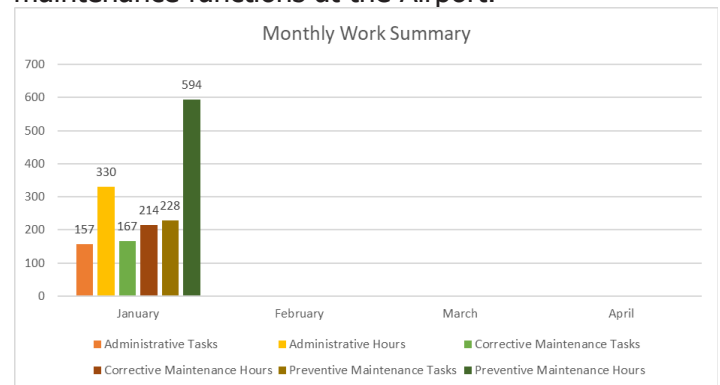
January Snow Event Totals  
Total Cost: \$97,560



The chart above shows the amount of time, equipment and material used for snow and ice removal.

## Building and Grounds Activities January 2023:

The Buildings and Grounds Division of the Public Works Department is responsible for the upkeep and repair of city facilities, grounds, and equipment. The division is responsible for maintaining the following facilities and grounds: Art Center, City Hall, Library, Public Safety Building, Public Works, South Fire Station, and certain maintenance functions at the Airport.



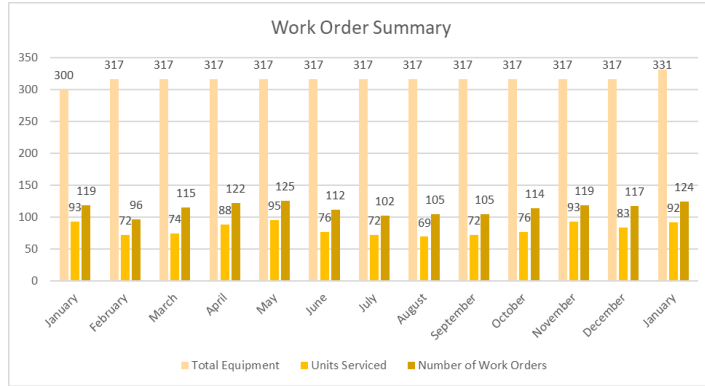
This chart indicates the number of work activities and the hours committed to them per month. Administrative tasks include ordering equipment and materials, requesting and receiving bids and quotes for work or supplies, project oversight, delivery of building supplies, training and paid time off. Corrective maintenance tasks are unscheduled repairs or work done on as-needed or emergency basis. Preventive maintenance tasks include routine, scheduled maintenance items and building cleaning and janitorial services.



# Department of Public Works

## Vehicle Maintenance Division January 2023:

The Vehicle Maintenance Division services and repairs approximately 331 pieces of equipment and vehicles from all city departments with the exception of the fire trucks and ambulances.



## Engineering Division January 2023:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
67th Street Sidewalk	September 2022	95%	Sidewalk paving
Grandview Reconstruction	May 2021	95%	Sidewalks
West Hill Sewer Separation Phase 5	April 2021	63%	Sewer on Climer and Lucas
Park Avenue 4 to 3 lane	March 2021	99%	Punch List
2nd Street Streetscape	March 2021	99%	Punch List

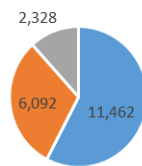
## Transit Summary of Operations

### January 2023:

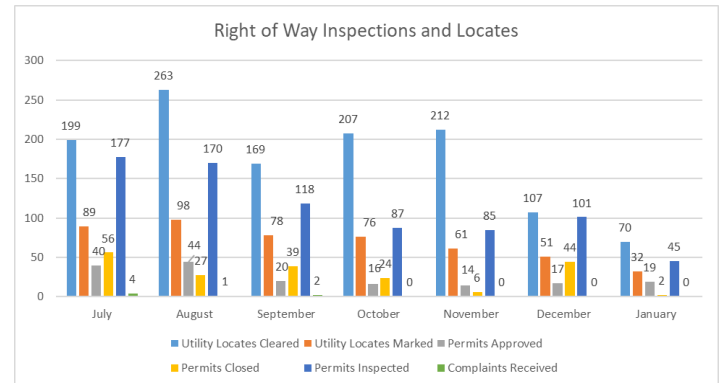
MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.

January Miles Driven

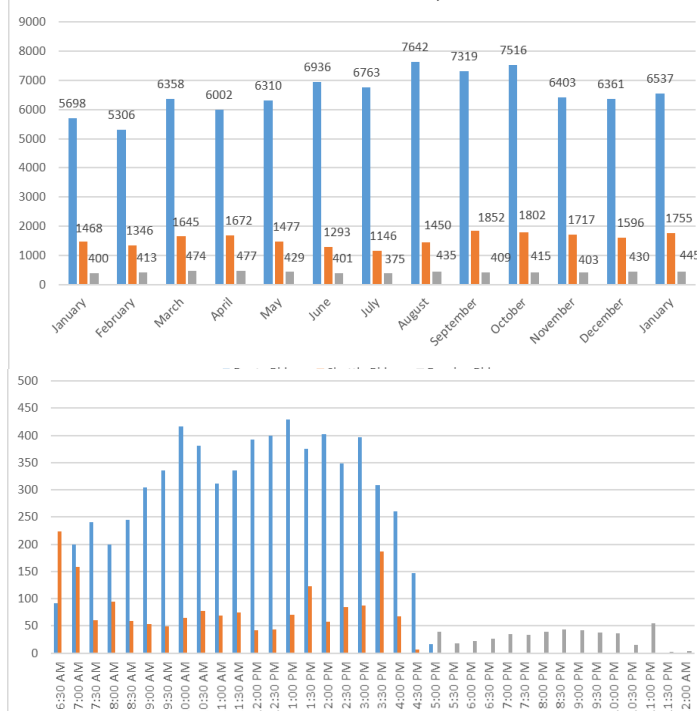
Route Miles Shuttle Miles Evening Miles



The following chart describes the monthly activities of the Right of Way Inspector:



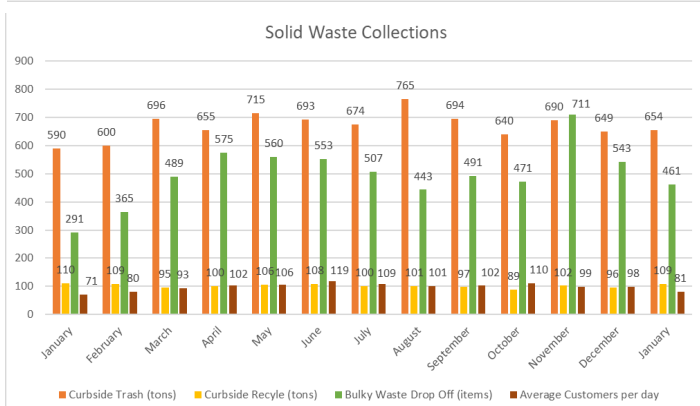
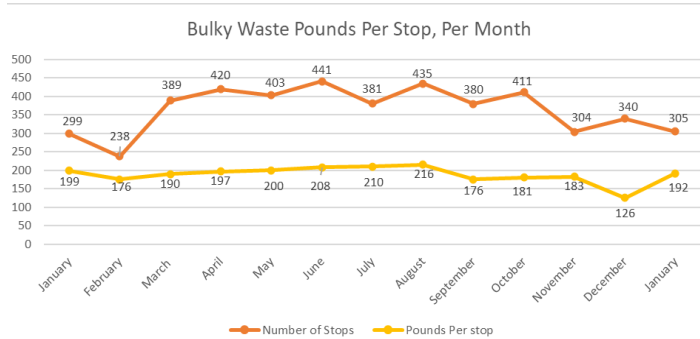
MuscaBus Ridership



# Department of Public Works

## Solid Waste Division Report January 2023:

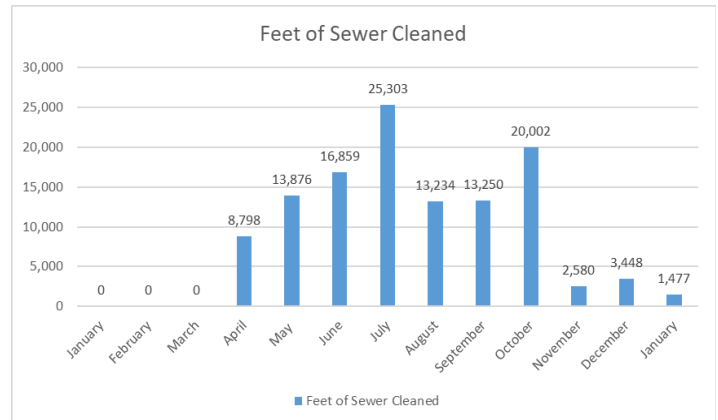
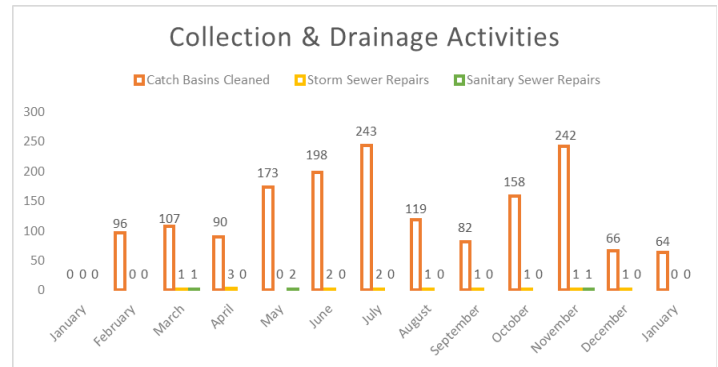
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



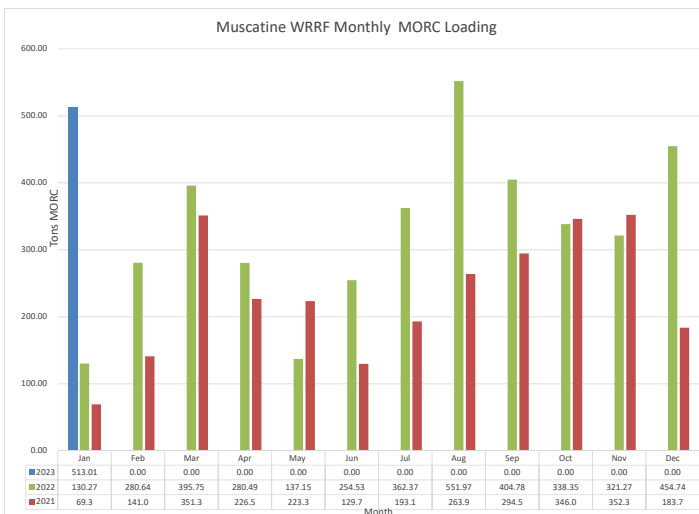
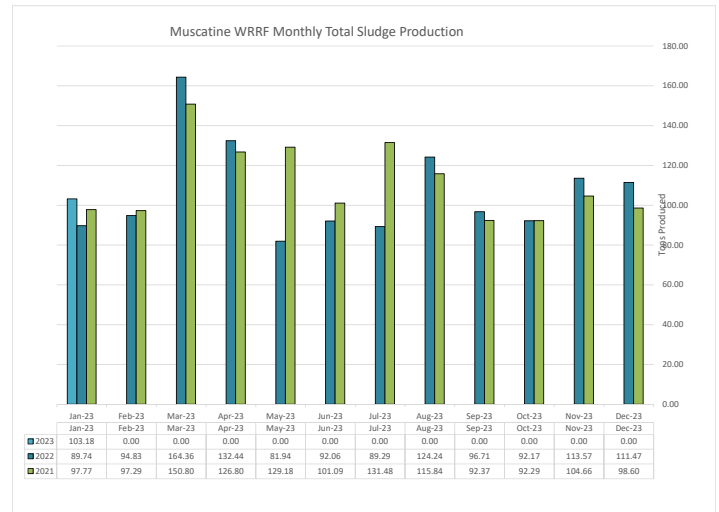
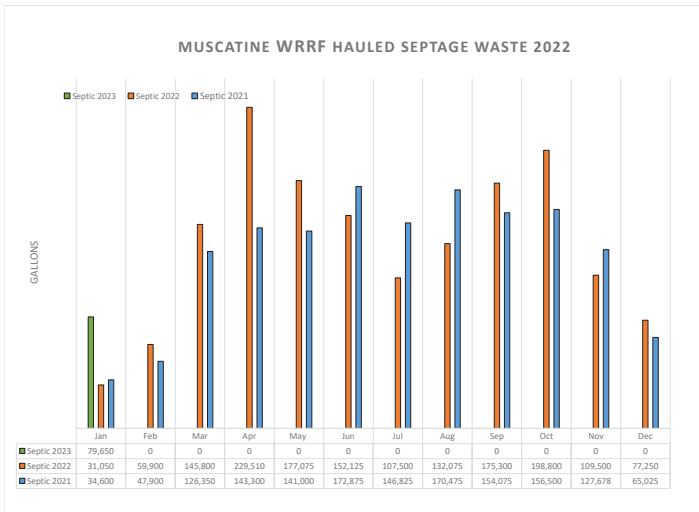
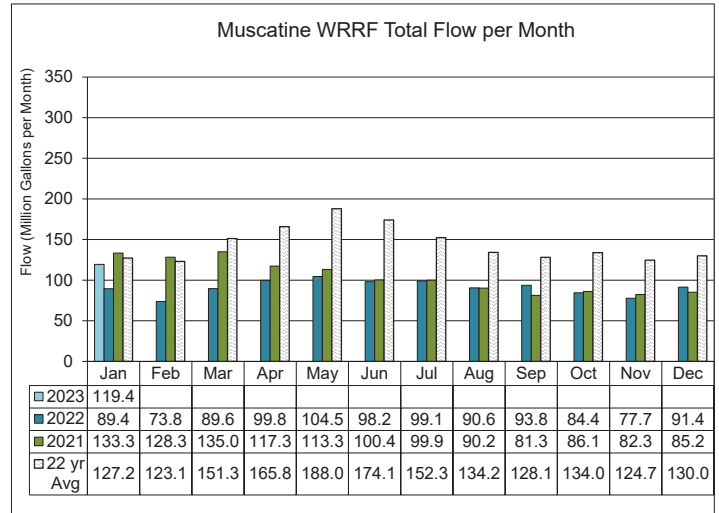
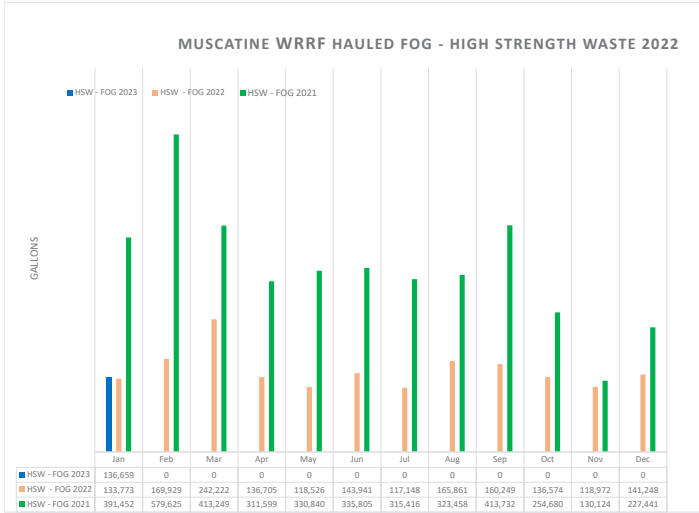
This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

## Collection & Drainage Division January 2023:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



# Water Pollution Control Plant





# Public Safety / Muscatine Fire Department



## Fire Department December Report

By: Fire Chief Jerry Ewers

### January 2023 Highlights

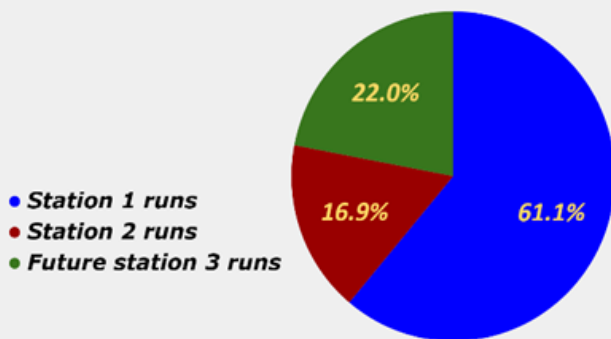
- The Muscatine Fire Department 2022 [Annual Report](#) is available on the city's website.
- A life saving award recognition was given to Battalion Chief Gary Ronzheimer, Captain Joe Timmsen, Firefighter Josh Rudolph and Firefighter Mike Collins from Ben Eversmeyer.
- Six officers attended a 40 hour leadership training session taught by David Harris.
- Annual ice water rescue training was held at the riverfront in the harbor area.



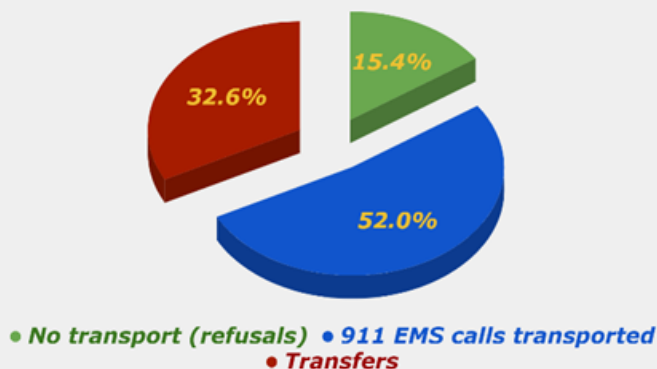
### Staff Updates & Kudos

- Drake Hotz was hired as a new Firefighter on January 3, 2023.
- Compliments go out to Firefighter Craig Chelf for his work on the annual report.

### Calls per Coverage Area - January 2023



### EMS Call Types - January 2023



# Public Safety / Muscatine Fire Department

## Demand for Services / Response Activity

	January 2023	Avg. Per Day	January 2022	Avg. Per Day
<b>Fire Responses</b>	<b>60</b>	<b>1.94</b>	<b>73</b>	<b>2.35</b>
<b>911 EMS Responses</b>	<b>276</b>	<b>8.9</b>	<b>293</b>	<b>9.45</b>
<b>Out of Town Transfers</b>	<b>121</b>	<b>3.9</b>	<b>94</b>	<b>3.03</b>
<b>Local Transfers</b>	<b>25</b>	<b>.81</b>	<b>17</b>	<b>.55</b>
<b>Total Responses</b>	<b>482</b>	<b>15.55</b>	<b>477</b>	<b>15.39</b>
	January 2023	Avg. Per Day	January 2022	Avg. Per Day
Urban Response Time - Goal - 90% within 9 min or less	<b>92.5%</b>		<b>91.0</b>	
Rural Response Time - Goal - 90% within 15 min or less	<b>95.5%</b>		<b>95.6%</b>	

## Staff Training

Type	January 2023	January 2022
Recruit /Probationary	49.55	8.1
Fire Suppression	419.35	275.05
EMS / Medical Related	97.15	197.7
Technical/Rescue	58.3	63
Driver/Operator	6.4	7.3
Professional Development/Leadership	284.3	15
Paramedic Program	200	256
<b>Totals</b>	<b>1,115.05</b>	<b>822.15</b>

## Vehicle & Equipment Maintenance

	January 2023	January 2022
Fire Vehicle Miles Driven	2,510	2,047
Ambulance Miles Driven	13,551	10,343
<b>Total Miles Driven</b>	<b>16,061</b>	<b>12,390</b>
Work Orders Completed (PPE,Vehicles,Equip.)	45	69
Gallons of Diesel Fuel Dispensed	423.30	344.60
Gallons of Gasoline Dispensed	1,581	1,523.60
<b>Total Gallons of Fuel Dispensed</b>	<b>2,004.30</b>	<b>1,868.20</b>

## Prevention, Education and Outreach

	Jan 23	Jan 22		Jan 23	Jan 22
<b>Fire Inspections</b>	20	6	<b>Plan Reviews/Site Visits</b>	6	4
<b>Fire Reinspections</b>	10	8	<b>Fire Investigations</b>	10	6
<b>Educational Events</b>	4	2	<b>Permits Issued</b>	108	194

# Public Safety / Muscatine Police Department

## January Highlights

- The PD hosted our monthly Coffee with a Cop at Big Cats.
- Corporal Matt Wilkinson helped a citizen during a traffic stop with a car window that they could not roll up during a sub-zero day. He assisted them in getting the window up so they could stay warm.
- Sergeant Greg Hazelett held a defensive tactics class at the YMCA for the Big Brothers Big Sisters program. He was assisted by Officers Britt Jameson and Nicole Sink.



## Staff Updates

- The department has two (2) officers attending the Iowa Law Enforcement Academy. They are due to graduate in April.
- The department is currently down three (3) officers and will be down four (4) officers at the end of February with an upcoming retirement. There will be more recruit testing in the near future to fill these positions.





# Public Safety / Muscatine Police Department

## MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2023	0												0
	2022	0												0
SEXUAL ASSAULT	2023	8												8
	2022	4												4
ROBBERY	2023	1												1
	2022	0												0
BURGLARY	2023	15												15
	2022	16												16
THEFT	2023	32												32
	2022	16												16
AUTO THEFT	2023	8												8
	2022	2												2
SHOPLIFTING	2023	11												11
	2022	5												5
Class I Total														75

ARSON	2023	0												0
	2022	0												0
ASSAULT	2023	16												16
	2022	9												9
FRAUD	2023	18												18
	2022	10												10
CRIMINAL MISCHIEF	2023	10												10
	2022	21												21
WEAPONS	2023	6												6
	2022	0												0
NARCOTICS/DRUGS	2023	10												10
	2022	6												6
OFFENSES AGAINST CHILDREN	2023	9												9
	2022	8												8
DISTURBANCES	2023	92												92
	2022	75												75
JUVENILE OFFENSES RUNAWAYS	2023	48												48
	2022	29												29
Class II Totals														209

## Public Safety / Muscatine Police Department

ANIMAL COMPLAINTS	2023	66											66
	2022	116											116
FATALITY ACCIDENT	2023	0											0
	2022	0											0
OTHER ACCIDENTS	2023	67											67
	2022	64											64
Class IV Totals												133	

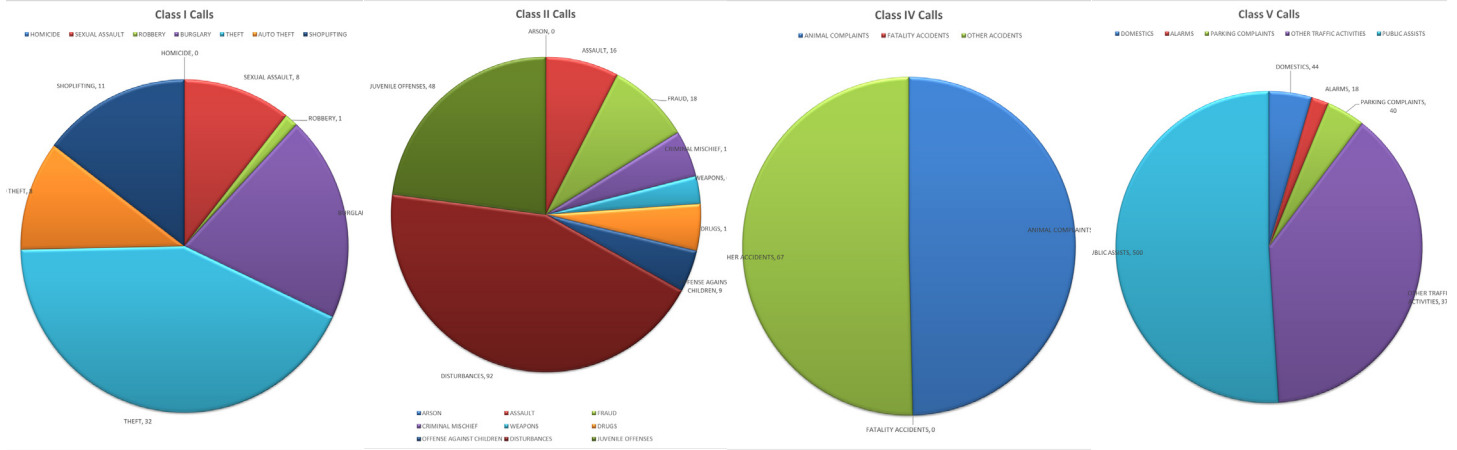
DOMESTICS	2023	44											44
	2022	29											29
ALARMS	2023	18											18
	2022	25											25
PARKING COMPLAINTS	2023	40											40
	2022	55											55
OTHER TRAFFIC RELATED ACTIVITIES	2023	378											378
	2022	197											197
PUBLIC ASSISTS	2023	500											500
	2020	413											413
Class V Totals												980	

OPERATING WHILE INTOXICATED	2023	5												5
	2022	4												4
TRAFFIC CITATIONS ISSUED	2023	98												98
	2022	98												98
ADULT ARRESTS	2023	113												113
	2022	93												93
JUVENILE ARRESTS	2023	28												28
	2022	13												13
TOTAL ARREST	2023	141	0	0	0	0	0	0	0	0	0	0	0	141
	2022	106	0	0	0	0	0	0	0	0	0	0	0	106
ADMINISTRATIVE	2023	602												602
	2022	373												373

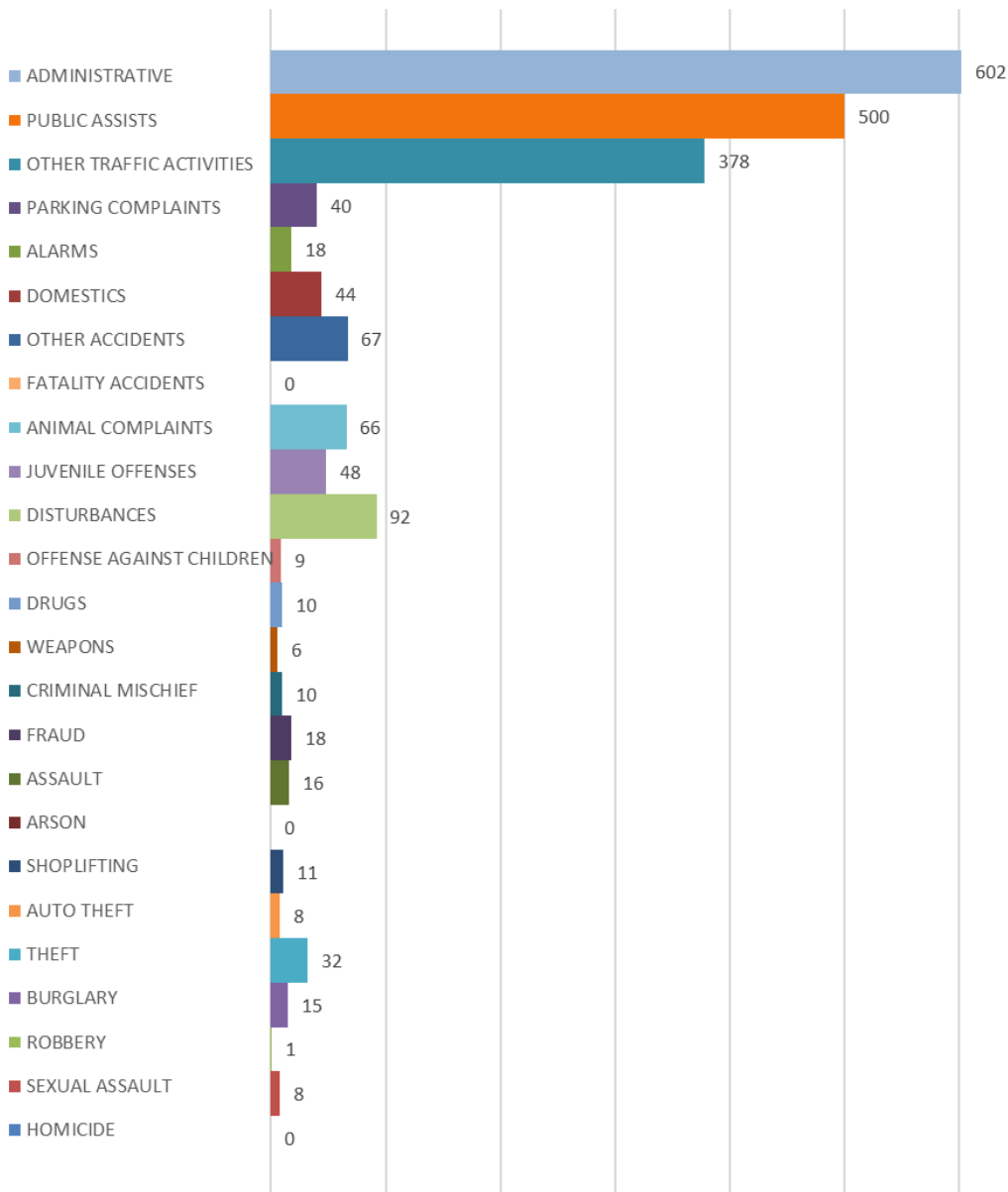
*TOTAL REQUEST FOR POLICE	2023	1999	0	0	0	0	0	0	0	0	0	0	0	1999
	2022	1473	0	0	0	0	0	0	0	0	0	0	0	1473

MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

# Public Safety / Muscatine Police Department



Muscatine PD Calls for Service-January 2023





# Musser Public Library

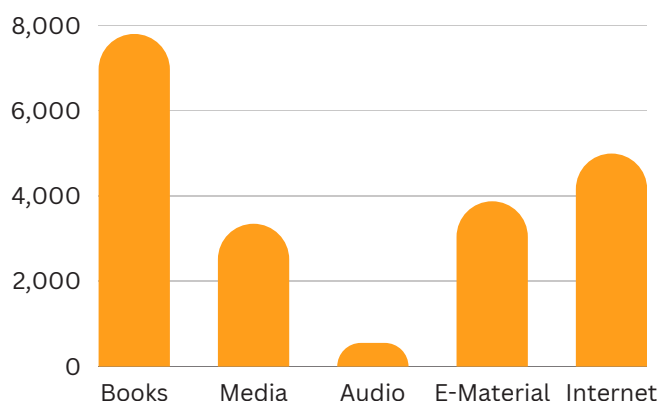
## MONTHLY STORY

PEOPLE LOVE WHAT WE DO AND WE LOVE SHARING THAT WITH YOU!

It is always a great feeling to help patrons with technology. We will often see people come in stressed about printing from their phone or scanning. They almost always leave feeling great once they see how easy it all can be!

from a Reference Staff Member

This month, people checked out roughly 30,000 items in the library and online.



PEOPLE ASKED US A LOT OF QUESTIONS.



WE ANSWERED 679 QUESTIONS THIS MONTH.

WE ADDED 88 NEW PATRONS TO OUR LIBRARY FAMILY.

WE GREETED 9,487 PEOPLE THIS MONTH.

560 OF THEM USED OUR MEETING ROOMS AS GATHERING SPACES.

THEY CAME TO OUR PROGRAMS FOR ALL AGES.



AND WATCHED US ON TV.

35 new shows debuted  
357 different shows aired  
809 total programs  
536 hours of programming  
40 minutes is the average length of program



PEOPLE VISITED US ONLINE, TOO.

OUR DATABASES WERE USED 9,377 TIMES.



WE HAD ALMOST 10,000 VISITS TO OUR WEBSITE.

Are you looking to learn more about your family history? The Library can help!

Find amazing databases and resources on our website!

PHONE: (563) 263-3065  
WWW.MUSSERPUBLICLIBRARY.ORG



## From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting [art@muscatineiowa.gov](mailto:art@muscatineiowa.gov).

### EXHIBITIONS

# Marc Sijan: Ultra-Realistic Sculptures

FEBRUARY 9 – APRIL 9, 2023



## Great Leaders of the Indian Nation: McKenney & Hall Portraits


On view through March 5, 2023 in the Central Hall on the second floor of the historic house.

Muscatine Art Center - 1314 Mulberry Avenue - 563.263.8282 - [muscatineartcenter.org](http://muscatineartcenter.org)

MUSCATINE  
**ART**  
CENTER

## JANUARY 2023 REPORT OF DEPARTMENT ACTIVITY

**MUSCATINE ART CENTER**



**Faces of Hope: The Original Residents of the Clark House**  
by Bob Campagna

February 16—April 9, 2023

### UPCOMING CLASSES and ACTIVITIES

#### mini-masters *Free For Kids*

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Please note that the summer class schedule has changed. If you are not able to attend, ask staff about picking up a "Take & Make" project to complete at home. Classes meet most **Wednesdays from 9:30 - 10:15 a.m.** and **Thursdays from 3:30 - 4:15 p.m.** Classes are **FREE!** Call 563-263-8282 to register. The theme for February is "Animal Habitats", and the theme for March is "Signs of Spring".

**Kids Saturday Workshop:**  
Fernand Léger

February 25  
1:30-2:30 p.m.  
Free admission  
Register by  
February 24

Join Miss Julie to celebrate French artist Fernand Léger by creating a portrait in his unique style.



Muscatine Art Center  
1314 Mulberry Avenue  
Muscatine, IA 52761  
muscatineartcenter.org  
563-263-8282

**MUSCATINE ART CENTER**



### Muscatine's Pearl Button Industry

on view in the Local History Room  
Historic House – Second Floor



### Bobblehead Pets with Heather Seibel

Thursday, March 2 & 23  
5:30 - 7:00 p.m.  
(3rd grade & up)  
Free admission.  
Register by February 28.



Create your own bobblehead pet in this fun class for kids. Learn to sculpt clay and add details to personalize your pet creature. This is a two class session, one to create, and one to paint.

Muscatine Art Center  
1314 Mulberry Avenue  
Muscatine, IA 52761  
muscatineartcenter.org  
563-263-8282

**MUSCATINE ART CENTER**

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**MUSCATINE ART CENTER**

## PEACE by PIECE:

### FOOD SECURITY IN MY COMMUNITY

Calling Muscatine County young classic artists, digital artists, photographers, authors, poets, and musicians.

### MUSCATINE SISTER CITIES YOUNG ARTISTS AND AUTHORS SHOWCASE (YAAS)

Contest Deadline: March 6, 2023



#### DETAILS:

Three \$100 cash prizes to selected entries.  
Applicants must be 13-18 years old as of April 1, 2023.  
5 winning entries advance to the Sister Cities International Contest.  
View exhibits at the Muscatine Art Center April 6 – May 14, 2023.  
For eligibility guidelines and entry information visit [www.muscatineartcenter.org/artists](http://www.muscatineartcenter.org/artists).



### T-Shirt Screen Printing with Heather Seibel

Saturday, March 4  
1:30 - 3:30 p.m.  
(5th grade & up)  
Free admission.  
Register by March 3.

Create your own t-shirt design using freezer paper and fabric paint. This process imitates the screen printing process. Come with ideas for your design and a plain t-shirt.



Muscatine Art Center  
1314 Mulberry Avenue  
Muscatine, IA 52761  
muscatineartcenter.org  
563-263-8282

### Free For Families



### CAaturday

Saturday, February 11, 1:30 - 3:00 p.m.

For all the fans of our feline friends, come celebrate all things Cats! Miss Katy has prepared the purrrfect Saturday - stories about cats, make your own cat toys, cat-inspired crafts, and face painted cat whiskers. CATuesday is a drop-in event for families. Admission is free of charge, and registration is not required. No Cat at home? No problem! You do not need to be a cat owner (or a servant to a cat) to be crazy about cats!

1314 Mulberry Avenue 563-263-8282 muscatineartcenter.org

**MUSCATINE ART CENTER**

**MUSCATINE ART CENTER**

Global Education  
at Stanley Center





## JANUARY 2023 REPORT OF DEPARTMENT ACTIVITY

### Felted Snowman at Silver Bell Hollow

Saturday, February 18  
1:30 – 3:00 p.m.  
\$25 (includes cookie)

(paid directly to Silver Bell Hollow)  
Call the Muscatine Art Center at  
563-263-8282 to register by February 11.

In this fun family workshop, kids will create an Olaf-inspired snowman using wet felting techniques and tour the farm to meet the alpacas!



Silver Bell Hollow Alpaca Farm  
13111 311<sup>th</sup> Street West  
Illinois City, IL 61259

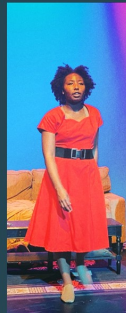


MUSCATINE  
ART  
CENTER

### Darwin Turner Action Theatre

Thursday, February 23, 5:30 – 6:30 p.m.

At the Muscatine Art Center  
Presented in partnership with the University of Iowa Arts Share  
and Global Education at Stanley Center  
FREE Admission



Darwin Turner Action Theatre (DTAT) is the social outreach component for the Theatre Arts Department. It was originally established in 1968 as Black Action Theatre. Its mission was to expose Iowa audiences to African-American culture and promote knowledge and understanding to people of different backgrounds. DTAT is now more culturally and socially inclusive, reflecting the growing diversity of our state and country. It presents dynamic, thought-provoking pieces of theatre for social and cultural awareness.



### Cultural Programs

#### Alexander Clark's Legacy: Elevating His Story

Thursday, February 16, 5:30 – 6:30 p.m.  
At the Muscatine Art Center – Free Admission

Several projects are currently underway to introduce the Alexander Clark story to new audiences, demonstrate his national significance, and broaden understanding of Clark's leadership in his own time.

Join author Rachelle Chase and local historian Dan Clark, who serves on the Alexander Clark Foundation, for a discussion on efforts to reach school children, scholars, and the general public with the story of this African American Muscatine man who pushed for change starting in the mid 1800s. Rachelle Chase is currently completing the middle school book, *The Time I Was Susan Clark*. Dan Clark is nearly a year into his weekly *Muscatine Journal* column spotlighting Alexander Clark.

In addition to discussing his own research and writing, he will share details on current efforts to obtain national significance for the Alexander Clark House and on connections with scholars who are researching Clark.



ALEXANDER CLARK

1314 Mulberry Avenue • Muscatine, Iowa • 563-263-8282 • [www.muscatineartcenter.org](http://www.muscatineartcenter.org)

### Faces of Hope:

Bob Campagna Remembers  
the Clark House & 1970s Muscatine

Thursday, March 23, 5:30 – 6:30 p.m.  
at the Muscatine Art Center

Bob Campagna served as Director of the Muscatine Housing Authority from 1972 to 1977. In his talk, Bob will give well-remembered insights into designing the Clark House as well as the process of selecting people for life therein. He will address project hurdles, conditions of housing, and life in Muscatine during that era. Through his photographs and stories, this will truly be a walk through time into that certain era of life in Muscatine.

Free Admission



1314 Mulberry Avenue • Muscatine, Iowa • 563-263-8282 • [www.muscatineartcenter.org](http://www.muscatineartcenter.org)

## Adult Studio

### Felted Leprechauns at Silver Bell Hollow

Saturday, March 4  
1:30 – 3:30 p.m.  
\$35 (includes cookie)

(paid directly to Silver Bell Hollow)  
Call the Muscatine Art Center at  
563-263-8282 to register by February 24.

In this adult workshop, participants will create whimsical leprechauns using various felting techniques and tour the farm to meet the alpacas!



Silver Bell Hollow Alpaca Farm  
13111 311<sup>th</sup> Street West  
Illinois City, IL 61259



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