



**City of
Muscatine
Department
Activity
Report**

**December
2022**



Carol Webb, City Administrator

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Highlights of City Activity in November

Department of Administration - Presented 21 regular agenda items for consideration by City Council. Conducted budget discussions with various departments in preparation of the City Council Budget Sessions.

Department of Public Works – Curbside leaf collection wrapped up in December with 72 leaf box loads collected (114 in November) with 593 employee hours accumulated. The curbside collection of leaves ended in December with 215.5 leaf box loads collected. The 67th Street Sidewalk Project and the Grandview Avenue Reconstruction Project reached 95 percent completion in December.

Finance Department – Published the final Annual Comprehensive Financial Report (ACFR) and Audit; held Audit Committee meeting; received City Council authorization to approve the report; filed and distributed the report to the State, various granting agencies, and others.

Community Development Department – CD staff worked on process improvements in the Nuisance and Inspections processes.ing citations for noncompliance with City Codes.

Housing Agency – Housing Specialists continued to work with 125 households pulled from the wait list in the past few months, and 72 families with a voucher in December, allowing them to search for a housing unit that meets their needs. Received an invitation to submit a full application under HUD's Older Adult Home Modification Program, to assist older residents make mobility improvements and repairs that would allow them to remain in their homes.

Parks and Recreation Department – Weed Park was filled with colorful lights during the month of December thanks to the annual Festival of Lights activity that took place! Park Maintenance was assigned the Aquatic Center entrance as our designated area for the event, and the colorful lights and characters brought joy to the event. Staff also helped to promote the Holiday Light and Music Show that took place on the Becky Bridge. Tree trimming and removal took place the month of December throughout all of the park sites. Staff continues to work on winter equipment maintenance in preparation for next year.

Fire Department – Muscatine Fire Department was very busy in December setting new records. We had a record number of 591 emergencies in December. We also had a record year with a total of 5,909 emergencies. Lastly, on December 25th we had a record number of 32 emergencies in a 24 hour shift.

Police Department – On December 12 and December 13, 2022, Officers helped with our Shop with a Cop program at Walmart. We took over 90 kids shopping with an officer. On December 15, 2022, Officers assisted Wilton Police Department with their Shop with a Cop program at Walmart.

Human Resources Department – A total of 244 applications were received for a variety of positions. Five new full-time employees, including police officers, fire fighters and a custodian were onboarded.

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscatineiowa.gov.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine City Council Past/Present/Future

December 1 Regular Meeting

- Request to approve Captain Anthony Kies as Muscatine Police Chief upon the retirement of Chief Brett Talkington on February 28, 2023.
- Request to approve Purchase Orders to Ed Morse of Muscatine, SCP Science, and two to Heuer Construction.
- Request to authorize proceeding with proposed City of Muscatine Indoor Sports Complex.

December 8 In-Depth Meeting

- Tax Increment Financing Policy
- Potential updates to nuisance regulations, the appeal process, and administrative fees

December 15 Regular Meeting

- Resolution setting a public hearing January 5, 2023, on the Sewer Lining Project.
- Resolution awarding contract for the Transfer Station Tipping Floor Replacement Project.
- Resolution authorizing an Iowa Economic Development Authority Destination Iowa Grant application, and allocating \$600,000 for the design and construction of the Muscatine Indoor Sports Facility.
- Request to renew the School Resource Officer (SRO) agreement with Muscatine Community School District.
- Request to authorize acceptance to IDOT offer of bridge funding for the replacement of the Park Avenue West bridge over Mad Creek.

January 5 Regular Meeting

- Public Hearing regarding plans, specifications, form of contract, and cost estimates for rehabilitation of underground pipes with a Cured in Place Pipe Liner.
- Request to enter a contract with Corbin Design for the development of a Wayfinding Master Plan.
- Request to approve insurance broker agreement with Arthur J. Gallagher (AIG).
- Request to approve submittal of an EPA Solid Waste Infrastructure Grant application for the completion of the Digester Rehabilitation Project at the Water Resource and Recovery Facility.

January 12 In-Depth Meeting

- Iowa business and child care presentation by Iowa Women's Foundation.
- Update on the South End Improvement Fund Projects.
- Discussion of a round-about at Carver Corner.
- Discussion on Courtesy Sidewalks
- Update on the Grandview Avenue Project.
- Staff report on the implementation of SeeClickFix.

January 12 Special Meeting

- Resolution authorizing an Iowa Economic Development Authority Destination Iowa Grant application, and allocating \$600,000 for the design and construction of the Muscatine Indoor Sports Facility.

January 19 Regular Meeting

- Resolution reaffirming the the Mulberry Revitalization District is blighted as defined under the Urban Renewal Plan.
- Request to approve the contract and bond for the Transfer Station Tipping Floor Project.

January 26 Special Meeting

- Opening session of budget discussions with the presentation of the budget overview.

January 28 Budget Session

- City Council Budget Review
- Divisions reporting include Legal Services, City Administrator, Human Resources, Risk Management, Finance, Information Technology, Community Development, Airport/Airport Subsidy, Police Operations, Animal Control, Library Operations, Cablevision, Art Center, Fire Operations, Ambulance, Housing.

January 31 Budget Session

- Divisions reporting include: Parks Administration, Park Maintenance, Aquatic Center, Recreation, Soccer, Kent Stein, Wellness, Cemetery, Golf Course, Boat Harbor, Marina, Soccer Events.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration

City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.



Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

December Highlights

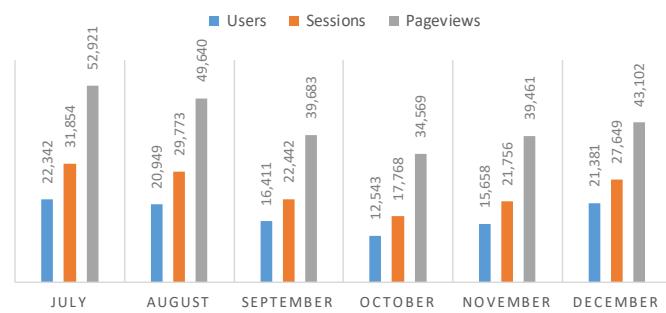
- Presented 21 regular agenda items for consideration by City Council.
- Conducted budget discussions with various departments in preparation of the City Council Budget Sessions.
- Responded to numerous citizen and City Council requests and concerns.
- Project lead in the implementation of See-Click-Fix, an application that will enable better two-way communication with citizens.
- Continued preparation for the redesign of the City of Muscatine website.
- Continued monitoring for updates to Civic Clerk and implementation of those updates.
- A total of 37 press releases were produced and distributed to media and Notify Me subscribers.
- Hosted six GoToMeeting virtual meetings for various departments.
- Created 157 social media posts (64 Facebook, 41 Instagram, 47 Twitter, 0 LinkedIn, and 5 YouTube).
- Two "Muscatine In Focus" presentations.
- Ended the month of December with 9,596 (+59 from end of November) followers on Facebook, 1,520 (+5) on Instagram, 1,523 (+3) on Twitter, 416 (+2) on YouTube.
- Additionally, Muscatine Communication YouTube has 57 followers (+2), Muscatine Fire YouTube 45 (+0), Muscatine In Focus YouTube 37 (+1), Muscatine In Focus Facebook 91 (+10), and Our City Facebook 1,178 (+3).

Human Resources Division

December Highlights

- A total of 244 applications were received for a variety of positions. Five new full-time employees, including police officers, fire fighters and a custodian were onboarded.
- The recruiting process for seasonal positions is underway. Those looking for positions with parks and recreation or the compost site can visit the City's website for various openings. The link for the career center is <http://www.muscatineiowa.gov/1598/Career-Center>
- Human Resources staff has also completed the open enrollment process for employee benefits.

CITY OF MUSCATINE WEBSITE ANALYTICS



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration

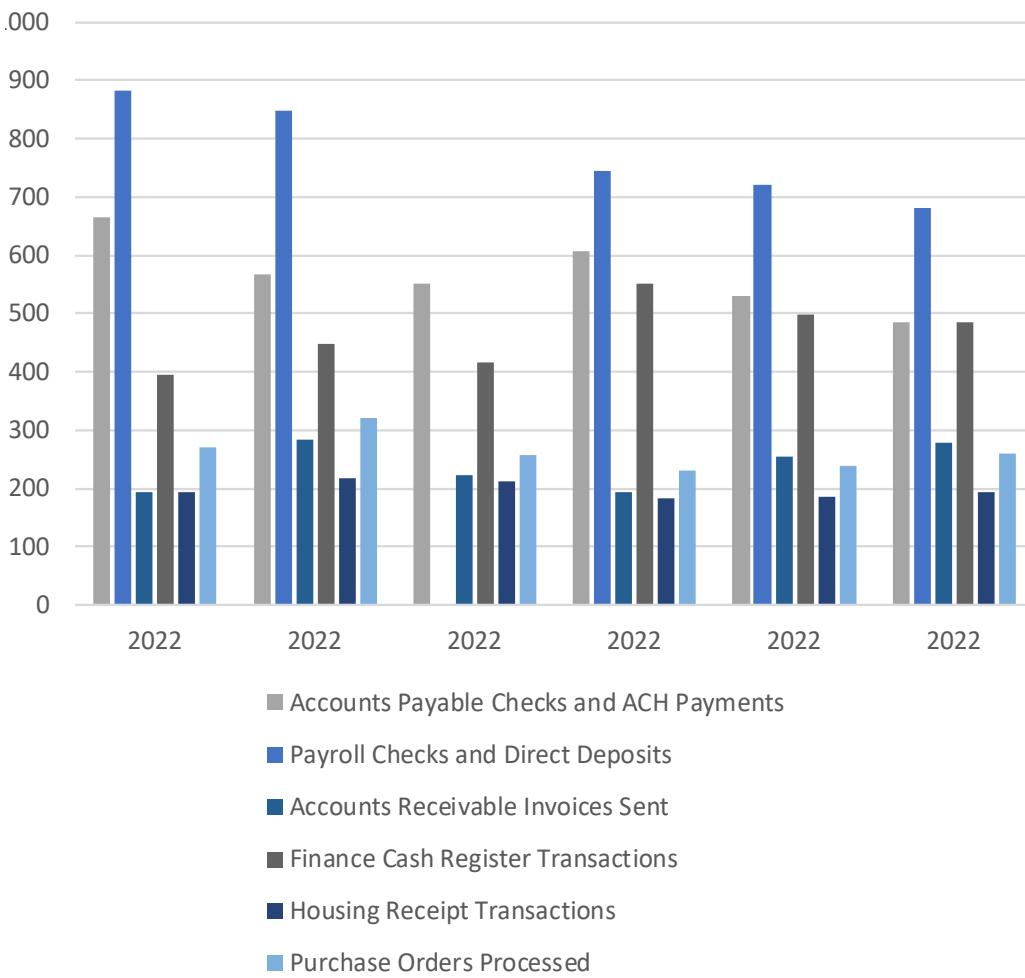
Finance/Parking Division

December Highlights

- Published the final Annual Comprehensive Financial Report (ACFR) and Audit; held Audit Committee meeting; received City Council authorization to approve the report; filed and distributed the report to the State, various granting agencies, and others. (Finance Director)
- Prepared financial information and assisted in funding requests for the proposed new Soccer Dome project. (Finance Director)
- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information (Finance Director and Accounting Supervisor).

- Prepared and distributed budget personal services cost computations to all City department (Revised Estimate FY23 and Budget FY 24).
- Reviewed submitted department budget requests. Finance Director and City Administrator began meetings with departments to review budget requests (Revised Estimate FY23 and Budget FY24).
- Finance staff had a 4th meeting with MP&W on their CIS conversion project. These discussions will continue. The next meeting will be in February after they go live.
- The new Office Assistant started 12/5/22. Finance staff has been training Kayla Peterson in her new position.
- Finance staff listened the 2023 GAAP update webinar put on by GFOA. (Finance Director and Accounting Supervisor).
- Finance staff were cross-trained in Accounts Receivable billing and monthly voucher check processing in advance of the medical leave of a staff member.

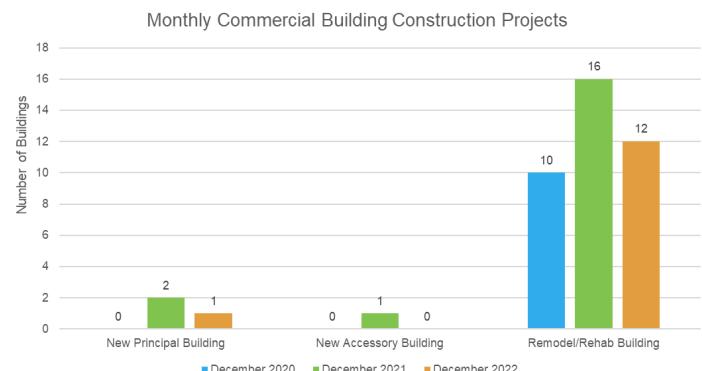
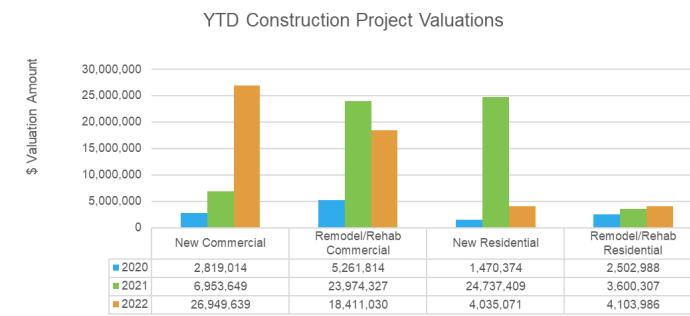
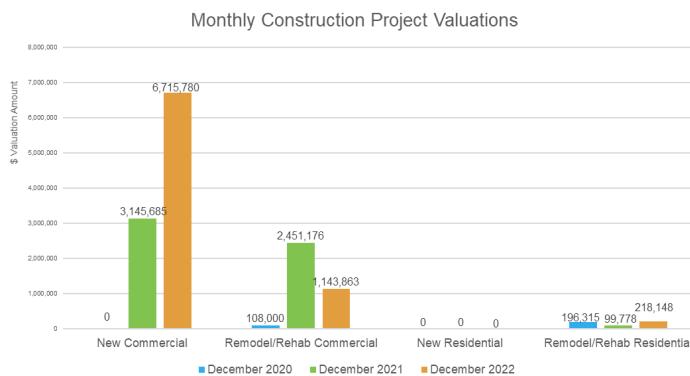
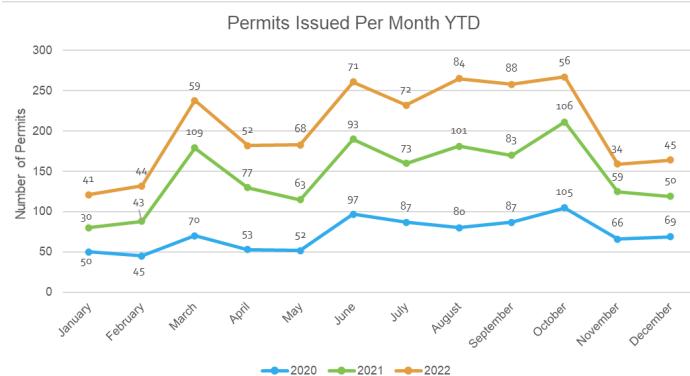
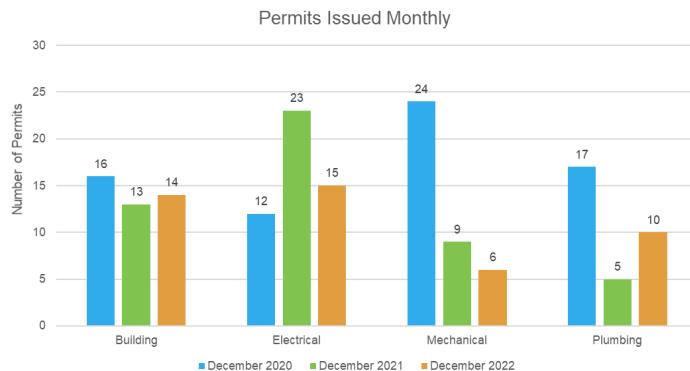
December Activity Summary



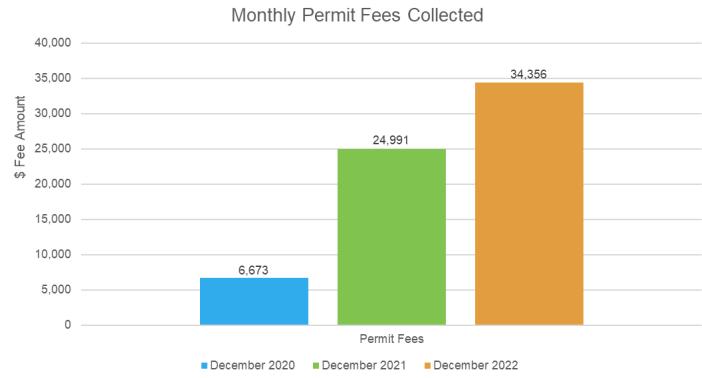
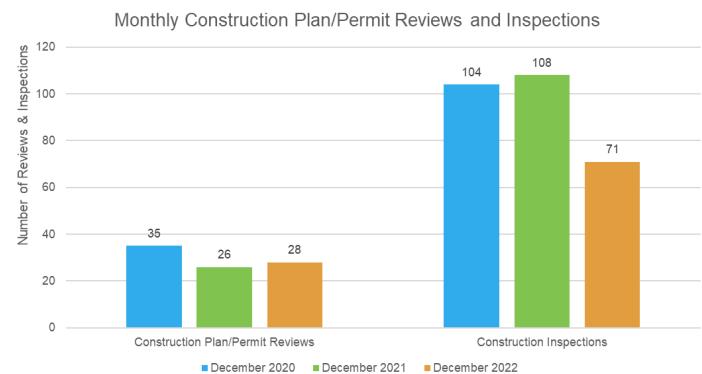
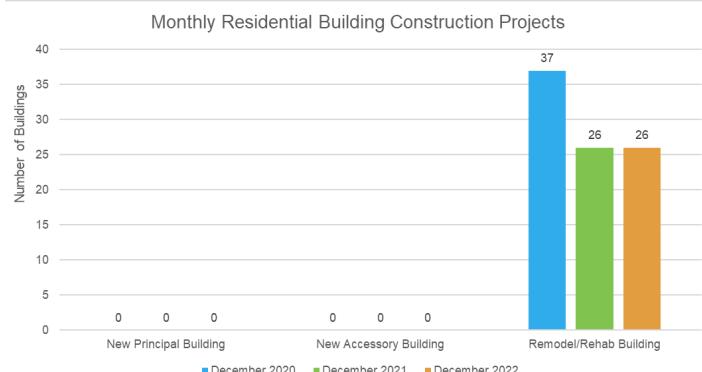
Payroll checks and direct deposits for September 2022 included 3 payrolls.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Community Development

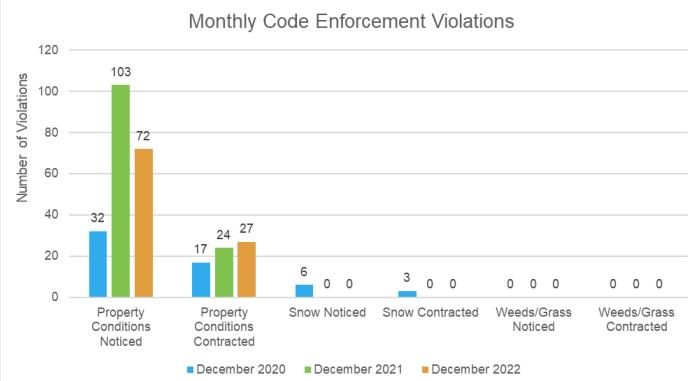
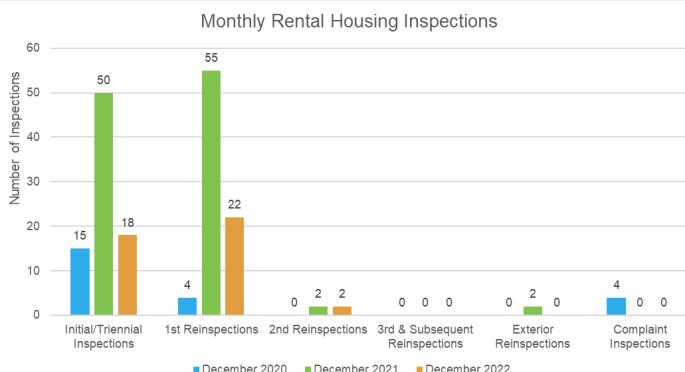


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Community Development



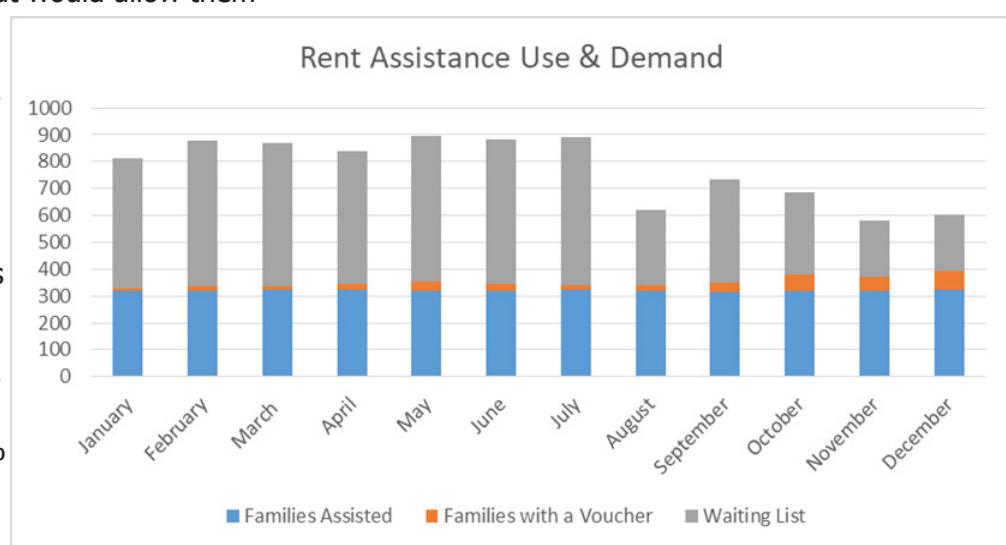
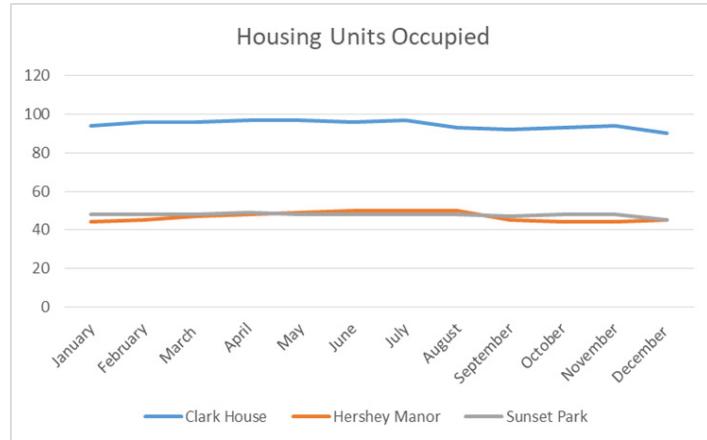
Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.

Department of Community Development

- Rental housing inspections were transitioned to SmartGov.
- CD staff worked on process improvements in the Nuisance and Inspections processes.

Muscatine Municipal Housing Agency

- The extremely cold temperatures over the Holidays resulted in a number of water issues at the properties and more than 14 hours of call back time on Christmas weekend.
- Housing Specialists continued to work with 125 households pulled from the wait list in the past few months, and 72 families with a voucher in December, allowing them to search for a housing unit that meets their needs.
- Received notice of award for a \$78,706 FSS grant for CY2023.
- Received an invitation to submit a full application under HUD's Older Adult Home Modification Program, to assist older residents make mobility improvements and repairs that would allow them to remain in their homes.
- 109 work orders were received, with an average completion time of 1.1 days
- Completed the 4 unit turnovers.
- Paid \$140,402 for housing and utility on behalf of clients
- \$3,985 was deposited into escrow accounts for families working toward self-sufficiency
- Earned \$21,170 after an 82% proration of administrative fees



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Parks and Recreation

Park Administration Division

The main office is open to the public with regular office hours Monday-Friday 8 am to 5 pm. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our website. If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at parksoffice@muscatineiowa.gov Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	Result
Pearl City Station Reservations	124 reservations taken in 2022
Riverview Center Reservations	106 reservations taken in 2022
Shelter Reservations	317 reservations taken in 2022
Dog Park Passes	183 passes sold for 2022

Park Maintenance Division

Weed Park was filled with colorful lights during the month of December thanks to the annual Festival of Lights activity that took place! Park Maintenance was assigned the Aquatic Center entrance as our designated area for the event, and the colorful lights and characters brought joy to the event. Staff also helped to promote the Holiday Light and Music Show that took place on the Becky Bridge. Tree trimming and removal took place the month of December throughout all of the park sites. Staff continues to work on winter equipment maintenance in preparation for next year.

Subject	Result
Trees	131 trees planted in 2022

Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps closed for the season due to the winter weather.

Subject	Result
Burials	11 Burials Took Place
Burial Spaces	2 Burial Spaces Sold

Boat Harbor/Marina Divisions

The Boat Harbor and Marina Operations had a successful year of operations in 2022 with the help of low river levels throughout the season.

Subject	Result
Long Dock Slips (48 Available)	25 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	2 Houseboat Slips Rented

Recreation Division

Youth and adult recreation programs and special events continue to be offered. Current programs taking place include Youth Gymnastics, Adult Volleyball Leagues and the Walking Club. The Candy Cane Hunt held on December 2 saw 215 participants. The Elves Workshop was held on December 10 with 303 people in attendance. The Muscatine community came together to host the second annual Weed Park Festival of Lights. The Department would like to thank display site sponsors for their help in decorating the park and distributing 195 gallons of non-perishable food donations to our local food pantries.

Subject	Result
Youth Program Participation	409 participation occurrences in December
Adult Program Participation	1,321 participation occurrences in December

Aquatics Division

The Aquatic Center closed for the season on September 5. The Aquatic Center Entrance Roof Repair, Deck Caulking Replacement and Waterslide Restoration projects were completed this fall. Facility winterization has been completed.

Wellness Division

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program continues throughout the year.

Subject	Result
Participation	116 occurrences in December

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Parks and Recreation

Kent Stein Division

With the park being closed staff was able to complete the diamond #16 field renovation. During the diamond #16 renovation, staff was able to utilize good Ag Lime on other diamonds within the park. Diamond #16 renovation included digging infield area out 6-8 inches, installing drainage, grading sub-grade to drain per plan, and installing new Ag Lime. Staff continues to work on small equipment, power wash equipment and paint all bases for the upcoming season.

Soccer Complex Division

Staff was able to complete the deep tine process with equipment assistance from the golf course deep tine, as the soccer deep tine piece had a bearing go out in it and was not readily available. Clean up after the topdressing was complete at both the main soccer complex and soccer west facilities. The dog park continues to be serviced on a weekly basis. Repairs continue to be made to soccer nets and equipment in preparation of the upcoming season.

Golf Divisions

The Golf Course closed for the season on December 4th. The new simulator was installed and is up and running. Monthly events and clinics will begin after the new year. Maintenance staff heavily topdressed to avoid winter damage. Work continues to be made on equipment to get ready for next season. Trash cans have been stained and painting of tee markers and tee signs has begun.

Subject	Result
Outings	27 Outings Scheduled for 2022
Leagues	5 Leagues Scheduled for 2022
Season Passes	197 Sold for 2022
Rounds	42 Rounds played in December

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

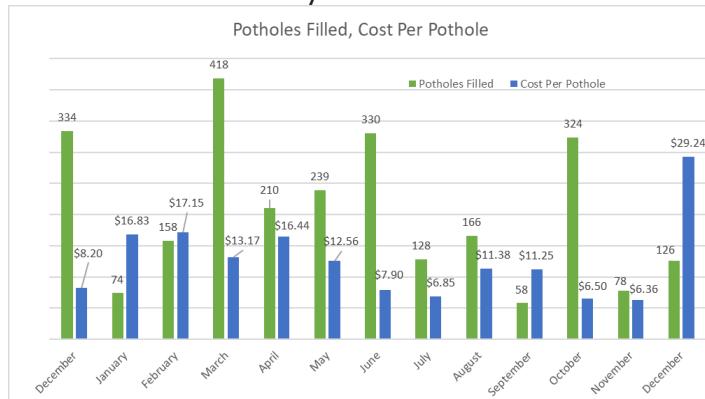
Department of Public Works

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report

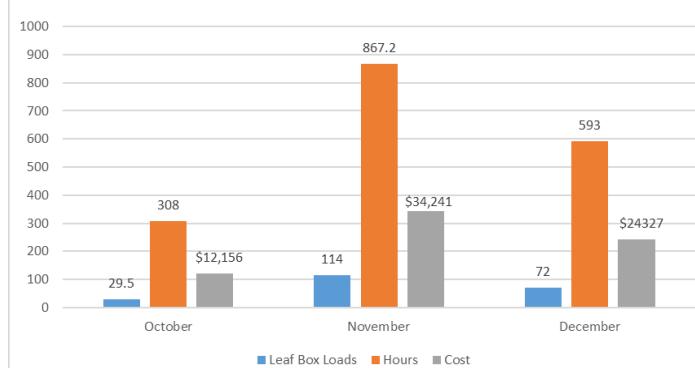
December 2022:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



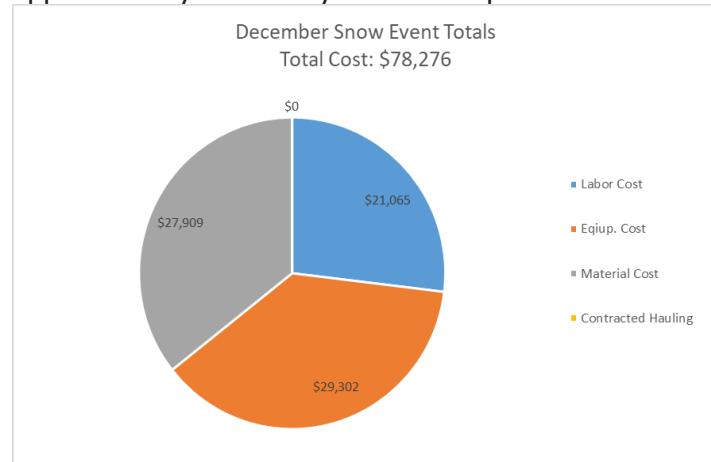
This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box. Beginning in April of 2022, we began tracking pavement repairs separately from potholes. This has lowered the pothole numbers as many of them were previously counted in larger pavement patches.

Curbside Leaf Collection 2022-23



This chart indicates the number of leaf loads collected and the hours of work and cost associated with the

curbside leaf collection program. One leaf box load is approximately 20 cubic yards of compacted leaves.



The chart above shows the amount of time, equipment and material used for snow and ice removal.

Building and Grounds Activities for December 2022:

In addition to their regular duties that include cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, Building and Grounds staff completed multiple projects including: removing the temporary ramp at the side alley entrance at City Hall; and installing motion light fixtures on the storage house, repairing exhaust piping on the boilers, insulating plumbing pipes, and interviewing and hiring custodial staff at the Art Center.

In addition, B&G staff replaced two air handling units at the library; repaired the Parts Room furnace, and checked heat tapes at Public Works; finished replacement of stairwell lighting by installing new LED fixtures, replaced two inducer motors on the boilers, replaced a door lock on the alley entrance, replaced the dryer, repaired two urinal drains, replaced the vacuum, switched over to boiler heat, replaced the sump pump in the elevator pit, fixed the snow blower, and had refrigerant added to the multi-stack Module 1 at the Public Safety Building.

Staff replaced the water valve at the former Kum & Go garage building, installed AEDs at City Hall, Public Works, the Transfer Station and Library, and cleaned gutters at all buildings. Staff also repaired outdoor lighting at the Airport, former DOT facility and parking lot at 3rd and Cedar. In addition, they cut keys and repaired locks for other departments at multiple buildings, recertified their pesticide applicator licenses, and

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

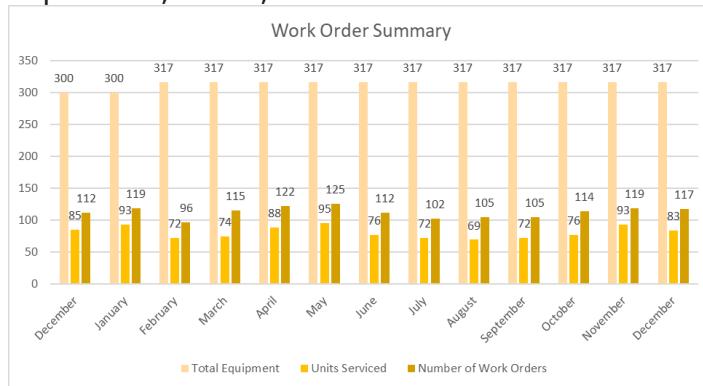
removed snow after multiple snow events. Staff continue to utilize the PubWorks asset management software and are now using it to create preventive maintenance work orders, standard operating procedures, and lock out-tag out procedures.

Contracted projects being overseen by the Building & Grounds Staff include: Key Card Access Control installation at City Hall, City Hall Front Porch Repairs, Fire Department women's shower room remodel, and furnace and radiant heat replacement at Public Works.

Vehicle Maintenance Division Report

December 2022:

The Vehicle Maintenance Division services and repairs approximately 317 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.



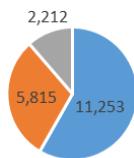
Transit Summary of Operations:

December 2022:

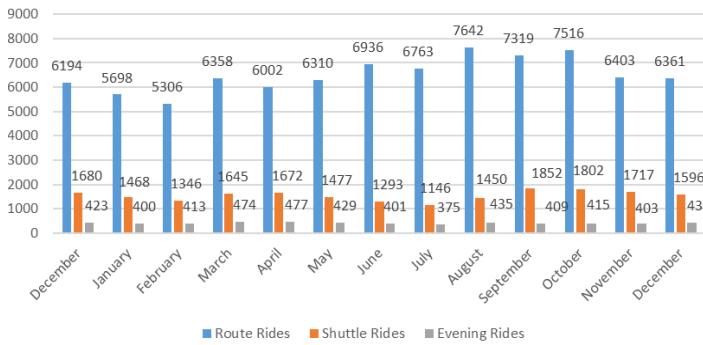
MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.

December Miles Driven

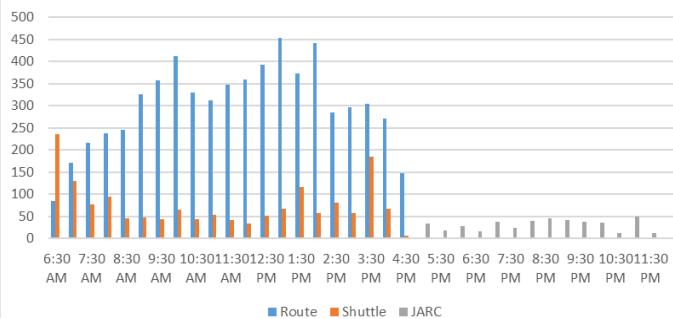
■ Route Miles ■ Shuttle Miles ■ Evening Miles



MuscaBus Ridership



December Average Ridership by Time of Day



Engineering Division Report

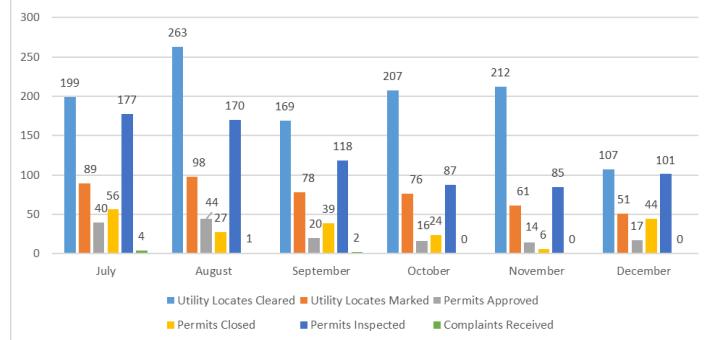
December 2022:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
67th Street Sidewalk	September 2022	95%	Sidewalk paving
Grandview Reconstruction	May 2021	95%	Sidewalks
West Hill Sewer Separation Phase 5	April 2021	63%	Sewer on Climer and Lucas
Park Avenue 4 to 3 lane	March 2021	99%	Punch List
2nd Street Streetscape	March 2021	99%	Punch List

The following chart describes the monthly activities of the Right of Way Inspector:

Right of Way Inspections and Locates

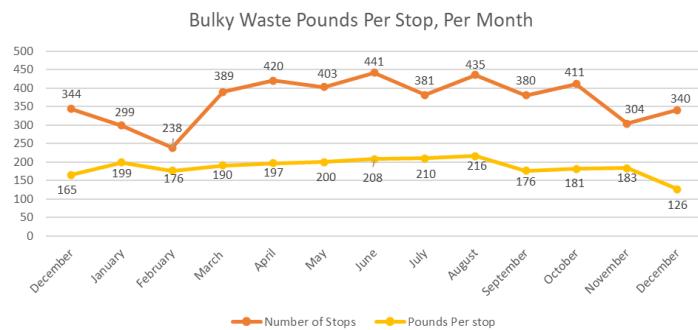


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

Solid Waste Division Report December 2022:

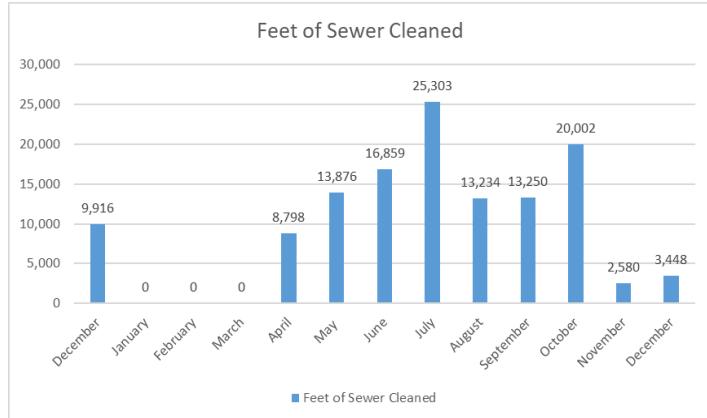
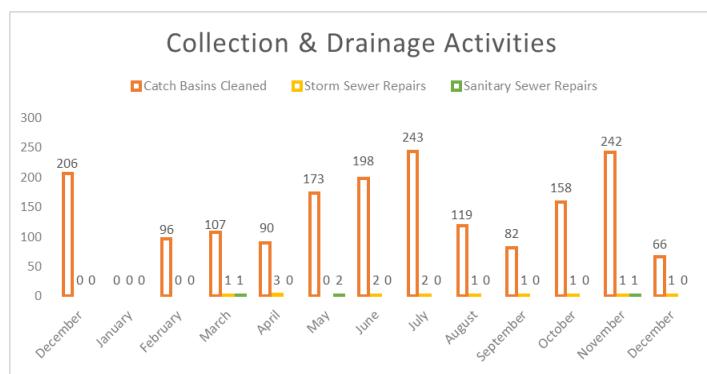
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

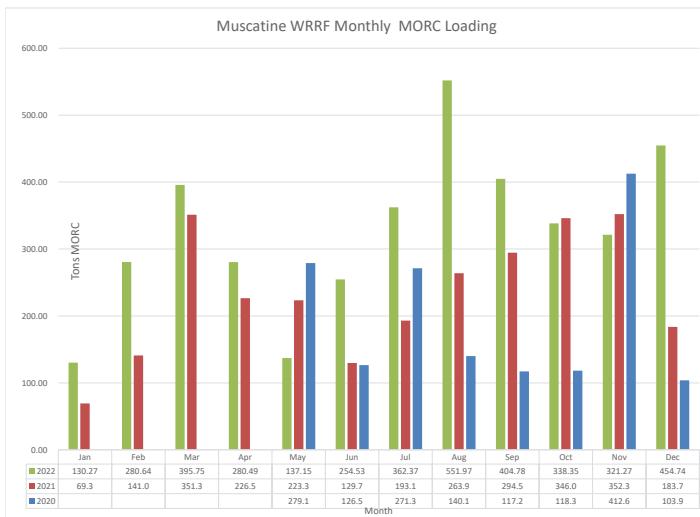
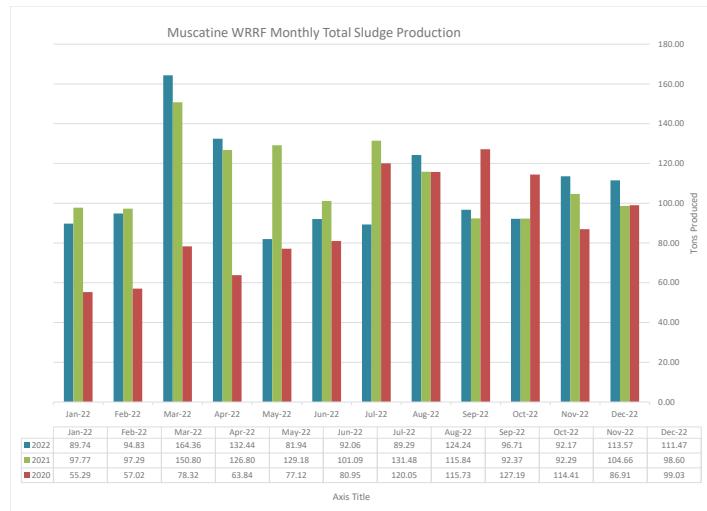
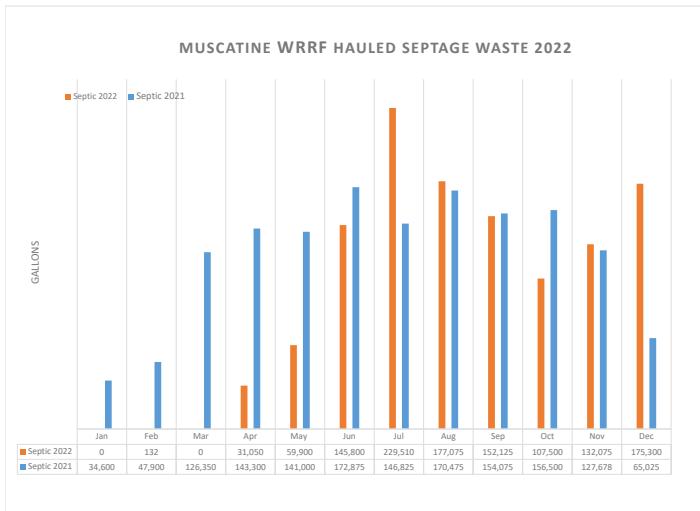
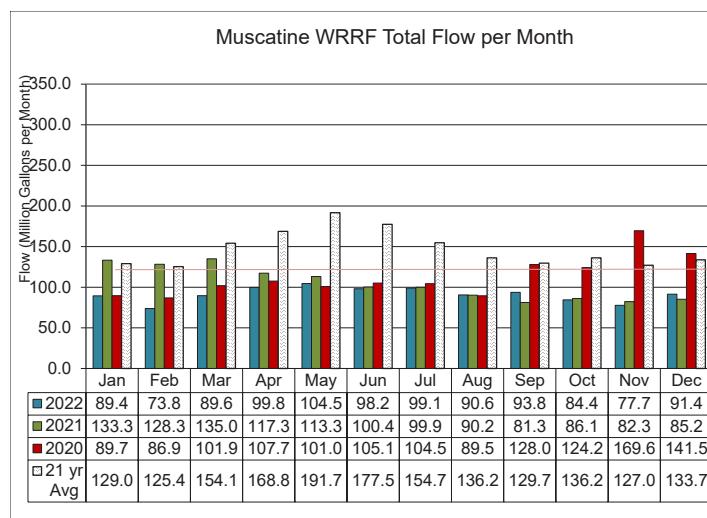
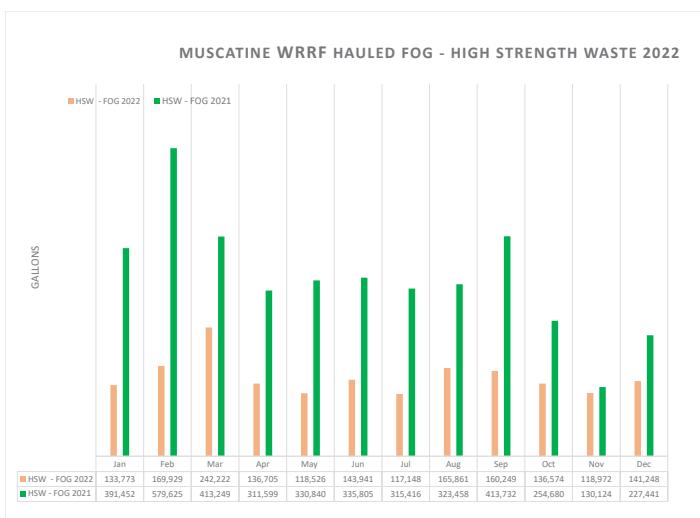
Collection & Drainage Division Report December 2022:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Water Pollution Control Plant



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Fire Department



Fire Department December Report

By: Fire Chief Jerry Ewers

December 2022 Highlights

- Muscatine Fire Department was very busy in December setting new records. We had a record number of 591 emergencies in December. We also had a record year with a total of 5,909 emergencies. Lastly, on December 25th we had a record number of 32 emergencies in a 24 hour shift.
- Muscatine Firefighters battled a structure fire on one of the coldest winter days on December 23rd. Compliments go out to staff and our other city departments, such as the Police Department and Public Works who helped and assisted us during and after the fire.
- Fire Department staff helped the Salvation Army on December 19th ringing the bell from 9:00 am till 6:00 pm at the Walmart location.
- Muscatine Fire hosted a driver/operator pumper class for Muscatine and other surrounding volunteer departments. After several days of classroom training the hands on skills testing and written test was completed on December 9th.
- Muscatine hosted a medical sim lab at Station 2 for our staff members. This mobile sim lab contains two areas that resemble the inside of an ambulance separated by a control room.

Staff Updates & Kudos

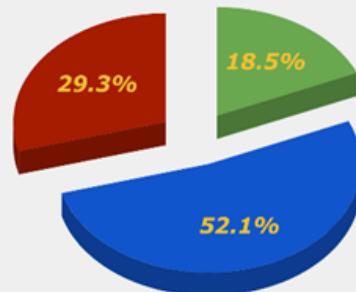
- Firefighter Eric Joslyn started working for us on December 15th. What's interesting about Joslyn is that he worked here previously and left to work



in Colorado and then returned to Iowa and applied and was rehired as a firefighter/paramedic. We welcome Joslyn back to the City of Muscatine and the Muscatine Fire Department family.

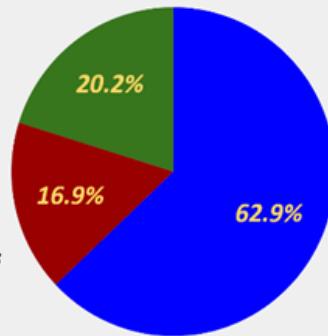
- Compliments go out instructor firefighter Nate Paxton for performing Advanced Cardiac Life Support (ACLS) recertification to all the Paramedics on the department. This training is required every two years.
- Kudos to Firefighter David Grafton for taking the lead on the Peer Support Team.

EMS Call Types - December 2022



- No transport (refusals)
- 911 EMS calls transported
- Transfers

Calls per Coverage Area - December 2022



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscantine Fire Department

Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	2.39	74	816
911 EMS Responses	12.03	373	3,583
Out of Town Transfers	4	124	1,341
Local Transfers	0.65	20	169
Total Responses	19.06	591	5,909
	Avg. Per Day	Monthly Totals	YTD Totals
Urban Response Time		89.5%	92.6%
Goal - 90% within 9 min or less			
Rural Response Time		96.4%	95.7%
Goal - 90% within 15 min or less			

Staff Training

Type	Monthly	YTD
Recruit /Probationary	17	1,648.6
Fire Suppression	133.05	2,781.35
EMS / Medical Related	131.95	1,540.8
Technical/Rescue	19	1,449.85
Driver/Operator	263	496.3
Professional Development/Leadership	5	413.65
Paramedic Program	240	3,256
Totals	809	11,586.55

Vehicle & Equipment Maintenance

	Monthly	YTD
Fire Vehicle Miles Driven	2,210	37,858
Ambulance Miles Driven	13,164	144,845
Total Miles Driven	15,374	182,703
Work Orders Completed (PPE,Vehicles,Equip.)	36	629
Gallons of Diesel Fuel Dispensed	496.30	5,621.40
Gallons of Gasoline Dispensed	1,732.10	18,530
Total Gallons of Fuel Dispensed	2,288.40	24,151.40

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	19	176	Plan Reviews/Site Visits	4	236
Fire Reinspections	6	128	Fire Investigations	4	59
Educational Events	8	52	Permits Issued	10	1,095

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

November Highlights

- The PD hosted our monthly Coffee with a Cop.
- On December 2, 2022, Officers provided security for Jingle Mingle downtown.
- On December 6, 2022, Detectives, Jeff DeVreize, Adam Raisbeck, Casey Jensen, and Sergeant John Hesseling helped Jefferson Iowa Police Department serve a search warrant on a residence in Muscatine.
- On December 12 and December 13, 2022, Officers helped with our Shop with a Cop program at Walmart. We took over 90 kids shopping with an officer.
- On December 15, 2022, Officers assisted Wilton Police Department with their Shop with a Cop program at Walmart.
- Corporal Matt Horton, Officer Demitri Wheeler, and Detective Joe Roseman gave their Safety Day Bucks to Officer Samantha Wheeler to use. Officer Wheeler was off work due to an illness. She would have had to use unpaid sick leave if it were not for the donated time.
- On December 20, 2022, Numerous officers rang the bell for the Salvation Army at Walmart.



Staff Updates

- The department hired two (2) officers that will attend the Iowa Law Enforcement Academy in January 2023.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2022	0	0	0	0	0	0	0	0	0	0	0	0	0
	2021	0	0	0	0	0	0	0	0	0	0	0	0	0
SEXUAL ASSAULT	2022	4	9	9	3	7	12	4	7	11	11	7	3	87
	2021	3	4	5	14	8	6	11	9	3	4	7	4	78
ROBBERY	2022	0	0	0	0	0	1	0	0	0	0	0	0	1
	2021	0	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	2022	16	11	24	41	25	26	18	31	18	19	28	23	280
	2021	14	16	14	21	28	27	26	18	17	28	21	22	252
THEFT	2022	16	16	25	18	25	36	36	32	35	31	25	28	323
	2021	23	15	30	27	23	37	33	39	17	30	32	41	347
AUTO THEFT	2022	2	4	9	14	6	5	10	4	7	8	13	4	86
	2021	6	5	3	6	5	7	10	7	4	5	4	3	65
SHOPLIFTING	2022	5	13	17	10	11	9	16	18	7	13	15	15	149
	2021	8	8	12	11	8	8	6	8	9	17	11	10	116
														Class I Total
														926

ARSON	2022	0	0	0	0	0	0	0	0	0	0	0	0	0
	2021	0	0	0	0	0	0	0	0	0	0	0	0	0
ASSAULT	2022	9	8	15	25	14	29	18	21	14	16	13	14	196
	2021	7	4	18	10	8	18	14	17	13	8	14	12	143
FRAUD	2022	10	15	11	12	6	12	25	19	13	18	14	16	171
	2021	12	14	18	22	15	19	16	19	12	15	15	11	188
CRIMINAL MISCHIEF	2022	21	19	17	25	22	36	22	22	22	15	19	14	254
	2021	11	11	11	15	26	35	21	20	25	21	24	16	236
WEAPONS	2022	0	5	2	4	10	5	4	4	5	7	8	6	60
	2021	7	1	3	5	5	1	5	7	13	8	9	8	72
NARCOTICS/DRUGS	2022	6	9	15	9	13	11	9	8	11	8	10	10	119
	2021	7	15	4	13	9	13	14	14	14	10	5	5	123
OFFENSES AGAINST CHILDREN	2022	8	2	6	6	9	5	9	8	7	11	2	7	80
	2021	4	5	8	10	7	10	8	5	11	9	7	3	87
DISTURBANCES	2022	75	42	111	118	122	134	191	139	118	93	64	88	1295
	2021	89	91	112	103	114	189	185	109	99	106	92	87	1376
JUVENILE OFFENSES	2022	29	29	38	64	47	39	32	45	47	47	39	40	496
	2021	21	15	43	31	28	32	56	41	39	38	35	18	397
														Class II Totals
														2671

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscantine Police Department

ANIMAL COMPLAINTS	2022	116	67	120	99	99	126	122	115	96	88	79	66	1193
	2021	56	62	82	80	72	84	77	95	99	78	53	51	889
FATALITY ACCIDENT	2022	0	0	0	0	0	0	0	0	1	0	0	0	1
	2021	0	0	0	0	2	0	0	0	0	0	0	0	2
OTHER ACCIDENTS	2022	64	53	59	68	57	69	68	62	47	82	68	64	761
	2021	67	76	49	36	58	60	58	68	69	75	66	60	742
														Class IV Totals 1955

DOMESTICS	2022	29	22	36	31	47	51	53	46	37	38	34	39	463
	2021	34	38	33	48	41	48	53	52	60	48	36	43	534
ALARMS	2022	25	39	20	13	22	24	25	22	20	28	16	20	274
	2021	17	12	15	13	16	24	26	25	20	18	12	13	211
PARKING COMPLAINTS	2022	55	37	49	57	44	71	55	41	50	43	40	40	582
	2021	237	114	69	49	35	48	52	41	48	43	65	39	840
OTHER TRAFFIC RELATED ACTIVITIES	2022	197	229	278	186	267	242	352	275	256	286	282	263	3113
	2021	232	221	303	244	276	231	261	266	286	296	252	204	3072
PUBLIC ASSISTS	2022	413	415	484	544	597	511	618	664	622	543	502	493	6406
	2021	491	420	446	492	569	532	538	541	505	472	412	53	5471
														Class V Totals 10838

OPERATING WHILE INTOXICATED	2022	4	3	5	6	3	8	6	6	4	4	1	6	56
	2021	4	6	5	5	9	6	7	6	8	7	7	5	75
TRAFFIC CITATIONS ISSUED	2022	98	163	189	146	175	120	151	181	152	130	142	135	1782
	2021	166	130	165	140	182	170	165	176	185	203	146	137	1965
ADULT ARRESTS	2022	93	90	117	105	112	99	120	119	106	96	73	93	1223
	2021	100	118	86	110	128	106	131	108	96	113	105	96	1297
JUVENILE ARRESTS	2022	13	8	10	12	6	20	5	17	19	16	19	17	162
	2021	5	5	9	15	9	6	14	8	19	21	11	9	131
TOTAL ARREST	2022	106	98	127	117	118	119	125	136	125	112	92	110	1385
	2021	105	123	95	125	137	112	145	116	115	134	116	105	1428

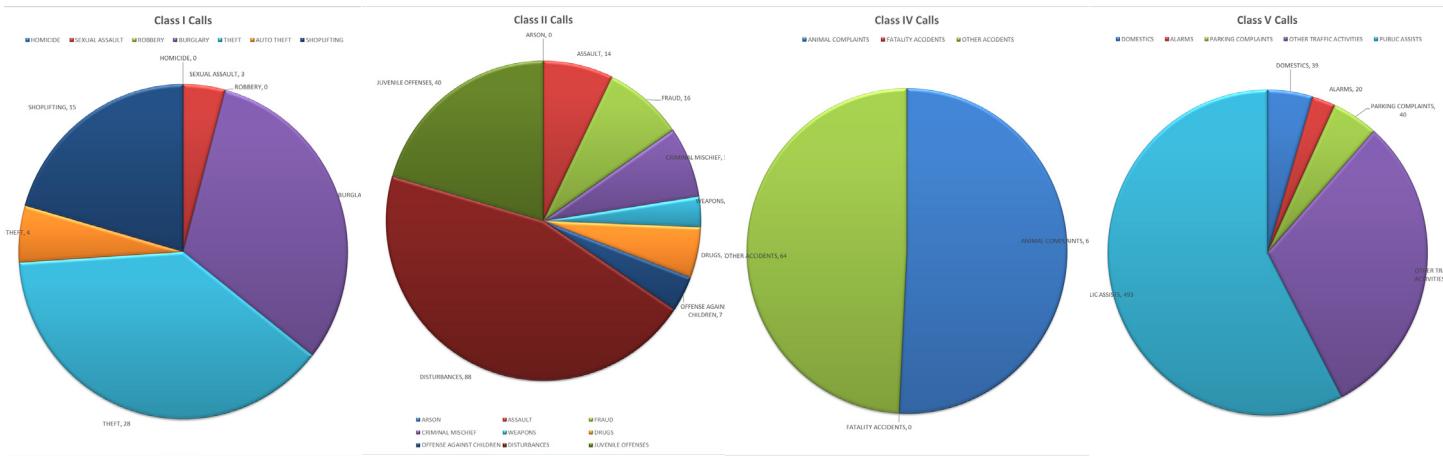
ADMINISTRATIVE	2022	373	316	367	352	378	504	463	415	393	352	319	374	4606
	2021	232	289	334	314	267	333	390	332	375	327	257	317	3767

*TOTAL REQUEST FOR POLICE	2022	1473	1360	1712	1699	1828	1958	2150	1998	1837	1757	1597	1627	20996
	2021	1578	1436	1612	1564	1620	1762	1860	1733	1738	1656	1429	1420	19408

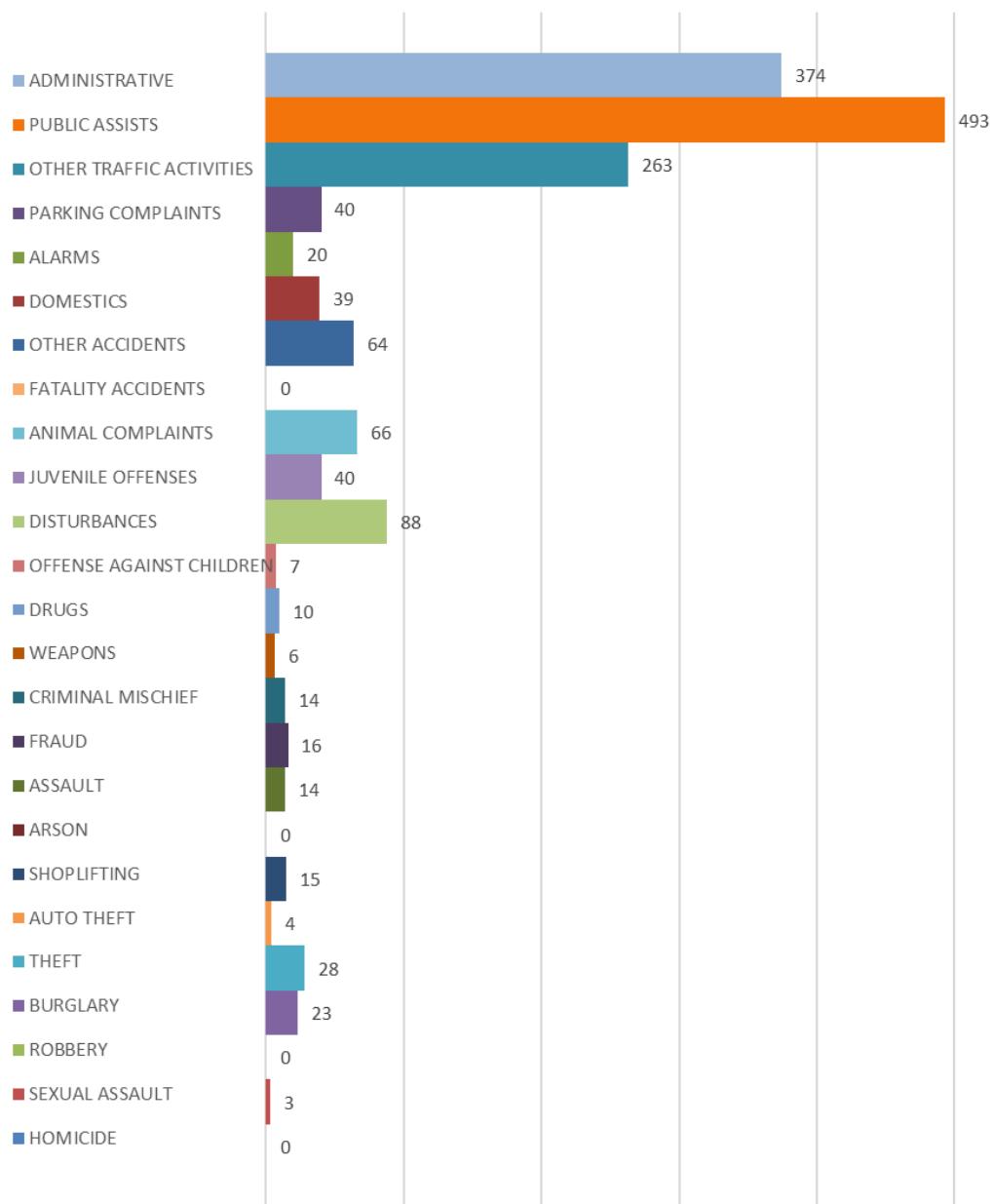
MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

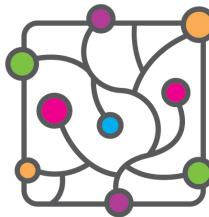
Muscatine Police Department



Muscatine PD Calls for Service-December 2022



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS



Musser Public Library

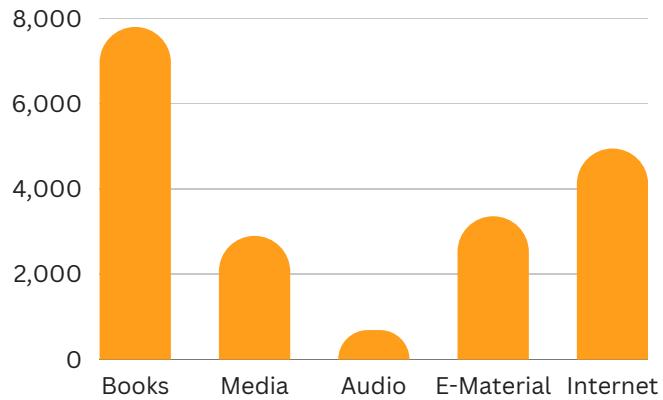
MONTHLY STORY

PEOPLE LOVE WHAT WE DO AND THEY LOVE SHARING THAT WITH US!

A patron just commented when I said we went fine free. "Is that for real?" She was happy to hear. I shared some of the reasons, including helping reduce barriers to access, and she was impressed.

from a Circulation Staff Member

This month, people checked out roughly 28,000 items in the library and online.



PEOPLE ASKED US A LOT OF QUESTIONS.

WE ANSWERED 336 QUESTIONS THIS MONTH.

WE VISITED 47 PATRONS WHO ARE HOME BOUND.

AND WATCHED US ON TV.

36 new shows debuted
255 different shows aired
849 total programs
524 hours of programming
42 minutes is the average length of program



THEY CAME TO OUR PROGRAMS FOR ALL AGES.



PHONE: (563) 263-3065
WWW.MUSSERPUBLICLIBRARY.ORG

PEOPLE VISITED US ONLINE, TOO.

OUR DATABASES WERE USED 8,528 TIMES.

9,356 VISITS TO OUR WEBSITE

We're finally free!

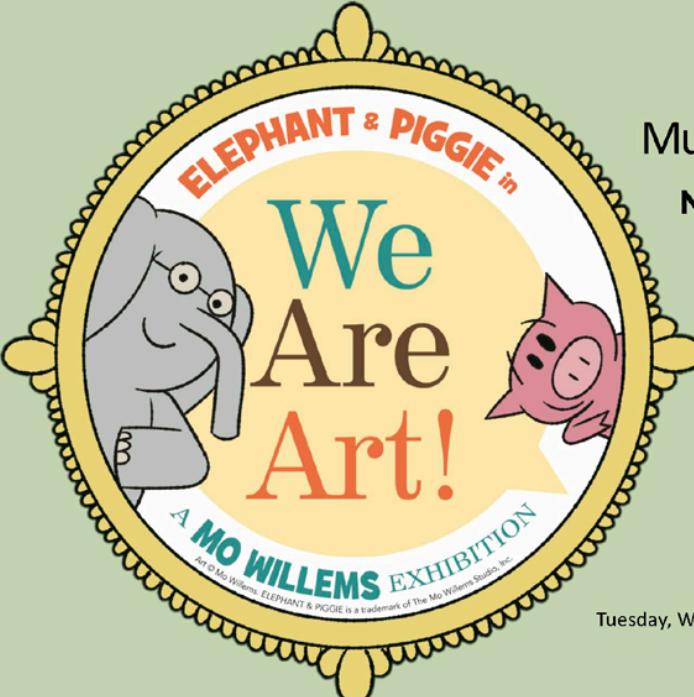
The Library has gone fine free. All fines have been wiped from patrons' accounts. Come see us if you have questions!

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscataineiowa.gov.

EXHIBITIONS



On view at the
Muscatine Art Center
**November 3, 2022-
February 5, 2023**

Free admission

Tuesday, Wednesday, Friday: 10 a.m. to 5 p.m.
Thursday: 10 a.m. to 7 p.m.
Saturday & Sunday: 1 to 5 p.m.

This exhibition features Willems' original black-and-white line drawings from all 25 *Elephant and Piggie* books supplemented with digitally-colored final renderings. Early sketches, dummy books, and size charts reveal Willems' methodical working process.

Elephant & Piggie in WE ARE ART! (A Mo Willems Exhibition) is organized by
The Eric Carle Museum of Picture Book Art, Amherst, Massachusetts.

muscataineartcenter.org | 563-263-8282 | Muscatine, IA

**MUSCATINE
ART
CENTER**



Great Leaders of the Indian Nation: McKenney & Hall Portraits

On view through March 5, 2023 in the Central Hall on the second floor of the historic house.

Muscatine Art Center - 1314 Mulberry Avenue - 563.263.8282 - muscataineartcenter.org

**MUSCATINE
ART
CENTER**

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS



Marc Sijan: Ultra-Realistic Sculptures

FEBRUARY 9 – APRIL 9, 2023

1314 Mulberry Avenue, Muscatine, IA 52761 | 563-263-8282 | muscataineartcenter.org | Free Admission



Muscatine's Pearl Button Industry

on view in the Local History Room
Historic House – Second Floor

Opportunity for Young Artists and Authors

PEACE by PIECE: FOOD SECURITY IN MY COMMUNITY

Calling Muscatine County young classic artists, digital artists, photographers, authors, poets, and musicians.

MUSCATINE SISTER CITIES YOUNG ARTISTS AND AUTHORS SHOWCASE (YAAS)

Contest Deadline: March 6, 2023

DETAILS:

- Three \$100 cash prizes to selected entries.
- Applicants must be 13-18 years old as of April 1, 2023.
- 5 winning entries advance to the Sister Cities International Contest.
- View exhibits at the Muscatine Art Center April 6 – May 14, 2023.
- For eligibility guidelines and entry information visit www.muscataineartcenter.org/artists.



UPCOMING CLASSES and ACTIVITIES

mini masters *Free For Kids*

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Please note that the summer class schedule has changed. If you are not able to attend, ask staff about picking up a "Take & Make" project to complete at home. Classes meet most **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** Classes are **FREE!** Call 563-263-8282 to register. The theme for January is "Fairy Tales with a Twist", and the theme for February is "Animal Habitats".



**Kids Saturday Workshop
Chinese New Year**

Saturday, January 28
1:30 – 2:30 p.m.
Free admission.
Please register by January 27.

Join Miss Julie to celebrate the Year of the Rabbit by making a Chinese lantern.

Muscatine Art Center
1314 Mulberry Avenue
Muscatine, IA 52761
muscataineartcenter.org
563-263-8282

Free For Families



Take & Makes

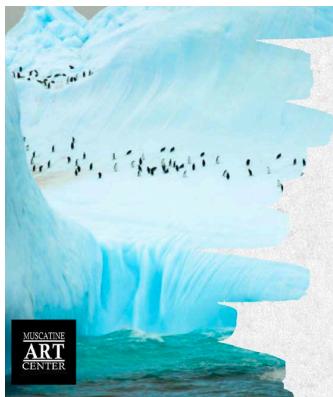
Mini Mystery Bag available January 17 – 27

Stop by the Muscatine Art Center during open hours and grab a Mini Mystery Take & Make. Each bag will have one random craft project kids can do at home with a few additional supplies. These bags are free to pick up.
While supplies last.

Muscatine Art Center
1314 Mulberry Ave
Muscatine, IA 52761
muscataineartcenter.org
563-263-8282

Tue, Wed, Fri 10 AM – 5 PM
Thurs 10 AM – 7 PM
Sat & Sun 1 – 5 PM

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS



ANTARCTICA CREW CONNECTION

Saturday, February 4, 2:00 p.m. FREE

What is like to live and work in Antarctica?

Connect with former Muscatine Art Center staff Miss Jennifer as she shares details from her current life in Antarctica.

During this online session, learn about conditions near the South Pole, the jobs people perform, and the animals that make their homes in the snow and ice. Make a penguin craft from household items.

Gather with us at the Muscatine Art Center or join from the comfort of your own home. Call 563-263-8282 to receive the online link and craft instructions.



Coptic & Long Stitch Bookbinding

With Heather Seibel

January 26, 5:15 – 7:15 p.m.
\$15/\$13.50 for Friends Members

Learn how to bind your own journal or sketchbook using this gorgeous variation of the Coptic stitch, and create your own personalized hardcovers for the book. No experience necessary. Registration required by January 26.



1314 Mulberry Avenue – Muscatine, IA – 563-263-8282



CATurday

Saturday, February 11, 1:30 - 3:00 p.m.

For all the fans of our feline friends, come celebrate all things Cats! Miss Katy has prepared the purrfect Saturday - stories about cats, make your own cat toys, cat-inspired crafts, and face painted cat whiskers. CATurday is a drop-in event for families. Admission is free of charge, and registration is not required. No Cat at home? No problem! You do not need to be a cat owner (or a servant to a cat) to be crazy about cats!

1314 Mulberry Avenue

563-263-8282

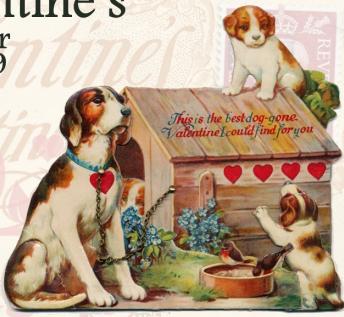
muscatarecenter.org



Vintage Valentine's

With Virginia Cooper
Thursday, February 9
5:15 ~ 6:30 p.m.

The Muscatine Art Center's permanent collection includes over 200 historic Valentine's Day cards made in the late 1800s through 1930s. Muscatine Art Center Registrar Virginia Cooper will present highlights from the collection and lead participants in making their own handmade, vintage-inspired Valentine's Day card.



Class fee is \$15 or \$13.50 for Friends of the Muscatine Art Center. Registration required by February 8.

Muscatine Art Center - 1314 Mulberry Avenue, Muscatine, IA - 563.263.8282
muscatarecenter.org



Felted Snowman at Silver Bell Hollow

Saturday, February 18
1:30 – 3:00 p.m.

\$25 (includes cookie)
(paid directly to Silver Bell Hollow)
Call the Muscatine Art Center at
563-263-8282 to register by February 11.

In this fun family workshop, kids will create an Olaf-inspired snowman using wet felting techniques and tour the farm to meet the alpacas!



Adult Studio

Thursday Night Makerspace



Watercolor Notecards

Thursday, January 19
5:15 – 6:45 p.m.

Make beautiful, custom notecards perfect for any occasion. Use markers, watercolors, alcohol ink, and stamps to create your own design. Set of 6 blank notecards with envelopes. No experience necessary. Registration required by January 18.

Muscatine Art Center
1314 Mulberry Avenue
Muscatine, IA 52761

\$15/\$13.50 for Friends Members
muscatarecenter.org
563-263-8282



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

