

City of Muscatine

Department Activity Report

August 2022



Carol Webb, City Administrator

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscataineiowa.gov.

TABLE OF CONTENTS

Letter from the City Administrator.....	Page 3
Muscatine City Council	Page 5
Department of Administration	Page 6
City Administrator's Office	
Human Resources Division	
Communications Division	
Finance & Records Division	
Department of Community Development.....	Page 10
Permitting & Building Projects	
Housing Division	
Department of Public Works.....	Page 12
Roadway Maintenance Division	
Building & Grounds Division	
Transit Division	
Engineering Division	
Vehicle Maintenance Division	
Solid Waste Division	
Collection & Drainage Division	
Water & Resource Recovery Facility	
Department of Public Safety.....	Page 18
Muscatine Fire Department	
Muscatine Police Department	
Department of Parks & Recreation.....	Page 24
Park Administration	
Park Maintenance	
Cemetery Division	
Boat Harbor & Marina Division	
Recreation Division	
Aquatics Division	
Wellness Programs	
Kent Stein Park	
Muscatine Soccer Complex	
Soccer Events	
Muscatine Municipal Golf Course	
Musser Public Library & HNI Conference Center.....	Page 26
Muscatine Art Center	Page 28

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

From the City Administrator

We are making great strides at the City of Muscatine. In support of our business community, the City has provided over \$500,000 in forgivable loan assistance to small businesses in the last 12 months. Past and current City Councils support our small businesses because we know they are an important part of our economy and quality of life in Muscatine. We want our local business owners to succeed! In addition, the City is working closely with the Muscatine Chamber of Commerce to promote and host special events in the community.

The City has hosted more than 500 special events at various City facilities and park shelters to date in 2022. We are glad that Muscatine is where both residents and visitors want to host their special event. If you wish to utilize public property for a special event, you can find out how at <https://muscatineiowa.gov/426/Shelters-Availability>.

Regarding City Council activity, the Council recently adopted revisions to the rules that govern Council meetings. The purpose of the revisions includes complying with State Code, reflecting current City Council practices, and to support an efficient and orderly City Council meeting. As a part of this revision, City Council has moved the start time of their meetings to 6:00 pm.



If you are a regular attendee or viewer of City Council be sure to tune in at 6 pm beginning October 6. City Council is also in the process of adopting regulations regarding the use of UTVs and ATVs within the City. Once fully adopted, the City Code will prohibit all ATVs and will allow UTVs on certain roads provided that the vehicles and drivers meet certain requirements. You can find out more about the proposed regulations by reviewing the latest Council agenda at <https://www.muscatineiowa.gov/1599/Agenda-Minutes>.

I also want to highlight some important information from this month's report. In support of the priority of a Vibrant Community, the City offers a Bulky Waste Program. The City will come to your home to pick up bulky waste items including furniture, mattresses, appliances, and more. This is a free service and can be scheduled as many times as needed during the year. More information on what type of waste is accepted and how to schedule a pickup is found at <http://www.muscatineiowa.gov/247/Curbside-Bulk-Collection>. You will see in this report (under Public Works), that the Solid Waste Division made 435 stops and collected 216 pounds of waste per stop in August. In addition, our Fire Department responded to 491 calls in August, with an average of about 16 calls a day. Our Police Department responded to 1998 requests for police assistance in August. I occasionally get stopped in the supermarket by residents thanking me for the great service of our men and women in our Fire and Police Departments. I am proud to be a part of this high-performing team!

Thank you for choosing Muscatine as your home. We are here to serve our community, so if you have any feedback or concerns for us you can email feedback@muscatineiowa.gov, or you can click on the "Let Us Know" button on the City's main webpage and submit a request or concern.

Carol A. Webb
City Administrator
City of Muscatine

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Highlights of City Activity in June

Department of Administration - Presented 22 regular agenda items for consideration by City Council.

Department of Public Works – A total of 3,608 potholes have been filled by the Street Maintenance Division in the past 12 months including 166 during August. The average cost per pothole was \$10.40 in the past 12 months and \$11.38 in August. The Solid Waste Division had 435 Bulky Waste pickups in August with 216 pounds of material collected per stop.

Finance Department – Met virtually with the Ion-Wave representative and viewed a demonstration of their online bidding software, scheduled a demo with other key staff for September 22nd. Published the hard copies of the FY 2022/2023 Budget.

Community Development Department – Update to the City of Muscatine Capital Improvement plan was completed and presented to the City Council. Four properties were noticed of repairs that needed to be made to meet Property Maintenance code requirements and to avoid citations.

Housing Agency – The Muscatine Municipal Housing Agency was awarded a \$13,974 Housing Counseling Grant to continue providing homebuyer, renter, and financial management services. Two Step Ahead (renter education classes) were held for 100 families on the public housing and voucher waiting list.

Parks and Recreation Department – The Parks and Recreation Department also submitted a Community Forestry Grant for the purchase and planting of \$10,000 in trees for this fall. Three new shelters were added to our park sites at Taylor Park, Musser Park and Kent Stein Park as part of the Southend Community Improvement Projects. With the great weather in August, shelter and building rentals were well utilized! Staff continued to provide support to both the Muscatine Aquatic Center and the Mississippi Mist. The hanging baskets in the downtown area continue to thrive and help bring wonderful colors to our downtown!

Fire Department – Muscatine Fire Department responded to 366 emergencies, including 60 fire responses, and conducted 124 transfers during August. Four individuals were hired as firefighters and completed the Fire Academy training. Four EMTs were hired as part-time ambulance attendants to help fill staffing needs. Firefighters Sheber, Downing, Grafton, and Danielson completed their training and passed certification testing to become new paramedics.

Police Department – Following an intensive investigation led by Detective Jeff DeVrieze, six juveniles were arrested and face various charges following a break-in and vandalism of Madison School. Corporal Todd Koch went out of his way at a church function to engage a high school student who was interested in pursuing a career in law enforcement. During the conversation it was evident that this was a positive interaction that resulted in Corporal Koch's providing the student with a chance to come and do a ride-along in the future. Hopefully these types of interactions can help with future police officer candidates.

Human Resources Department – City employees have completed a total of 279 online training sessions utilizing the updated safety training software. Human Resources staff assisted the Police Department and Public Works Department in their respective testing and hiring processes.

Muscatine City Council Highlights/Upcoming

August 4 Regular Meeting

- Recognition of the City of Muscatine Finance Department for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financing Reporting for the 28th consecutive year.
- Resolution setting a public hearing on Snow Emergency Ordinance change.
- Resolution accepting the Community Investment and Settlement Agreement with Canadian Pacific Railway Company.
- Resolution authorizing allocation of ARPA funds for the Mulberry Health Clinic Building Project.
- Presentation on proposed Baseball/Softball Complex at Kent-Stein Park.

August 18 Regular meeting

- Public Hearing and First Ready on amending the Snow Emergency Ordinance.
- Resolution setting a public hearing for West Hill Phase 6 Discussion of Potential Environmental Impacts.
- Requests to issue purchase orders for several Aquatic Center pool maintenance projects.

September 1 Regular Meeting

- Public Hearing and First Reading on changes to UTV/ATV Ordinance.
- Proclamation for National Direct Support Professionals Recognition Week.
- Second Reading on changes to Snow Emergency Ordinance.
- Resolution approving development agreement with Kent Corporation.
- Request to approve development agreement with Muscatine Downtown Investors LLC

September 8 In-Depth Meeting

- Capital Improvement Plan update
- Updates on Rules for Procedures of City Council.
- Overview of Live Muscatine.
- SolSmart Program
- Proposed Baseball/Softball Complex

September 15 Regular Meeting

- Setting Trick-or-Treat hours.
- Swearing in of Firefighter Mason Tvers
- Third and Final Reading on changes to Snow Emergency Ordinance.
- Second reading on changes to All-Terrain Vehicle Ordinance.
- Resolution adopting changes to the Rules of City Council.

October 6 Regular Meeting

- Public Hearing for Environmental Information for Phase 6 of the West Hill Sanitary and Storm Sewer Separation Project.
- Request to approve a Docking Agreement with American Queen Voyages.
- Third and Final Readiing on changes to the All-Terrain Vehicle Ordinance.

October 13 In-Depth (Study) Meeting

- Budget Basis Financial Overview Presentation for Fiscal Year ending June 30, 2022.
- Presentation on CRR and FD Explorer Programs.
- Update on ARPA Funds and obligation of Second Traunch.
- Overview of Nuisance Abatemenet Program.

October 20 Regular Meeting

- Fiscal Year Annual Financial Report to State
- Annual Urban Renewal Report
- Assessments to Private Properties
- Update on West Hill Project/Grandview Project
- Reques to apply for DTR Grant.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration | City Administrator's Office



The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

August Highlights

- Presented 22 regular agenda items for consideration by City Council.
- Responded to numerous citizen and City Council requests and concerns.

Department of Administration | Human Resources Division

August Highlights –

- All open positions are posted online and can be found at <http://www.muscatineiowa.gov/1598/Career-Center>. During the month of August, the site generated 206 applications for 13 open positions and 3200 views.
- Human Resources staff assisted the Police Department and Public Works Department in their respective testing and hiring processes.
- Also actively underway is completion of an updated personnel policy handbook and safety policy review. These activities are expected to be complete in the next 30-60 days.
- City employees have completed a total of 279 online training sessions utilizing the updated safety training software.

An advertisement for job opportunities with the City of Muscatine. It features a hand holding a white cube with the word "full" on it, and several other white cubes with the letters "part", "t", "i", "m", and "e" on them, spelling out "full time". The background is green with the text "Job Opportunities With The City of Muscatine". Below the cubes, it says "Visit muscatineiowa.gov/jobs today to see what positions are available and how to apply. The City of Muscatine is an Equal Opportunity Employer". The Muscatine logo is in the bottom right corner.

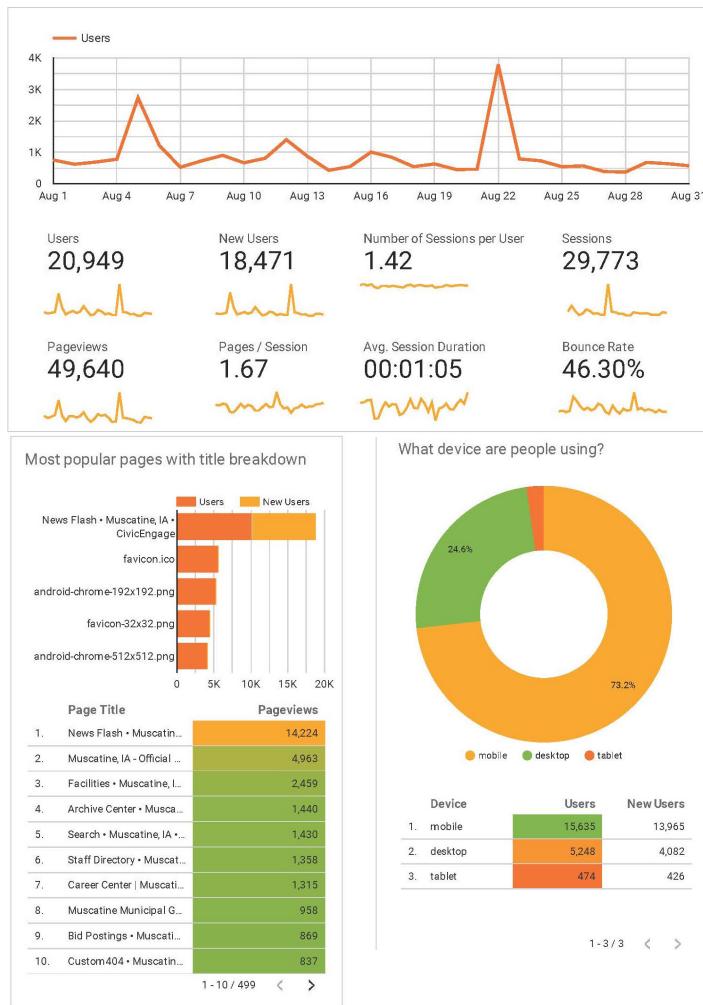
REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

August Highlights

- Project lead in the implementation of new See-Click-Fix, an app that will enable better two-way communication with citizens.
- Continued preparation for the redesign of the City of Muscatine website.
- A total of 31 press releases were produced and distributed to media and Notify Me subscribers.
- Hosted five GoToMeeting virtual meetings for various departments.
- Created 151 social media posts (51 Facebook, 35 Instagram, 48 Twitter, 3 LinkedIn, and 2 YouTube).



- Three "Muscatine In Focus" presentations.
- Ended the month of August with 9,383 (+120 from end of July) followers on Facebook, 1,493 (+11) on Instagram, 1,536 (+3) on Twitter, 409 (+2) on YouTube.
- Additionally, Muscatine Communication YouTube has 55 followers, Muscatine Fire YouTube 41, Muscatine In Focus YouTube 31, Muscatine In Focus Facebook 62, and Our City Facebook 1,178.
- City of Muscatine website data:
49,640 Pageviews
20,949 Users (18,471 new users)
Top Unique Search Term - Golf (38)



Impressions - 13,579
People reached - 13,469
Engagement 408

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration | Finance Division

Activity Summary Report

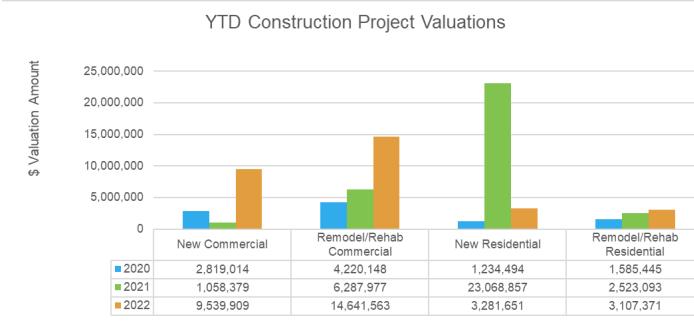
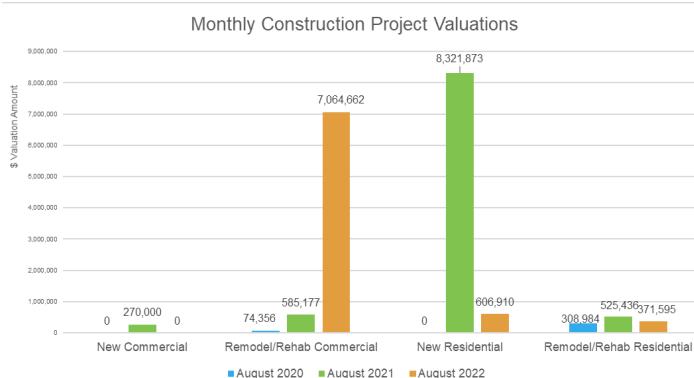
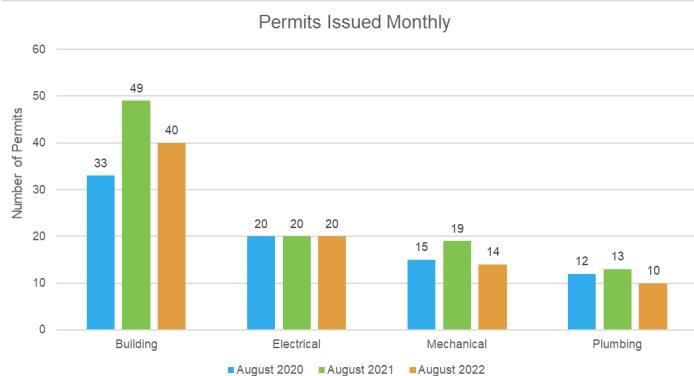
	July 2022	August 2022	Sept. 2022	October 2022	Nov. 2022	Dec. 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	FY Total
Accounts Payable Checks and ACH Payments	666	567											
Payroll Checks and Direct Deposits	883	848											
Accounts Receivable Invoices Sent	193	284											
Finance Cash Register Transactions	396	745											
Housing Receipt Transactions	194	217											
Purchase Orders Processed	270	322											
*													

Department highlights for the month of August:

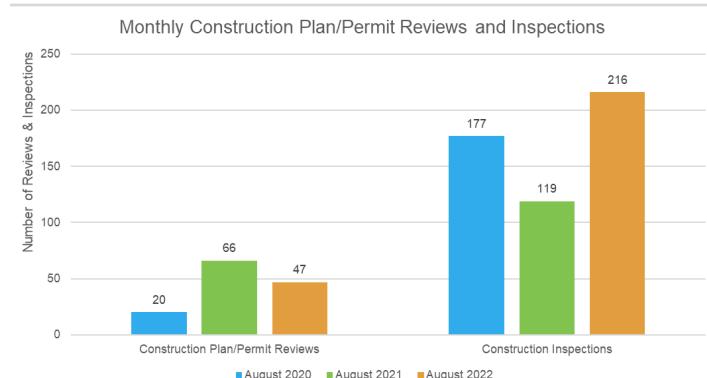
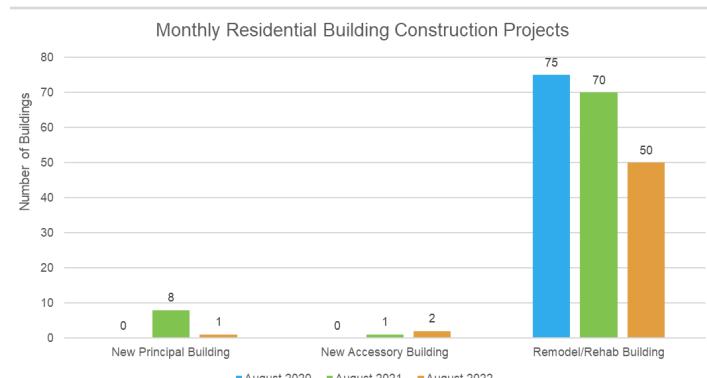
- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information (Finance Director and Accounting Supervisor)
- Continued Hershey Refinancing calls with Grandbridge, attorneys, Housing staff, and Finance staff to discuss information needed to complete the refinancing; prepared and submitted information needed from Finance.
- Closed on the Hershey Manor Loan Refinancing on August 29th!
- Continued preparing City audit working papers
- Auditors on-site August 15-17, 2022. Pulled invoices and receipts for auditor sample selection; gathered payroll documentation for auditors sample selection; prepared or sent the auditors all requested documents for state compliance; and complied with all other auditor requests
- Prepared and submitted workers comp audit documentation
- Prepared and submitted the State Outstanding Obligation report
- Prepared Hershey Manor audit working papers and financial report. Worked with auditors remotely for sample selections and submitted all documentation electronically for audit. Auditor on site for compliance review in September
- Continued discussions with Springbrook about the cloud migration project; started testing processes and procedures in the test database. Will continue testing through September with "Go Live" scheduled for early October.
- Completed the required HUD REAC financial report for the City's public housing and section 8 housing voucher programs; submitted by the required deadline

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Community Development

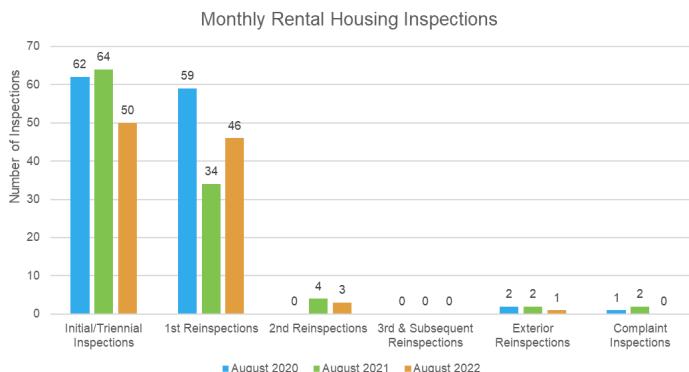


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

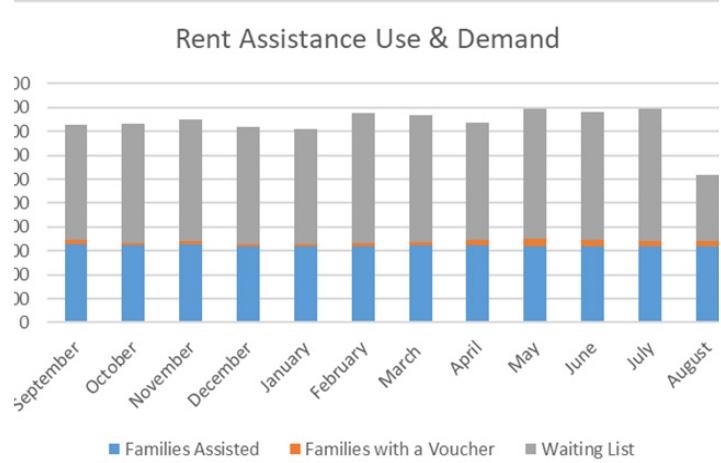
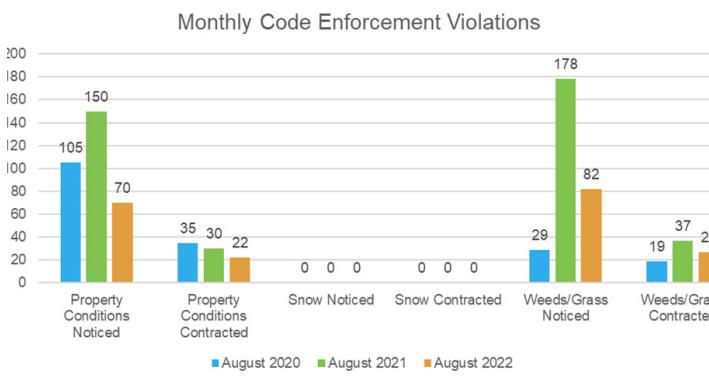


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

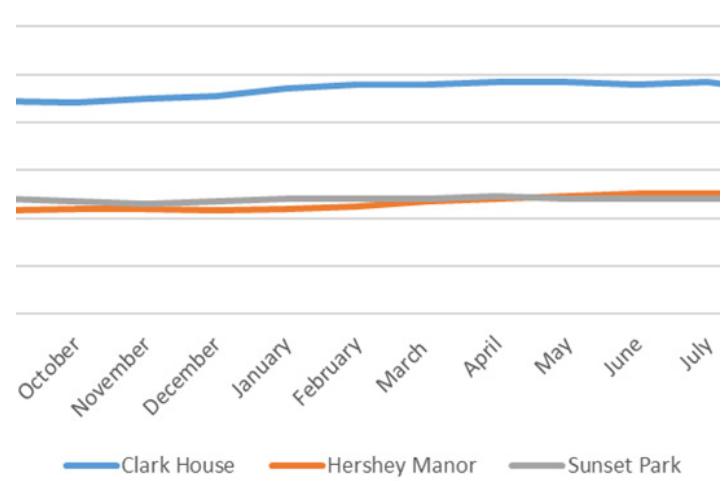
Department of Community Development



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.



Housing Units Occupied



Department of Community Development

- Using the new property maintenance code, four properties notified of repairs that have to be made to avoid citations.
- The taxiway widening project was completed.
- Updating the City's Capital Improvement Plan was completed and will be presented to Council in September.

Muscatine Municipal Housing Agency

- Two step ahead (renter education) classes were held for 100 families on the public housing and Voucher waiting lists.
- Staff pulled all local families on the waiting list, 370, to begin the process of receiving a voucher. The process started by being invited to one of the 4 briefings held in August, which were attended by 166 individuals of which 17 have returned the required documentation allowing them to be issued a voucher and begin the search for a housing unit.
- The Agency has been awarded a \$13,974 Housing

Counseling Grant to continue providing homebuyer, renter and financial management services.

- Paid \$138,248 to private landlords and utilities on behalf of assisted clients
- \$4,665 was deposited into escrow accounts for families working toward self-sufficiency
- Earned \$19,223 in administrative fees based on the 82% proration of fees earned
- Completed 171 work orders with an average turn-around time of 1 day.
- Unfortunately the occupancy rate dropped to 95.5% due to a number of deaths and individuals moving to higher levels of care in August. In addition, we expect the occupancy rate to continue to decline for the next few months as the new tax credit projects come on-line.

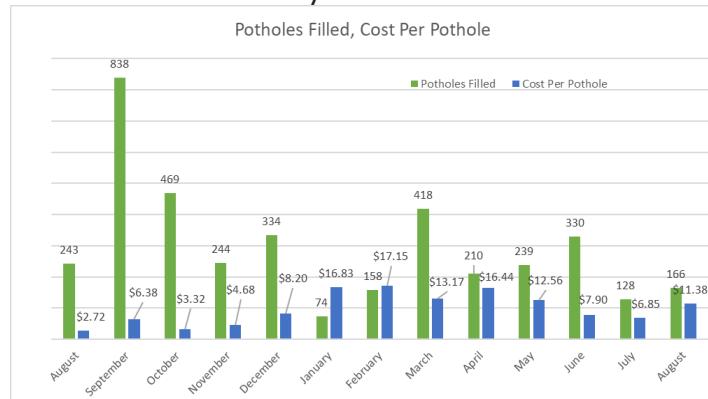
REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box. Beginning in April of 2022, we began tracking pavement repairs separately from potholes. This has lowered the pothole numbers as many of them were previously counted in larger pavement patches.

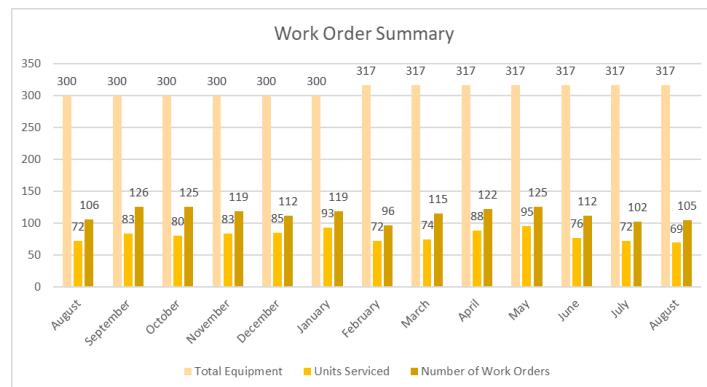
Building and Grounds Activities:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, staff have been completing multiple projects including: ran conduit, wiring and installed a monitor in the City Administrator's office at City Hall; replaced a pressure washer hose, fixed a water line, insulated several areas in the ceiling of the main building, repaired a fuel pump, and did preventive maintenance on fire extinguishers and furnaces at Public Works; repaired the

chiller, ran cable, hung a cabinet and installed wireless access points, repaired plumbing in the house and moved a stage from the library to the Art Center and back; removed a bat at the library; repaired the dishwasher and washing machine, and repaired locks at the Public Safety Building; repaired an emergency light at the South Fire Department. In addition, staff washed and cleaned out multiple air conditioning units, and continue mowing and trimming around city buildings. They also cut keys for other departments. Staff continue to utilize the PubWorks asset management software and are now using it to create preventive maintenance work orders, standard operating procedures, and lock out-tag out procedures.

Vehicle Maintenance Division Report:

The Vehicle Maintenance Division services and repairs approximately 317 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.

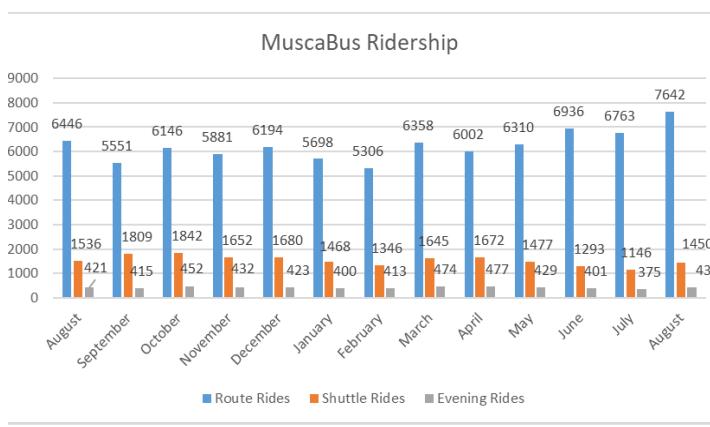


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

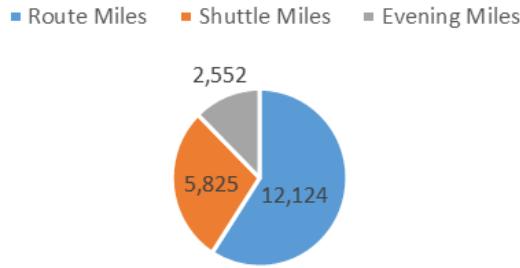
Department of Public Works

Transit Summary of Operations:

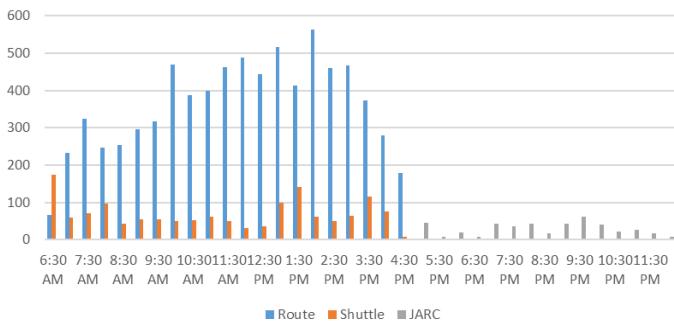
MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.



August Miles Driven



August Average Ridership by Time of Day

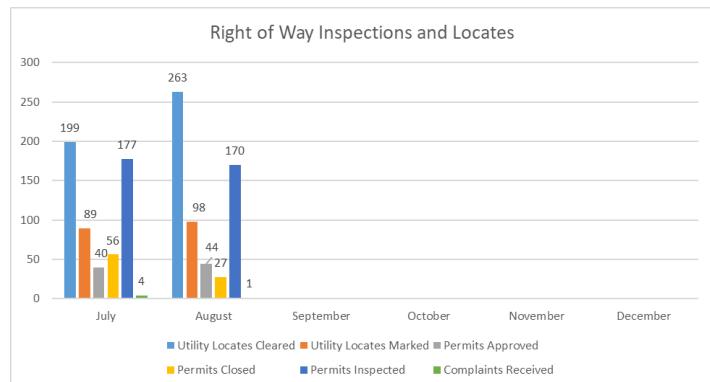


Engineering Division Report:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March 2022	100%	Project Complete
Asphalt Street/Alley Overlay	November 2021	100%	Project complete
Grandview Reconstruction	May 2021	85%	Paving intersections and sidewalks
West Hill Sewer Separation Phase 5	April 2021	54%	Sewer on Climer and Lucas
Park Avenue 4 to 3 lane	March 2021	99%	Punch List
2nd Street Street-scape	March 2021	99%	Punch List

The following chart describes the monthly activities of the Right of Way Inspector:

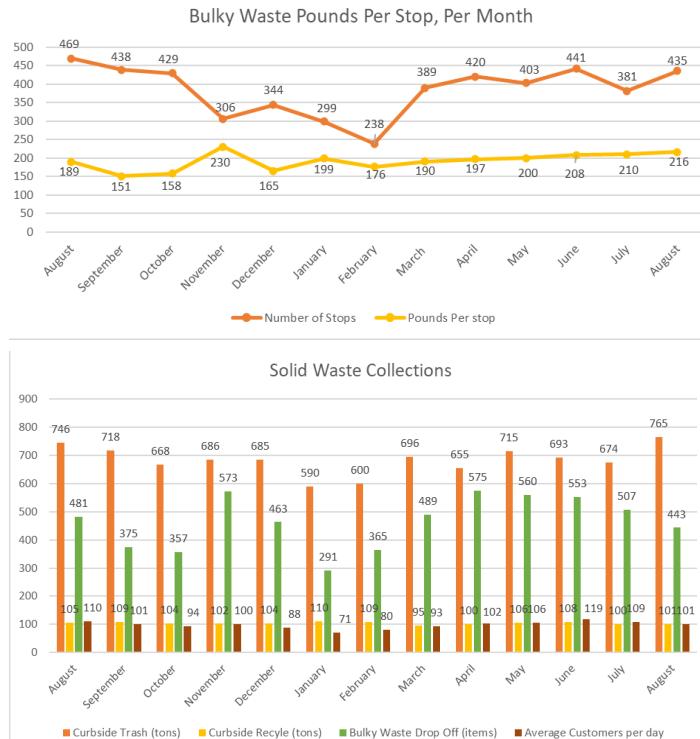


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

Solid Waste Division Report:

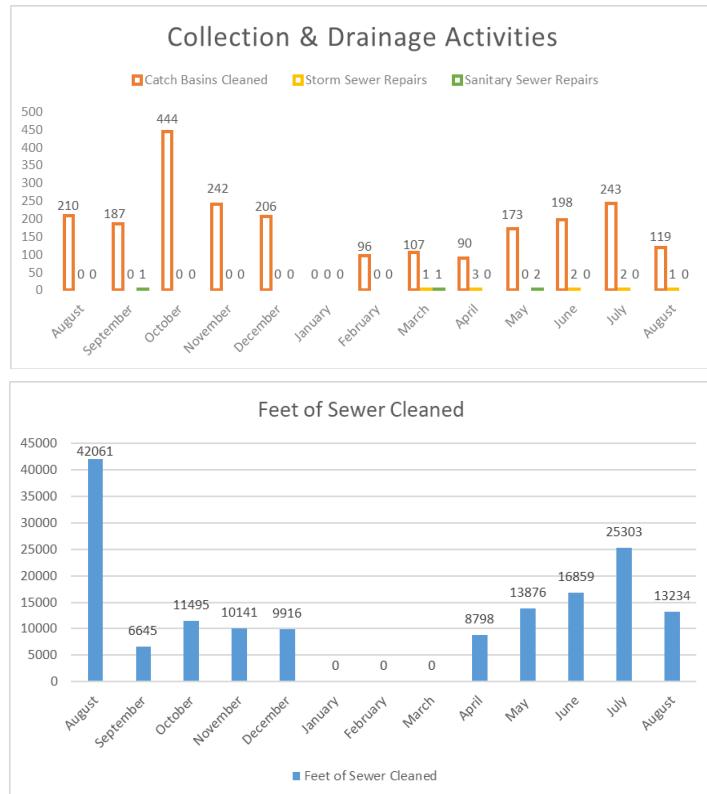
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

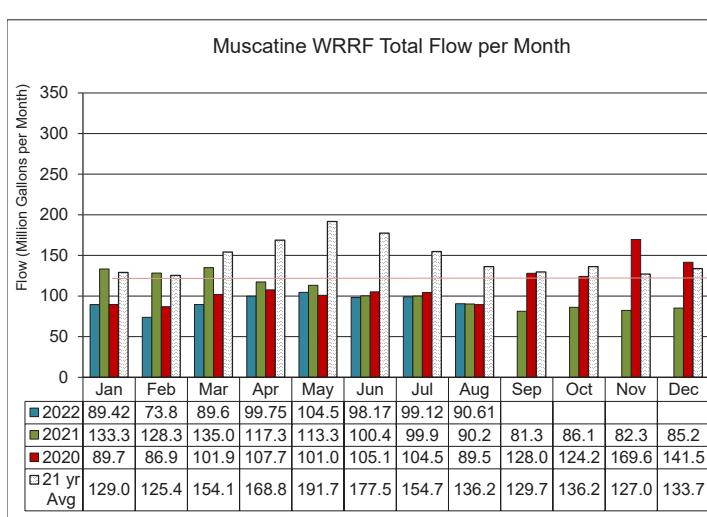
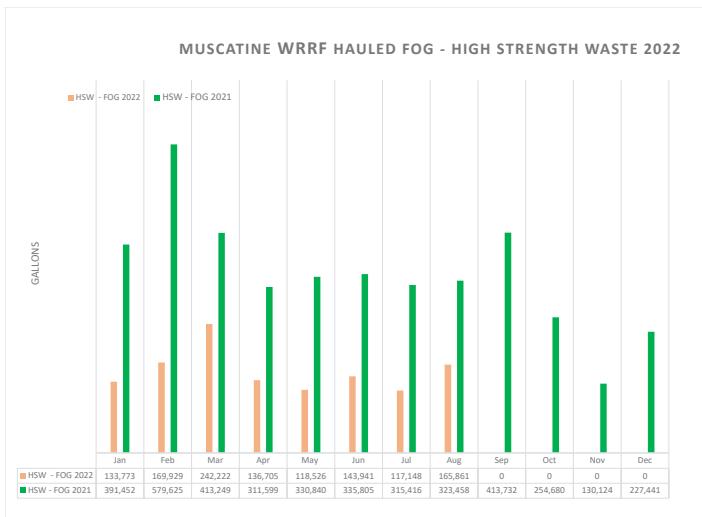
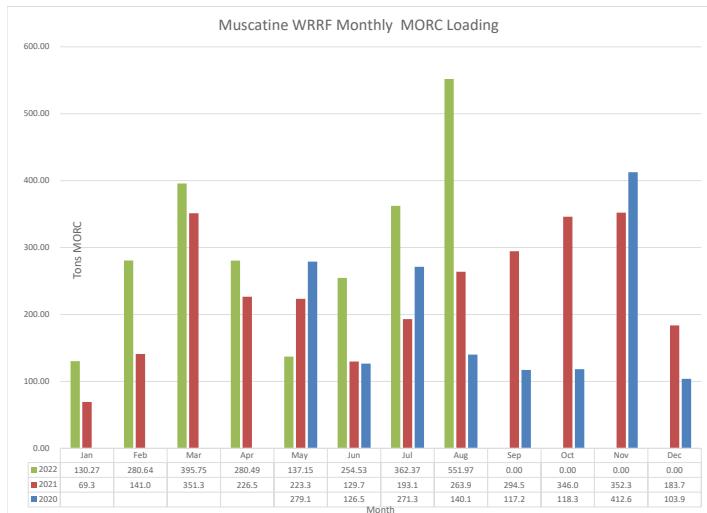
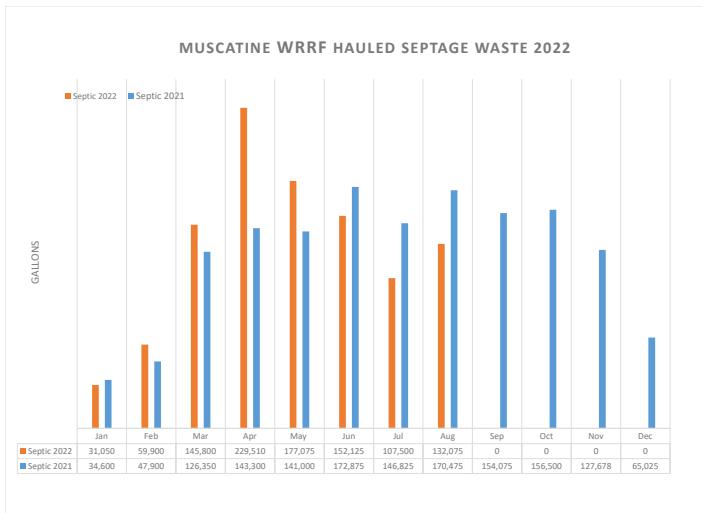
Collection & Drainage Division Report:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Water Resource & Recovery Facility



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Fire Department



Fire Department Monthly Report By: Chief Jerry Ewers

August 2022 Highlights

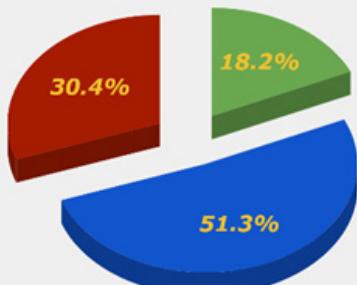
- Four new firefighters were hired and completed their initial academy training
- The aerial ladder truck has returned to service
- Four EMTs have been hired as part time ambulance attendants to help fill our staffing needs during ambulance interfacility transfer calls

Staff Updates & Kudos

- Four of our staff passed completed their training and passed certification testing to become new paramedics – FF Sheber, FF Downing, FF Grafton, and FF Danielson
- Kudos to Lt McSorley and FF Hall for leading the new hire academy in August

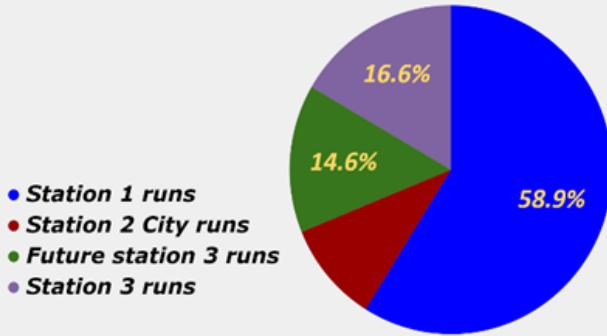


EMS Call Types - August 2022



- No transport (refusals)
- 911 EMS calls transported
- Transfers

Calls per Coverage Area - August 2022



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Fire Department

Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	1.94	60	553
911 EMS Responses	9.87	306	2297
Out of Town Transfers	3.55	110	840
Local Transfers	0.48	15	102
Total Responses	15.84	491	3792
	Avg. Per Day	Monthly Totals	YTD Totals
Urban Response Time		95.1%	92.4%
Goal - 90% within 9 min or less			
Rural Response Time		95.1%	95.5%
Goal - 90% within 15 min or less			

Staff Training

Type	Monthly	YTD
Recruit /Probationary	785.05	1,412.25
Fire Suppression	219.15	1,889.2
EMS / Medical Related	73	1,246.75
Technical/Rescue	68	1,312.55
Driver/Operator	23	215.3
Professional Development/Leadership	13.3	340.6
Paramedic Program	0	1376
Totals	1.517.5	6,611.15

Vehicle & Equipment Maintenance

	Monthly	YTD
Fire Vehicle Miles Driven	4,745	26,524
Ambulance Miles Driven	12,631	90,365
Total Miles Driven	17,376	119,889
Work Orders Completed (PPE,Vehicles,Equip.)	43	436
Gallons of Diesel Fuel Dispensed	532	3,636.4
Gallons of Gasoline Dispensed	1,593.7	12,111.8
Total Gallons of Fuel Dispensed	2,125.7	15,748.2

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	36	136	Plan Reviews/Site Visits	18	153
Fire Reinspections	6	87	Fire Investigations	4	43
Educational Events	1	28	Permits Issued	32	1006

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

August Highlights

- The PD hosted our monthly Coffee with a Cop at McDonalds.
- On August 5th, Detective Jeff DeVrieze began investigating a burglary and vandalism case that occurred at Madison Elementary. After several hours and days of investigation, Detective DeVrieze will soon be concluding his investigation with the arrest of seven (7) juveniles.
- During the month of August, Detective Britt Jameson and Detective Nicole Sink made twenty (20) arrests while working in the Street Crimes Unit.
- On August 17th, Detective Casey Jensen concluded a stabbing investigation that resulted in the arrest of a violent felon for Going Armed with Intent.
- On August 23rd, Detective Adam Raisbeck concluded a case involving several theft and forgery victims with an arrest warrant for the offender who is now wanted for On-Going Criminal Conduct.
- On August 25th, while investigating an armed subject call, Detective Nicole Sink located and arrested a dangerous felon who had warrants out of Scott County and Texas for Parole Violation, Trafficking Stolen Weapons, Willful Injury, Going Armed with Intent, and Participating in a Riot.

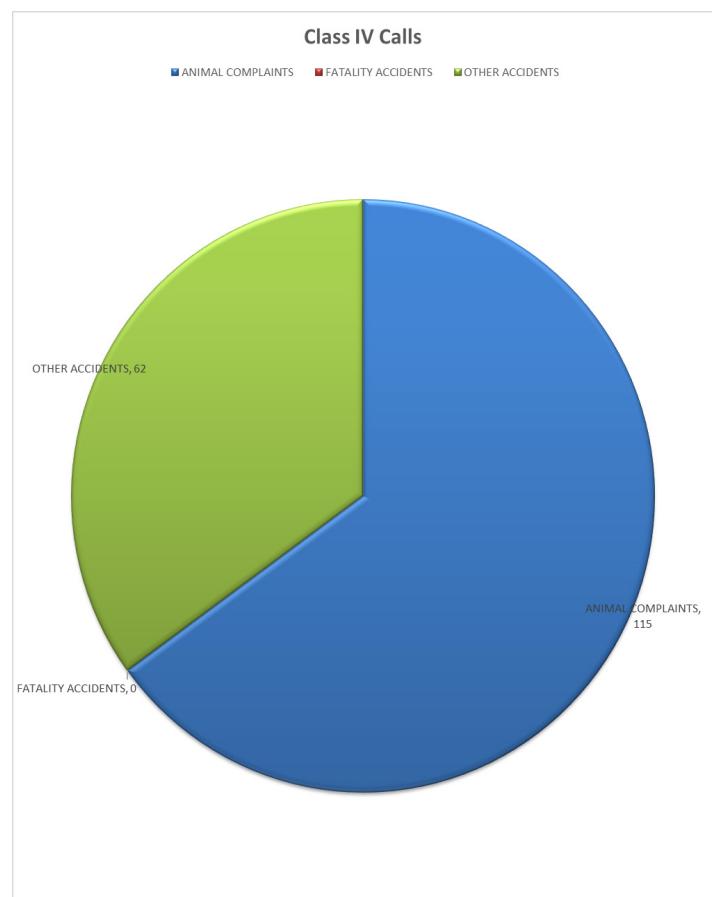
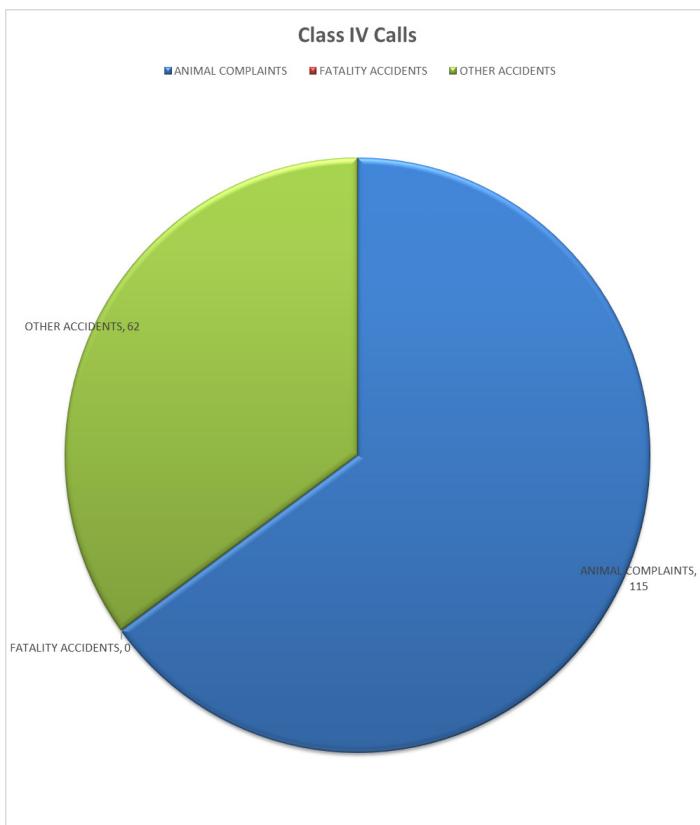
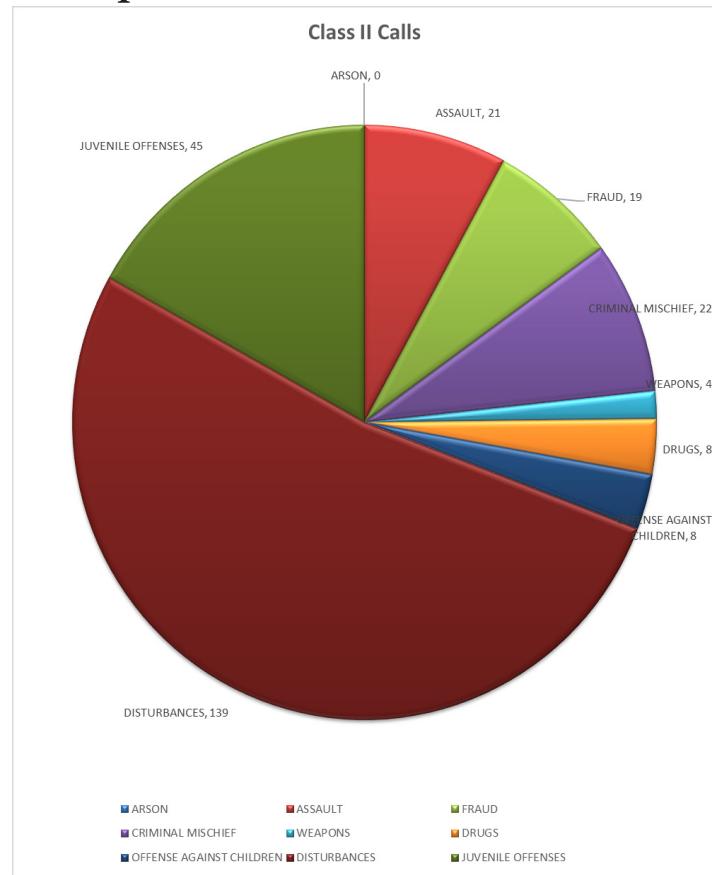
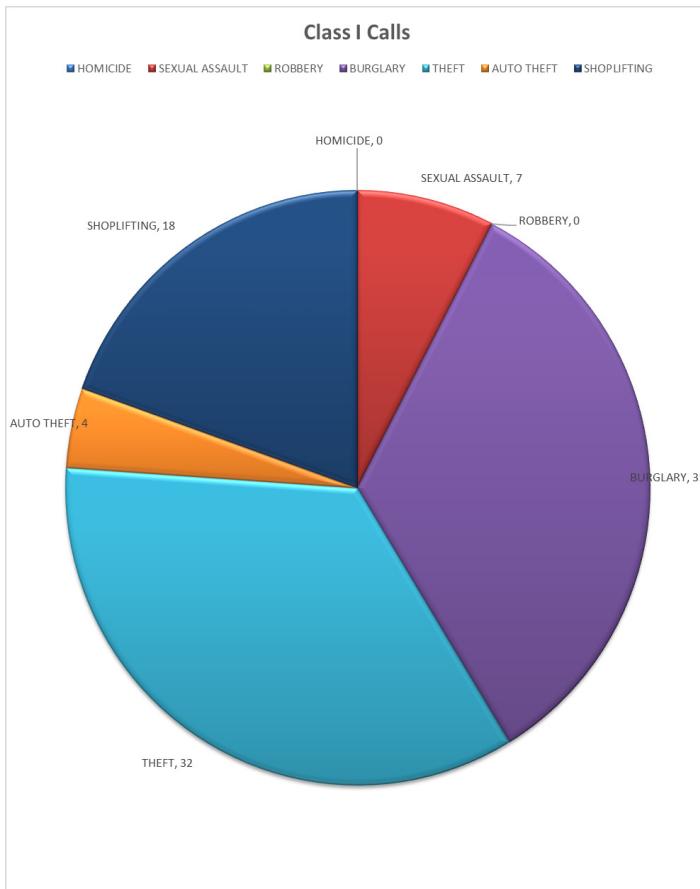
- Lieutenant Ryan Buss and Sergeant Greg Hazelett provided clothing and food for a male subject they had been dealing with for several day.
- Lieutenant Vince Motto and Officer Samantha Wheeler participated in Cop on the Rooftop for Special Olympics fundraiser.
- Lieutenant Ryan Buss and Corporal Todd Koch presented the ABLE (Active Bystander for Law Enforcement) class to Chiefs and Upper Management personnel for Mason City Police personnel.
- Corporal Todd Koch went out of his way at a church function to engage a high school student who was interested in pursuing a career in law enforcement. During the conversation it was evident that this was a positive interaction that resulted in Corporal Koch's providing the student with a chance to come and do a ride-a-long in the future. Hopefully these types of interactions can help with future police officer candidates.
- School Resource Officers back in school.

Staff Updates

- Police recruit Ashley Hahnbaum is currently attending the Cedar Rapids Police Department Academy. She has six weeks left of training.
- The department is currently down two (2) officers

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE	
HOMICIDE	2022	0	0	0	0	0	0	0	0					0	
	2021	0	0	0	0	0	0	0	0					0	
SEXUAL ASSAULT	2022	4	9	9	3	7	12	4	7					55	
	2021	3	4	5	14	8	6	11	9					60	
ROBBERY	2022	0	0	0	0	0	1	0	0					1	
	2021	0	0	0	0	0	0	0	0					0	
BURGLARY	2022	16	11	24	41	25	26	18	31					192	
	2021	14	16	14	21	28	27	26	18					164	
THEFT	2022	16	16	25	18	25	36	36	32					204	
	2021	23	15	30	27	23	37	33	39					227	
AUTO THEFT	2022	2	4	9	14	6	5	10	4					54	
	2021	6	5	3	6	5	7	10	7					49	
SHOPLIFTING	2022	5	13	17	10	11	9	16	18					99	
	2021	8	8	12	11	8	8	6	8					69	
														Class I Total	605

ARSON	2022	0	0	0	0	0	0	0	0					0	
	2021	0	0	0	0	0	0	0	0					0	
ASSAULT	2022	9	8	15	25	14	29	18	21					139	
	2021	7	4	18	10	8	18	14	17					96	
FRAUD	2022	10	15	11	12	6	12	25	19					110	
	2021	12	14	18	22	15	19	16	19					135	
CRIMINAL MISCHIEF	2022	21	19	17	25	22	36	22	22					184	
	2021	11	11	11	15	26	35	21	20					150	
WEAPONS	2022	0	5	2	4	10	5	4	4					34	
	2021	7	1	3	5	5	1	5	7					34	
NARCOTICS/DRUGS	2022	6	9	15	9	13	11	9	8					80	
	2021	7	15	4	13	9	13	14	14					89	
OFFENSES AGAINST CHILDREN	2022	8	2	6	6	9	5	9	8					53	
	2021	4	5	8	10	7	10	8	5					57	
DISTURBANCES	2022	75	42	111	118	122	134	191	139					932	
	2021	89	91	112	103	114	189	185	109					992	
JUVENILE OFFENSES	2022	29	29	38	64	47	39	32	45					323	
	2021	21	15	43	31	28	32	56	41					267	
														Class II Totals	1855

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

ANIMAL COMPLAINTS	2022	116	67	120	99	99	126	122	115				864
	2021	56	62	82	80	72	84	77	95				608
FATALITY ACCIDENT	2022	0	0	0	0	0	0	0	0				0
	2021	0	0	0	0	2	0	0	0				2
OTHER ACCIDENTS	2022	64	53	59	68	57	69	68	62				500
	2021	67	76	49	36	58	60	58	68				472
													Class IV Totals 1364

DOMESTICS	2022	29	22	36	31	47	51	53	46				315
	2021	34	38	33	48	41	48	53	52				347
ALARMS	2022	25	39	20	13	22	24	25	22				190
	2021	17	12	15	13	16	24	26	25				148
PARKING COMPLAINTS	2022	55	37	49	57	44	71	55	41				409
	2021	237	114	69	49	35	48	52	41				645
OTHER TRAFFIC	2022	197	229	278	186	267	242	352	275				2026
	2021	232	221	303	244	276	231	261	266				2034
RELATED ACTIVITIES	2022	413	415	484	544	597	511	618	664				4246
	2021	491	420	446	492	569	532	538	541				4029
													Class V Totals 7186

OPERATING WHILE INTOXICATED	2022	4	3	5	6	3	8	6	6				41
	2021	4	6	5	5	9	6	7	6				48
TRAFFIC CITATIONS ISSUED	2022	98	163	189	146	175	120	151	181				1223
	2021	166	130	165	140	182	170	165	176				1294
ADULT ARRESTS	2022	93	90	117	105	112	99	120	119				855
	2021	100	118	86	110	128	106	131	108				887
JUVENILE ARRESTS	2022	13	8	10	12	6	20	5	17				91
	2021	5	5	9	15	9	6	14	8				71
TOTAL ARREST	2022	106	98	127	117	118	119	125	136	0	0	0	946
	2021	105	123	95	125	137	112	145	116	0	0	0	958

ADMINISTRATIVE	2022	373	316	367	352	378	504	463	415				3168
	2021	232	289	334	314	267	333	390	332				2491

*TOTAL REQUEST FOR POLICE	2022	1473	1360	1712	1699	1828	1958	2150	1998	0	0	0	14178
	2021	1578	1436	1612	1564	1620	1762	1860	1733	0	0	0	13165

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Parks and Recreation Department

Park Administration Division

The main office is open to the public with regular office hours Monday-Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at parksoffice@muscataineiowa.gov. Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	Result
Pearl City Station Reservations	114 reservations taken in 2022
Riverview Center Reservations	95 reservations taken in 2022
Shelter Reservations	303 reservations taken in 2022
Dog Park Passes	169 passes sold for 2022

Park Maintenance Division

The Park Maintenance Division worked hard on preparing for and cleaning up after the 4th of July activities that took place on the Muscatine Riverfront. Several special events took place in the month of July including: Almost Friday Fest, Walnut Park Baptist Church Ice Cream event, Great River Tennis Association tournament, Hoverally, Love Like Louden Kids Fun Run, and Ballet Des Moines, and all were completed with great success!

The Parks and Recreation Department also submitted a Community Forestry Grant for the purchase and planting of \$10,000 in trees for this fall. Three new shelters were added to our park sites at Taylor Park, Musser Park and Kent Stein Park as part of the Southend Community Improvement Projects. With the great weather in August, shelter and building rentals were well utilized! Staff continued to provide support to both the Muscatine Aquatic Center and the Mississippi Mist. The hanging baskets in the downtown area continue to thrive and help bring wonderful colors to our downtown!



Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps are also open for public use. The second round of foundations for 2022 were completed. Repairs continue to the water hydrants throughout the Cemetery to help provide a water source for plants and flowers. Staff has also been working on repairing several of the wooden street sign posts throughout the Cemetery.

Subject	Result
Burials	11 Burials Took Place
Burial Spaces	2 Burial Spaces Sold

Boat Harbor/Marina Divisions

Long Dock and Houseboat Dock boat slips are available for rent for the 2022 season. Please contact the parks and recreation office for more information or to make arrangements. The harbor opened for the season in April, and no floods are predicted in the near future. The Marina Operations continued to provide fuel, oil and pump out services to boaters. Hours for the Marina Operations are Friday from 5-7pm and Saturday and Sunday's from 10:00am – 2:00pm. Requests for fueling and pump out services outside of these hours may be made by contacting the parks and recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	25 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	2 Houseboat Slips Rented

Aquatics Division

The Aquatic Center opened for the season on Saturday, May 28. A credit card machine has been implemented at admissions which offers more payment options to our customers. Infant Toddler Swim was expanded to every Tuesday morning in partnership with the Musser Public Library. This program had a total attendance of 613. Pool Parties and Multi-Purpose Room Rentals continue to be taken. The Waterslide Restoration Project bid has been awarded with work scheduled to begin in September after closure of the facility.

Subject	Result
Lifeguards	31 Lifeguards Hired
Pool Party Reservations	83 Pool Parties Booked
Swim Lesson Enrollments	336 Swim Lesson Enrollments

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Parks and Recreation Department

Recreation Division

Youth and adult recreation programs and special events continue to be offered. Current programs taking place include two Sand Volleyball leagues, Semi-Private Tennis Lessons, Sport Shorts and the Walking Club.

Subject	Result
Youth Program Participation	125 participation occurrences in August
Adult Program Participation	441 participation occurrences in August

Wellness Division

The City employee wellness programs continue to be offered through the virtual Wellness Center, which will release new programs at the end of the month. The Fitness Reimbursement program continues throughout the year. Four Biometric Screening clinics have been scheduled in September which will serve an estimated 80 participants. Quotes are now being gathered for the annual flu shot clinic.

Subject	Result
Participation	8 participation occurrences in August

Kent Stein Division

During the regular week Kent Stein Park hosted our local MYB (Muscatine Youth Baseball), MBA (Muscatine Baseball Academy), Monster's softball, Muskies Prospects softball, MGSA (Muscatine Girls Softball Association), Muscatine High School Softball, Muscatine High School Baseball, and Adult softball (3 divisions- Men's, Women's, and Co-ed). Staff continued to wash lips, edge bullpen areas and infields, add ag lime on fence lines and install clay bricks to batters boxes. A new water line to the Musser playing field was completed. Two new shelters were also installed at Musser Park and Kent Stein Park and staff seeded the areas adjacent to the shelters. We continue to solicit for seasonal employees due to staff returning to school.

Soccer Complex Division

The Muscatine Soccer Club and Pearl City Soccer Club Adult Leagues hosted their games at the soccer complex. Staff continued to make improvements to the park and met with a local architect to continue the irrigation project for fields 1-6. Work continued to be made on sprinkler heads for better playability. Valve box lids were edged to allow for easier access when servicing sprinklers. Fields were aerified and sod was replaced in damaged areas. Staff continue to backfill positions as students have returned to school.

Golf Divisions

August was a busy month for Golf Outings. We hosted eight outings, five returning from previous years and three new ones. All of the college kids have returned to school and we continue the process of finding new seasonal staff that is dependable and trustworthy. Two leagues wrapped up in August and the remaining three will finish at some point in September. Tees and greens were fertilized to get ready for fall aerification. Sprinkler heads and bunkers were edged. Greens were verticut and topdressed twice. Several irrigation issues around the course were fixed as well.

Subject	Result
Outings	27 Outings Scheduled for 2022
Leagues	5 Leagues Scheduled for 2022
Season Passes	197 Sold for 2022
Rounds	4,264 Rounds Played



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Musser Public Library & HNI Community Center

Circulation Statistics			
PRINTED MATERIALS	2022	TOTAL TO DATE	2021
ADULT BOOK	4,362	8,720	3,562
YOUNG ADULT BOOKS	462	871	269
JUVENILE BOOKS	6,368	13,128	4,442
MAGAZINES	189	355	182
OTHER	42	86	26
RECORDED MATERIALS			
MP3 BOOKS	0	1	0
DIGI-BOOKS/PLAYAWAY	28	51	20
RECORDED BOOKS	288	513	256
CD's	272	600	286
ADULT KITS AND JKITS	10	14	2
A-V MEDIA			
EQUIPMENT	13	31	15
MICROFILM	1	2	0
VIDEOGAMES	316	598	97
DVDS	3,375	6,573	2,152
BLU-RAY	102	289	75
ONLINE			
INTERNET COMPUTER USAGE	673	1,318	574
WIFI USAGE	5,084	14,228	3,458
DATABASE USAGE	8,661	19,135	11,586
E AUDIO	554	1,093	482
E BOOKS	776	1,618	669
E MAGAZINES	358	715	233
E MUSIC/STREAM-ING	2,038	3,638	1,026
TOTAL CIRCULATION	33,972		29,412
PREVIOUS CIRCULATION	39,605		30,384
TOTAL CIRC. TO DATE	73,577		59,796

Circulation Statistics			
INTER-LOANS	2022	TOTAL TO DATE	2021
RS BORROWED	2,299	4,485	1,622
RS SENT	1,353	2,576	1,273
SILO BORROWED	3	7	5
SILO SENT	21	58	13
OCLC BORROWED	48	85	26
OCLC SENT	10	24	14
TOTAL	3,734		2,953
PROGRAMMING			
CHILDRENS PROGRAMS	15	52	2
CHILDREN PRG ATTEND.	277	1,461	122
TEEN PROGRAMS	0	3	0
TEEN PRG ATTENDANCE	0	10	0
ADULT PROGRAMS	1	2	2
ADULT PRG ATTENDANCE	125	127	60
TECHNOLOGY CLASSES	0	1	1
CLASS ATTENDANCE	0	1	1
BUILDING USAGE (WALK-IN)	9,820	20,220	9,653
MEETING ROOMS USAGE	573	1,113	694
REFERENCE			
REFERENCE QUESTIONS	315	599	281
TECHNICAL QUESTIONS	136	243	208
DIRECTIONAL QUESTIONS	95	310	284
TOTAL	546		773
EXAMS PROCTORED	0	0	0
NOTARY PUBLIC USAGE	11	22	11

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Musser Public Library & HNI Community Center

Circulation Statistics				
GENEALOGY RESEARCHERS	2	5	8	
GENEALOGY INTERLOANS	0	0	0	
RESEARCH/OBIT REQUESTS	5	14	11	
PHOTO PRINTS ORDERED	3	8	5	

Database Usage			
	2022		2021
Ancestry Library Edition	384		228
Chilton	0		0
ContentDM Images	1,403		1,233
Gale	0		0
Gale Forms	5		3
Heritage Quest	25		66
Learning Express	0		0
Newspaper Archive	1,419		2,477
Newspaper.com Musc. Journal	1,647		1,802
New York Times	1,550		2,404
Niche Academy	NA		NA
Novelist	125		61
RefUSA	0		6
Sanborn Maps	47		38
Transparent Language	1		0
Value Line	2,045		3,248
Wall Street Journal	10		0
TOTAL	8,661		11,566
	LIKES		
FACEBOOK	5,943		
	VISITS	UNIQUE VISITORS	
WEBSITE	9,991	9,662	
	FOLLOWERS		
TWITTER	998		

Patron Statistics			
	ADDED	TOTAL	2021
Adult Residents	57	14,763	15,079
Computer Use Only	3	362	346
Juv Residents	19	2,564	2,431
IL (Contract)	5	691	677
Open Access	13	1,421	1,011
New Borrower	7	390	332
Other	0	117	168
TOTAL	104	20,308	20,044

Home Delivery Statistics			
(already included in circulation statistics)			
	2022	TOTAL	2021
Materials Circulated	127	407	116
Visits	12	30	41
Clients	48		41
Volunteers	4		1

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscatineiowa.gov.

EXHIBITIONS

**Captivated by Japan :
Laura Musser McColm & Her Era**

September 3 - October 23, 2022

MUSCATINE
ART
CENTER

The poster features a collage of images: a traditional Japanese garden with a torii gate, a red kimono with a white floral pattern, a circular decorative plate with a floral design, and a photograph of a building with a garden in the background.



Great Leaders of the Indian Nation: McKenney & Hall Portraits

On view through March 5, 2023 in the Central Hall on the second floor of the historic house.

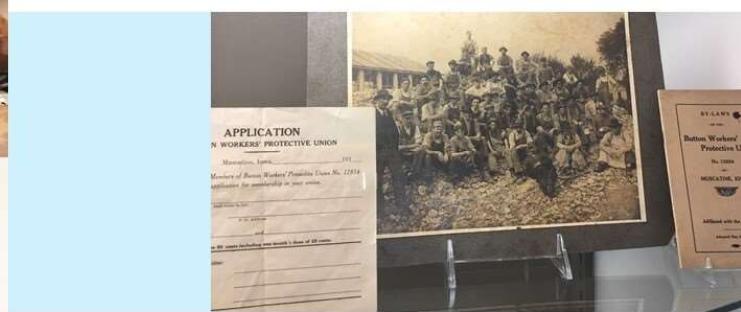
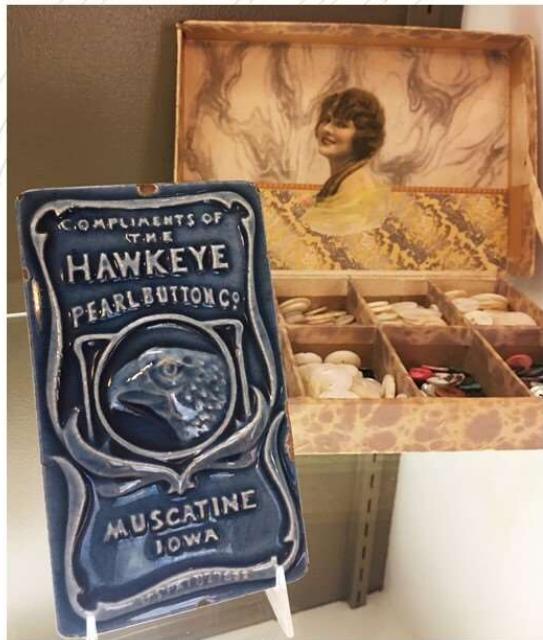


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

Muscatine's Pearl Button Industry

on view in the Local History Room
Historic House – Second Floor



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

MICKEY SPILLANE'S

MIKE HAMMER

ENCORE for MURDER

Starring
Gary Sandy

Written by
Max Allan Collins

One Night Only!

September 17th at 7:00 p.m.
Muscatine High School Theater
2705 Cedar Street, Muscatine, IA

\$15 General Admission to the Radio Show Performance
\$50 Premium Seating & After Party at the Merrill
After Party: Meet Gary Sandy & Max Allan Collins, Ticket includes Dessert & Prosecco
Purchase Tickets: <http://macfriends.booktix.com/>



KENT
CORPORATION

VISIT
Muscatine

MUSCATINE
EASTERN IOWA COMMUNITY COLLEGES

MUSCATINE
ACCESS 9
CHANNEL NINE

HNI Corporation
Martin & Whitacre
Surveyors & Engineers, Inc.
Bayer
CBI Bank & Trust
Pack-n-Ship

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

UPCOMING CLASSES and ACTIVITIES

For Kids

mini masters

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Please note that the summer class schedule has changed. If you are not able to attend, ask staff about picking up a "Take & Make" project to complete at home. Classes meet most Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m. Classes are FREE! Call 563-263-8282 to register. The theme for September is "Celebrate Japan", and the theme for October is "Fall is Here".

Kids Saturday Workshop- Illuminated Letters

Saturday, September 24, 1:30 - 2:30 p.m.

Join Miss Julie Saturday, September 24 to learn about this intricate art form that dates back centuries, and create letters of your own. Please register by September 23.

Felted Pumpkins at Silver Bell Hollow

Saturday, October 8, 1:30 - 3:00 p.m.

Join us for a fun-filled afternoon at Silver Bell Hollow Alpaca Farm this October! In this workshop, kids will create a fall pumpkin using a wet-felting technique. Participants will get to meet the alpacas and get a sweet alpaca cookie! Registration fee is \$25 per child, payable to Silver Bell Hollow. Reservations must be made by calling the Muscatine Art Center at 563-263-8282 no later than October 1st.

Silver Bell Hollow Alpaca Farm is located at 13111 311th Street W., Illinois City, IL 61259 (approximately 8 minutes from the Muscatine Art Center).

Programs

Encore for Murder: The New Adventures of Mickey Spillane's Mike Hammer

Created by Max Allan Collins and presented by Friends of the Muscatine Art Center

Saturday, September 17, 7:00 p.m. at Muscatine High School Auditorium, 2705 Cedar Street

The Friends of the Muscatine Art Center is pleased to announce the production of *Encore for Murder: The New Adventures of Mickey Spillane's Mike Hammer* created by Max Allan Collins. Presented in a radio show format, this is the first production of the show in Iowa. In 2010, the play was staged at the International Mystery Writers Festival at Owensboro, Kentucky, and in 2018, in Clearwater, Florida, at Ruth Eckerd Hall's Murray Theatre, in both instances with Gary Sandy, of *WKRP in Cincinnati* fame as Mike Hammer. The Muscatine production is a special tribute for the 75th anniversary of the publication of the first Mickey Spillane novel, *I, the Jury*, in 1947. Upon Spillane's death in 2006, Collins developed the unfinished Hammer drafts including a single page written by Spillane with the plot for this production. Local actors from Muscatine High School, Muscatine Community College, Pearl City Players, and local business personalities will appear on stage.

Don't miss this one-night only production celebrating Mike Hammer and the career of Max Allan Collins. General admission tickets are \$15, and preferred seating tickets with access to the after party at the Merrill Hotel are \$50. Tickets available at macfriends.booktix.com.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

In Concert: Francis Verba, French Classical Guitarist

Sunday, September 18, 1:30 - 2:30 p.m. at the Muscatine Art Center

Verba will present a wide and colorful repertoire of European and Latin American music with his unique custom made 12 string guitar. His revolutionary new position holding the instrument allows him to express his virtuosity transcending sounds to levels that will enchant all your senses. This concert is offered free of charge thanks to a grant from the Mary Jo & Richard H. Stanley Human Conditions Grant Fund through the Community Foundation of Greater Muscatine, and will be held in the Muscatine Art Center Music Room. For one day only, concert goers will also be treated to the visual delights of painted portraits by Cecile Houel, whose portrait of the Dalai Lama was included in the Muscatine Art Center's 2020 invitational exhibition, *Hard Won, Not Done*.

Mad Creek Mudcats Performance

Sunday, October 2, 3:00 p.m. at the E. Bradford Burns Performing Arts Park (next to the Muscatine Art Center)

Bring your lawn chair or blanket and spread out on the lawn to hear some music from local group, the Mad Creek Mudcats led by Al Brotherton. The group will perform in the E. Bradford Burns Performing Arts Park, next door to the Muscatine Art Center, on Sunday, October 2nd starting at 3:00 p.m. There are no reservations required and admission is free.

Japanese Taiko Drum Performance by Japan America Society of Iowa's Soten Taiko

Saturday, October 15, 2:30 p.m. at the E. Bradford Burns Performing Arts Park (next to the Muscatine Art Center)

The Muscatine Art Center is excited to announce a free public performance of Japanese Taiko Drums by Japan America Society of Iowa's *Soten Taiko*, central Iowa's only taiko drumming group. The name of the group translates as "Blue Sky" Taiko, and their goal is to share the ancient sounds of taiko drumming under the blue skies of Iowa. The group, which is part of the Japan America Society of Iowa, began in March of 2011 with the idea to introduce and share the traditional Japanese art form with the community. Starting with only two Taiko drums, the group has gradually added more Taiko Drums, Japanese instruments, and the Japanese Lion Dance, or Shishimai. The group has performed at a number of events, such as IAA Asian Heritage Festival, school and community cultural events, and corporate gatherings. More information can be found at www.japan-iowa.org/committees.

This performance is presented in the E. Bradford Burns Performing Arts Park, next door to the Muscatine Art Center, at 2:30 p.m. on Saturday, October 15th. Bring your lawn chairs and blankets and spread out on the lawn for this free performance. The performance is brought to you by a grant from the Mary Jo & Richard H. Stanley Human Conditions Grant Fund.

For Adults

Living Proof Exhibit Creative Session- Suminagashi Ink

Thursday, October 13, 5:30 - 7:30 p.m.

Living Proof Exhibit hosts Creative Sessions each month with a variety of community partners at various locations in the Quad Cities and in Muscatine. Creative Sessions are free of charge and open to anyone impacted by cancer and of any artistic level. Join us for an evening learning about suminagashi ink, or "ink floating", and create your own marbled paper with swirling ink and water. The final result is an intricate design, but the process is quite simple!

This session will be taught by artist and naturalist Emily Christenson via Zoom, with a volunteer in the Muscatine Art Center studio assisting participants. Emily graduated with a BFA in drawing and painting from the Minneapolis College of Art and Design and has spent the last 19 years working with nature in her artwork documenting its role as teacher and healer. She has taught workshops with Living Proof Exhibit since 2014.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

