



# City Department Activity Report

June 2022

Carol Webb,  
City Administrator



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

---

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to [feedback@muscatineiowa.gov](mailto:feedback@muscatineiowa.gov).

## TABLE OF CONTENTS

Letter from the City Administrator.....	Page 3
Muscatine City Council .....	Page 5
Department of Administration .....	Page 6
City Administrator's Office	
Human Resources Division	
Communications Division	
Finance & Records Division	
Department of Community Development.....	Page 10
Permitting & Building Projects	
Housing Division	
Department of Public Works.....	Page 12
Roadway Maintenance Division	
Building & Grounds Division	
Transit Division	
Engineering Division	
Vehicle Maintenance Division	
Solid Waste Division	
Collection & Drainage Division	
Water & Resource Recovery Facility	
Department of Public Safety.....	Page 18
Muscatine Fire Department	
Muscatine Police Department	
Department of Parks & Recreation.....	Page 24
Park Administration	
Park Maintenance	
Cemetery Division	
Boat Harbor & Marina Division	
Recreation Division	
Aquatics Division	
Wellness Programs	
Kent Stein Park	
Muscatine Soccer Complex	
Soccer Events	
Muscatine Municipal Golf Course	
Musser Public Library & HNI Conference Center.....	Page 26
Muscatine Art Center .....	Page 28



### From the City Administrator

I am approaching my two year anniversary as Muscatine's City Administrator!

As I look back on the last two years, I am proud of the many goals we have accomplished as a City Team. Together with the Mayor, City Council, and staff, we can celebrate some significant accomplishments.

In my first few months, the City Council developed and adopted a Strategic Plan focused on five key priorities including a vibrant, safe, and healthy community, as well as excellent customer service and reliable public infrastructure. City Departments align their goals with the strategic plan.

The City staff have made significant progress in furthering Council's priorities. For example, related to Vibrant Community, a property maintenance code was recently adopted to address property conditions. The code establishes standards for vacant and non-residential buildings that are deteriorating and have a negative impact on the vibrancy of our community.

Council also provided for \$200,000 from the May 2022 Bond Issue for the demolition of dilapidated and unsafe structures. City Council also re-engaged in the development of Carver Corner. They passed a resolution supporting the Merge Development which, if awarded Workforce Housing Tax Credits from the Iowa Economic Development Authority, will provide 56 market rate rental units that are greatly needed in our community. City Council also supported redevelopment of the McKee Building by Kent Corporation. Kent plans to renovate the building into office space that will house a significant number of employees.

Under Health Community - City Council approved the Southend Community Improvement Projects in October 2021 that includes an enhanced pedestrian crossing at Oregon Street, an all-inclusive playground, splash pad, and pickleball courts at Taylor Park, trail improvements at Musser and Kent-Stein Parks, and new picnic shelters at Kent-Stein and Musser Parks.

The construction of these amenities is in full swing and is on schedule to be fully completed by Spring 2023. This \$2 million investment (through private donation) provides substantial recreational amenities for children



and adults in the southern portion of Muscatine. The City also funded from the May 2022 Bond Issue playground and Aquatic Center repair projects.

In support of the priority related to Reliable Public Infrastructure, in 2021, the City initiated construction of the Grandview Avenue Reconstruction Project. Constructed in two phases, this project modernizes Grandview Avenue with improved pavement and utility infrastructure and provides a safe and attractive corridor for vehicular and pedestrian traffic. This project is tentatively scheduled to be completed in November 2022.

The Park Avenue 4 to 3 lane conversion was substantially completed in October 2021. This project focused specifically on safety, including traffic lane reconfiguration and installation of new sidewalk ramps that are compliant with American Disabilities Act guidelines.

For Excellent Customer Service, City staff have focused on process improvements and transparency. The City recently implemented a new recruitment tool, which allows the City to post and receive employment applications online and to onboard and offboard employees more efficiently. The City's new career center can be accessed at <http://www.muscatineiowa.gov/1598/Career-Center>. The City is also implementing a new citizen request management system, which empowers residents to report issues, identify repair needs, share feedback, and ask questions of your City government. More to come on this tool as we implement it over the coming weeks.

These are just a few of the many accomplishments of the City over the last two years. I am honored to be part of a team of people who are working for the community in so many ways. I look forward to achieving many other goals in the coming year!

## ***Highlights of City Activity in June***

**Department of Administration** - Presented 29 regular agenda items for consideration by City Council. Prepared documentation for four public hearings. Provided presentations to City Council including an update on Sister Cities, Muscatine Special Operations Response Team (MSORT), Muscatine Sidewalk Program, Bike and Pedestrian Master Plan, Fulliam Reconstruction, and an overview of Fireworks policies and enforcement.

**Department of Public Works** – The Asphalt Overlay project has now been completed while the Full Depth Patch project stands at 95 percent complete. The Grandview Avenue Reconstruction is 74 percent complete while Phase 5 of the West Hill Sanitary and Storm Sewer Separation Project is 49 percent complete. The Park Avenue 4-to-3 Lane Conversion Project and the 2nd Street Streetscape Project are down to the final punch list items.

**Finance Department** – Published the electronic version of the FY 2022/2023 Budget, posted it on the City's website, and submitted it to GFOA for consideration for the Distinguished Budget Presentation Award (hard copies of the budget will be ready in July)

**Community Development Department** – Completed the transition of Permitting and Code Enforcement to SmartGov. The new system streamlines the permit application process, and staff has been working with contractors and property owners to resolve start up issues.

**Housing Agency** – Housing staff all stepped to make sure the residents at Hershey had adequate air conditioning and other services to make sure they stayed cool and healthy when the chiller broke down!

**Parks and Recreation Department** – With the completion of planting 60 trees throughout our park sites, staff is working hard on keeping the trees watered throughout the hot and dry summer months. Buildings, shelters, trails, open green spaces, and playgrounds have been used heavily during the great weather the past few months, and staff is working hard to provide quality services and facilities to these amenities.

**Fire Department** – Two surplus ambulances were delivered to Chicago and are enroute to Ukraine. There is discussion of a CNN story about this program. We took delivery of a new Ambulance. This was the last ambulance ordered that we were waiting on and now our fleet is up to date per our replacement schedule. Hopefully the supply chain issues will resolve prior to our next anticipated purchase in FY 23/24.

**Police Department** – On June 28 Officer Nicholas Popp participated in the SPARK Program developed by the Muscatine Community School District. The program is designed to enrich learning for elementary and middle school students in a “fun” environment during the summer recess (event was held at Jefferson School). Officer Popp participated in the “mystery investigation” class wherein third grade participants were tasked with solving a mock criminal case. Officer Popp was well received and is commended for his positive law enforcement interaction with community youths.

**Human Resources Department** – A new application process is now in place. All open positions are posted online and can be found at <http://www.muscatineiowa.gov/1598/Career-Center>. We are excited to be offering this more streamlined process to applicants and hiring departments.

## ***Muscatine City Council Highlights/Upcoming***

### **June 2 Regular Meeting**

- Public Hearing on amendments to the Urban Renewal Plan for Love's, McKee, and Merge Projects.
- Resolution approving amendments to the Urban Renewal Plan for Love's, McKee, and Merge Projects.
- Resolution setting a Public Hearing approving a development agreement for Love's Project.
- Resolution setting a Public Hearing establishing a TIF District at Carver Corner.
- Resolution setting a Public Hearing regarding Community Cats Ordinance.
- Final closing on Bond Sale.
- Appointment of new members to various boards.
- Accept \$200,000 downtown housing grant.

### **June 9 Special Meeting**

- Public Hearing amending the Urban Renewal Plan for Love's, McKee, and Merge projects.
- Public Hearing approving a Development Agreement for Love's Project.
- Resolution approving amendments to the Urban Renewal Plan for Love's, McKee, and Merge projects.
- Resolution approving a Development Agreement for the Love's project.

### **June 9 In-Depth Meeting**

- Update on Sister Cities
- Update on MSORT
- Update on Fulliam Reconstruction Project
- Overview of Sidewalk and Pedestrian Programs
- Overview of fireworks regulations and enforcement.

### **June 16 Regular Meeting**

- Public Hearing regarding Community Cats Ordinance. DOT Supplemental Agreement for maintenance of primary roads.
- Insurance renewal IMWCA/ICAP
- Resolution setting public hearing on plans, specifications, form of contract, and cost estimates for proposed 67th Avenue Sidewalk Improvement Project.
- Resolution setting public hearing on application for Community Development Block Grant Funds to support the Mulberry Neighborhood Revitalization Pilot Project.

### **July 7 Regular Meeting**

- Public hearing on plans, specifications, form of contract, and cost estimates for proposed 67th Avenue Sidewalk Improvement Project.
- Public hearing on application for Community Development Block Grant Funds to support the Mulberry Neighborhood Revitalization Pilot Project.
- Resolution setting public hearing on Kent-McGee Development Agreement.

### **July 14 In-Depth Meeting**

- Presentation on proposed revisions to Snow Emergency Ordinance.
- Update on the Grandview Neighbors Grant Program.
- Update on Capital Improvement Plan.

### **July 21 Regular Meeting**

- Proclamation of MuscaBus Driver Appreciation Day
- Recognition of MuscaBus Driver of the Year.
- Public hearing on Kent-McGee Development Agreement.
- Public Hearing on Transit Washbay Project

### **August 4 Regular Meeting**

- Presentation on concept for Riverfront Amphitheater and Y14 Trail Project for a Destination Iowa Grant.
- Proposed Baseball/Softball Complex at Kent-Stein Park.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineio-va.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/Cityof-Muscatine>



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Administration | City Administrator's Office



The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

#### June Highlights

- Presented 29 regular agenda items for consideration by City Council.
- Prepared documentation for four public hearings
- Provided presentations to City Council including an update on Sister Cities, Muscatine Special Operations Response Team (MSORT), Muscatine Sidewalk Program, Bike and Pedestrian Master Plan, Fulliam Reconstruction, and an overview of Fireworks policies and enforcement.
- Responded to numerous citizen and City Council requests and concerns.

### Department of Administration | Human Resources Division

#### June Highlights –

- The Human Resources Department conducted onboarding for three new employees in June. The City also said goodbye to three long time employees as they venture off into retirement. Denny Brady retired from Public Works after 45 years of service; Julie Lear retired after 24 years serving in both the Art Center and Library; and Mike Doyle left Transit after 7.5 years of service.
- A new application process is now in place. All open positions are posted online and can be found at <http://www.muscatineiowa.gov/1598/Career-Center>. We are excited to be offering this more streamlined process to applicants and hiring departments.
- The annual process for renewal of the City's property, casualty, and liability coverages was completed in June, as were a variety of end of the year Human Resources activities.



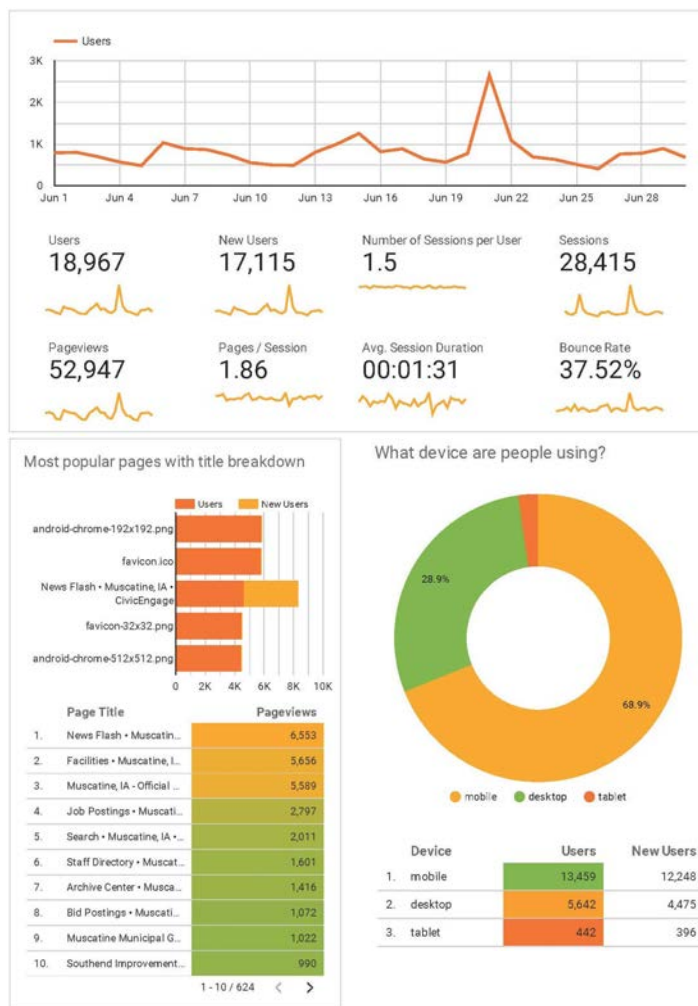
## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

#### June Highlights

- A total of 28 press releases were produced and distributed to media and Notify Me subscribers.
- Hosted 17 GoToMeeting virtual meetings for various departments.
- Created 155 social media posts (46 Facebook, 43 Instagram, 52 Twitter, 4 LinkedIn, and 10 YouTube).
- Assisted with the production of three "Muscatine In Focus" presentations.
- Created social media campaign on firework safety.
- Produced video on Storytime and Swim at the Muscatine Aquatic Center.
- Ended month with 9,192 followers on Facebook, 1,476 on Instagram, 1,526 on Twitter, 405 on YouTube.
- Additionally, Muscatine Communication YouTube has 55 followers, Muscatine Fire YouTube 38, Muscatine In Focus YouTube 32, Muscatine In Focus Facebook 57, and Our City Facebook 1,179.



# Free Tire Drop Off

**July 18-23**

# Free Electronics Drop Off

**July 25-30**

**at Muscatine Transfer Station**

Visit [www.muscatineiowa.gov/curbside](http://www.muscatineiowa.gov/curbside) for more information



#### Top Facebook Post for June:

16,225 post impressions,  
13,722 post reach,  
1,308 post engagements.

#### Top Instagram Post for June:

17 likes,  
four profile visits, one website click,  
355 impressions.

## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Administration | Finance Division

#### Activity Summary Report

	July 2021	August 2021	Sept. 2021	October 2021	Nov. 2021	Dec. 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	FY Total
Accounts Payable Checks and ACH Payments	580	694	546	620	531	506	532	487	523	584	540	545	6,688
Payroll Checks and Direct Deposits	858	836	775	1,097*	711	682	645	650	661	1,052*	774	873	7,465
Accounts Receivable Invoices Sent	202	262	163	204	186	261	186	205	160	194	189	174	2,386
Finance Cash Register Transactions	469	448	476	426	413	423	465	505	564	468	525	533	5,753
Housing Receipt Transactions	187	180	191	184	196	193	198	198	193	197	192	198	2,296
Purchase Orders Processed	303	280	291	253	268	215	215	203	252	200	233	301	3,014
* Payroll checks for October 2021 April 2022 include three (3) payrolls.													

#### Department highlights for the month of June:

- Closed on bond issue; received and invested the bond proceeds.
- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information (Finance Director and Accounting Supervisor).
- Hershey Refinancing calls with Grandbridge, attorneys, Housing staff, and Finance staff to discuss information needed to complete the refinancing; prepared and submitted information needed from Finance.
- Published the electronic version of the FY 2022/2023 Budget, posted electronic version on the City's website, and submitted budget to GFOA for consideration for the Distinguished Budget Presentation Award (hard copies of the budget will be ready in July).

*City of Muscatine,  
Iowa*

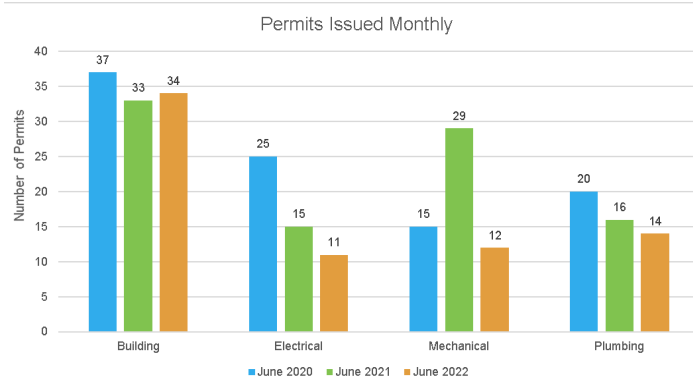


*Annual Budget  
Fiscal Year 2022/2023*

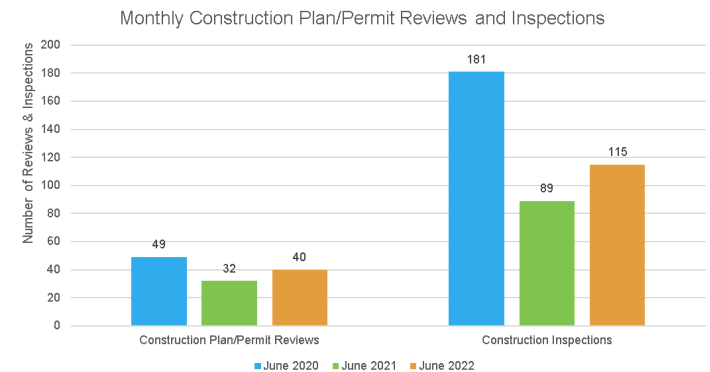
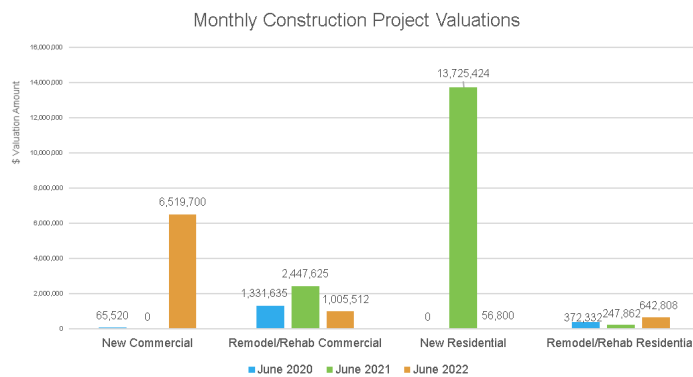
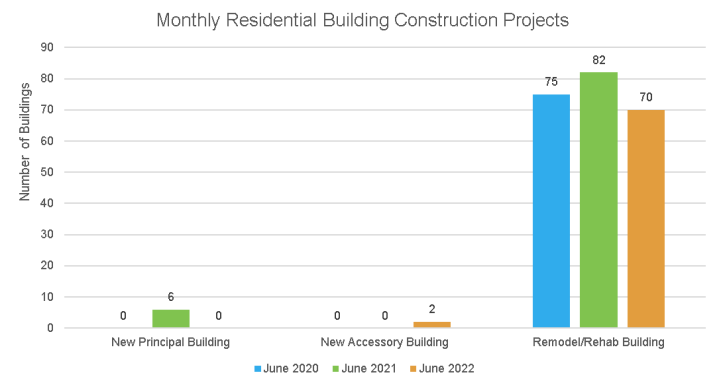
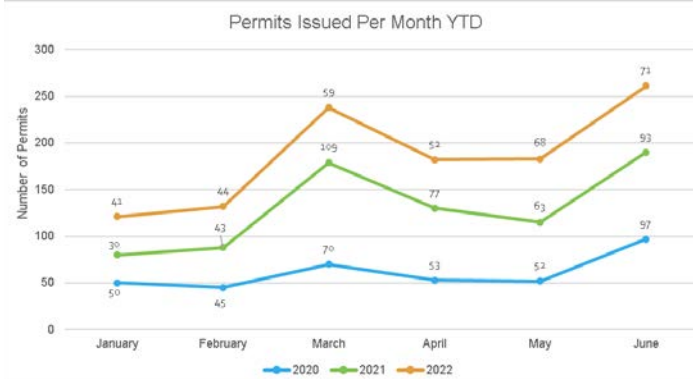
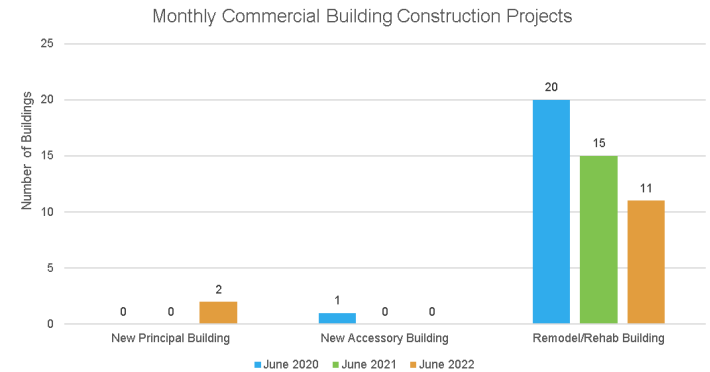


## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

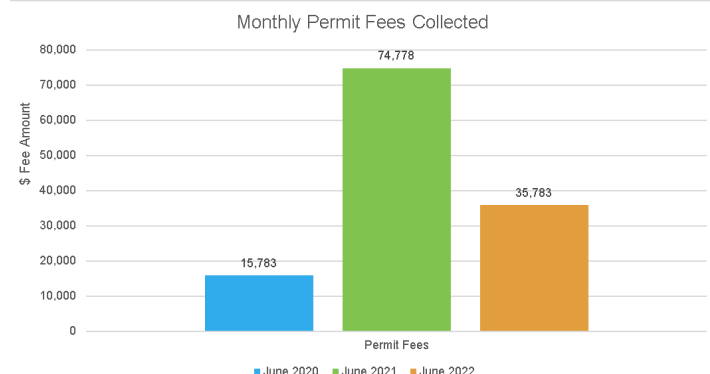
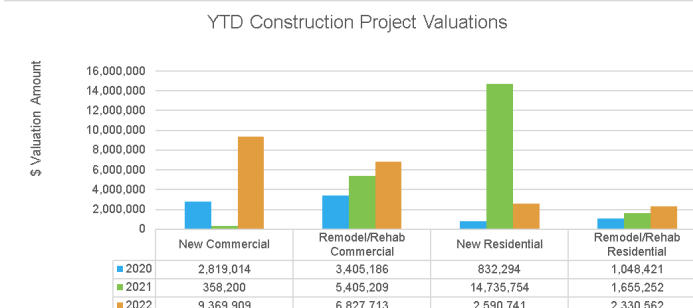
### Department of Community Development



- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

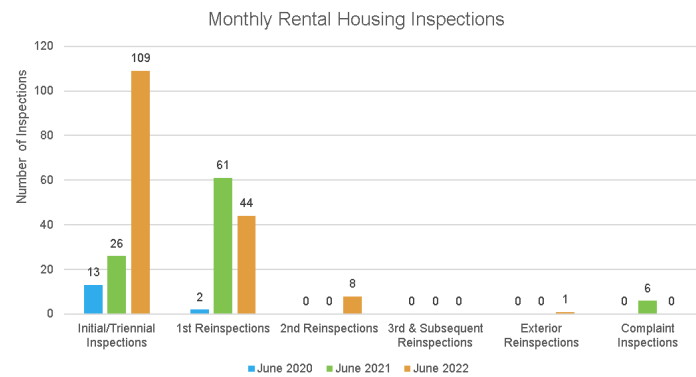


\*2022 New Residential Valuation includes Mechanical Permit for Grandview Senior Loft Apartments – Building Permit was issued in June 2021

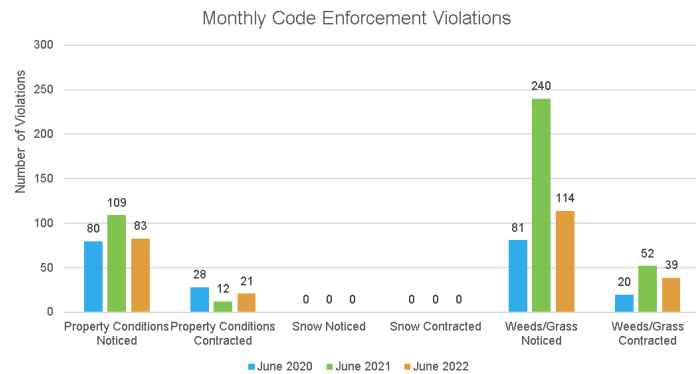


## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Community Development



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.

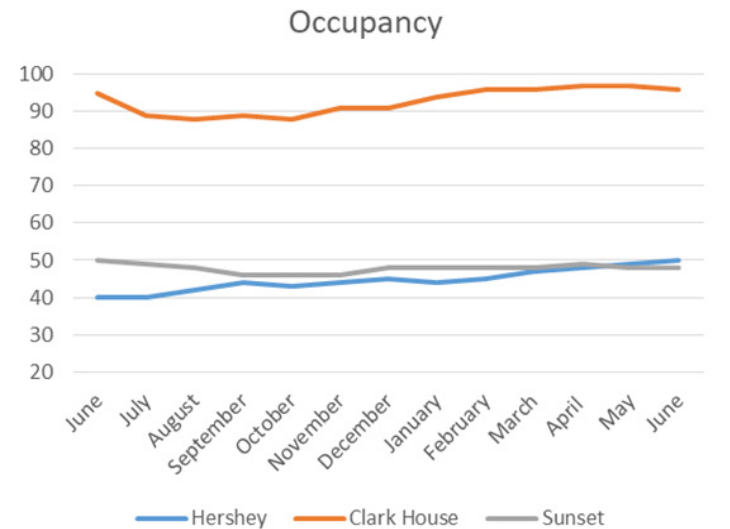
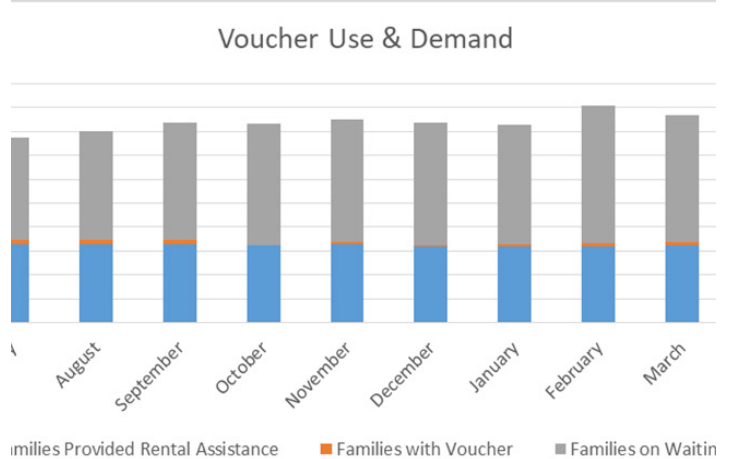


#### Department of Community Development

- Completed the transition of Permitting and Code Enforcement to SmartGov. The new system streamlines the permit application process, and staff has been working with contractors and property owners to resolve start up issues.
- The Downtown Assessment Report was completed.
- Applications to fund 2 projects, roof repairs and relocation of the fuel system, at the Muscatine Municipal Airport were submitted.

#### Muscatine Municipal Housing Agency

- Housing staff all stepped to make sure the residents at Hershey had adequate air conditioning and other services to make sure they stayed cool and healthy when the chiller broke down!
- Hershey Manor is now 100% occupied!
- Fourteen (14) families started receiving rental assistance in June and 26 families were looking for homes where they could use their vouchers to



obtain affordable housing.

- Three Step-Ahead (renter) Classes were conducted.
- Two (2) briefings were held and staff is currently processing another 14 families for admission.
- Two first-time homebuyers received down payment assistance.
- Paid \$141,678 to private landlords and utilities on behalf of assisted clients
- \$4,960 was deposited into escrow accounts for families working toward self-sufficiency
- Received \$23,148 in administrative fees based on the 82% proration of fees earned
- Completed 141 work orders with an average turn-around time of 1 day.
- Maintained a 97% occupancy rate for all 3 properties.

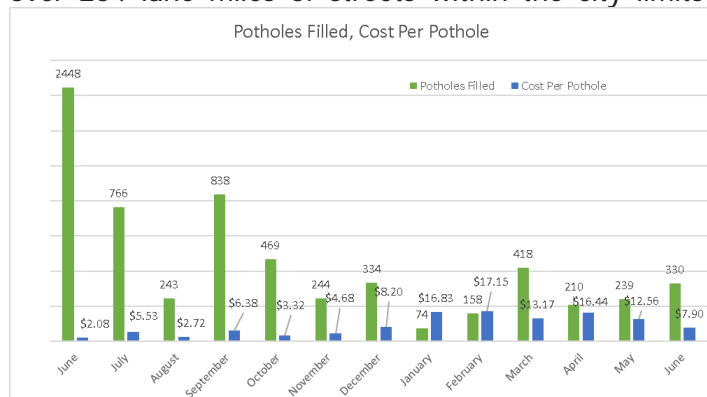
## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Public Works

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

#### Roadway Maintenance Division Report:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

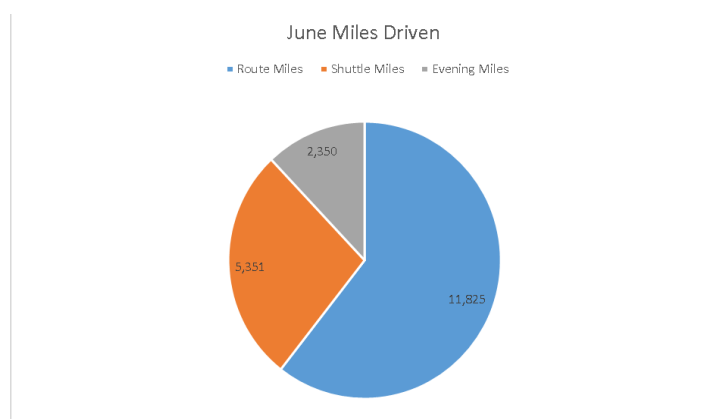
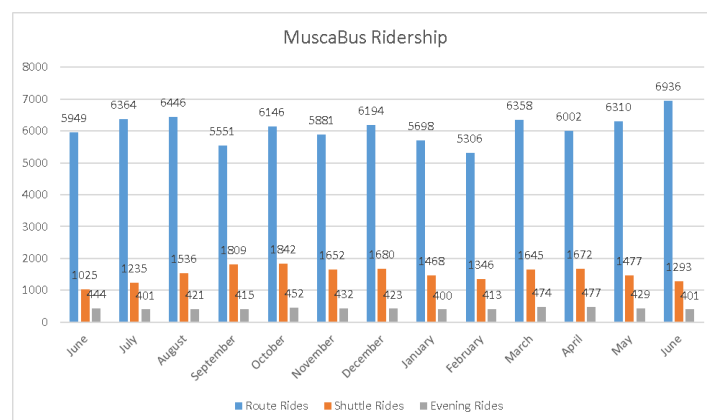
#### Building and Grounds Activities:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, staff have been completing multiple projects including: replaced a window air conditioning unit, cleaned carpets, weeded planter beds and repaired two light poles at City Hall; replaced two windows, replaced the Hotsy wand and hose, touched up paint, cleaned all windows, removed trees, flushed lines removed dead bushes and replanted new, cleaned the planter beds, and sprayed weeds at Public Works; cleared brush from Cedar Street parking lot fence, cleaned up and moved landscape stone, replaced sewer lines and downspouts at the Art Center; fabricated and painted a ladder

safety cover, fixed multiple sprinkler heads on the irrigations system and repaired a vandalized restroom at the library; painted two new doors, replaced rollers on the drum of the dryer, repaired the ice maker and replaced the push mower at the Public Safety Building. In addition, staff removed graffiti from bus shelters and downtown boxes, washed and cleaned out multiple air conditioning units, and continue mowing and trimming around city buildings. They also cut keys for other departments. Staff continue to utilize the PubWorks asset management software and are now using it to create preventive maintenance work orders, standard operating procedures, and lock out-tag out procedures.

#### Transit Summary of Operations:

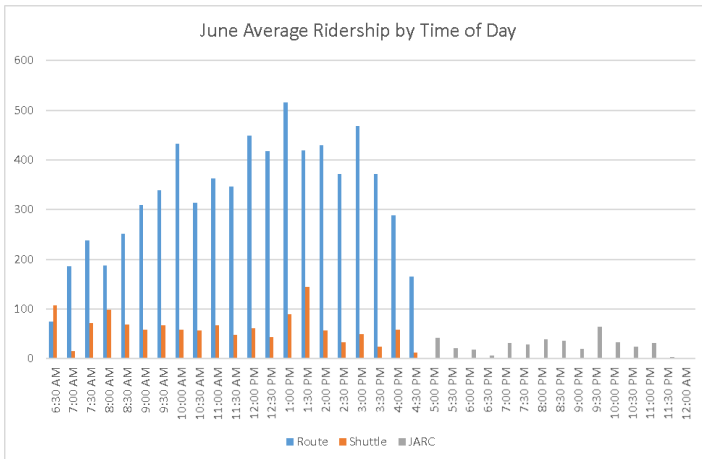
MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.





## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Department of Public Works



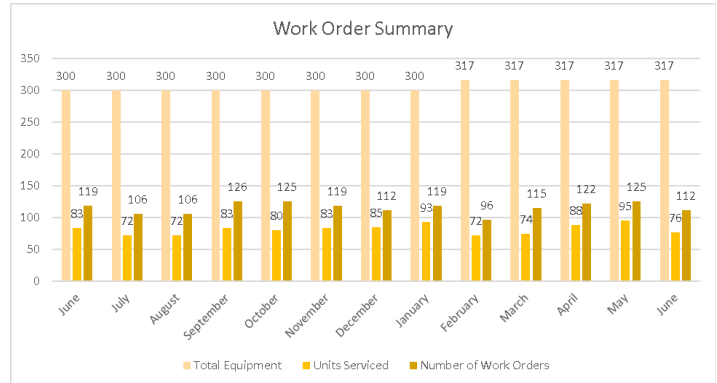
#### Engineering Division Report:

The following table describes current and proposed construction projects and their status.:

Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March 2022	95%	Pathcing began March 21
Asphalt Street/Alley Overlay	November 2021	100%	Project complete
Grandview Reconstruction	May 2021	74%	Paving Musser to Houser
West Hill Sewer Separation Phase 5	April 2021	49%	Sewer on Climer, and on 8th and Lucas
Park Avenue 4 to 3 lane	March 2021	99%	Punch List
2nd Street Streetscape	March 2021	98%	Punch List

#### Vehicle Maintenance Division Report:

The Vehicle Maintenance Division services and repairs approximately 317 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.

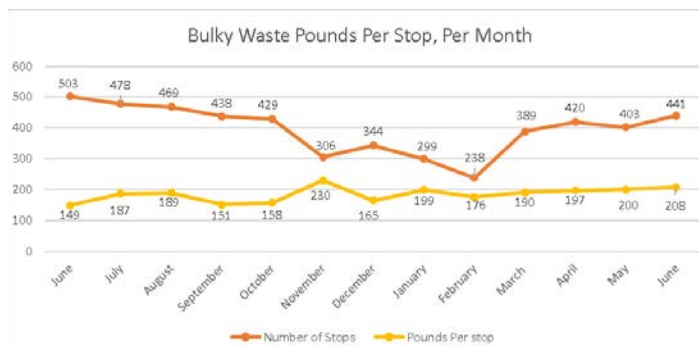


# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

## Department of Public Works

### Solid Waste Division Report:

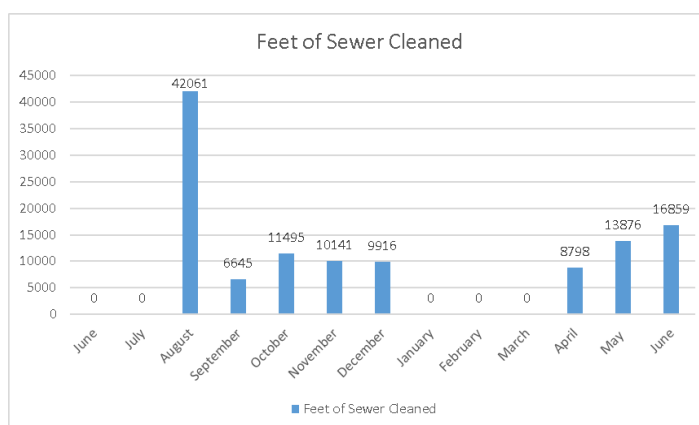
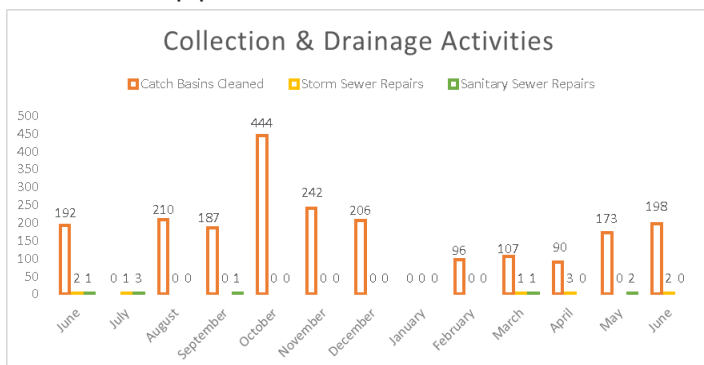
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

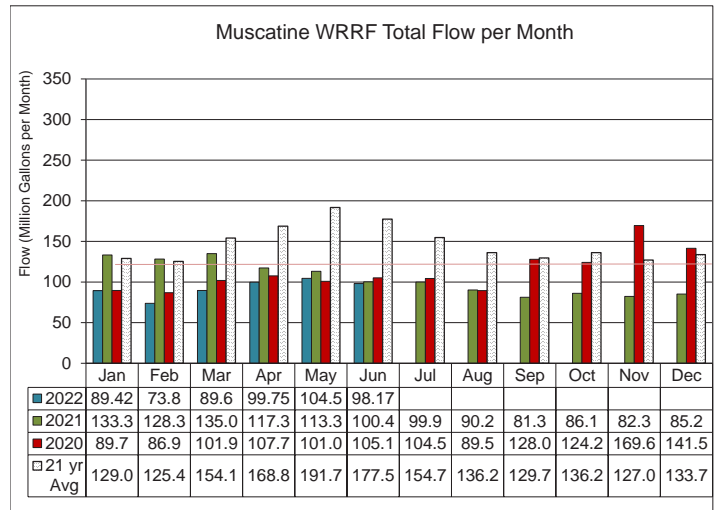
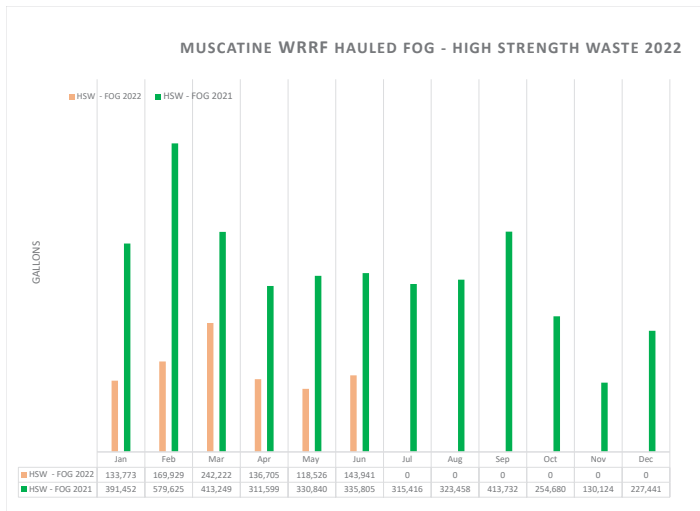
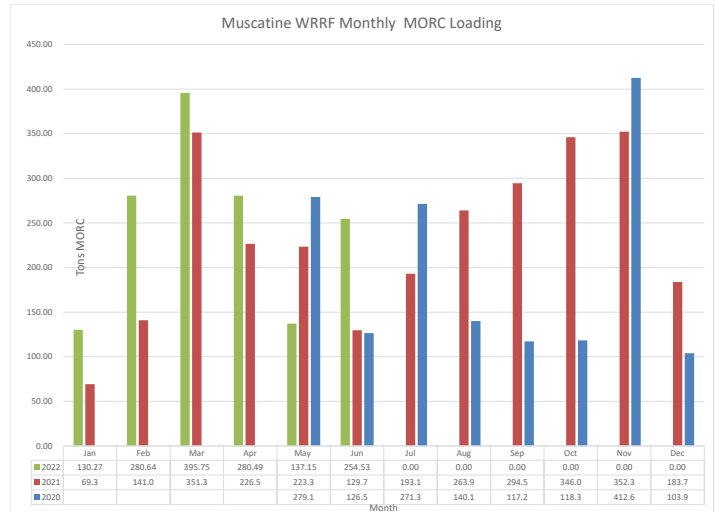
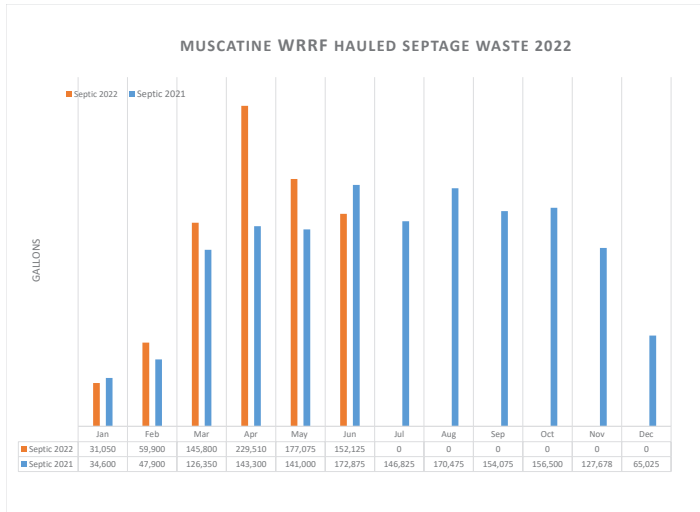
### Collection & Drainage Division Report:

The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

## Water Resource & Recovery Facility





## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Fire Department



#### Fire Department Monthly Report By: Chief Jerry Ewers

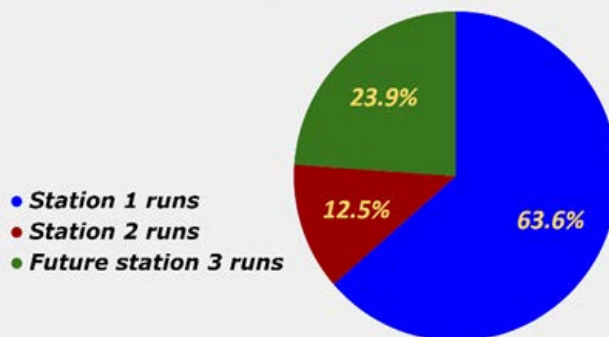
#### June 2022 Highlights

- Two surplus ambulances were delivered to Chicago and are enroute to Ukraine. There is discussion of a CNN story about this program.
- We took delivery of a new Ambulance. This was the last ambulance ordered that we were waiting on and now our fleet is up to date per our replacement schedule. Hopefully the supply chain issues will resolve prior to our next anticipated purchase in FY 23/24.

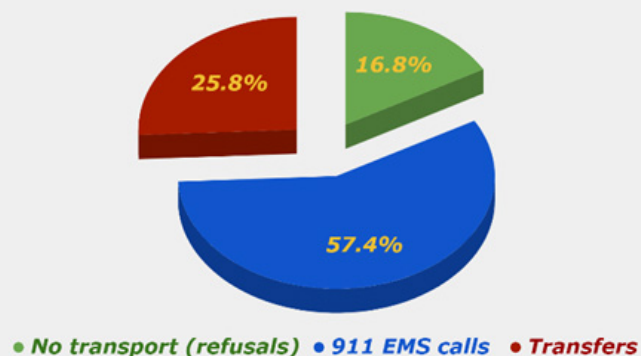
#### Staff Updates & Kudos

- Job offers were accepted by Marissa Janssen, Chad Whitehall and Aaron Meredith. They will start on August 8th and complete a one month long internal recruit academy and then will be placed on shift.
- Firefighter Elaine Sheber, Cole Downing, Dave Grafton, and Ben Danielson graduated from the yearlong Paramedic School.
- Acting Lieutenant Spencer Ripperger, Firefighter Reece Hall, Ben Barrett, Kyle Davis, Colton Pauls

#### Calls per Coverage Area - June 2022



#### EMS Call Types - June 2022



and Mike Fleming attended a 40 hour confined space class in Davenport.

- Lieutenant Andrew McSorley and Acting Lieutenant Spencer Ripperger provided a Haz Mat refresher to Wapello Fire Department.



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Fire Department

#### Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
<b>Fire Responses</b>	<b>1.97</b>	<b>61</b>	<b>425</b>
<b>911 EMS Responses</b>	<b>10.71</b>	<b>332</b>	<b>1,660</b>
<b>Out of Town Transfers</b>	<b>3.68</b>	<b>114</b>	<b>618</b>
<b>Local Transfers</b>	<b>0.39</b>	<b>12</b>	<b>75</b>
<b>Total Responses</b>	<b>16.26</b>	<b>504</b>	<b>2259</b>
	Avg. Per Day	Monthly Totals	YTD Totals
Urban Response Time		<b>90.9%</b>	<b>92.4%</b>
Goal - 90% within 9 min or less			
Rural Response Time		<b>98.0%</b>	<b>95.0%</b>
Goal - 90% within 15 min or less			

#### Staff Training

Type	Monthly	YTD
Recruit /Probationary	26.05	621.95
Fire Suppression	204	1,557.95
EMS / Medical Related	72.65	1,119.15
Technical/Rescue	347.3	1,244.55
Driver/Operator	39.3	165.2
Professional Development/Leadership	33	319.3
Paramedic Program	0	1,376
<b>Totals</b>	<b>722.3</b>	<b>6,404.1</b>

#### Vehicle & Equipment Maintenance

	Monthly	YTD
Fire Vehicle Miles Driven	3,261	18,317
Ambulance Miles Driven	13,360	68,229
<b>Total Miles Driven</b>	<b>16,621</b>	<b>86,546</b>
Work Orders Completed (PPE, Vehicles, Equip.)	59	355
Gallons of Diesel Fuel Dispensed	496	2,602
Gallons of Gasoline Dispensed	1,500	8,827
<b>Total Gallons of Fuel Dispensed</b>	<b>1,997</b>	<b>11,429</b>

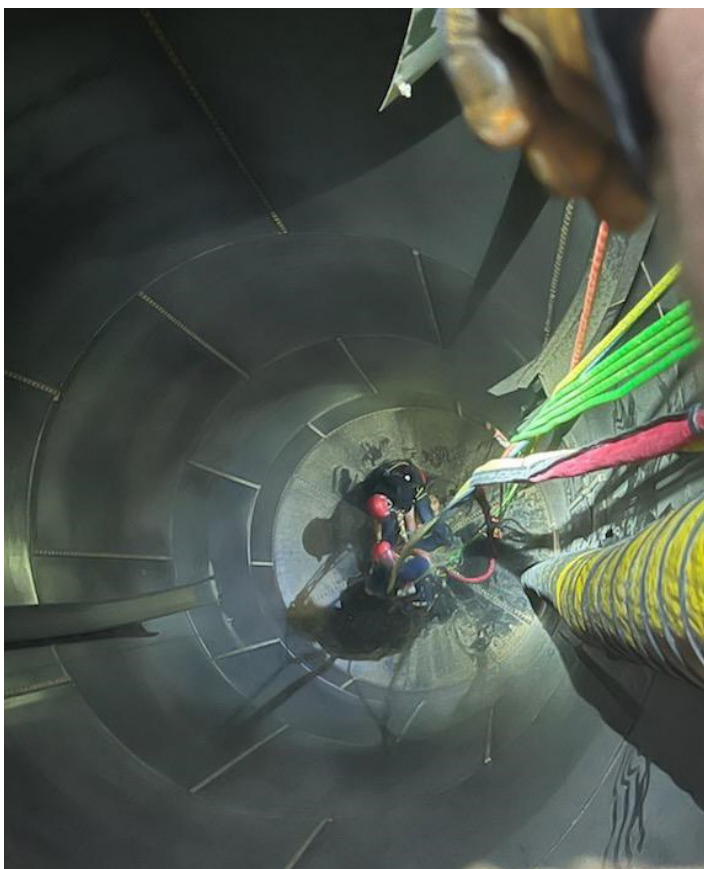
#### Prevention, Education and Outreach

	Month	YTD		Month	YTD
<b>Fire Inspections</b>	7	82	<b>Plan Reviews/Site Visits</b>	87	125
<b>Fire Reinspections</b>	8	65	<b>Fire Investigations</b>	4	34
<b>Educational Events</b>	4	23	<b>Permits Issued</b>	97	892



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Fire Department/Confined Space Training





## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Police Department

#### June Highlights

- The PD hosted our monthly Coffee with a Cop Hy-Vee.
- On June 28 Officer Nicholas Popp participated in the SPARK Program developed by the Muscatine Community School District. The program is designed to enrich learning for elementary and middle school students in a "fun" environment during the summer recess (event was held at Jefferson School). Officer Popp participated in the "mystery investigation" class wherein third grade participants were tasked with solving a mock criminal case. Officer Popp was well received and is commended for his positive law enforcement interaction with community youths.
- On June 15 Detective Roseman was working patrol and showed compassion to a male who was having a mental health crisis. Detective Roseman did a good job of calming the subject down and getting him in contact with a counselor from the MCSA. Detective Roseman also got the male some ice from Kum N Go because the male was requesting it for his water.
- On June 15 Detective Roseman was working patrol and getting lunch at Subway. He observed a man who seemed depressed and asked him if he was okay. The man told him about a lot of personal problems he had going on in his life. Detective Roseman paid for the man's meal. The man was very appreciative of Detective Roseman's act of kindness.
- On June 17 Detective Roseman, Detective Jensen, and Detective Raisbeck assisted the Cedar County Sheriff's Office by locating a male who was wanted on several counts of Sex Abuse. The male was arrested and transported to the Muscatine County Jail.
- On June 23 Lieutenant Jeff Jirak helped save the life of a 19 year old female who had a drug overdose. The female was not breathing and did not have a pulse when Lt. Jirak began doing CPR. The female eventually regained a pulse and began breathing with additional treatment from paramedics. Lt. Jirak was given a Life Saving Award at the July 7th City Council Meeting.
- On June 20 Officer Whitney Pena and Sergeant Joe Bryant staffed a booth at the Muscatine High School job fair.
- On June 24 Detectives Adam Raisbeck, Jeff



DeVrieze, and Casey Jensen assisted Chief Talkington with a disabled vehicle causing a traffic jam due to running out of gas at 8th and Cypress. The Detectives pushed the vehicle across the street out of the traveled portion so she could get other assistance.

- Officers participated in the Muscatine Junior Police Academy June 6-9.
- On June 16-17 Officer Whitney Pena and Sergeant Joe Bryant ran the What You Don't See (WYDS) trailer at the GPC Safety Fair.
- Officers participated in an Muscatine Special Operations Response Team (MSORT) demonstration for Cedar, Louisa, Muscatine County Board of Supervisors, City Council members from all three counties as well to showcase our MSORT equipment. This was done in conjunction with many local businesses that helped fund this equipment over the last few years.

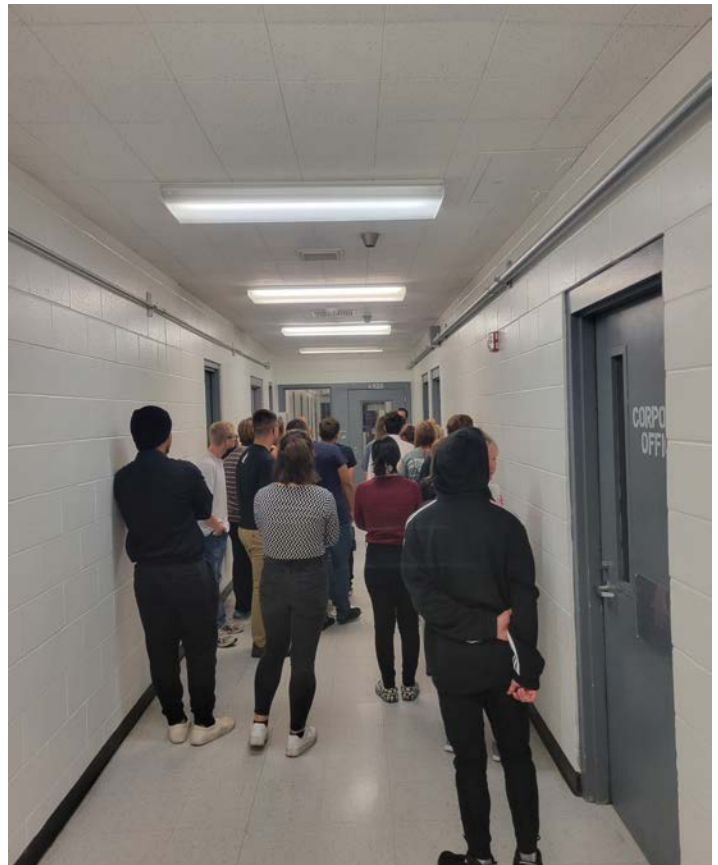
#### Staff Updates

- Police recruit Ashley Hahnbaum is currently attending the Cedar Rapids Police Department Academy.
- Officers Kassy Middagh and Darran Ritchie are in Field Training Program with completion of training in the near future.
- The department is currently down one (2) officers



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Police Department/Junior Police Academy

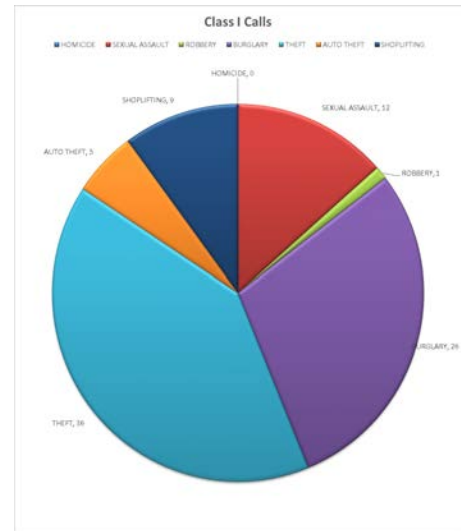


# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

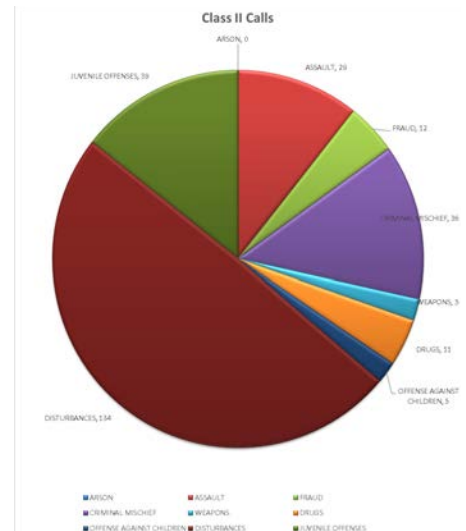
## Muscatine Police Department

### MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2022	0	0	0	0	0	0							0
	2021	0	0	0	0	0	0							0
SEXUAL ASSAULT	2022	4	9	9	3	7	12							44
	2021	3	4	5	14	8	6							40
ROBBERY	2022	0	0	0	0	0	1							1
	2021	0	0	0	0	0	0							0
BURGLARY	2022	16	11	24	41	25	26							143
	2021	14	16	14	21	28	27							120
THEFT	2022	16	16	25	18	25	36							136
	2021	23	15	30	27	23	37							155
AUTO THEFT	2022	2	4	9	14	6	5							40
	2021	6	5	3	6	5	7							32
SHOPLIFTING	2022	5	13	17	10	11	9							65
	2021	8	8	12	11	8	8							55
Class I Total														429



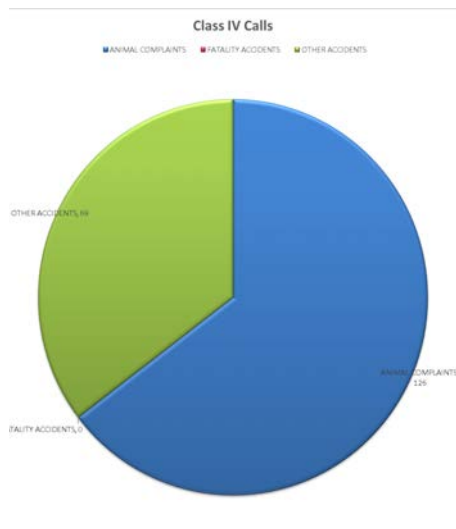
ARSON	2022	0	0	0	0	0	0							0
	2021	0	0	0	0	0	0							0
ASSAULT	2022	9	8	15	25	14	29							100
	2021	7	4	18	10	8	18							65
FRAUD	2022	10	15	11	12	6	12							66
	2021	12	14	18	22	15	19							100
CRIMINAL MISCHIEF	2022	21	19	17	25	22	36							140
	2021	11	11	11	15	26	35							109
WEAPONS	2022	0	5	2	4	10	5							26
	2021	7	1	3	5	5	1							22
NARCOTICS/DRUGS	2022	6	9	15	9	13	11							63
	2021	7	15	4	13	9	13							61
OFFENSES AGAINST CHILDREN	2022	8	2	6	6	9	5							36
	2021	4	5	8	10	7	10							44
DISTURBANCES	2022	75	42	111	118	122	134							602
	2021	89	91	112	103	114	189							698
JUVENILE OFFENSES	2022	29	29	38	64	47	39							246
	2021	21	15	43	31	28	32							170
Class II Totals														1279



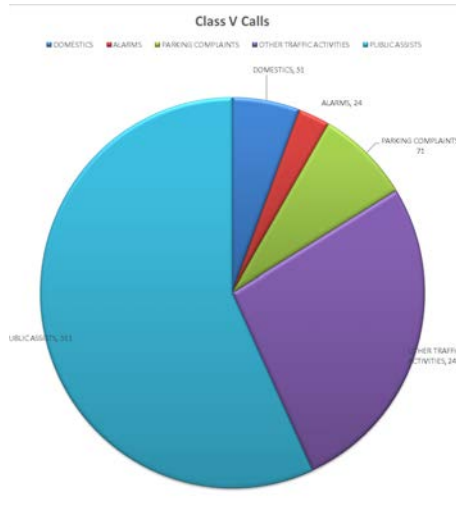


# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

## Muscatine Police Department



ANIMAL COMPLAINTS	2022	116	67	120	99	99	126							627
	2021	56	62	82	80	72	84							436
FATALITY ACCIDENT	2022	0	0	0	0	0	0							0
	2021	0	0	0	0	2	0							2
OTHER ACCIDENTS	2022	64	53	59	68	57	69							370
	2021	67	76	49	36	58	60							346
Class IV Totals														997



DOMESTICS	2022	29	22	36	31	47	51							216
	2021	34	38	33	48	41	48							242
ALARMS	2022	25	39	20	13	22	24							143
	2021	17	12	15	13	16	24							97
PARKING COMPLAINTS	2022	55	37	49	57	44	71							313
	2021	237	114	69	49	35	48							552
OTHER TRAFFIC RELATED ACTIVITIES	2022	197	229	278	186	267	242							1399
	2021	232	221	303	244	276	231							1507
PUBLIC ASSISTS	2022	413	415	484	544	597	511							2964
	2021	491	420	446	492	569	532							2950
Class V Totals														5035

OPERATING WHILE INTOXICATED	2022	4	3	5	6	3	8							29
	2021	4	6	5	5	9	6							35
TRAFFIC CITATIONS ISSUED	2022	98	163	189	146	175	120							891
	2021	166	130	165	140	182	170							953
ADULT ARRESTS	2022	93	90	117	105	112	99							616
	2021	100	118	86	110	128	106							648
JUVENILE ARRESTS	2022	13	8	10	12	6	20							69
	2021	5	5	9	15	9	6							49
TOTAL ARREST	2022	106	98	127	117	118	119	0	0	0	0	0	0	685
	2021	105	123	95	125	137	112	0	0	0	0	0	0	697

ADMINISTRATIVE	2022	373	316	367	352	378	504							2290
	2021	232	289	334	314	267	333							1769

*TOTAL REQUEST FOR POLICE	2022	1473	1360	1712	1699	1828	1958	0	0	0	0	0	0	10030
	2021	1578	1436	1612	1564	1620	1762	0	0	0	0	0	0	9572

## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Parks and Recreation Department

#### Park Administration Division

The main office is open to the public with regular office hours Monday-Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). If you wish to hold a special event within the parks system, please contact our office at 563-263-0241 or by email at [parksoffice@muscatineiowa.gov](mailto:parksoffice@muscatineiowa.gov). Please enjoy the many services provided through the Parks and Recreation Department and contact us to let us know about your experiences as we love to hear from you!

Subject	Result
Pearl City Station Reservations	96 reservations taken in 2022
Riverview Center Reservations	85 reservations taken in 2022
Shelter Reservations	231 reservations taken in 2022
Dog Park Passes	133 passes sold for 2022

#### Park Maintenance Division

With the completion of planting 60 trees throughout our park sites, staff is working hard on keeping the trees watered throughout the hot and dry summer months. Buildings, shelters, trails, open green spaces, and playgrounds have been used heavily during the great weather the past few months, and staff is working hard to provide quality services and facilities to these amenities. The Parks and Recreation sand volleyball league started in June, and staff is grooming the courts weekly for the league. The Mississippi Mist was opened to the public everyday during the month of June, and we are seeing a lot of great usage! The Park Maintenance division has been working with and helping prepare for special events throughout our park sites including private weddings, disc golf tournaments, private weddings, car shows, run/walks, and 4th of July activities. Through the United Way Intern Day of Caring program, all of the landscape beds and several trees on the Riverfront were mulched!

Subject	Result
Trees planted in 2022	68



#### Cemetery Division

Greenwood Cemetery remains open to the public for Green-Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps are also open for public use. Foundation installations and repairs were made to several gravesites. Repairs continue to the water hydrants throughout the Cemetery to help provide a water source for plants and flowers.

Subject	Result
Burials	7 Burials Took Place
Burial Spaces	0 Burial Spaces Sold

#### Boat Harbor/Marina Divisions

Long Dock and Houseboat Dock boat slips are available for rent for the 2022 season. Please contact the parks and recreation office for more information or to make arrangements. The harbor opened for the season in April, and no floods are predicted in the near future. The Marina Operations continues to provide fuel, oil and pump out services to boaters. Hours for the Marina Operations are Friday from 5-7pm and Saturday and Sunday's from 10:00am – 2:00pm. Requests for fueling and pump out services outside of these hours may be made by contacting the parks and recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	23 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	2 Houseboat Slips Rented

#### Aquatics Division

The Aquatic Center opened for the season on Saturday, May 28. A credit card machine has been implemented at admissions which offers more payment options to our customers. Infant Toddler Swim has been expanded to every Tuesday morning in partnership with the Musser Public Library. This program had an attendance of 370 in June. The Fantastic Father's Day special event garnered an attendance of 471 on June 19. Pool Parties and Multi-Purpose Room Rentals continue to be taken.

Subject	Result
Lifeguards	31 Lifeguards Hired
Pool Party Reservations	59 Pool Parties Booked
Swim Lesson Enrollments	245 Swim Lesson Enrollments

## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Parks and Recreation Department

#### Recreation Division

Youth and adult recreation programs and special events continue to be offered. Current programs taking place include Gymnastics, two Sand Volleyball leagues, Tee-Ball, BlastBall, Semi-Private Tennis Lessons and the Walking Club.

Subject	Result
Youth Program Participation	1,167 occurrences in June
Adult Program Participation	1,009 occurrences in June

#### Wellness Division

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year. Biometric screenings are in the process of being scheduled.

Subject	Result
Participation	15 occurrences in April

#### Kent Stein Division

Kent Stein Park hosted its third baseball tournament of the 2022 season. The Battle on the Mississippi started the weekend series off with 64 teams, 118 games on 12 fields. Unfortunately, we had to cancel Sunday's games of the tournament weekend due to the facility receiving 1.1 inches of rain just before the start of the first games. During the regular week Kent Stein Park hosts our local MYB (Muscatine Youth Baseball), MBA (Muscatine Baseball Academy, Cardinals/Iconiz Katz Baseball, MGSA (Muscatine Girls Softball Association), Muskies Prospects Softball, Monster's softball, Wicked Softball, Muscatine High school softball, Muscatine high school baseball, and adult softball (3 divisions- Men's, Women's, and Co-ed). Staff continued to level fields once every two weeks, add Ag Lime under fence row to help stop balls from rolling under, install missile marker to assist crews chalking fields, and edge all the grass arches of the fields. We have been fortunate to have filled most of our positions for seasonal help. We will be looking for some more help in the fall as students will be returning to school.

Subject	Result
Seasonal Employee Recruitment	9 Seasonal Employees Hired

#### Soccer Complex Division

Soccer Complex- we hosted another Soccer tournament to the complex, the same weekend as the baseball tournament. The tournament had 45 teams and 75 game slots. We were able to play both days with a short lightning delay on Sunday morning. We continue to have groups playing games, The Community YMCA, Pearl City Soccer Club, Muscatine Soccer Club, EIYSL, ISA, and both adult leagues. We do post schedules daily at Soccer West to allow users to see what is reserved and what can be used for drop in usage. We continue to make improvements to the park, some examples are edging drain covers for the ease of flow for water, raise sprinkler heads for better playability, and edging valve box lids for easier access when servicing the sprinklers. We have been fortunate to have filled most of our positions for seasonal help. We will be looking for some more help in the fall as students will be returning to school.

Subject	Result
Seasonal Employee Recruitment	8 Seasonal Employees Hired

#### Soccer Events Division

The 26th Annual College Search Kickoff is scheduled to take place July 21st-24th, 2022 and registrations are currently underway. Staff continues to actively recruit college coaches and teams. It is our hope to have 150 plus college coaches and 60 plus teams attend the event.

Subject	Result
College Coaches	69 College Coaches Registered
Soccer Teams	30 Teams Registered

#### Golf Divisions

The Muscatine Municipal Golf Course had a nice month for rounds. We hosted 2 smaller outings during the month of June and had 1 larger outing canceled due to rain. They were able to reschedule for July. We were able to add a couple new outings to the schedule for later in the season. Sprinkler heads were cut around, bunkers were edged and weeds were pulled. Fertilizer plus weed control is complete and will start fertilizer plus grub control on tees, collar, fairways and rough. Greens continue to be verticut and top-dressed on a regular schedule.

Subject	Result
Outings	18 Outings Scheduled for 2022
Leagues	5 Leagues Scheduled for 2022
Season Passes	197 Sold for 2022
Rounds	4,274 Rounds Played



# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

## Musser Public Library & HNI Community Center

Circulation Statistics			
PRINTED MATERIALS	2022	TOTAL TO DATE	2021
ADULT BOOK	4,596	41,902	3,839
YOUNG ADULT BOOKS	387	3,171	378
JUVENILE BOOKS	7,572	60,535	6,630
MAGAZINES	257	2,178	188
OTHER	44	413	28
RECORDED MATERIALS			
MP3 BOOKS	2	10	0
DIGI-BOOKS/PLAYAWAY	23	161	15
RECORDED BOOKS	242	2,879	261
CD's	432	3,990	403
ADULT KITS AND JKITS	6	52	8
A-V MEDIA			
EQUIPMENT	13	140	16
MICROFILM	2	10	2
VIDEOGAMES	156	1,365	129
DVDS	3,496	32,421	2,635
BLU-RAY	92	984	73
ONLINE			
INTERNET COMPUTER USAGE	588	6,493	504
WIFI USAGE	5,286	56,941	1,457
DATABASE USAGE	11,868	136,784	13,200
E AUDIO	516	5,447	466
E BOOKS	848	8,176	767
E MAGAZINES	317	3,240	154
E MUSIC/STREAMING	1,065	16,778	1,291
<b>TOTAL CIRCULATION</b>	37,808		32,444
<b>PREVIOUS CIRCULATION</b>	346,262		368,414
<b>TOTAL CIRC. TO DATE</b>	384,070		400,858

Circulation Statistics			
INTER-LOANS	2022	TOTAL TO DATE	2021
RS BORROWED	2,404	19,731	2,217
RS SENT	1,094	12,753	1,189
SILO BORROWED	2	42	13
SILO SENT	14	218	13
OCLC BORROWED	48	422	11
OCLC SENT	11	161	3
<b>TOTAL</b>	3,573		3,446
PROGRAMMING			
CHILDRENS PROGRAMS	36	344 In person 5 virtual	9 - virtual 13 - In person
CHILDREN PRG ATTEND.	2,293	12,076 (IP) 989 one min. views. 5,887 raw views	57 one min. 750 raw views 721 in person
TEEN PROGRAMS	4	6	0
TEEN PRG ATTENDANCE	16	36	0
ADULT PROGRAMS	2	17	2
ADULT PRG ATTENDANCE	80	341	60
TECHNOLOGY CLASSES	1	9	1
CLASS ATTENDANCE	1	9	1
BUILDING USAGE (WALK-IN)	12,306	106,490	11,062
MEETING ROOMS USAGE	561	7,222	697
REFERENCE			
REFERENCE QUESTIONS	299	3,298	134
TECHNICAL QUESTIONS	161	1,924	104
DIRECTIONAL QUESTIONS	135	2,118	188
<b>TOTAL</b>	595		426

# REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

## Musser Public Library & HNI Community Center

Circulation Statistics			
EXAMS PROCTORED	0	0	0
NOTARY PUBLIC USAGE	13	158	11
GENEALOGY RESEARCHERS	2	47	4
GENEALOGY INTERLOANS	0	0	0
RESEARCH/OBIT REQUESTS	3	62	3
PHOTO PRINTS ORDERED	2	46	4

Patron Statistics			
	ADDED	TOTAL	2021
Adult Residents	81	14,927	14,986
Computer Use Only	0	359	341
Juv Residents	30	2,570	2,390
IL (Contract)	3	677	674
Open Access	8	1,060	1,006
New Borrower	10	389	326
Other	0	118	164
<b>TOTAL</b>	<b>132</b>	<b>20,100</b>	<b>19,887</b>

Home Delivery Statistics			
(already included in circulation statistics)			
	2022	TOTAL	2021
Materials Circulated	165	1,537	139
Visits	33	445	40
Clients	41		41
Volunteers	2		1

Database Usage			
	2022		2021
Ancestry Library Edition	486		290
Chilton	0		16
ContentDM Images	1,041		1,221
Gale	0		0
Gale Forms	2		4
Heritage Quest	344		205
Learning Express	0		0
Newspaper Archive	2,170		2,694
Newspaper.com Musc. Journal	1,640		2,212
New York Times	2,700		2,880
Niche Academy	0		52
Novelist	137		0
RefUSA	0		11
Sanborn Maps	28		90
Transparent Language	0		0
Value Line	3,292		3,525
Wall Street Journal	28		0
<b>TOTAL</b>	<b>11,868</b>		<b>13,200</b>
	<b>LIKES</b>		
<b>FACEBOOK</b>	<b>5,882</b>		
	<b>VISITS</b>	<b>UNIQUE VISITORS</b>	
<b>WEBSITE</b>	<b>11,797</b>	<b>11,359</b>	
	<b>FOLLOWS</b>		
<b>TWITTER</b>	<b>993</b>		

## Muscatine Art Center

### in the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting [art@muscatineiowa.gov](mailto:art@muscatineiowa.gov).

### EXHIBITIONS



"Where Children Sleep: Photographs by James Mollison"  
is organized by Curatorial Exhibitions, Pasadena, California.

### **Where Children Sleep:**

**Photographs by James Mollison**

**May 26 - August 21, 2022**

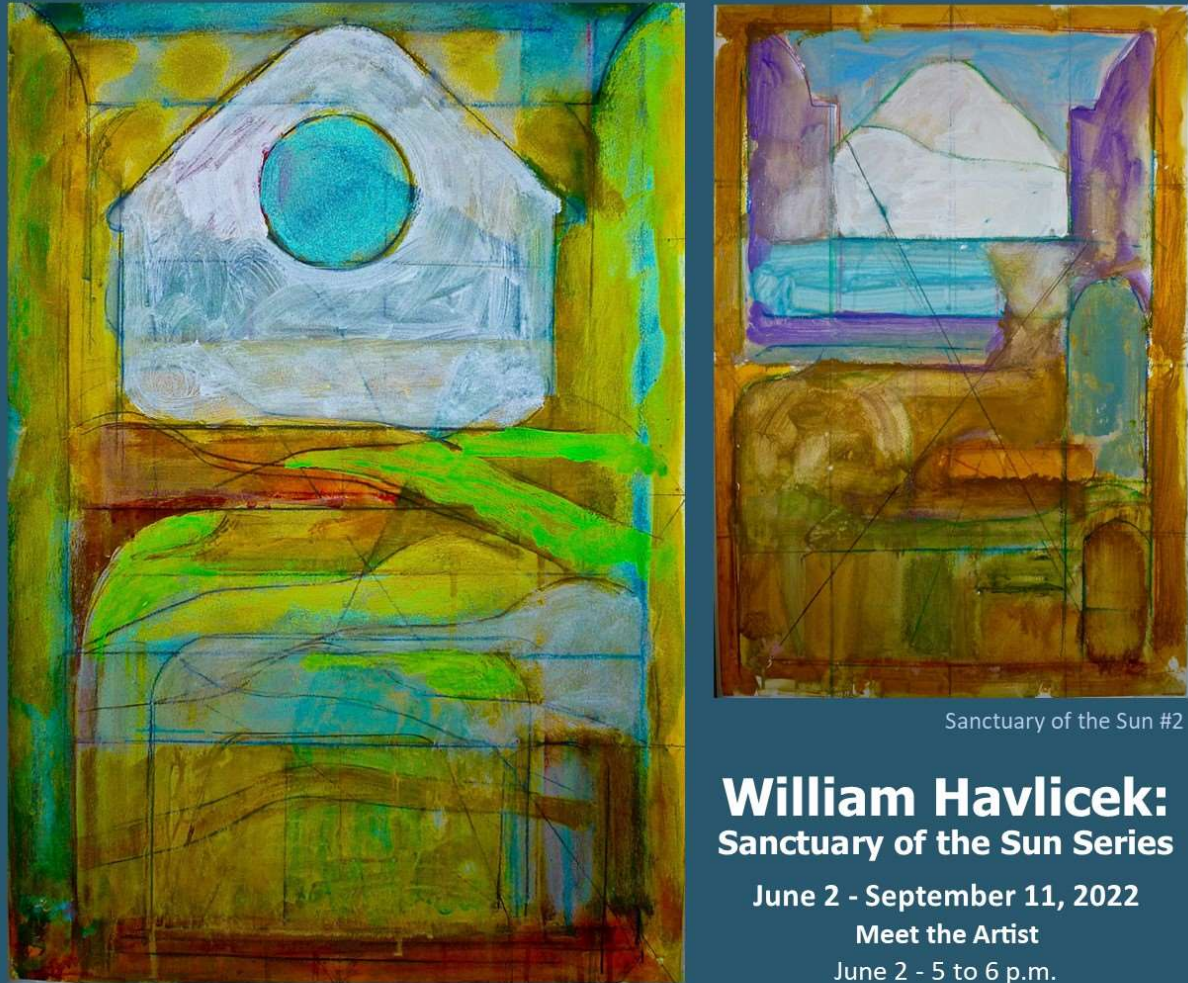


Prena, 14  
Kathmandu, Nepal





## Muscatine Art Center



Sanctuary of the Sun #69

Sanctuary of the Sun #2

**William Havlicek:**  
**Sanctuary of the Sun Series**

June 2 - September 11, 2022

Meet the Artist  
June 2 - 5 to 6 p.m.  
Free Admission

### UPCOMING CLASSES and ACTIVITIES

#### *For Kids*

### mini masters

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Please note that the summer class schedule has changed. If you are not able to attend, ask staff about picking up a "Take & Make" project to complete at home. Classes meet most Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m., and now some Tuesdays from 9:30 - 10:15 a.m. Classes are **FREE!** Call 563-263-8282 to register. The theme for July is "Children Around the World", and the theme for August is "Explore the Stars".

#### National Sprinkle Day at West Hill Cakery (810 Park Avenue, Suite 13)

**Saturday, July 23, 10:00 a.m. - 1:00 p.m.**

Program Coordinator Katy Loos and West Hill Cakery are celebrating National Sprinkle Day — the annual day to celebrate the tiny colorful flecks of sugar we all know and love. Join Ms. Katy for a book reading of *Sprinkles* by Allison Wood, craft projects, and free cookies (one per person, please) covered with sprinkles.

## Muscatine Art Center

### Modigliani Pastel Portraits

Saturday, July 23, 1:30 - 2:30 p.m.

**Join Miss Julie Saturday, July 23** to learn about Italian painter and sculptor Amedeo Modigliani and create a pastel portrait in his iconic style. Please register by July 22.

### Visiting Artist Summer Workshops for Kids

The Visiting Artist Summer Workshops for Kids are back this summer at the Muscatine Art Center! These workshops are supported by Quad City Arts, through the Arts Dollars re-granting program, supported by the Illinois Arts Council Agency and the Hubbell-Waterman Foundation. The program aims to fund special art projects throughout the Quad Cities and surrounding communities. **These workshops are FREE of charge, but advanced registration is required by the day before class.**

July 16, 1:30 - 3:30 p.m.: Mandalas with Danna Fruetel (4<sup>th</sup> - 6<sup>th</sup> grade)

July 30, 1:30 - 3:00 p.m.: Painted Owls with Megan Bishop (2<sup>nd</sup> - 5<sup>th</sup> grade)

August 12, 11:00 a.m. - 12:30 p.m.: Stuffedies with Heather Seibel (3<sup>rd</sup> & 4<sup>th</sup> grade)

August 12, 1:00 - 2:30 p.m.: Clay Whistles with Heather Seibel (5<sup>th</sup> & 6<sup>th</sup> grade)

### For Families

#### Community Stage presented by the Muscatine County Arts Council

Thursday, August 18, 5:30 - 6:30 p.m.

Join your friends and neighbors for a "back to school" celebration during the Community Stage event held on the grounds of the Muscatine Art Center. During this family-friendly event, enjoy the writings and musings of local residents - including selections from the Wandering Words project, hear music by the Muscatine Brass Band, create crafts to kick-off the new school year, and play games on the lawn. Admission is free of charge. Are you interested in sharing a poem, short story, a song, or other performance on stage? Contact Ed Chamberlin with the Muscatine County Arts Council by email at [edchamberlin@machlink.com](mailto:edchamberlin@machlink.com).

#### Annual Ice Cream Social sponsored by Kent Corporation

Sunday, August 21, 1:00 - 4:00 p.m.

Summer would not be the same without the Annual Ice Cream Social! Enjoy live music by Crusin' from 1:15 to 3:45 p.m. and the Civic Chorale from 2:15 to 2:45 p.m., play some games with the family, explore the exhibitions, join the family bike ride to the event, and purchase some ice cream and pie to support Friends of the Muscatine Art Center. Free Admission. (This year's bike ride will depart from the Charles & Jean Harper Pavilion on Houser Street at 1:00 p.m.)

### For Adults

#### The Muscatine Art Center's Next Four Years: An Update on the Institutional Plan

Wednesday, August 3, noon - 1:00 p.m. at the Muscatine Art Center

Over the past six months, the Muscatine Art Center, including members of staff, the Board of Trustees, the Friends board, the Support Foundation Advisory Committee, volunteers, and others have taken an in-depth look at the operations and the hopes for the organization's future. During this presentation, Melanie Alexander will share the details of the plan as well as the insights and findings of de Novo Marketing, who conducted surveys, focus groups, and other meetings earlier in 2022. Attendees may bring a sack lunch, and cupcakes will be served. Free Admission.



## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

### Muscatine Art Center

#### Acrylic Workshop with Kay Flanders: Fun with Florals

Saturday, August 6, 1:30 - 4:30 p.m.

Local artist Kay Flanders will be your guide in an experience of painting florals with acrylics on an 11x14 canvas. Photos of floral designs will be provided, as well as guidance and encouragement. Kay will also talk briefly about some elements and principles of design and demonstrate some painting techniques. Fees are \$25 or \$20 for Friends members. Advance registration required.

#### Bookbinding with Heather Seibel

Thursday, August 11, 5:15 - 6:45 p.m.

Pleasant Valley art teacher and Figge Museum instructor Heather Seibel will lead this class about Coptic bookbinding. This unique way of bookbinding uses a Coptic stitch style binding that doesn't use any glues and where the stitching is left exposed. Fees are \$15 or \$13.50 for Friends members, and all supplies are included. **Advanced registration required by August 10.** Class fee must be paid upon registration to secure your spot.

#### Red Barn Studio

Sunday, August 14, 1:30 - 2:45 p.m.: Polymer Clay Owl Magnets

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Advanced registration required. Class fee must be paid upon registration to secure your spot. Now offered on Sundays.





## REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

