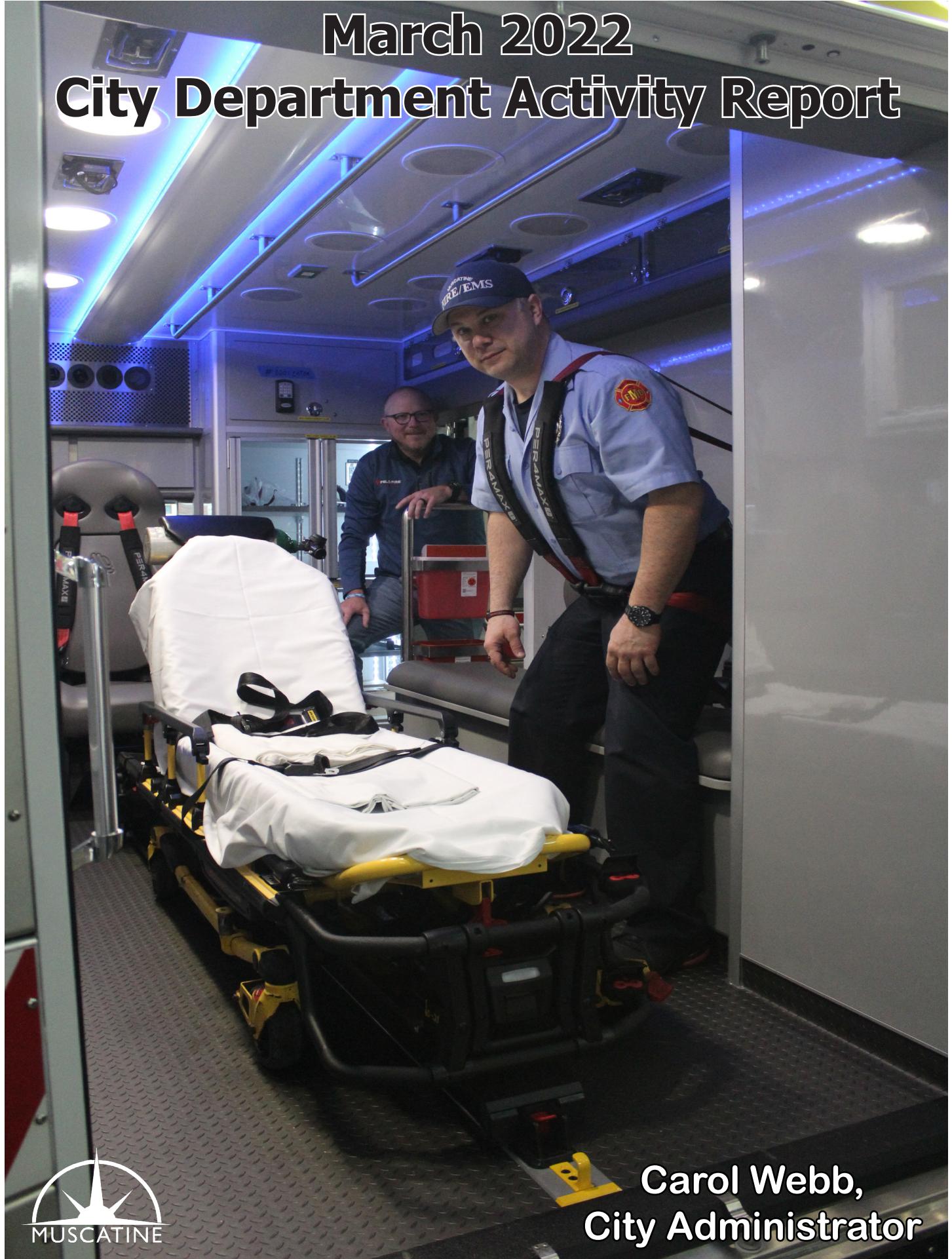


March 2022 City Department Activity Report



Carol Webb,
City Administrator

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscataineiowa.gov.

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From the City Administrator

There are many exciting things happening in Muscatine! City Council's top community priorities, including housing, a thriving economy, and vibrant neighborhoods are moving forward with a variety of programs and initiatives.

One of City Council's top priorities is to support housing projects that increase the availability of quality housing for all. To that end, the City Council recently passed a resolution supporting a Workforce Housing Tax Credit Application for a housing project at Carver Corner (on the corner of Green Street and Hershey Avenue). The City Council is also in the process of adopting property maintenance codes, which establish maintenance standards for vacant properties that have been continuously vacant for one year or longer and non-residential properties both occupied and non-occupied. The objectives of this code are to prevent deteriorated and unsafe buildings in our community. We hope this code will be one of many tools the City uses to support and promote a vibrant community.

The City is also pursuing additional projects in



our downtown area. We recently had a team from the Iowa Downtown Resource Center perform an onsite study of our downtown to identify strengths, opportunities, and solutions. We will receive a report from the assessors with short and long-term recommendations specific to downtown Muscatine.

The Southend Community Improvement Projects are moving forward! You will see lots of activity in the coming months in Taylor, Musser, and Kent-Stein Parks. Improvements include a splash pad and pickleball courts (in Taylor Park), new picnic shelters, all-inclusive playground equipment, and new trail connections. The construction of the new features will occur over the summer months and potentially into next year. These are exciting new amenities that support vibrant neighborhoods!

I am glad that you are members of our community and I look forward to realizing so many of the exciting projects we have in progress. If you have any questions or feedback, please email them to feedback@muscataineiowa.gov.

Highlights of City Activity

- **Department of Administration** - Presented 33 regular agenda items for consideration by City Council. Provided presentations to City Council on McKee Building Development Project by Kent Corporation and an update to the Love's Project.
- **Department of Public Works** – Buildings & Maintenance staff have been completing multiple projects including: installed a new circulation pump, and restroom vent fan, painted an office and moved furniture in preparation for carpet replacement in City Hall; painted an office, replaced tile flooring, repaired a garage door, completed the lower lot gate project, and moved furniture and offices for preparation for carpet replacement at Public Works; replaced batteries and adjusted the automatic gate at the airport; repaired a backflow valve at the Transfer Station. In addition, staff performed fire extinguisher and furnace preventive maintenance inspections for multiple departments, and cut keys for other departments.
- **Finance Department** – Prepared the Amended Budget and FY23 Budget on the Department of Management website and prepared the notices for public hearings. Submitted the Amended Budget and FY23 Budget to State and County as required.
- **Community Development Department** – Implemented the rental report component of SmartGov in order to create inspection reports in a consistent manner. A new Coordinator for the Muscatine Heart & Soul project was hired to get the community engagement initiative restarted. Contractors please give us your feedback by completing the survey at <https://www.surveymonkey.com/r/FPXBZ8T>
- **Housing Agency** – An anonymous donor reached out to identify a client working toward self-sufficiency through education and has provided a \$250 stipend for the identified family. Two briefings were conducted for Voucher applicants, resulting in two more families enrolled in the Family Self-Sufficiency Program, for 39 total participants.
- **Parks and Recreation Department** – The City of Muscatine has been recognized as a Tree City USA community for its 30th consecutive year. In the spring of 2021, the Parks and Recreation Department partnered with HNI for a donation and planting of 500 trees throughout the community. With this partnership, the City nominated HNI for an award with the Iowa Urban Tree Council, and in March it was announced that HNI had received the Outstanding Local Partner Award!
- **Fire Department** – As part of our departments leadership training we participated in a department wide cultural survey of the organization to compare the results from last year and the summary of the results concluded we saw a 90% increase in morale and approximately a 50% increase in the following areas: my immediate supervisor cares about me, my opinions counts, someone talks to me regularly, passionate about where the department is going, buying into the vision, and command staff unity.
- **Police Department** – Officer Mitchell Griffin was asked to provide a K-9 demonstration by a Calvary Church youth group (age of children attending ranged from 5-15 years of age). The goal of the interaction was to create a positive image of law enforcement for the children in attendance. The presentation was well received and Officer Griffin has been invited to be a part of future/similar events through the church. Officer Griffin is commended for his participation in an activity designed to enhance the department's standing within the community.
- **Human Resources Department** – During March, the department assisted in completing the hiring process for the Police Department, WPCP, and the Parks Department. This process includes pre-employment testing, interviews, background checks, and coordinating pre-employment phys-cals.
- **Communications Department** - Created and published video tour of new ambulances put into service by Muscatine Fire Department. Assisted with the production and moderated the 2022 State of the City Address with Mayor Brad Bark and City Administrator Carol Webb.

Highlights of Muscatine City Council

March 3 Regular Meeting

- Public Hearing on Maximum Tax Levy for the Fiscal Year 2022/2023 Budget.
- Public Hearing on proposal to enter into an Essential Purpose Loan Agreement.
- Public Hearing on proposal to enter into an Aquatic Center Loan Agreement.
- Public Hearing on proposal to enter into General Purpose Loan Agreement.
- Third and Final Reading of ordinance revising portions of Title 6, Chapter 8 of the City of Muscatine regarding Animal Control Regulations.
- Resolution setting Public Hearing on the proposed City Budget for Fiscal Year 2022/2023.
- Resolution setting Public Hearing on Amendment #1 to the City Budget for Fiscal Year 2021/2022.

March 10 In-Depth Meeting

- Presentation on McKee Bulding Development Project by Kent Corporation.
- Presentation and update on Love's Travel Center Project.

March 10 Special Meeting

- Resolution setting a Public Hearing on declaring a portion of City owned property located at 1030 Hershey Avenue, as surplus and directing for its disposal.

March 17 Regular Meeting

- Public Hearing on the proposed City Budget for Fiscal Year 2022/2023.
- Public Hearing on declaring a portion of City owned property located at 1030 Hershey Avenue, as surplus and directing for its disposal.
- Third and Final reading of ordinance revising Title 1, Chapter 2, Section 14 of the Code of the City of Muscatine regarding Standard Penalties.
- Resolution setting a Public Hearing on an ordinance striking Title 6, Chapter 9 of the Code of the City of Muscatine regarding the keeping of Pit Bull dogs.
- Resolution setting a Public Hearing on an ordinance regulating cargo containers in residential areas.
- Resolution setting a Public Hearing on an ordinance revising Weed and Vegetation Management regulations.
- Resolution setting a Public Hearing on the application for 2023 Consolidated Funding by the City of Muscatine Transit Division.
- Resolution setting a Public Hearing on the community needs assessment and proposed use of Community Development block Grant funds.
- Resolution setting a Public Hearing for the plans, specifications, and form of contract for the Transfer Station Resurfacing Project.
- Resolution setting a Public Hearing on an ordinance change to allow residency outside of Iowa for Civil Service covered employees.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Upcoming for the Muscatine City Council

April 7 Regular Meeting

- Public Hearing on an ordinance striking Title 6, Chapter 9 of the Code of the City of Muscatine regarding the keeping of Pit Bull dogs.
- Public Hearing on an ordinance regulating cargo containers in residential areas.
- Public Hearing on the community needs assessment and proposed use of Community Development block Grant funds
- Public Hearing for the plans, specifications, and form of contract for the Transfer Station Resurfacing Project.
- Public Hearing on an ordinance change to allow residency outside of Iowa for Civil Service covered employees.



April 14 In-Depth Meeting

- Presentation on Deer hunting on City property.
- Presentation on violent crime statistics
- Overview on Nuisance Program
- Update on Southend Community Improvement Projects.

April 21 Regular Meeting

- Public Hearing on ordinance providing regulations for the placement of cargo containers on private property.
- Public Hearing on ordinance revising regulations regarding weed and vegetation management.
- Public Hearing on the application for 2023 Consolidated Funding by the City of Muscatine Transit Division.
- Approval of funding agreements with GMCCI, Senior Resources, and Humane Society.
- Resolution approving non-union pay plan.
- Resolution approving City Compensation Policy.

May 5 Regular Meeting

- Public Hearing on proposed zoning change for the 1900 block of West Stewart Road.
- Proclamation of EMS Week
- Resolutions setting Public Hearing for Amendment #2 to the FY21-22 budget.
- Resolution setting Public Hearing on amendment to the Urban Renewal Plan for Love's, McKee, and Merge Projects.
- Resolution awarding contract for widening the airport taxiway.
- Resolution setting date of Bond Sale and approving POS and electronic Bidding.
- Awarding of Asbestos Abatement Contract for demolished building at Carver Corner.

May 12 Special Meeting

- Public Hearing for PHA Annual Plan
- Resolution approving PHA Annual Plan
-
- May 12 In Depth-Meeting
- Presentation on results from Community Survey.
- Presentation on potential code for ATV/UTV regulations.
- Presentation on feral and/or community cats.
- Presentation and discussion of smoking on city property.

May 19 Regular Meeting

- Public Hearing on Amendment #2 to the FY21-22 Budget.
- Resolution approving contract and bond for widening the airport taxiway
- Presentation of Bond bids received and award and resolution authorizing issuance proceedings.

June 2 Regular Meeting

- Public Hearing on amendments to the Urban Renewal Plan for Love's, McKee, and Merge Projects.
- Resolution approving amendments to the Urban Renewal Plan for Love's, McKee, and Merge Projects.
- Resolution setting a Public Hearing approving a development agreement for Love's Project.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration | City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

March Highlights

- Presented 33 regular agenda items for consideration by City Council
- Provided presentations to City Council on McKee Building Development Project by Kent Corporation and an update to the Love's Project.



- Responded to numerous citizen and City Council requests and concerns.

Department of Administration | Human Resources Division

March Highlights –

- The Human Resources Department continues to take applications for firefighter, library shelver, transit, and seasonal openings for parks and recreation.
- During March, the department assisted in completing the hiring process for the Police Department, WPCP, and the Parks Department. This process includes pre-employment testing, interviews, background checks, and coordinating pre-employment physicals.
- The process of negotiating the final two years of the contract with the Teamsters Blue/White Collar bargaining unit is finished.

- Human Resources staff continue to review applicant tracking software options. This will allow for an online employment application and more streamlined communication with departments about job applicants.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Administration | Finance Division

Monthly Activity Summary Report							
Summary of Activities for the Month of:	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022
Accounts Payable Checks and ACH Payments	546	620	531	506	532	487	523
Payroll Checks and Direct Deposits	775	1097*	711	682	645	650	661
Accounts Receivable Invoices Sent	163	204	186	261	186	205	160
Finance Cash Register Transactions	476	426	413	423	465	505	564
Housing Receipt Transactions	191	184	196	193	198	198	193
Purchase Orders Processed	291	253	268	215	215	203	252

* Payroll checks for October included three (3) payrolls.

Department highlights for the month of March:

- Prepared the Amended Budget and FY23 Budget on the Department of Management website and prepared the notices for public hearings.
- Submitted Amended Budget and FY23 Budget to State and County as required.
- Worked with the City's bond attorney and financial consultant on the documents needed for the pre-levy of taxes for the May 2022 bond issue.
- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information. (Finance Director and Accounting Supervisor)
- Hershey Refinancing calls with Grandbridge, attorneys, Housing staff, and Finance staff to discuss information needed to complete the refinancing. Prepared and submitted required information needed from Finance.
- Prepared budget summary information for the Library Board meeting on March 16; attended meeting. (Finance Director)
- Staff assisted "It Takes a Village Animal Rescue" event on March 19 to sell dog licenses. (Lorrie Moss)

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

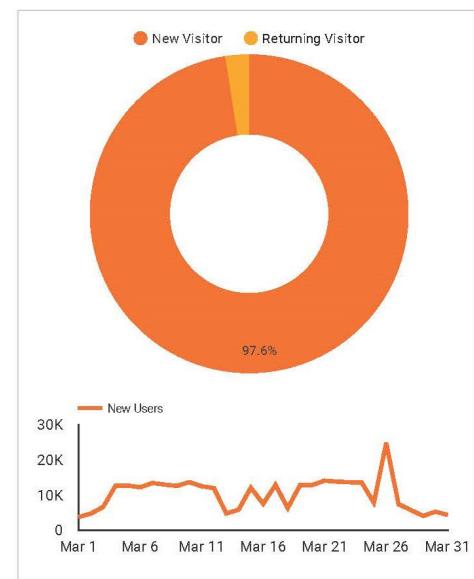
Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

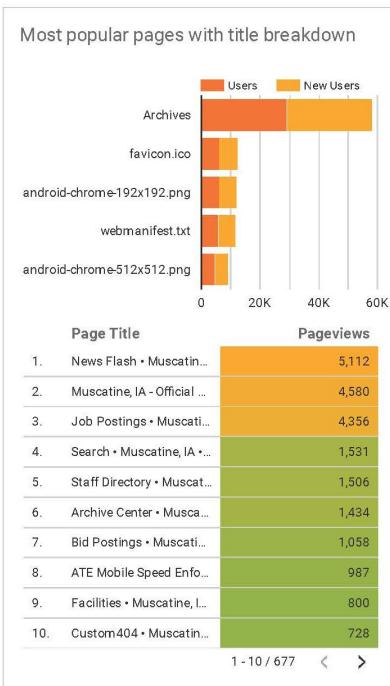
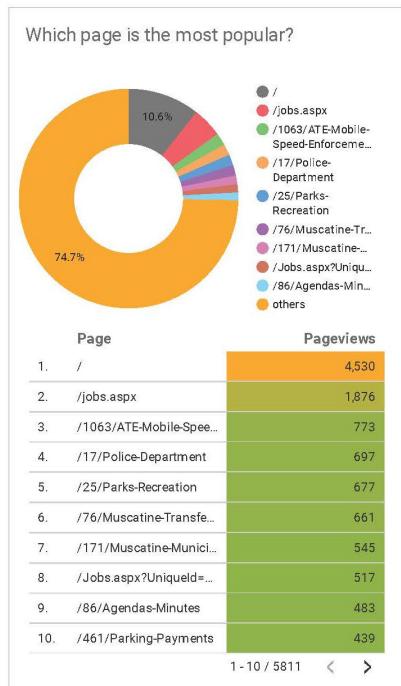
March Highlights

- A total of 33 news releases were produced and distributed to media and Notify Me subscribers.

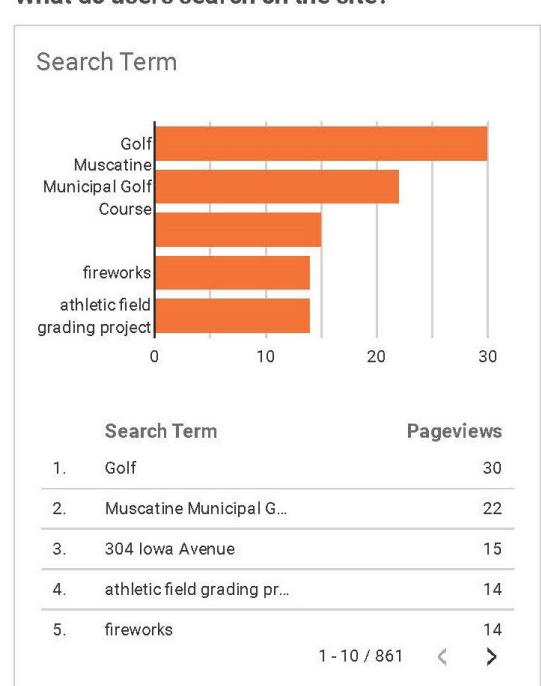
Your audience at a glance



What do users see when they are in your website?

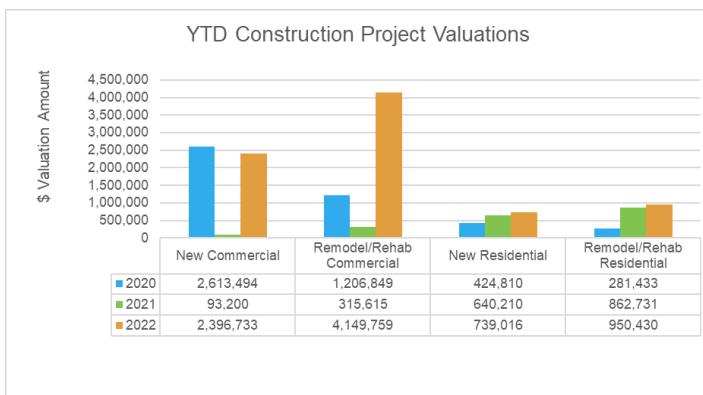
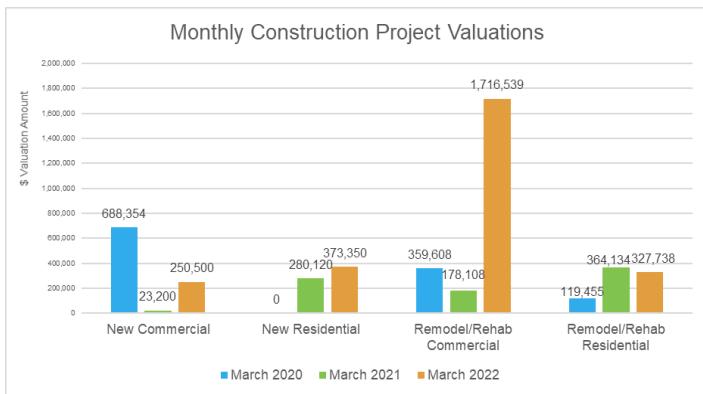


What do users search on the site?

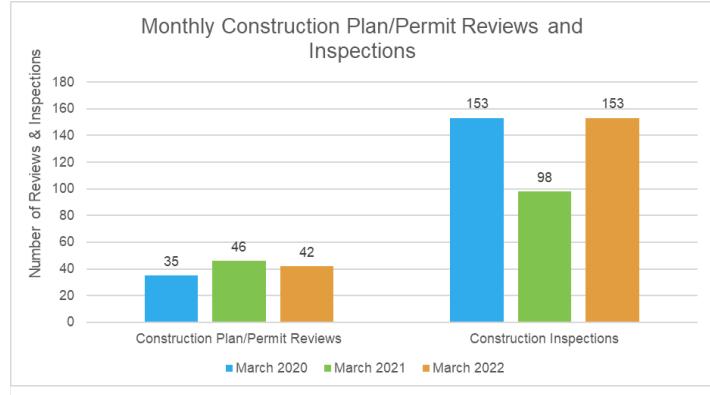
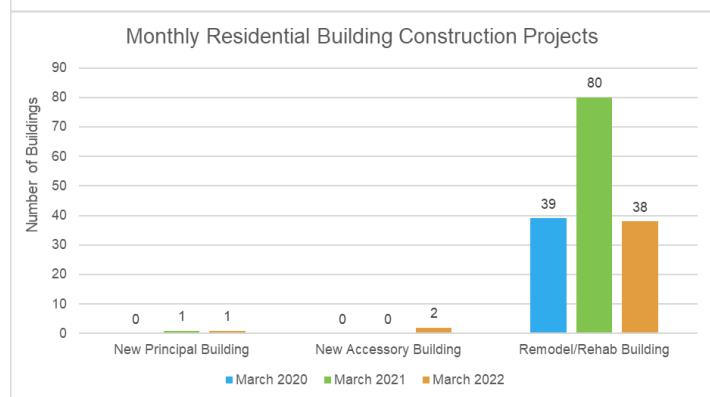
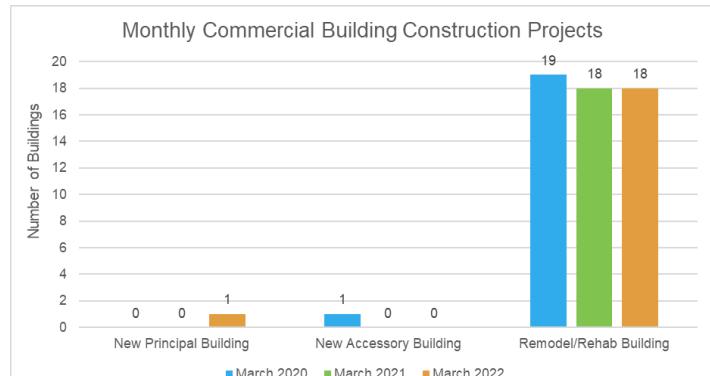


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Community Development

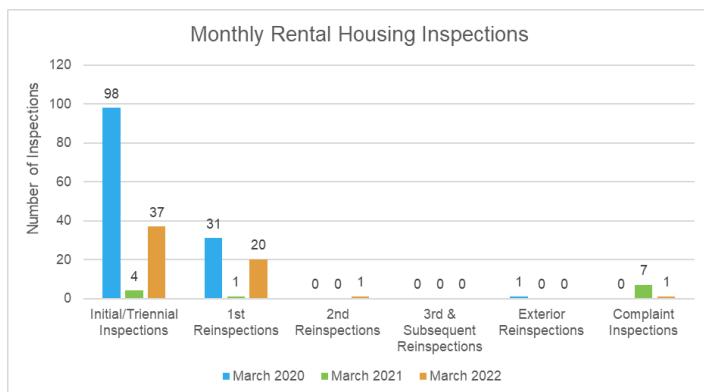


- Principal Building defined as the construction of new building on a previously vacant lot/parcel.
- Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.
- Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.

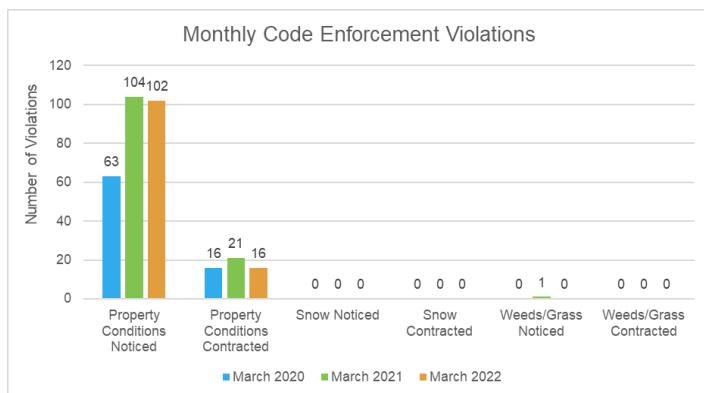


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Community Development



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.

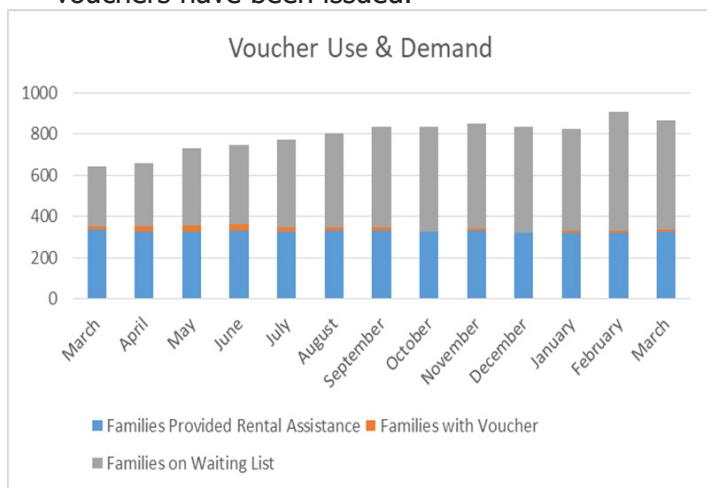


Department of Community Development

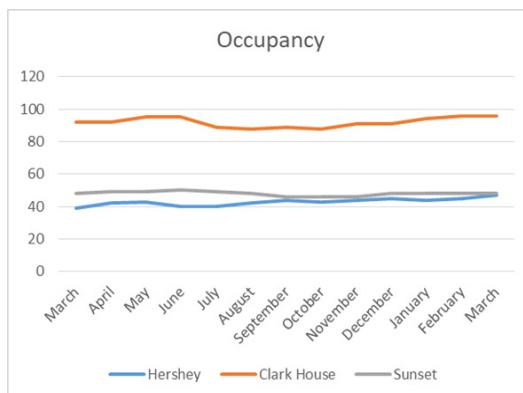
- Implemented the rental report component of SmartGov in order to create inspection reports in a consistent manner.
- A new Coordinator for the Muscatine Heart & Soul project was hired to get the community engagement initiative restarted.
- While preparing for the carpeting project, the Department conducted housecleaning to improve efficiency, organizing resources, rearranging, and clearing out unnecessary items.
- To continue focusing on customer service, the Building Division has scheduled a Contract meeting to talk about processes. The meeting will be April 20.
- Contractors please give us your feedback by completing the survey at <https://www.surveymonkey.com/r/FPXBZ8T>.

Muscatine Municipal Housing Agency

- An anonymous donor reached out to identify a client working toward self-sufficiency through education and has provided a \$250 stipend for the identified family!
- Two briefings were conducted for Voucher applicants, resulting in
- Two more families enrolled in the Family Self-Sufficiency Program, for 39 total participants.
- Housing Choice Voucher (Section 8) staff conducted 2 briefings. 69 individuals were invited, and 17 vouchers have been issued.



- Paid \$140,295 to private landlords and utilities on behalf of assisted clients
- \$5,279 was deposited into escrow accounts for families working toward self-sufficiency
- Received \$18,677 in administrative fees based on the 84% proration of fees earned
- Completed 126 work orders. The average repair time continues to decline and is now 1.1
- 2 individuals moved into Hershey Manor
- Properties continue to experience occupancy losses due to families moving to higher levels of care or passing away.



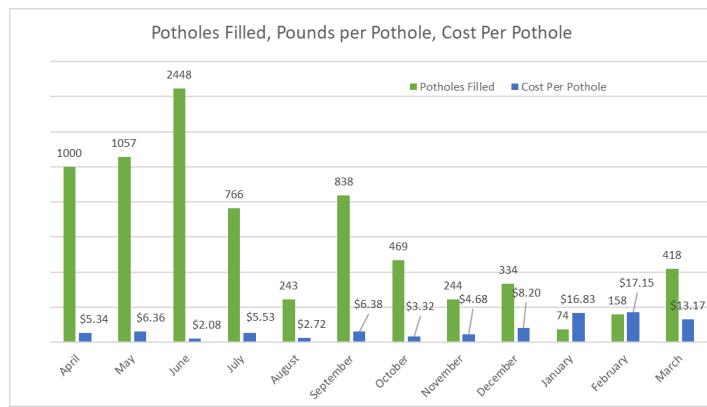
REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report:

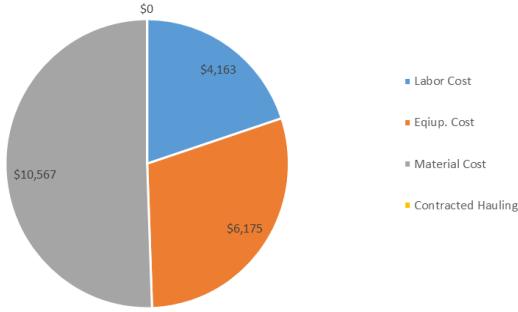
Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, and the approximate cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

The chart below shows the amount of time, equipment and material used for snow and ice removal

March Snow Event Totals
Total Cost: \$20,905

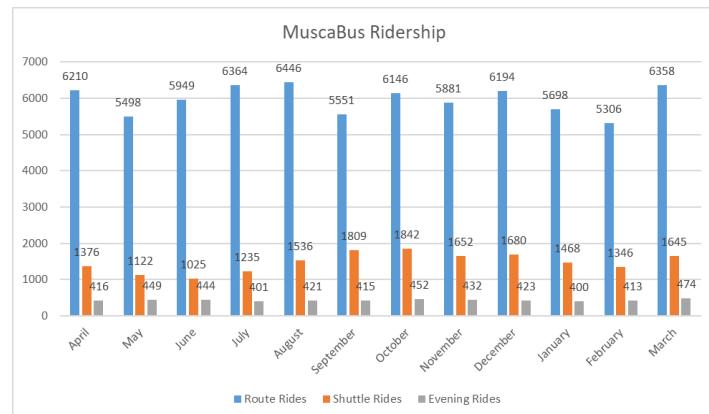


Building and Grounds Activities:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, staff have been completing multiple projects including: installed a new circulation pump, and restroom vent fan, painted an office and moved furniture in preparation for carpet replacement in City Hall; painted an office, replaced tile flooring, repaired a garage door, completed the lower lot gate project, and moved furniture and offices for preparation for carpet replacement at Public Works; replaced batteries and adjusted the automatic gate at the airport; repaired a backflow valve at the Transfer Station. In addition, staff performed fire extinguisher and furnace preventive maintenance inspections for multiple departments, and cut keys for other departments. At the former Kum & Go Building staff removed bad drywall, installed a furnace and air conditioning unit, replaced all flush valves and replaced plumbing lines and completed roof repairs. Staff continue to utilize the PubWorks asset management software and are now using it to create preventive maintenance work orders, standard operating procedures, and lock out-tag out procedures.

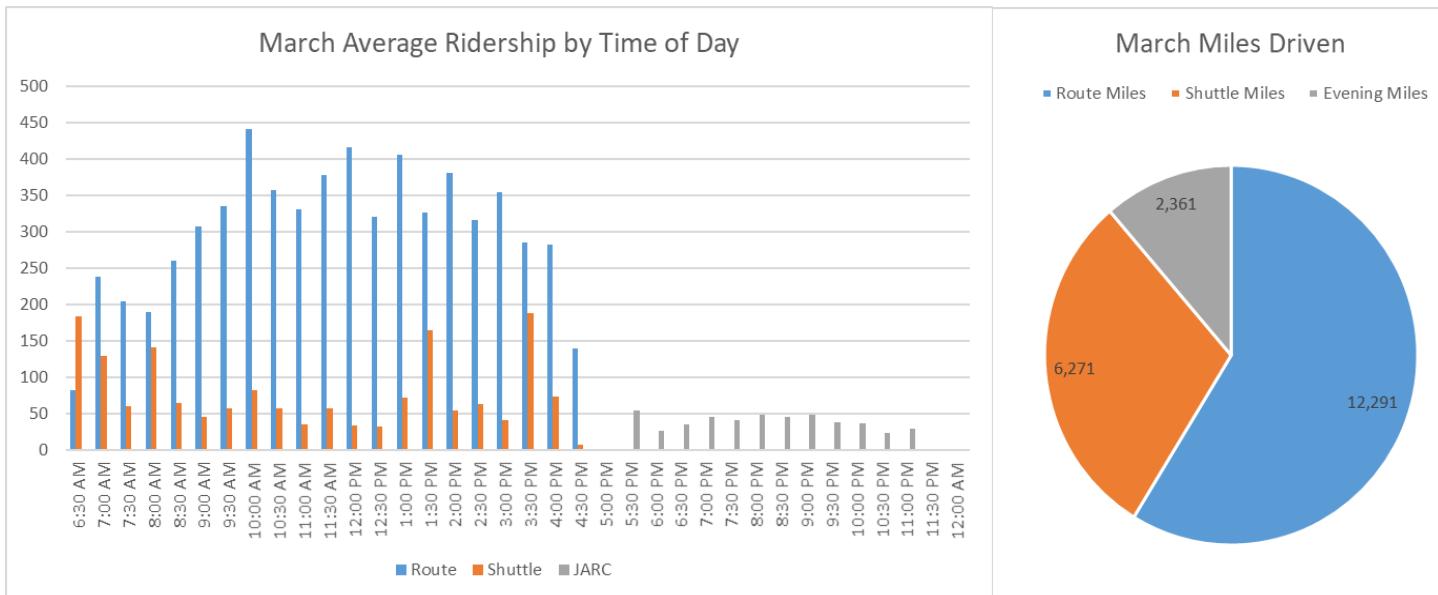
Transit Summary of Operations:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works



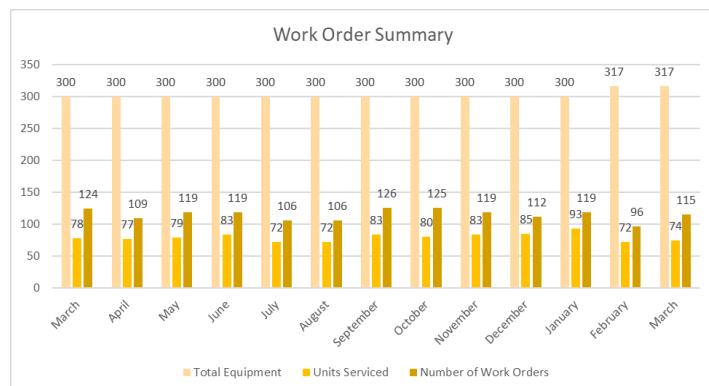
Engineering Division Report:

The following table describes current and proposed construction projects and their status.:

Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March 2022	21%	Contract Awarded to Heuer Construction
Asphalt Street/Alley Overlay	November 2021	31%	3 alleys, 2 streets completed
Grandview Reconstruction	May 2021	50%	Winter Shutdown
West Hill Sewer Separation Phase 5	April 2021	44%	Work through ravine south of Climer
Park Avenue 4 to 3 lane	March 2021	98%	Punch List
2nd Street Streetscape	March 2021	98%	Punch List

Vehicle Maintenance Division Report:

The Vehicle Maintenance Division services and repairs approximately 317 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.

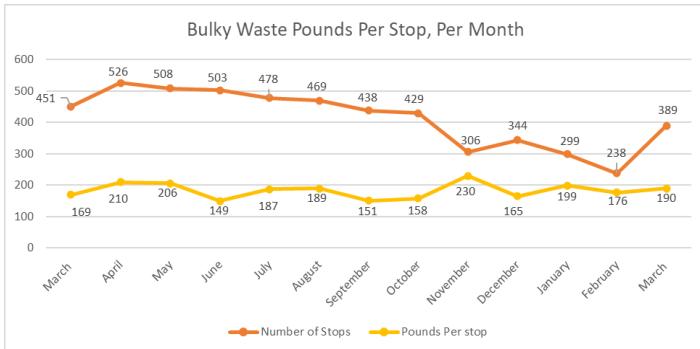


REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Department of Public Works

Solid Waste Division Report:

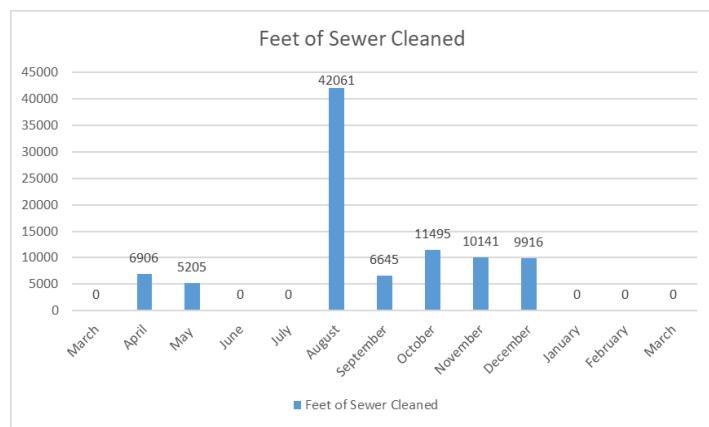
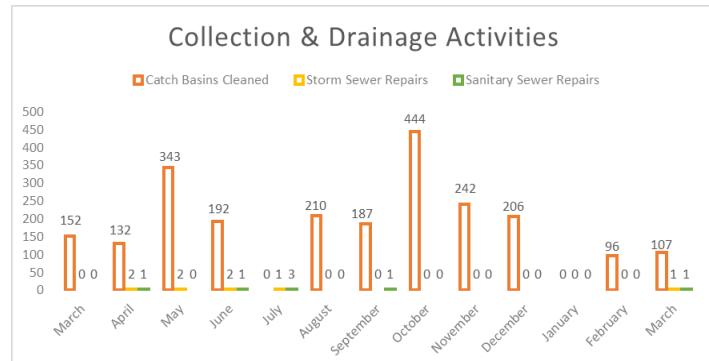
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste and recyclables. Also included is the average number of customers per day at the Transfer Station.

Collection & Drainage Division Report:

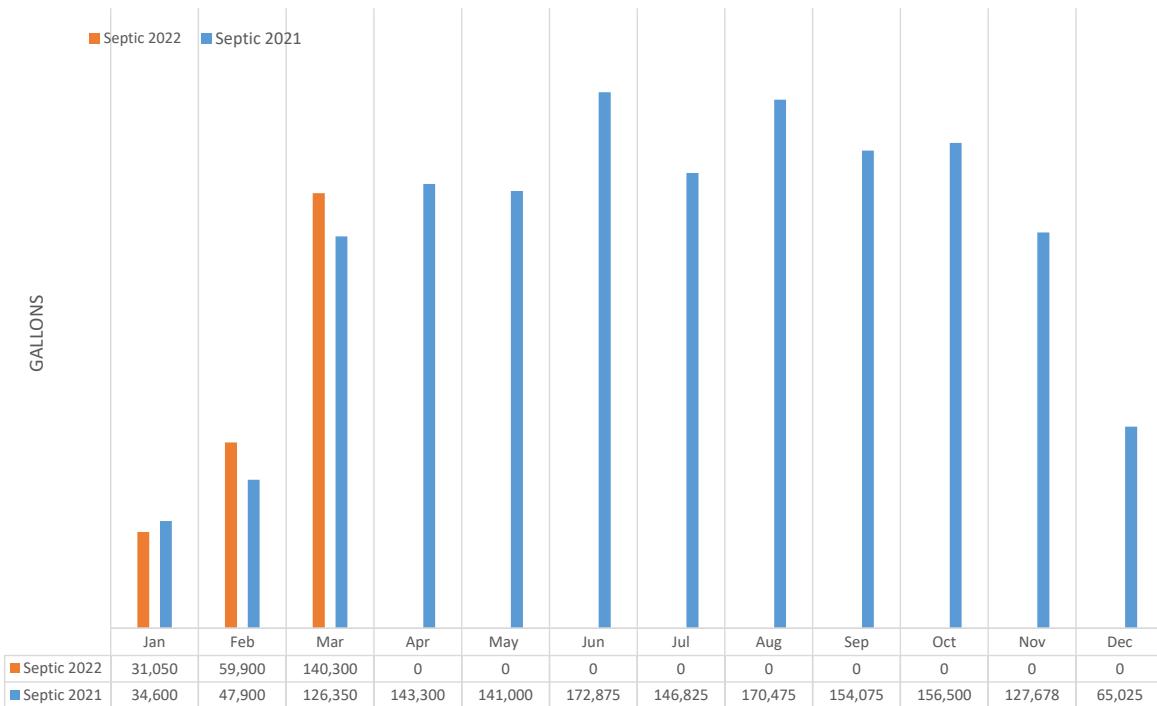
The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



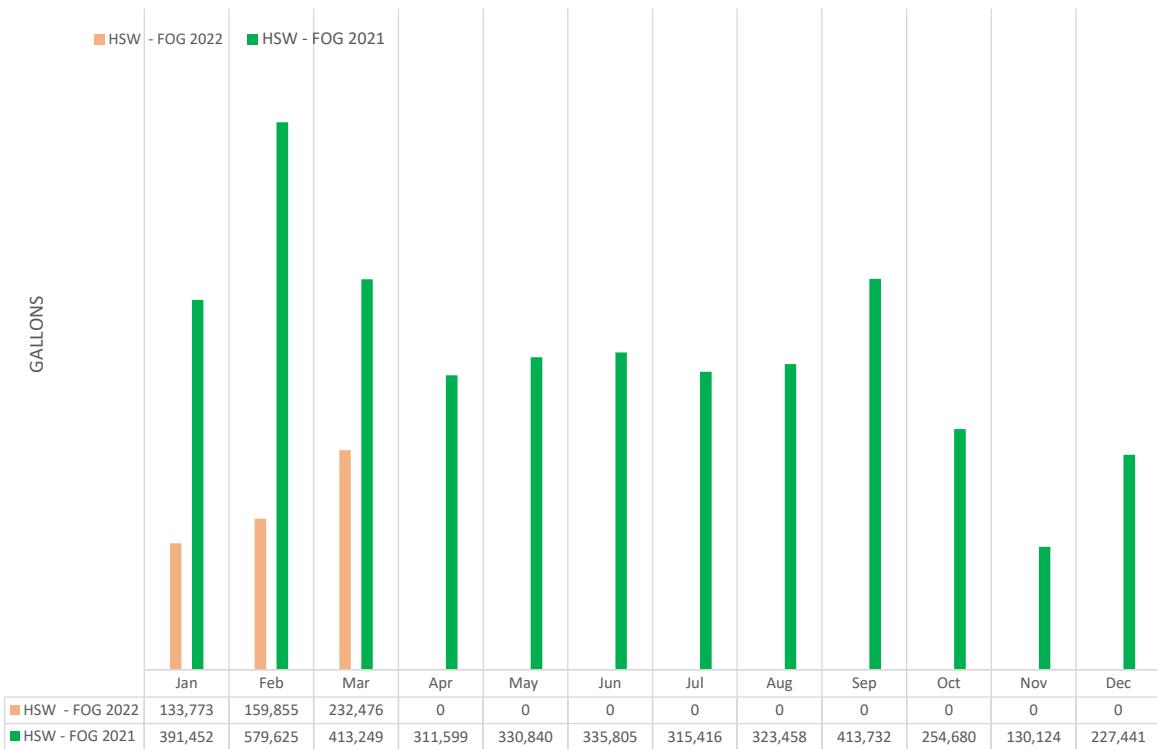
REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Water Resource & Recovery Facility

MUSCATINE WRRF HAULED SEPTAGE WASTE 2022

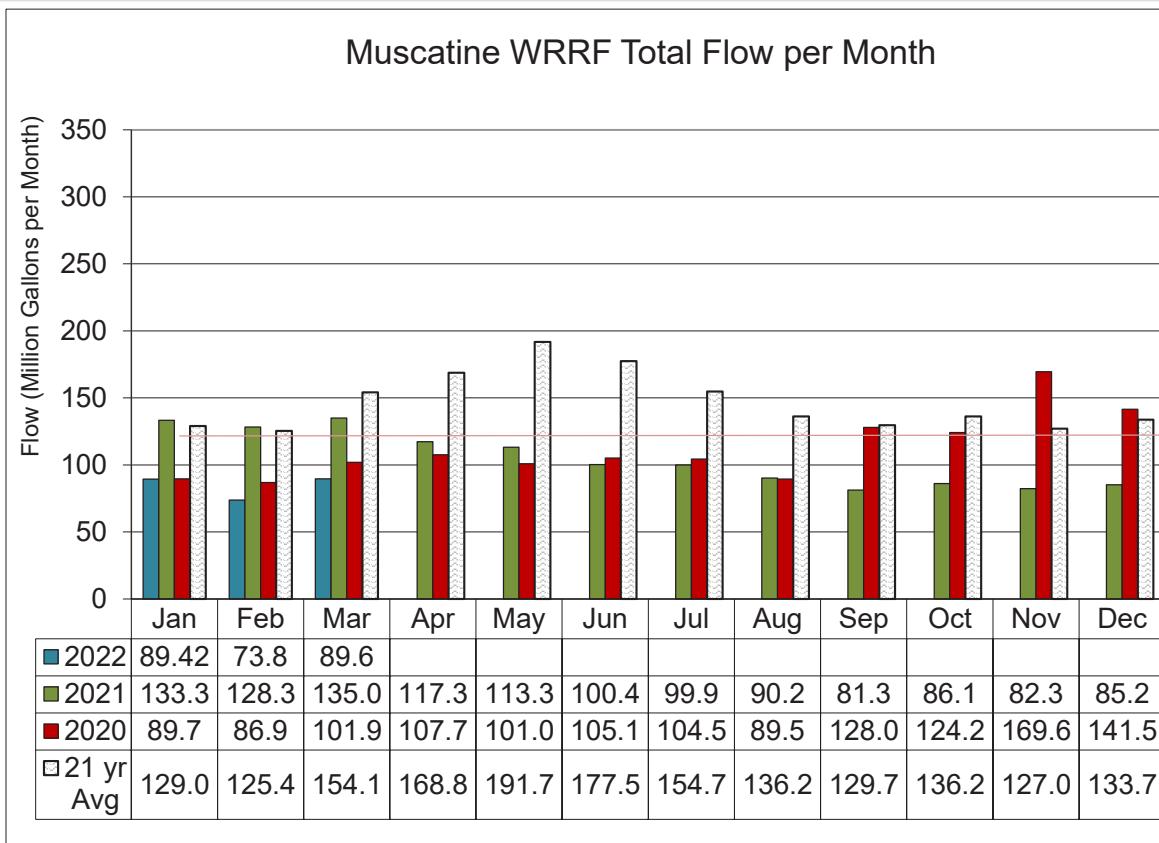
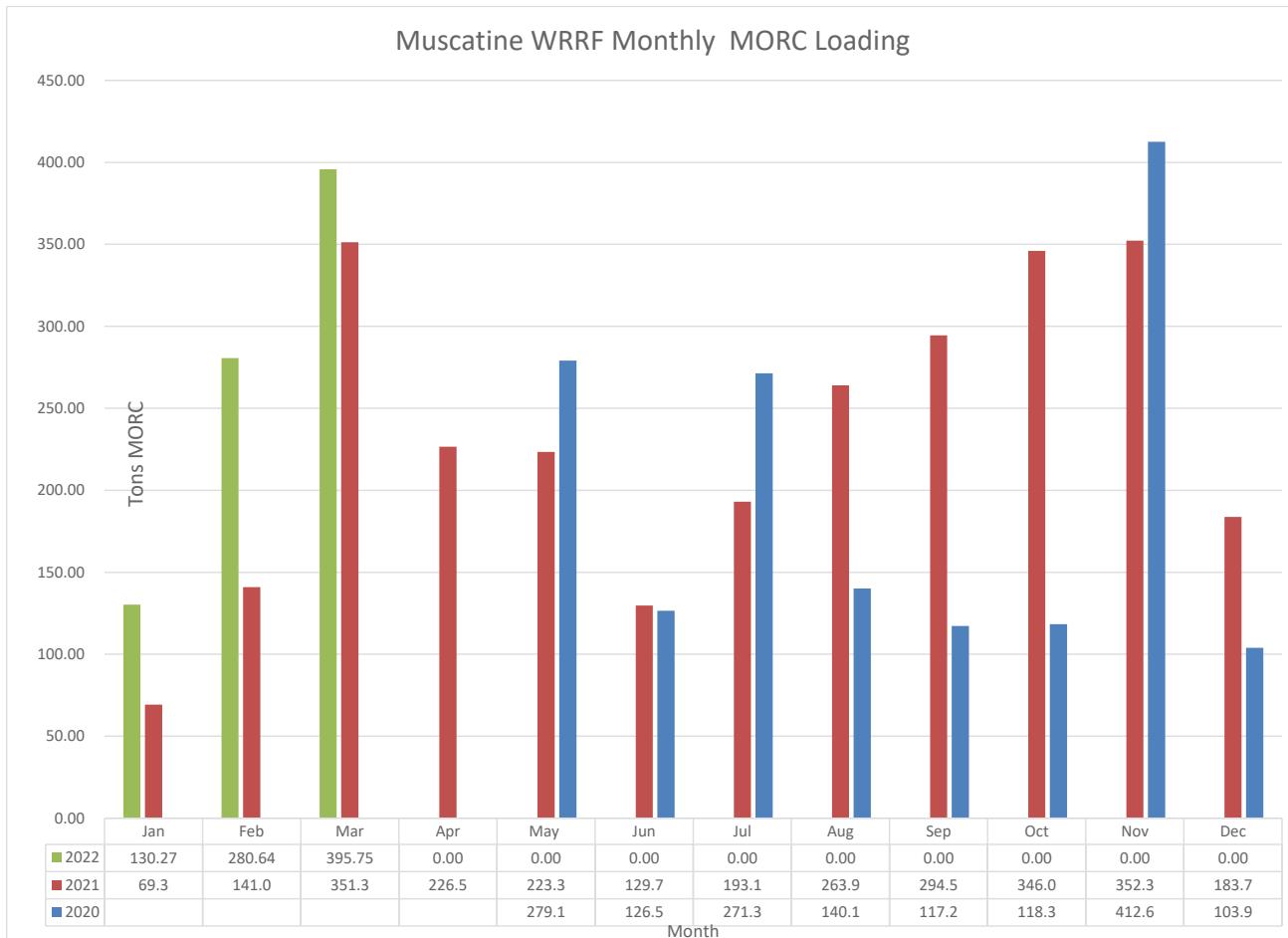


MUSCATINE WRRF HAULED FOG - HIGH STRENGTH WASTE 2022



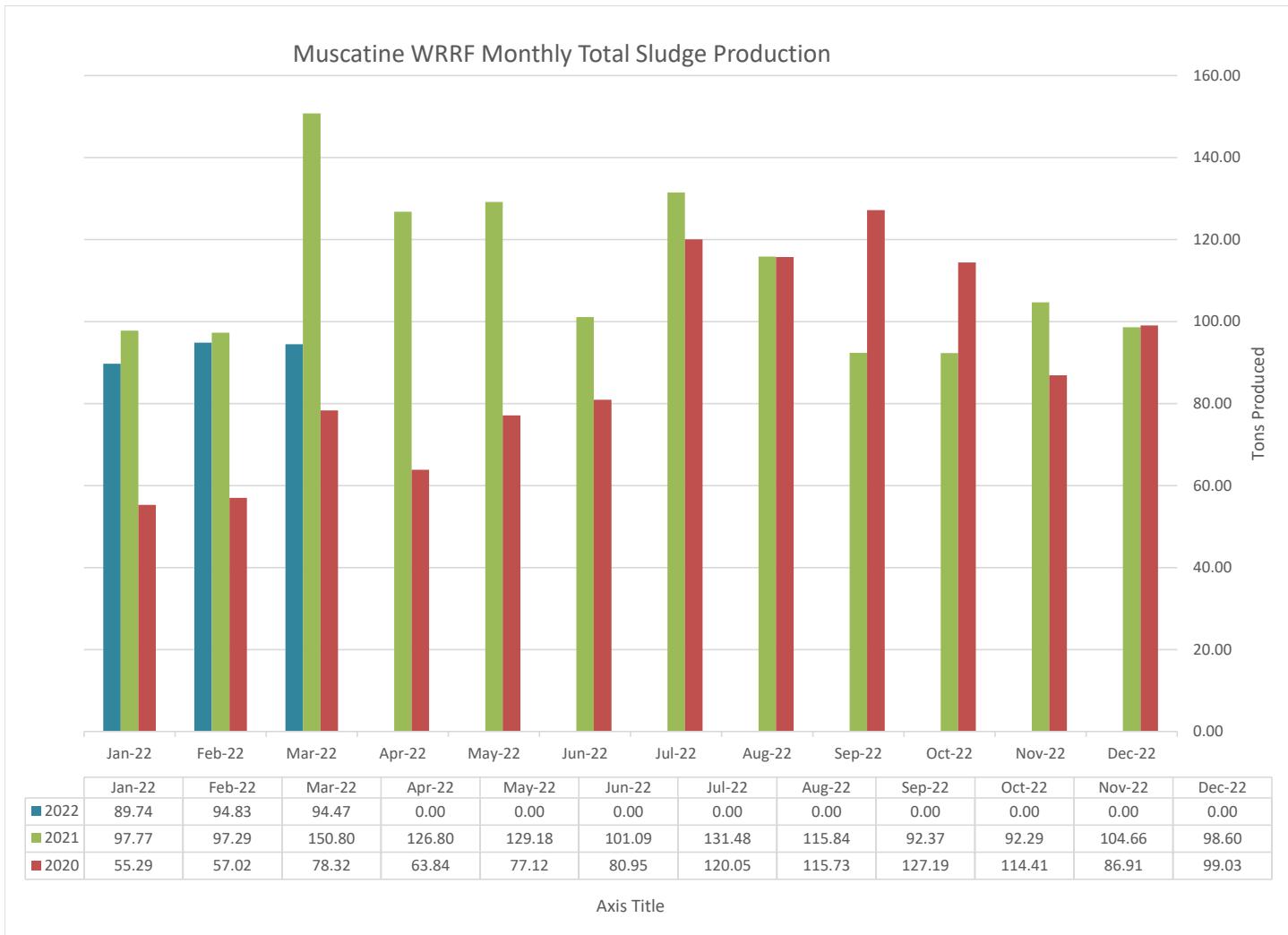
REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Water Resource & Recovery Facility



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Water Resource & Recovery Facility



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Fire Department



Fire Department Monthly Report By: Chief Jerry Ewers

March Highlights

- As part of our departments leadership training we participated in a department wide cultural survey of the organization to compare the results from last year and the summary of the results concluded we saw a 90% increase in morale and approximately a 50% increase in the following areas: my immediate supervisor cares about me, my opinions counts, someone talks to me regularly, passionate about where the department is going, buying into the vision, and command staff unity.
- A new 2021 Type III E450 ambulance was placed into service on March 23rd.

Staff Updates

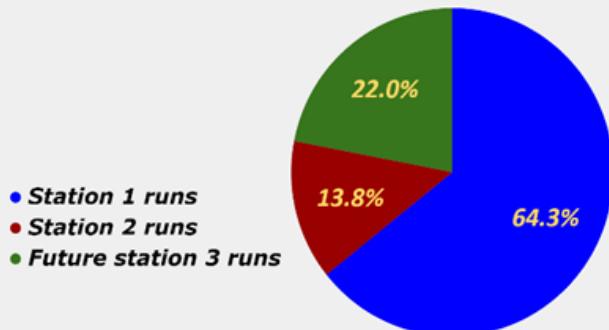
- Acting Fire Lieutenant Brett Becker and Firefighter Craig Chelf participated in Job Fairs across Iowa to help with our recruitment efforts.
- Firefighter Colton Pauls is heading up the Muscatine Fire Department 2022 Corridor Heart walk at Kinnick Stadium in Iowa City to raise money for awareness and research for the American Heart Association since heart disease and sudden cardiac arrest consistently rank as the leading cause of on-duty firefighter deaths in the United States.
- Firefighter Donald Peterson, John Peters, and Yoshio Vo graduated from the recruit academy on March 11th.



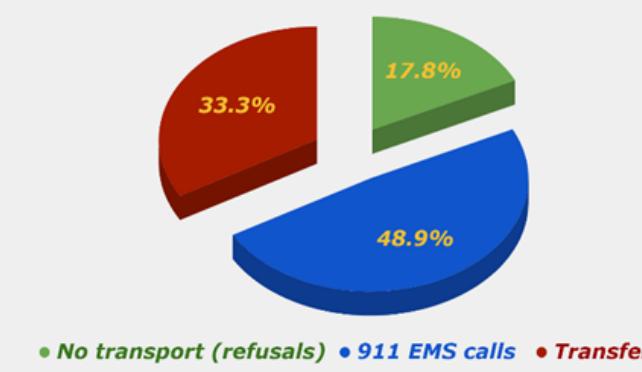
- Assistant Chief Mike Hartman, Billing Manager Robbie Rock, and Office Coordinator Stephanie Oien volunteered to support the Senior Resources Meals on Wheels program in March.
- Mechanic Jason Verschoore and Firefighter Craig Chelf taught haz mat operations to firefighters in our volunteer fire departments in our surrounding areas as part of their Firefighter 1 curriculum.



Calls per Coverage Area - March 2022



EMS Call Types - March 2022



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Fire Department

Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	2.23	69	221
911 EMS Responses	7.97	247	773
Out of Town Transfers	3.39	105	298
Local Transfers	.35	11	40
Total Responses	13.94	432	1,332
	Avg. Per Day	Monthly Totals	YTD Totals
Urban Response Time		91.3%	91.0%
Goal - 90% within 9 min or less			
Rural Response Time		92.5%	95.6%
Goal - 90% within 15 min or less			

Staff Training

Type	Monthly	YTD
Recruit /Probationary	115.3	522.45
Fire Suppression	262.05	653.3
EMS / Medical Related	281.4	755.5
Technical/Rescue	465.3	573.65
Driver/Operator	31	62.3
Professional Development/Leadership	21	161
Paramedic Program	320	832
Totals	1,496.05	3,560.2

Vehicle & Equipment Maintenance

	Monthly	YTD
Fire Vehicle Miles Driven	3,129	7,365
Ambulance Miles Driven	11,450	32,290
Total Miles Driven	14,579	39,655
Work Orders Completed (PPE,Vehicles,Equip.)	37	175
Gallons of Diesel Fuel Dispensed	391	1,196
Gallons of Gasoline Dispensed	1,372.50	4,285.10
Total Gallons of Fuel Dispensed	1,763.50	5,481.10

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	12	38	Plan Reviews/Site Visits	13	24
Fire Reinspections	13	27	Fire Investigations	4	158
Educational Events	3	10	Permits Issued	190	456

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

March Highlights

- The PD hosted our monthly Coffee.
- Officers Nicole Blum, Britt Jameson, Nicholas Popp and Sergeant Hazelett instructed women's self-defense class at the YMCA.
- Officer Cesar Cabrera introduced a new program called Iowa Crime Free Multi-housing program with Harrison Lofts.
- Lt. Ryan Buss completed a Code Blue for a family whose mother died of complications during child birth.
- Lt. David O'Connor and Officer Albert Dabit attended Muscatine Community College Legends night as MPD representatives
- Lt. Jeff Jirak, while off duty, assisted Menard's personnel in dealing with a person in the store that had committed theft in the past. They located him and trespass him from the store. Menards sent a thank you for the assistance.
- Sergeant Joe Bryant and Officer Nicole Blum partnered with Muscatine High School and held a meeting to promote our Junior Police Academy that will be held this summer.
- Officers Whitni Pena and Jolisa Colman attended the Iowa Women's Police Assoc. Conference.
- Detective Casey Jensen and Detective Britt Jameson closed out two cases involving the theft of items at University Storage and a stolen BMW from MPW's parking lot. Detective Jensen and Detective Jameson worked with Washington Iowa PD, Spring Valley Illinois PD, and the Muscatine County Sheriff's Office while investigating their cases. An arrest warrant has been issued for the offender involved in both cases.
- Detective Adam Raisbeck worked with a detective from Carroll, IA to help identify two (2) offenders involved in a Theft/Forgery ring throughout the state. An arrest warrant was issued for one of the offenders involved in a bad check case from Menards in Muscatine.



- Detective Adam Raisbeck gave Assistant County Attorney Kelly Cunningham a ride to the home of two (2) violent crime victims. Det. Raisbeck helped Kelly talk to the victims and calm their nerves about testifying at a deposition. Det. Raisbeck later gave the victims a ride to court for the deposition hearing.
- Detective Britt Jameson and Detective Casey Jensen closed out a sex abuse case resulting in the arrest of two (2) offenders. The case generated twenty-six (26) charges with thirteen (13) of them being felonies. The case involved three (3) juvenile victims.
- Detective Britt Jameson and Detective Casey Jensen helped the Muscatine County Sheriff's Office with their annual Sex Offender Compliance checks.

Staff Updates

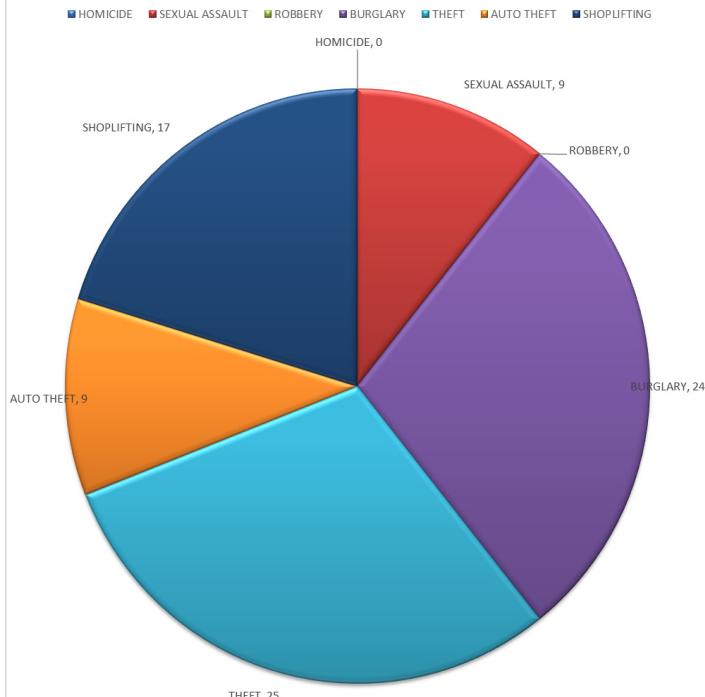
- We have two police recruits in the Iowa Law Enforcement Academy (ILEA)
- Interviews were conducted for three (3) open officers' positions.

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

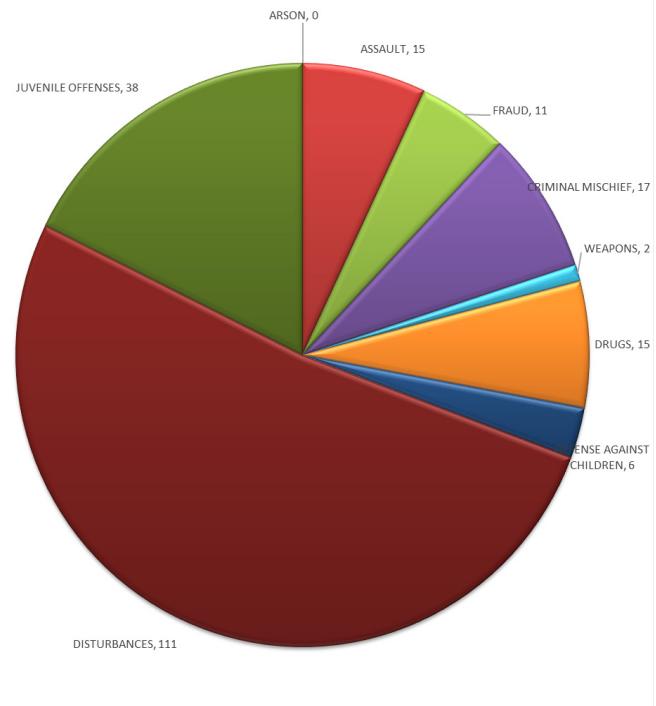
Muscatine Police Department

MUSCATINE POLICE DEPARTMENT END OF YEAR STATISTICS

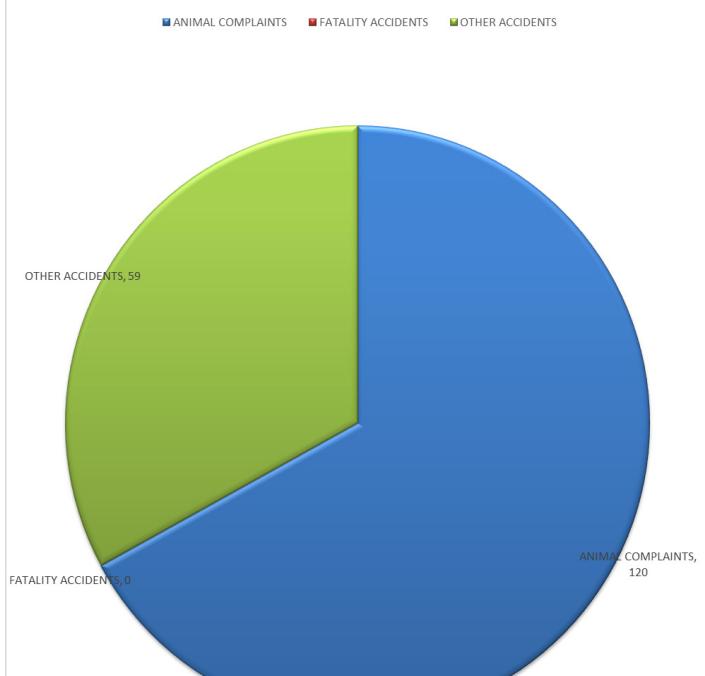
Class I Calls



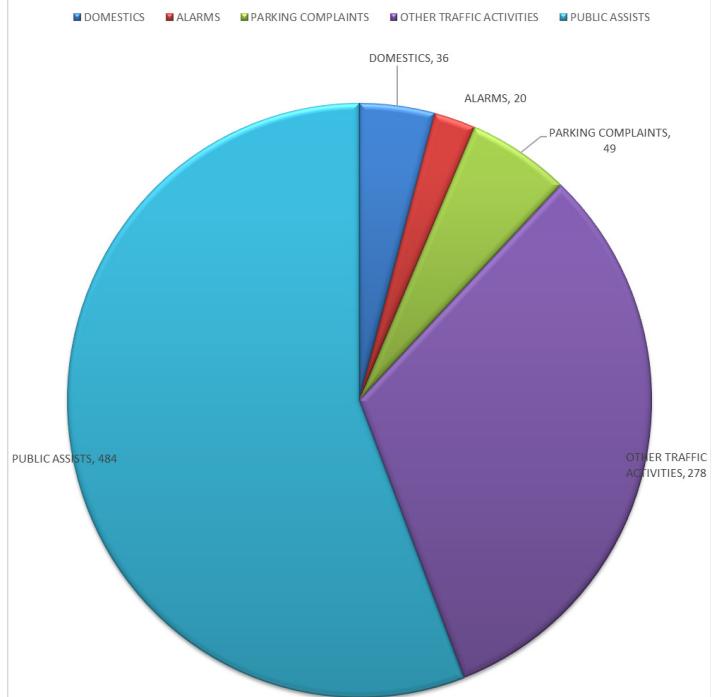
Class II Calls



Class IV Calls



Class V Calls



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2022	0	0	0										0
	2021	0	0	0										0
SEXUAL ASSAULT	2022	4	9	9										22
	2021	3	4	5										12
ROBBERY	2022	0	0	0										0
	2021	0	0	0										0
BURGLARY	2022	16	11	24										51
	2021	14	16	14										44
THEFT	2022	16	16	25										57
	2021	23	15	30										68
AUTO THEFT	2022	2	4	9										15
	2021	6	5	3										14
SHOPLIFTING	2022	5	13	17										35
	2021	8	8	12										28
													Class I Total	180

ARSON	2022	0	0	0										0
	2021	0	0	0										0
ASSAULT	2022	9	8	15										32
	2021	7	4	18										29
FRAUD	2022	10	15	11										36
	2021	12	14	18										44
CRIMINAL MISCHIEF	2022	21	19	17										57
	2021	11	11	11										33
WEAPONS	2022	0	5	2										7
	2021	7	1	3										11
NARCOTICS/DRUGS	2022	6	9	15										30
	2021	7	15	4										26
OFFENSES AGAINST CHILDREN	2022	8	2	6										16
	2021	4	5	8										17
DISTURBANCES	2022	75	42	111										228
	2021	89	91	112										292
JUVENILE OFFENSES	2022	29	29	38										96
RUNAWAYS	2021	21	15	43										79
													Class II Totals	502

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Police Department

ANIMAL COMPLAINTS	2022	116	67	120								303
	2021	56	62	82								200
FATALITY ACCIDENT	2022	0	0	0								0
	2021	0	0	0								0
OTHER ACCIDENTS	2022	64	53	59								176
	2021	67	76	49								192
												Class IV Totals 479

DOMESTICS	2022	29	22	36								87
	2021	34	38	33								105
ALARMS	2022	25	39	20								84
	2021	17	12	15								44
PARKING COMPLAINTS	2022	55	37	49								141
	2021	237	114	69								420
OTHER TRAFFIC RELATED ACTIVITIES	2022	197	229	278								704
	2021	232	221	303								756
PUBLIC ASSISTS	2022	413	415	484								1312
	2021	491	420	446								1357
												Class V Totals 2328

OPERATING WHILE INTOXICATED	2022	4	3	5								12
	2021	4	6	5								15
TRAFFIC CITATIONS ISSUED	2022	98	163	189								450
	2021	166	130	165								461
ADULT ARRESTS	2022	93	90	117								300
	2021	100	118	86								304
JUVENILE ARRESTS	2022	13	8	10								31
	2021	5	5	9								19
TOTAL ARREST	2022	106	98	127	0	0	0	0	0	0	0	331
	2021	105	123	95	0	0	0	0	0	0	0	323
ADMINISTRATIVE	2022	373	316	367								1056
	2021	232	289	334								855

*TOTAL REQUEST FOR POLICE	2022	1473	1360	1712	0	0	0	0	0	0	0	4545
	2021	1578	1436	1612	0	0	0	0	0	0	0	4626

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Parks and Recreation Department

Park Administration Division

The main office is open to the public with regular office hours Monday-Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. There continues to be many requests to hold special events on public property with the complete special event listing available at Schedule. Please enjoy the many services provided through the Parks and Recreation Department, and please contact us to let us know about your experiences. We would love to hear from you.

Subject	Result
Pearl City Station Reservations	38 reservations taken in 2022
Riverview Center Reservations	46 reservations taken in 2022
Shelter Reservations	46 reservations taken in 2022
Dog Park Passes	76 passes sold for 2022

Park Maintenance Division

The City of Muscatine has been recognized as a Tree City USA community for the 30th consecutive year. In the spring of 2021, the Parks and Recreation Department partnered with HNI Corporation for a donation and planting of 500 trees throughout the community. As a result of this partnership, the City nominated HNI for an Iowa Urban Tree Council award, and in March it was announced that HNI had received the Outstanding Local Partner Award. The City has also applied for a \$5,000 Community Forestry grant through IDNR, with a match from a local business.

Staff has also been busy with cleaning landscape beds throughout the community and preparing them for the spring season. The petunias for the hanging baskets have arrived, and have been transplanted in preparation for the hanging basket program in downtown Muscatine. The boat ramps have installed on the new boat launch on the Riverfront. The tennis courts at Weed Park have been cleaned and the nets have been installed in preparation for the tennis season. Fence repairs were completed in several parks in preparation for the upcoming usage of the parks. The Weed Park and Fuller Park prairies were burnt off to help with weed control and to help new native prairie plants become established.

Subject	Result
Seasonal Employee Recruitment	14 Seasonal staff hired

Cemetery Division

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The 2022 spring cemetery cleanup was successfully completed in late March. The cemetery steps were re-opened to the public in late March. Staff worked on settling and leveling graves throughout the cemetery. Staff also worked on repairs and re-setting markers throughout the cemetery.

Subject	Result
Burials	8 Burials Took Place
Burial Spaces	5 Burial Spaces Sold

Boat Harbor/Marina Divisions

Staff is preparing the operations for the 2022 season, and is looking into incorporating a marketing service to help market both the Boat Harbor and Marina operations. The latest flood prediction report shows low flooding expected this spring. Long Dock and Houseboat Dock boat slips are available for rent for the 2022 season. Please contact the Parks and Recreation office for more information or to make arrangements. The Marina has gas and diesel for sale and has a pump out station for boater's convenience. Requests for fueling and pump out services may be made by contacting the Parks and Recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	2 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	0 Houseboat Slips Rented

Recreation Division

Youth and adult recreation programs and special events continue to be offered while adhering to COVID-19 safety protocols. Current programs taking place include Gymnastics and the Walking Club. The 2022 Easter Egg Hunt is scheduled for Saturday, April 9 at 10:00 a.m. in Weed Park. The 2022 Summer Brochure will become available in hard copy and electronically in April.

Subject	Result
Youth Program Participation	617 occurrences in March
Adult Program Participation	1,036 occurrences in March

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Parks and Recreation Department

Aquatics Division

Aquatic Center staff recruitment to include lifeguards, slide attendants, cashiers, and maintenance staff is in process. To date, five American Red Cross Lifeguarding courses have been scheduled in Muscatine for this year. The pool season is scheduled to start on Saturday, May 28th. We are currently taking requests for pool party reservations. Hy-Vee will be the concessionaire this year.

Subject	Result
Lifeguards	18 Lifeguards Hired
Pool Party Reservations	18 Pool Parties Booked
Swim Lesson Enrollments	0 (will start taking enrollments May 3)

Wellness Division

The City of Muscatine employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year. Biometric screenings are in the process of being scheduled.

Subject	Result
Participation	20 occurrences in March

Kent Stein Division

Kent Stein Park remains closed until early April. Staff continues to make improvements to the Parks and its facilities for the upcoming season. Some of those tasks have been working leveling infields, changing light bulbs, and preparing restrooms for the season. We are continuing to receive our Recreational Bid supplies, chemicals and fertilizer for the 2022 season. We are continuing to clean up the park and work on small equipment needs. Staff finished the spring start up list for Kent Stein Park and have started a follow-up list of new items that need attention.

Staff continued to prepare the park for its first tournament of the season, which is April 2 and 3.

Soccer Complex Division

The soccer complex remains closed until early April.

We completed the areas next to our new sidewalks and will continue monitor settling. We are starting to receive our Recreational Bid supplies, chemicals and fertilizers from the successful vendors for the 2022 season. We are working on our winter maintenance on small equipment. Staff prepared the fields for our season opener. Staff completed the soccer complex start up list and are awaiting better weather to turn on the field irrigation.

Staff continues to get the park ready for the season, as we start play on the fields in early April.

Soccer Events Division

The 26th Annual College Search Kickoff is scheduled to take place July 21-24, and registrations are currently underway. It is our hope to have 150 plus college coaches and 60 plus teams attend the event.

Subject	Result
College Coaches	32 College Coaches Registered
Soccer Teams	12 Teams Registered

Golf Divisions

The Muscatine Municipal Golf Course opened for the season on March 17. We are still waiting on Mother Nature to fully cooperate so the season can get fully underway and not be disrupted by cold, windy, wet weather. Season passes went on sale March 1st. We extended the Incentive Card promotion to help entice people to continue buying memberships through the Spring. We continue to recruit and search for employees for all positions at the Clubhouse. The maintenance staff completed equipment repair for the upcoming season. A new mower has been selected and approved by City Council with an estimated delivery date of October 2022. Staff plans to have the bathrooms open and water turned onto the irrigation system in April.

Subject	Result
Outings	15 Outings Scheduled for 2022
Leagues	5 Leagues Scheduled for 2022
Season Passes	150 Sold for 2022
Rounds	408 Rounds Played

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Musser Public Library & HNI Community Center

Circulation Statistics			
PRINTED MATERIALS	2022	TOTAL TO DATE	2021
ADULT BOOK	3,861	29,537	3,420
YOUNG ADULT BOOKS	341	2,177	220
JUVENILE BOOKS	5,998	42,259	4,317
MAGAZINES	202	1,609	144
OTHER	47	287	45
RECORDED MATERIALS			
MP3 BOOKS	3	4	0
DIGI-BOOKS/PLAYAWAY	16	120	41
RECORDED BOOKS	316	2,122	287
CD's	364	2,613	401
ADULT KITS AND JKITS	10	35	4
A-V MEDIA			
EQUIPMENT	7	113	12
MICROFILM	0	4	2
VIDEOGAMES	156	952	69
DVDS	3,280	22,510	2,240
BLU-RAY	102	688	101
ONLINE			
INTERNET COMPUTER USAGE	629	4,688	530
WIFI USAGE	5,350	10,123	6,545
DATABASE USAGE	13,696	101,525	13,239
E AUDIO	483	4,023	411
E BOOKS	629	6,016	816
E MAGAZINES	299	2,283	204
E MUSIC/STREAMING	1,096	13,002	1,311
TOTAL CIRCULATION	36,885		34,359
PREVIOUS CIRCULATION	239,795		272,211
TOTAL CIRC. TO DATE	276,680		306,570

Circulation Statistics			
INTER-LOANS	2022	TOTAL TO DATE	2021
RS BORROWED	2,412	13,269	2,106
RS SENT	1,521	8,998	1,765
SILO BORROWED	2	38	10
SILO SENT	18	164	15
OCLC BORROWED	47	297	37
OCLC SENT	10	125	13
TOTAL	4,010		3,946
PROGRAMMING			
CHILDRENS PROGRAMS	35	259 In-person 5-virtual	2 in-person 17 virtual
CHILDREN PRG ATTEND.	852	7,885 (IP) 989 one-min 5,887 raw	185 (IP) 0 one min 2,983 raw
TEEN PROGRAMS	0	2	0
TEEN PRG ATTENDANCE	0	20	0
ADULT PROGRAMS	1	13	8
ADULT PRG ATTENDANCE	8	244	0
TECHNOLOGY CLASSES	0	6	0
CLASS ATTENDANCE	0	6	0
BUILDING USAGE (WALK-IN)	9,356	76,946	7,034
MEETING ROOMS USAGE	812	5,489	277
REFERENCE			
REFERENCE QUESTIONS	267	2,492	203
TECHNICAL QUESTIONS	153	1,524	130
DIRECTIONAL QUESTIONS	128	1,750	131
TOTAL	548		464

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Musser Public Library & HNI Community Center

Circulation Statistics			
EXAMS PROCTORED	0	0	0
NOTARY PUBLIC USAGE	14	107	19
GENEALOGY RESEARCHERS	2	35	6
GENEALOGY INTERLOANS	0	0	0
2	46	7	5
PHOTO PRINTS ORDERED	4	33	3

Database Usage			
	2022		2021
Ancestry Library Edition	742		933
Chilton	0		0
ContentDM Images	1,114		1,092
Gale	0		71
Gale Forms	0		1
Heritage Quest	29		65
Learning Express	0		0
Newspaper Archive	2,880		4,211
Newspaper.com Musc. Journal	3,249		60
New York Times	2,015		2,573
Niche Academy	24		31
Novelist	99		29
RefUSA	3		7
Sanborn Maps	97		116
Transparent Language	6		0
Value Line	3,438		4,050
TOTAL	13,696		13,239
	LIKES		
FACEBOOK	5,792		
	VISITS	UNIQUE VISITORS	
WEBSITE	10,482	10,164	
	FOLLOWS		
TWITTER	942		

Patron Statistics			
	ADDED	TOTAL	2021
Adult Residents	42	14,873	14,954
Computer Use Only	2	357	336
Juv Residents	10	2,505	2,439
IL (Contract)	3	679	680
Open Access	7	1,042	986
New Borrower	6	369	308
Other	0	168	163
TOTAL	71	19,993	19,876

Home Delivery Statistics			
(already included in circulation statistics)			
	2022	TOTAL	2021
Materials Circulated	162	1,171	164
Visits	59	372	47
Clients	40		41
Volunteers	1		1

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

From the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscatineiowa.gov.

EXHIBITIONS



REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

Art Array 2022

On view at the Muscatine Art Center



Barbara Santucci, *She Waits*, batik

March 17 - May 29

Artists

Steve Banks	Jeanne Bishop
Karen Blomme	Kent Broadbent
Karen Butler-Risus	Cory Christiansen
Kay Flanders	Karen Jensen
Nathaniel Kraft	Philip Laber
Sherry Maurer	Denise Murphy
Kimberlee Rocca	Barbara Santucci
Michelle Servadio Elias	Nancy Simpson
Laura Vincent-Arnold	Peter T. Xiao

Judges

Jennifer Saintfort	Dawn Wohlford-Metallo
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UPCOMING CLASSES and ACTIVITIES

For Kids

mini masters

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** At this time pre-registration is required. Classes will also be pre-recorded and can be viewed on the Muscatine Art Center Mini Masters Facebook page. Classes are FREE of charge! Call 563-263-8282 to register. The theme for April is "Poetry", and the theme for May is "Silly Stories".

For Families

Kids Open Studio - *April 16 & May 7, 1:30 - 3:30 p.m.*

Let's get creative! Join Program Coordinator Katy in the studio for a Kids Open Studio! **Kids and their families can drop in anytime between 1:30 and 3:30 p.m. on the days above to try their hands at different crafts and art projects provided.** Registrations are not required for this free drop in workshop. Projects appropriate for ages 4 -14.

Raptors with Naturalist Michelle Berns - *Saturday, April 23, 10:00 - 11:30 a.m.*

In partnership with the Muscatine County Conservation Board, join us in the Muscatine Art Center studio to learn about raptors with naturalist Michelle Berns! Kids will get to see raptor specimens and hear about the different habitats and habits. Then, make a craft inspired by owls to take home! There is no registration for this free event.

****Update 4/5/22: due to the spread of Avian Flu, there will be no live raptors.****

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Muscatine Art Center

Paint Like Van Gogh! - Saturday, April 30, 1:30 - 2:30 p.m.

Vincent Van Gogh was a Dutch painter who is one of the most famous artists in history. He created over 2,000 artworks characterized by bold colors and dramatic brushworks. Although he was not famous during his lifetime, his painting *The Starry Night* is one of the most recognized works of art in the world. **Join Miss Julie Saturday, April 30** to learn more about the famous artist and recreate your own vase of sunflowers just like Van Gogh! Please register by April 28.

Happy Birthday, Frank Stella! - Saturday, May 14, 1:30 - 2:30 p.m.

Frank Stella is an American painter, sculptor, and printmaker. He became famous in the early 1960s for his bright, geometric paintings and oddly shaped canvases. He lives and works in New York City, and has been influential in the modern art movement since the beginning of his career. **Join Miss Julie Saturday, May 14** to celebrate Stella's birthday by recreating one of his famous "protractor" paintings. Please register by May 12.

Take Home Projects – "Spring" bags available May 3-8

Stop by the Muscatine Art Center during open hours and grab a "Take & Make" bag. Each bag contains a few spring-related projects that you can complete at home with just a few additional supplies. These bags are free to pick up while supplies last.

For Adults

Living Proof Exhibit (LPE) Creative Sessions

Living Proof Exhibit provides the therapeutic benefits of the arts to those impacted by cancer. Each month LPE partners with different community organizations throughout the Quad Cities and beyond to bring free Creative Sessions to patients, survivors, families, and caregivers. Advanced registration required by calling the Muscatine Art Center at 563-263-8282 or online at livingproofexhibit.org/creative-sessions. Free of charge.

Thursday, April 14, 5:30 - 7:30 p.m.: Accordion Books with Megan Bishop

Thursday Night Makerspace

Join our Program Coordinator Katy on select Thursday nights to create fun projects to decorate your home or give as gifts. Painted signs, keychains, fabric bowls, stepping stones, and more - there's always something new to try! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Advanced registration required. Class fee must be paid upon registration to secure your spot.

Thursday, April 21, 5:15 - 6:45 p.m.: Painting on Photo Paper

Introduction to Scratchboard

Danna Fruetel, Vice President of Iowa Artists (iowaartists.us) leads this introduction to scratchboard. During the workshop, participants will try several techniques and tools. Fee is \$25 or \$20 for Friends members, and all supplies are included. Advanced registration required. Class fee must be paid upon registration to secure your spot.

Saturday, April 23, 1:30 - 4:30 p.m.

Red Barn Studio

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Advanced registration required. Class fee must be paid upon registration to secure your spot. Now offered on Sundays.

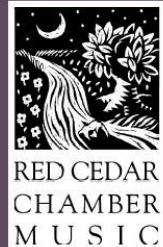
Sunday, May 15, 1:30 - 2:45 p.m.: Underwater Watercolor

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

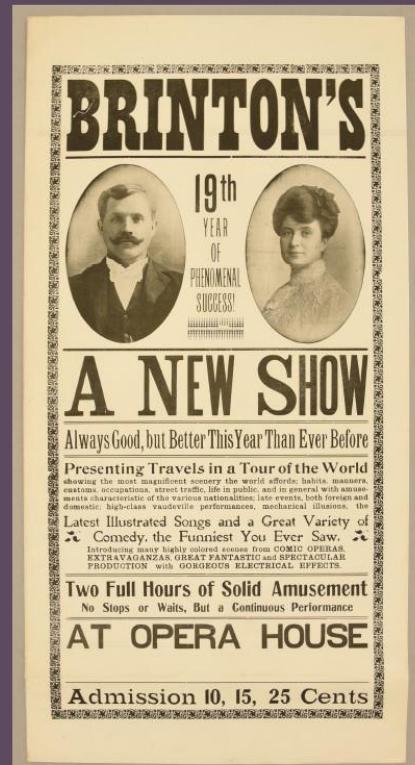
Muscatine Art Center

Red Cedar Chamber Music presents:

BRINTON SURPRISE



- ~ RARE SILENT FILMS!
- ~ MAGIC LANTERN SLIDES!
- ~ ALL SET TO LIVE MUSIC!



SUNDAY, MAY 8 AT 3 P.M.
Muscatine Art Center
1314 Mulberry Avenue
FREE

REPORT OF MONTHLY ACTIVITY BY DEPARTMENTS

Scenes From March 2022

