



Public Safety Building, 312 E. Fifth St.  
Muscatine, IA 52761  
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**FIRE DEPARTMENT**

**MEMORANDUM**

**TO:** Mayor and City Council Members  
Gregg Mandsager, City Administrator

**FROM:** Jerry Ewers, Fire Chief

**DATE:** February 1, 2011

**SUBJECT:** Resolution approving plans, specs, form of contract, cost estimate, and setting bid opening date for the South End Fire Station Project

**INTRODUCTION:**

Requesting City Council to adopt resolution approving plans, specs, form of contract, cost estimate, and setting bid opening date for the South End Fire Station Project.

**BACKGROUND:**

The Muscatine Fire Department has been involved in a new Southend Fire Station project since May of 2009 and plan on breaking ground in March of 2011.

The construction cost estimate for this project is \$1,300,500.00 for a 9,850 square foot fire station with \$850,250.00 from the I JOBS II Grant, \$ 200,000.00 from the Iowa Department of Economic Development Grant, and the city's share of the project is \$ 250,250.00 from the General Obligation Construction Bond.

The public hearing is proposed for the February 3<sup>rd</sup>, 2011 City Council meeting in anticipation of a March 3<sup>rd</sup>, 2011 bid opening date.

It is anticipated to begin construction towards the end of March 2011, with an estimated completion date of December 2011.

**RECOMMENDATION/RATIONALE:**

Recommend that City Council adopt the resolution to approve the plans, specifications, form of contract, cost estimate, and setting the bid opening date for the South End Fire Station Project.

**ATTACHMENTS:**

1. Notice to Bidders
2. Resolution

**"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain**

**RESOLUTION NO. \_\_\_\_\_**

**APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST  
ESTIMATE, AND SETTING BID OPENING DATE FOR THE NEW SOUTH  
END FIRE STATION PROJECT**

WHEREAS, the City Council of the City of Muscatine, Iowa has heretofore granted preliminary approval of the plans, specifications, form of contract, cost estimate, and setting bid opening date for the proposed South End Fire Station Project;

WHEREAS, the proposed project is to paid for out of funds legally available for that purpose;

NOW, THEREFORE, be it resolved by this Council that:

1. All objections to the foregoing plans, specifications, form of contract, notice to bidders, cost estimate, and setting bid opening date are overruled.
2. The foregoing plans, specifications, form of contract, notice to bidders, cost estimate, and setting bid opening date are finally approved.
3. Date for Receipt of Bids will be March 3, 2011.

(NOTICE TO BIDDERS ATTACHED)

PASSED, APPROVED, AND ADOPTED THIS 3<sup>rd</sup> DAY OF FEBRUARY, 2011.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

\_\_\_\_\_  
Richard W. O'Brien, Mayor

ATTEST:

\_\_\_\_\_  
Gregg Mandsager, City Clerk

## **NOTICE TO BIDDERS**

Notice is hereby given that the City of Muscatine, Iowa, will receive sealed proposals in the office of the City Clerk, City Hall, until 10:00 a.m., March 3, 2011, for the Muscatine Fire Station No.2 Project for the City of Muscatine. At 10:05 a.m. on the same day the City's Purchasing Agent shall open the bids received and announce the results.

Bids will be reported to the City Council at their meeting to be held at 7:00 p.m., March 10, 2011. Said proposals shall be acted on at that time or at such later time and place as may then be fixed.

### **Description of the Type and Location of the Project**

This work includes the construction of a new fire station facility and the associated site and utility improvements.

This project is located in the City of Muscatine at 2124 Stewart Road, northeast corner of the intersection between Stewart Road and Dike Drake Way. See vicinity map and site plan in the drawing set for site boundaries.

Proposals shall be submitted on a form furnished by the City and accompanied by a bid security in an amount equal to five (5) percent of the bid and shall stand as security that the successful bidder will enter into a contract for the work bid upon within ten (10) days after acceptance of his proposal by the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days and to reject any and all bids, to waive technicalities and to enter into such contract as it shall deem for the best interest of said City.

The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Payment to the Contractor will be made from funds legally available for that purpose. Payment will be made on the basis of monthly estimates equal to ninety-five (95) percent of the contract price. The balance of the five (5) percent due to the contractor will not be made earlier than thirty (30) days from the final acceptance of said work by the City, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. Before final payment will be made, the Contractor shall certify that all materials, labor and services have been paid for.

All work is to be performed and completed under the guidelines of OSHA and in strict compliance with plans and specifications prepared by INVISION Architecture, which have heretofore been approved by the City Council and are now on file for public examination.

Proposed plans, specifications, and contract documents may be obtained from Iowa Reprographics Inc. located at 3 College Ave., Suite 3; Des Moines, Iowa 50314; upon receipt of a refundable deposit, by certified check or current MBI card, in the amount of \$75 for one set and \$15 non-refundable shipping and handling check. Office hour for Iowa Reprographics Inc. is between 8:00 a.m. and 5:00 p.m., Monday thru Friday.

This Notice is published by order of the City Council of the City of Muscatine, Iowa.

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Gregg Mandsager, City Administrator