

**Regular Meeting of the Board of Trustees**  
**Muscatine Art Center**  
**December 17, 2010**

**Present:** Jennifer Conard, Mark Huddleston, Jan Henderson, Doug Krieger, Caren Luke, David Meloy  
Tom Spread Jeffrey Stone and Becky Wichers.

**Absent:** None

**Staff:** Barb Christiansen

President, Tom Spread opened the meeting.

**Visitors:** None present.

**Minutes:** It was moved by Jeffrey Stone, seconded by Becky Wichers to approve the minutes of the November 18, 2010 regular meeting as distributed. Motion carried.

**Bills:** It was moved by Caren Luke, seconded by Jennifer Conard to approve for payment monthly bills totaling \$3,722.74. Motion Carried. Caren Luke and Tom Spread signed the Schedule of Bills by Fund.

**Credit Card Expenses** - There were no credit card expenditures submitted for approval.

**COMMITTEE REPORTS:**

**Collections:** Barb Christensen reported.

1) **Sarah Wilmer Estate** - The Art Center received twelve pieces of art from the Sarah Wilmer Estate instead of eleven as previously reported. An additional Renoir print was not previously listed. A special thank you goes to Virginia Cooper and her husband for transporting the collection from Pennsylvania to the Art Center at a significant cost savings to the Art Center.

2) **Civil War flag** from the Art Center's permanent collection is being restored with the help of the State Historical Society. The cost of the conservation is included in the Roy J. Carver Charitable Trust grant for the Civil War exhibit.

**Building & Grounds:** Barb Christensen reported.

1) **Art Center Security** – ITP contacted regarding adding additional security to our existing security system to accommodate the Sarah Wilmer collection.

2) **Walkway Lighting** – The lighting on the front sidewalk is not working. Jeff Hackett Electric has been contacted about this on-going electrical issue.

3) **Garage Roof Shingling** - Work completed by the City's Building & Grounds Department.

**Finance & Budget:** Caren Luke reported.

1) **Financials** – The monthly financials for October and November reviewed. No action taken.

2) **2011/2012 Budget** submitted to the City. Barb Christensen and Tom Spread will have a preliminary meeting with the City Administrator and Finance director on Friday, December 17, 2010.

3) **Budget Session with the City Council** will be late afternoon on Saturday, January 29, 2011. It was suggested that members of Friends of the Muscatine Art Center be asked to attend the budget session this year in support of the Art Center. Barb will contact the Friends.

4) **Support Foundation budget ended November 30, 2010** reviewed. No action required.

**Long Range Planning:** No report.

**Personnel:** Barb Christensen reported.

1) **Alisa Phillips**, Iowa Wesleyan student and daughter of Jan Phillips, has completed the Service Learning project.

**Program/Publicity:** Barb Christensen reported.

1) **Toye Reception** – Barb expressed special thanks to Tom and Wina Spread for hosting the Toye reception at their home on November 30, 2010. Richard and Stanley Toye were very pleased to have the opportunity to meet members of the Board.

2) **The Friends Festival of Wreaths Fundraising Event.** The event held throughout the mansion this year was a success. The event raised between \$3,500 and \$4,000.

3) **Leadership Muscatine Cultural Arts Family Night** was held on Tuesday, December 7, 2010, in the Musser Museum and Stanley Gallery. The evening featured music by the Muscatine Symphony Orchestra and the MCC Variety Singers and a scavenger hunt in the Musser Museum.

**Directors Report:** Attached for review.

**Program Coordinator Report:** Attached for review.

**Unfinished Business:** Tom Spread reported.

1) **Eckhardt Estate** is settled with the Support Foundation receiving cash in an amount of \$186,000.00.

**New Business:** Barb Christensen reported.

1) The Board moved its meeting downstairs into the atrium by the elevator where Barb Christensen presented a proposed plan to renovate the area for future display of the recent acquisition from the Sarah Wilmer estate. Following discussion, it was moved by Tom Spread, seconded by David Meloy, that Barb Christensen request bids for this project. Motion carried.

**ADJOURN:** There being no further business, the meeting was adjourned.

Respectfully submitted,

Jan Henderson, Secretary

**DIRECTOR'S REPORT**  
**For the month of November 2010**  
**December 16, 2010**

Total number of visitors for November 2010  
2578

Total number of visitors for November 2009  
1968

Total number of visitors Year-to-Date 2010  
28271

Total number of visitors Year-to-Date 2009  
18557

All figures include outreach program participants

**EXHIBITIONS (in the month of November)**

**March 14, 2010 – December 31, 2010**

*Springs Sprockets & Pulleys*

**November 1, 2010 - January 9, 2011**

*Gifts to the Permanent Collection from Colonel Richard and Sandra Toye*

**EXHIBITIONS (currently on view – December)**

**March 14, 2010 – December 31, 2010**

*Springs Sprockets & Pulleys*

**November 1, 2010 - January 9, 2011**

*Gifts to the Permanent Collection from Colonel Richard and Sandra Toye*

**OTHER**

**November 11,**

Friends Board Meeting

**November 14,**

Sunday with Santa

**November 18,**

Muscatine Art Center Board of Trustees meeting

**November 20,**

Festival of Wreaths

**ACQUISITIONS**

Respectfully submitted,

Barbara C. Christensen  
Director