



Public Safety Building, 312 E. Fifth St.  
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## FIRE DEPARTMENT

### MEMORANDUM

TO: Mayor and City Council Members  
Gregg Mandsager, City Administrator

FROM: Jerry Ewers, Fire Chief

DATE: January 31, 2011

SUBJECT: City Council Agenda Item – Enter into Professional Services with Invision Architectural for Necessary Design Changes for the Station #2 Project

#### **INTRODUCTION:**

Request to enter into a professional services agreement with Invision Architectural for additional services related to necessary design changes for the South end Fire Station project.

#### **BACKGROUND:**

The City of Muscatine has been working on the new South end Fire Station project for the last year and we are towards the final phase before the construction documents are ready for bid. Design changes are needed to modify the building layout to fit on the proposed site. The building design was altered from a rectangle design to a “T” design due to the narrow site and easement restrictions from utilities and the railroad.

Invision’s proposal includes revising the existing building design and layout in order for the building to meet the new site requirements and to revise the existing construction documents (drawing sets and specs) to reflect the changes. The proposed additional professional fees will not exceed \$ 15,000. According to the architect, the additional cost for the design changes should be offset by the reduced construction cost of the living quarters area, which will be more similar to residential construction and building cost’s vs. the proposed commercial construction and building cost.

#### **RECOMMENDATION/RATIONALE:**

The Muscatine Fire Department is requesting that City Council approve the professional services agreement with Invision Architectural for design changes, which is not to exceed \$ 15,000.00.

#### **ATTACHMENTS:**

1. Invision Design Change Fee Proposal

## DESIGN CHANGES (DUE TO NEW SITE) ADDITIONAL FEE PROPOSAL

Date: 01.06.2011

Client/Contact: Jerry Ewers  
Fire Chief  
Muscatine Fire Department

Address: 312 East Fifth Street  
Suite 2  
Muscatine, Iowa 52761

Project Name: Muscatine Fire Station No.2  
Muscatine, Iowa

Project Number: - 09138

### Part A – Project Scope and Services:

A.1 Services Scope. Under this agreement, INVISION will provide design services to alter the current building design and layout for the Muscatine Fire Station No.2 project, due to the change in project location and site.

Services provided under this agreement include the following:

1. Revise the existing building design and layout in order for the building to meet the new requirements at the new location and site.
2. Revise the existing Design Development documents to reflect the changes.

### PART B - TERMS OF PAYMENT:

B.1 Design Fee. Professional fees for revising the building design and the documents will be hourly with a maximum amount of \$15,000, including reimbursable fees.

B.2 Sales Tax. Any applicable sales tax on services shall be paid by the Owner/Client above all stated fees outlined in this agreement.

If the above conditions of this proposal are accepted by the below signed Owner or Owners Representative, a contract will be drafted for review and final approval. Please contact us if there are any questions.

Approved for Muscatine Fire Department:

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

Approved for INVISION:

  
Mark Nevenhoven, AIA Date: 01.10.11

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