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Public Works

City Transit
263-8152

MEMORANDUM

To: Gregg Mandsager, City Administrator
CC: Fran Donelson, Secretary
FROM: Randy Hill, Public Works Director
DATE: January 17, 2011
RE: Surplus Property

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

INTRODUCTION:

The City of Muscatine periodically declares excess property as surplus in order to make it available to the public for purchase.

BACKGROUND:

Recently the City began using Public Surplus as our outlet for auctioning surplus property. Prior to this the city conducted public auctions which were sparsely attended and did not get us the true value of our items. The Public Surplus method allows us greater return.

RECOMMENDATION/RATIONALE:

Public Works personnel have worked with other city departments to compile a list of items to be disposed through Public Surplus. The city places a minimum bid on several of the items to ensure we receive a fair compensation for the product. Not only is it important to receive the best bids possible for the product but the disposal of the surplus property makes more space available in our storage facilities. We recommend the City Council declare the attached items as surplus property.

BACKUP INFORMATION:

1. Gale Fry Memo – January 13, 2011
- 2.
- 3.
- 4.

MEMORANDUM

TO: Randall E. Hill, Public Works Director
FROM: Gale M. Fry, Vehicle and Equipment Services Supervisor
RE: Surplus Vehicles
DATE: January 13, 2011

Here is a list of the surplus vehicles and equipment we would like to dispose of through Public Surplus.

PUBLIC WORKS:

45 - 1996 Tarco Leaf Machine
54 - 1960 Wausau Snow Blower
70 - 1994 PRB Snow Plow
#161 - 1995 Swenson Salt Spreader
#169 - 1988 Fair Snow Box
Old concrete saw
Box from 32,000 lb. Single Axle Dump Truck
Box from 11, 000 lb. One Ton Truck

PUBLIC WORKS ADMIN:

Sanyo Boombox - AM/FM Stereo, Cassette, CD Player

BUILDING & GROUNDS:

5	-	Desks
22	-	Break Room Chairs
10	-	Office Chairs
2	-	Cabinets
8	-	PVC Lawn Chairs
1	-	PVC Table
6	-	Metal Book Shelves
4	-	Vertical Display Cases (Art Center)

49 File Cabinets - Listed as follows:

4 Drawer File Cabinets -

5	-	Gray
7	-	Black
7	-	Tan
1	-	Army Green

5 Drawer File Cabinets -

2	-	Gray
1	-	Brown
2	-	Black

3 Drawer File Cabinets -

1	-	Brown
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Surplus Items Memo

2 Drawer File Cabinets -

6 - Black
4 - Gray
7 - Tan
4 - Brown
1 - Green

2 Drawer Lateral File -

1 - Tan

1 - Electric Stove
1 - Wicker Table & Chair

Fire Department Surplus List -

Bunn Coffee Maker

6 - SCBA Bottles (2216 psi)
2 - Hard suction hoses
2 - Emergency Light Bars
5 - Revolving Emergency lights

Time clock and card slots

2 - Slide projectors

Siren

Video Monitor

Feminine Sanitary Napkin Machine

Bucket of Miscellaneous caps and appliances

Gated "Y" (broken)

Partial 6" Gated Intakes

2 - SCBA Brackets
4 - Hooks

Window

Bucket of Miscellaneous

Fuel Transfer Pump

2 - Boxes of Miscellaneous
2 - Pike poles

Bolt cutter

Hose Inflator

6 - Hydrant tools
3 - Ram Hammers
2 - Monitor Holders
2 - Pry bars
2 - Oxygen Bottle Brackets
5 - Mobile vision boxes and box of cameras and accessories
4 - Boxes radio equipment
3 - Sets old Turnout Gear
1 - K9 Accelerant Training Box
3 - Hose clamps

Cemetery/Park Department -

Boat motor from Harbor - bad gears
Leaf vacuum on small cart
4 - Weed eaters - worn out

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Surplus Items Memo

Bolens lawn tractor with attachments
John Deere AMT
4 - Large stadium speakers
Country clipper mower - missing parts
Large snow blade modified to fit loader
Chemical spray tank and boom - missing parts
11 - Walkie Talkies, 2 with holsters
Charging station for 12 Walkie Talkies
1 - single walkie talkie charger
1 - roller (approximately 30 gallon)
Laylee
Ryan Rollaire (motorized roller)
3 - point hitch frame
Frame for 430 tractors cabin (broken & rusted)
3 sets of 3 flood lights (some broken parts)
50 gallon sprayer tank (broken)
2 Score board - one says "Muskies" on it
Table - 3' x 6' (none retractable)
2 fire hoses (25" estimate for each)
1 desk - 2' x 5'
2 Drawer filing cabinet
Drill press (broken)
Computer tower, monitor, and keyboard
Fax machine (believed to be broken)
Porcelain drinking fountain (broken)
Field marking painter (missing parts)
17 - non folding chairs
Shaved ice machine
Desk topper
7 - wood boat slips
Small chain saw
2 - Manitowoc ice machines

Housing -

1 - Boines 8 hp 24" self propelled, electric start snow blower

Transit -

5 - Yellow fare boxes - no keys (4 lb. ea)

If you have any questions, please contact me.

MEMORANDUM

TO: Randall E. Hill, Public Works Director

FROM: Gale M. Fry, Vehicle and Equipment Services Supervisor

RE: Surplus Vehicles

DATE: January 19, 2011

There are some additional items to add to the Public Surplus list.

Old shelving from Library

#802 - 1994 Toyota Pickup Truck - has issues with brakes, body is falling apart.

If you have any questions, please contact me.