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**Public Works**

**City Transit**  
**263-8152**

**MEMORANDUM**

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

To: Gregg Mandsager, City Administrator  
CC: Fran Donelson, Secretary  
FROM: Randy Hill, Public Works Director  
DATE: January 17, 2011  
RE: Surplus Property

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**INTRODUCTION:**

The City of Muscatine periodically declares excess property as surplus in order to make it available to the public for purchase.

**BACKGROUND:**

Recently the City began using Public Surplus as our outlet for auctioning surplus property. Prior to this the city conducted public auctions which were sparsely attended and did not get us the true value of our items. The Public Surplus method allows us greater return.

**RECOMMENDATION/RATIONALE:**

Public Works personnel have worked with other city departments to compile a list of items to be disposed through Public Surplus. The city places a minimum bid on several of the items to ensure we receive a fair compensation for the product. Not only is it important to receive the best bids possible for the product but the disposal of the surplus property makes more space available in our storage facilities. We recommend the City Council declare the attached items as surplus property.

**BACKUP INFORMATION:**

1. Gale Fry Memo – January 13, 2011
- 2.
- 3.
- 4.

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## M E M O R A N D U M

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**TO:** Randall E. Hill, Public Works Director

**FROM:** Gale M. Fry, Vehicle and Equipment Services Supervisor

**RE:** Surplus Vehicles

**DATE:** January 13, 2011

Here is a list of the surplus vehicles and equipment we would like to dispose of through Public Surplus.

**PUBLIC WORKS:**

- # 45 - 1996 Tarco Leaf Machine
- # 54 - 1960 Wausau Snow Blower
- # 70 - 1994 PRB Snow Plow
- #161 - 1995 Swenson Salt Spreader
- #169 - 1988 Fair Snow Box
- Old concrete saw
- Box from 32,000 lb. Single Axle Dump Truck
- Box from 11,000 lb. One Ton Truck

**PUBLIC WORKS ADMIN:**

Sanyo Boombox - AM/FM Stereo, Cassette, CD Player

**BUILDING & GROUNDS:**

- 5 - Desks
- 22 - Break Room Chairs
- 10 - Office Chairs
- 2 - Cabinets
- 8 - PVC Lawn Chairs
- 1 - PVC Table
- 6 - Metal Book Shelves
- 4 - Vertical Display Cases (Art Center)

49 File Cabinets - Listed as follows:

**4 Drawer File Cabinets -**

- 5 - Gray
- 7 - Black
- 7 - Tan
- 1 - Army Green

**5 Drawer File Cabinets -**

- 2 - Gray
- 1 - Brown
- 2 - Black

**3 Drawer File Cabinets -**

- 1 - Brown

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Surplus Items Memo

**2 Drawer File Cabinets -**

6 - Black  
4 - Gray  
7 - Tan  
4 - Brown  
1 - Green

**2 Drawer Lateral File -**

1 - Tan

1 - Electric Stove  
1 - Wicker Table & Chair

**Fire Department Surplus List -**

Bunn Coffee Maker  
6 - SCBA Bottles (2216 psi)  
2 - Hard suction hoses  
2 - Emergency Light Bars  
5 - Revolving Emergency lights  
Time clock and card slots  
2 - Slide projectors  
Siren  
Video Monitor  
Feminine Sanitary Napkin Machine  
Bucket of Miscellaneous caps and appliances  
Gated "Y" (broken)  
Partial 6" Gated Intakes  
2 - SCBA Brackets  
4 - Hooks  
Window  
Bucket of Miscellaneous  
Fuel Transfer Pump  
2 - Boxes of Miscellaneous  
2 - Pike poles  
Bolt cutter  
Hose Inflator  
6 - Hydrant tools  
3 - Ram Hammers  
2 - Monitor Holders  
2 - Pry bars  
2 - Oxygen Bottle Brackets  
5 - Mobile vision boxes and box of cameras and accessories  
4 - Boxes radio equipment  
3 - Sets old Turnout Gear  
1 - K9 Accelerant Training Box  
3 - Hose clamps

**Cemetery/Park Department -**

Boat motor from Harbor - bad gears  
Leaf vacuum on small cart  
4 - Weed eaters - worn out

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Surplus Items Memo

Bolens lawn tractor with attachments  
John Deere AMT  
4 - Large stadium speakers  
Country clipper mower - missing parts  
Large snow blade modified to fit loader  
Chemical spray tank and boom - missing parts  
11 - Walkie Talkies, 2 with holsters  
Charging station for 12 Walkie Talkies  
1 - single walkie talkie charger  
1 - roller (approximately 30 gallon)  
Laylee  
Ryan Rollaire (motorized roller)  
3 - point hitch frame  
Frame for 430 tractors cabin (broken & rusted)  
3 sets of 3 flood lights (some broken parts)  
50 gallon sprayer tank (broken)  
2 Score board - one says "Muskie" on it  
Table - 3' x 6' (none retractable)  
2 fire hoses (25" estimate for each)  
1 desk - 2' x 5'  
2 Drawer filing cabinet  
Drill press (broken)  
Computer tower, monitor, and keyboard  
Fax machine (believed to be broken)  
Porcelain drinking fountain (broken)  
Field marking painter (missing parts)  
17 - non folding chairs  
Shaved ice machine  
Desk topper  
7 - wood boat slips  
Small chain saw  
2 - Manitowoc ice machines

**Housing -**

1 - Boines 8 hp 24" self propelled, electric start snow blower

**Transit -**

5 - Yellow fare boxes - no keys (4 lb. ea)

If you have any questions, please contact me.

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## MEMORANDUM

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**TO:** Randall E. Hill, Public Works Director  
**FROM:** Gale M. Fry, Vehicle and Equipment Services Supervisor  
**RE:** Surplus Vehicles  
**DATE:** January 19, 2011

There are some additional items to add to the Public Surplus list.

Old shelving from Library

#802 - 1994 Toyota Pickup Truck - has issues with brakes, body is falling apart.

If you have any questions, please contact me.