

Muscatine County Board of Supervisors
Monday, December 6, 2010

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Shoultz, Dean, Kelly and Watkins present. Chairperson Dean presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Watkins, second by Kelly, a claim dated December 6, 2010 was approved in the amount of \$7,339.00. Ayes: All.

On a motion by Watkins, second by Furlong, the Board approved Ordinance #12-06-10-01 Rezoning Certain Real Property in Fulton Township, Muscatine County, Iowa from A-1 Agricultural District Zoning Classification to R-1 Residential District Zoning Classification on the third and final reading. Roll call vote: Ayes: All.

On a motion by Shoultz, second by Watkins, the Board accepted the following variances granted by the Muscatine County Board of Adjustment on December 1, 2010: Case #10-12-02 is an application filed by Douglas G. or Joelle McConnaha, Record Owners. This property is located in Moscow Township, in parts of the SE ¼ of Sec. 32-T78N-R2W, East of North Mulberry Road and North of 155th Street, 2381 155th Street, Muscatine, Iowa, containing approximately 6.04 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for Doug McConnaha to continue to operate his sports nutrition business from his property; Case #10-12-01 is an application filed by Thomas H. III or Margaret E. Allen, Record Owners. This property is located in Bloomington Township, in parts of the SE ¼ of Sec. 14-T77N-R2W, Country Estates at Wildwood, Lot 26, 2641 Terrace Hill, Muscatine, Iowa, containing approximately 4.82 acres, and is zoned R-1 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for Mr. & Mrs. Allen to build a detached garage in front of their dwelling, but it will be at least 250 feet from the front property line. Ayes: All.

On a motion by Furlong, second by Kelly, the Board approved Resolution #12-06-10-01 Authorizing the Muscatine County Board of Supervisors to Rename the Road Formerly Known as Highway 61 in the 3900 to 3999 Block as Old Highway 61 as recommended by Disaster Services Director Jeff Carter. Roll call vote: Ayes: All.

Jail Project Manager Stu Willits updated the Board on the Jail Expansion stating that they should be moving into the new kitchen by January 15th and that the visitation monitors are installed, but not yet wired. In response to a question from Watkins, Willits will look into who is paying for heat while the building is under construction. Willits stated that geothermal is progressing at both the Jail and Courthouse. Willits stated that the contractor will put the railing back in place on the Courthouse driveway once they are done using a crane to bring in the equipment.

Discussion was held with Sheriff Dave White regarding raising the jail inmate fees. White stated that he has discussed jail fees with Judge Strausser who said that \$25 is the normal fee throughout the Seventh Judicial District. Dean stated she would like to see the fee set at \$20.00 per day. On a motion by Watkins, second by Shoultz, the Board approved raising the jail inmate fees to \$25.00 per day effective January 1, 2011. Ayes: Furlong, Shoultz, Kelly and Watkins. Nay: Dean.

Discussion was held with County Auditor Leslie Soule regarding a vacant part-time custodian position. On a motion by Furlong, second by Watkins, the Board authorized Soule to fill the vacant part-time custodian position. Ayes: All.

On a motion by Kelly, second by Watkins, minutes of the Monday, November 29, 2010 regular meeting were approved as written. Ayes: All.

Correspondence:

Kelly thanked everyone that worked hard to get the Friends of the Old Barn event up and running stating the event was a huge success with between 350 – 450 people in attendance.

Committee Reports:

Furlong attended a Muscatine County Infrastructure Committee meeting December 1st.

Dean attended a Muscatine County Safety Committee meeting December 1st.

Kelly attended a Muscatine County Decategorization meeting November 29th.

Kelly attended a Muscatine County Empowerment Board meeting November 30th.

Kelly attended a Muscatine County Health Association meeting December 1st.

Watkins attended a Muscatine County Humane Society meeting December 1st.

On a motion by Kelly, second by Furlong, the Board appointed Wayne Shoultz to continue as the Board's representative on the River Bend Transit Board of Directors for a term expiring December 20, 2011. Ayes: All.

On a motion by Kelly, second by Shoultz, the Board accepted the Muscatine County Boards and Commissions Directory as corrected. Ayes: All.

Shoultz asked for an update on the Courthouse Roof Project. County Auditor Leslie Soule stated that she is still trying to work with the State Historical Society on the acceptability of the metal roof as a historic roof.

The Board recessed at 9:42 A.M. and reconvened at 1:00 P.M. for an in-depth working session with Furlong, Shoultz, Dean, Kelly and Watkins present.

Discussion was held regarding development of county wide policies regarding centralized printing and virtualization of desktop computers. Information Services Director Bill Riley stated that he has not found any counties that currently have centralized printing, but that some required offices to provide their own desktop printers. Riley proposed a

centralized printer in each department to reduce costs. Kelly and Watkins felt the Board needs to make a policy stating how many printers each department is allowed to have. Shoultz stated he would want to know how many desktop printers would be eliminated to see if it is worthwhile to develop a policy. County Treasurer Jerry Coffman stated that it sounds like micro managing to him and that the department heads should be able to spend their budget how they want. Budget Coordinator Sherry Seright stated that this equipment comes out of the Information Services budget. Consensus was for Riley to work with each department to develop a general guideline from the Board regarding printers.

Riley stated that he would like to work towards desktop virtualization as it would allow the County to be greener overall by allowing replacement of equipment less often as they could use current hardware until it failed and then replace it with a thin client. Riley stated that the downside is the initial cost which would be around \$130,000 if all desktops were replaced with thin clients at the same time. Board consensus was to look at it at budget time.

Riley stated he would like to look into a faster internet connection as the current DSL connection seems to work, but at times is slow. Administrative Services Director Nancy Schreiber stated she needs a faster connection when working from home.

Discussion was also held with Riley regarding County interest in a Facebook presence and website redesign. Board consensus was there was no need for a Facebook presence at this time. Board consensus was that maybe they need to have a conversation with Bi-State to see what website redesign services the County should be getting in return for annual fees. Riley stated he is also looking at email encryption and a wireless solution between the Courthouse and Sheriff's Office.

Discussion was held regarding staffing for the jail addition. Sheriff Dave White stated an additional part-time cook will be needed due to the addition of more inmates and a part-time records clerk will be needed to help handle the extra recordkeeping associated with more inmates. White proposed hiring three full-time correction officers, three part-time correction officers, a part-time cook and a part-time records clerk rather than the originally proposed six additional full-time personnel. White stated this proposal assumes they have 37 more federal inmates when the pod opens and could change if the pod is full. White also stated he wants to regrade the Assistant Jail Administrator to a grade 12 from a grade 11. Further discussion will be held at a future meeting.

The meeting was adjourned at 2:00 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Esther J. Dean, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, December 13, 2010

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Shoultz, Dean, Kelly and Watkins present. Chairperson Dean presiding.

On a motion by Kelly, second by Shoultz, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Furlong, claims dated December 13, 2010 were approved in the amount of \$877,690.25. Ayes: All.

Discussion was held with Budget Coordinator Sherry Seright regarding a request to extend the Jumpstart Housing Rehabilitation deadline to April 30, 2011. Seright stated that the request was for an elderly gentleman whose home was flooded in 2008 in Henry County who has decided to move to Muscatine County to be near family. Seright stated that Henry County transferred the funding and the case to Muscatine County. On a motion by Furlong, second by Watkins, the Board extended the Jumpstart Housing Rehabilitation deadline to April 30, 2011. Ayes: All.

On a motion by Watkins, second by Kelly, the Board authorized the Sheriff to fill a vacant part-time Corrections Officer position. Ayes: All.

On a motion by Watkins, second by Kelly, the Board accepted the 2010 Weed Commissioners Report. Ayes: All.

On a motion by Shoultz, second by Kelly, minutes of the Monday, December 6, 2010 regular meeting were approved as written. Ayes: All.

Correspondence:

All supervisors received a letter from the Muscatine County Humane Society regarding increases in fees effective January 1, 2011.
Shoultz received a phone call concerning staffing at the Sheriff's Office.

Committee Reports:

Furlong and Shoultz attended a MUSCOM meeting December 9th.
Dean attended a Seventh Judicial District board meeting December 10th.

County Auditor Leslie Soule informed the Board that she had been in contact with the Iowa State Historical Society and that they will not consider the metal shingles for the Courthouse and will not provide her with any guidance as to what material is acceptable. Soule reported that she and Budget Coordinator Sherry Seright met with Doug Steinmetz, Architect, who specializes in historical buildings and has worked closely with the Iowa State Historical Society about doing a historical study to determine the appropriate work to rehabilitate the roof and tower. Soule stated that Steinmetz advised the tower should be rehabilitated prior to replacement of the roof. Soule provided the Board with a

proposal from Steinmetz to perform the study at a cost of \$2,400. Soule stated she is awaiting a call from the Iowa State Historical Society to get a grant approved for \$480 of the \$2,400 fee. Soule stated that Steinmetz is willing to perform historical studies on the Old Historical Jail and Old Sheriff's House/Jail for \$800 each, but both would also each be eligible for the \$480 grant from the Iowa State Historical Society. Soule stated that the County stands to lose a lot of grant money from the geothermal project if the roof is not replaced with the proper material to preserve its historical status and she feels that the Board should hire Mr. Steinmetz for the study. Board consensus was to proceed with placement of the three contracts on next week's agenda and to have Mr. Steinmetz present to answer questions.

Budget Coordinator Sherry Seright stated that after seeing the covers for the geothermal units in the Courthouse, she decided to stain the whole cover rather than stain the top and paint the bottom.

The Board reviewed the health/dental fund balance as of November 30, 2010.

The Board held a monthly meeting with Community Services Director Mike Johannsen. Johannsen reviewed the General Assistance Budget Update and Director's Report stating that expenditures are currently at 25.82% with a target of 33.33%. Johannsen stated that because of a Shelter Case Coordinator quarterly bill being processed, they are actually closer to 29%

Johannsen reviewed the Veterans Assistance Budget Update and Report stating that expenditures are at 22.25% with a target of 33.33%. Johannsen stated that they continually see an increase in the number of veterans serviced.

Johannsen discussed the effect of exchange tax credits in 2014 on health care. Johannsen stated that everyone below 133% of the Federal Poverty Line (approximately \$26,000 for a family of four) will be eligible for Title 19 starting in 2014 which will double the number of people covered under Title 19 and he wants to be sure that behavioral health is covered under the insurance exchange.

Case Manager Kathie Anderson-Noel reported on the activities of the Case Management Department stating that revenues are a little low at 16% with a target of 33.33%, but that a new cost report has been submitted which will raise more revenue and they will probably need to do a cost report every quarter, rather than once a year. Anderson-Noel stated that expenditures are at 29.77% with a target of 33.33%. Anderson-Noel stated they are a cost based organization, so at the end of the year, they will get the reimbursement necessary to cover their expenses.

Johannsen reviewed the Trust Budget Update and Director's Report stating that they opened three cases and closed one case in April and expenditures are at 33.27% with a target of 33.33%.

Johannsen reviewed the CPC Budget Update and Director's Report stating that revenues are at 42.75% and expenditures are at 25.38% with a target of 33.33%. Johannsen stated that the reason expenditures are down is because of the stimulus dollars received that they will not receive in FY2012.

Johannsen presented the FY2010 Mental Health Assistance Annual Report. Johannsen stated that due to funding received from the American Recovery and Reinvestment Act MCSA was able to install an elevator to make their building fully handicapped accessible. Johannsen stated that Muscatine County serviced 103 more consumers in FY2010 and processed 1,651 requests for services and do not have a waiting list at the current time.

Kelly stated the County website went down over the weekend.

The meeting adjourned at 9:56 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Esther J. Dean, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, December 20, 2010

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Shoultz, Dean, Kelly and Watkins present. Chairperson Dean presiding.

On a motion by Shoultz, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Furlong, second by Shoultz, the Board approved Muscatine County Geothermal Loop Field Design Project Change Order #2 in the amount of \$32,695.17 and Change Order #3 in the amount of \$937.65 for a total amended contract price of \$1,016,882.82. Ayes: All.

Discussion was held with Doug Steinmetz regarding performance of historical studies on the Courthouse tower and roof, the Historic Jail and the Old Sheriff's House/Jail. Steinmetz stated that he would provide options with an estimated cost including his professional fees for the Courthouse roof and tower project. Steinmetz stated that throughout the study he would be in communication with the preservation advisors at the State Historical Society and he has 40 plus years of experience in rehabilitating historical buildings. Steinmetz confirmed that any possible grants available would be included in the study as well as the option to pursue state tax credits which are not as competitive as grants. Steinmetz stated that it would be wise to repair the tower before replacing the roof as it shows visible signs of deterioration. Steinmetz stated that his study of the Historic Jail and the Old Sheriff's House/Jail would result in a list of what needs to be done making it easier for the Board to determine the feasibility of restoring them. Watkins stated that he might be interested in removing the concrete block jail section of the Old Sheriff's House. Furlong stated that realistically there may be too much expense involved in restoring the Old Sheriff's House as there may not be much use for it after it is restored. Steinmetz stated that the Board will be able to decide what they should do after his study as they will have approximate costs associated with the restoration.

On a motion by Shoultz, second by Watkins, the Chair was authorized to execute a contract with Doug Steinmetz for a historical study of the Courthouse roof and tower in the amount of \$2,400, less a TAN grant to be received from the Iowa Historical Society in the amount of \$480. Ayes: All.

On a motion by Furlong, second by Watkins, the Chair was authorized to execute a contract with Doug Steinmetz for a historical study of the Historic Jail in the amount of \$800, less a TAN grant to be received from the Iowa Historical Society in the amount of \$480. Ayes: All.

On a motion by Kelly, second by Furlong, the Chair was authorized to execute a contract with Doug Steinmetz for a historical study of the Old Sheriff's House/Jail in the amount of \$800 less a TAN grant to be received from the Iowa Historical Society in the amount of \$480. Ayes: All.

Discussion was held regarding a letter received from the Muscatine Humane Society requesting that the County enter into an agreement with the Humane Society for the provision of shelter services for the County at a cost of \$75,000 for calendar year 2011. Chris McGinnis, Shelter Director, stated that they have been operating at a deficit for a long time and Muscatine County

has never had to maintain a shelter or hire staff. McGinnis stated that they have been receiving a small animal allowance from the County every year, but it does not cover the approximately \$130 cost of housing an animal for seven days. McGinnis stated that Muscatine County has never been billed for advisory services provided to the deputies regarding evaluating animal neglect. McGinnis stated that the Muscatine Humane Society can no longer afford to provide services for residents of Muscatine County and will have to turn those animals away unless the Board of Supervisors agrees to provide additional support. McGinnis stated she wants to develop a contract so that they do not have to come before the Board of Supervisors every year and they can depend on a certain level of funding. Watkins stated that the Muscatine Humane Society employs twelve employees with seven employees at minimum wage with no benefits and only two employees receive a wage of over \$10 per hour. Watkins stated that most pets being brought in from the County are from individuals and those citizens need to take the responsibility for their own animals. Furlong thanked the Muscatine Humane Society for the service they have provided and the generosity of Nancy Kent who provided the funding in the past, but feels the County should start paying a fee for services or look at a lower level of service. Shoultz stated that he has heard complaints that the Muscatine Humane Society requires a fenced in yard which does not fit with most County residents who are farms with a lot of acreage. McGinnis stated that they do not require a fenced in yard, but do require the animal be confined and supervised when outside. Kelly asked what medical procedures are supplied during the seven day holding period. McGinnis stated that the animals receive vaccinations, checked for various diseases and if injured, they may have to be kept comfortable or euthanized or treated further if no owner comes forward. Kelly stated that the Muscatine Humane Society does not want to come in every year, but other agencies like Senior Resources are required to come in on an annual basis. Watkins stated he would like to see evaluation of neglect done on an hourly and mileage basis rather than through the contract. Kelly suggested they bill the County per animal. Furlong stated the County should pay fees for the strays brought in by the Sheriff's Department and individuals should have to pay for their own pets. Kelly stated the Muscatine Humane Society gave too short of notice on this issue and Dean asked if the 14 days is flexible to give them time to consider options. McGinnis stated she will ask the Muscatine Humane Society Board. County Administrator Nancy Schreiber was asked to place the item on the agenda next Monday for a decision. McGinnis stated that Scott County, Rock Island County and the City of Iowa City have shelters that contract with the other taxing entities for services. Schreiber was asked to check with counties similar in size to Muscatine County to see what their costs are.

On a motion by Kelly, second by Watkins, minutes of the Monday, December 13th regular meeting were approved as written. Ayes: All.

Correspondence:

Shoultz and Furlong received comments concerning the Muscatine Humane Society.
Furlong received a comment opposed to making Burlington Road a designated bike route.

Committee Reports:

Furlong attended a Muscatine County Infrastructure Committee meeting December 16th.
Furlong attended a West Liberty Economic Area Development meeting December 16th.
Furlong attended a Muscatine County Fair Board meeting December 16th.

Shoultz and Dean attended a Bi-State Regional meeting December 15th.

Shoultz attended a Greater Muscatine Chamber of Commerce meeting December 17th.

On a motion by Watkins, second by Shoultz, the Board approved Resolution #12-20-10-01 Transferring \$3,950 from the Recorder Records Management Fund to the General Basic Fund. Roll call vote: Ayes: All.

Watkins stated that he received a letter from County Assessor Dale McCrea about a vacancy on the Board of Review and he would like to see the vacancy posted on the County website.

Furlong thanked Esther and Shoultz for their service to the county. Vice-Chairperson Watkins presented Wayne Shoultz with a Certificate of Appreciation for his service to the County from 2007-2010 and Esther Dean with a Certificate of Appreciation for her service to the County from 1991-1994 and from 1999-2010.

The meeting was adjourned at 10:09 A.M.

ATTEST:

Leslie A. Soule, County Auditor

David Watkins, Vice Chairperson
Board of Supervisors