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Public Works

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MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Gregg Mandsager, City Administrator
CC: Fran Donelson, Secretary
FROM: Randy Hill, Public Works Director
DATE: March 12, 2012
RE: Road Salt Purchase Agreement FY 2012-2013

INTRODUCTION:

Annually the City of Davenport acts as the lead agency for the purchase of road rock salt for the communities in the Quad Cities area.

BACKGROUND:

The City of Davenport is requesting all members of the salt purchasing consortium to secure the approval of their respective legislative bodies authorizing Davenport, via the Road Salt Purchase Agreement for 2012-2013 Season, to move forward in purchasing the road rock salt. The agreement stipulates that cities pay 50% of the order between July 1, 2012 and July 10, 2012. Once the salt has been delivered, the respective communities will be invoiced for the balance.

RECOMMENDATION/RATIONALE:

The opportunity to purchase salt in bulk order helps keep the price per ton manageable; therefore, it is staff's recommendation that the city council approve the agreement with Davenport. RFP's for the salt purchase will be sent in late March or early April.

BACKUP INFORMATION:

1. Copy of the Road Salt Purchase Agreement for 2012-2013 Season
- 2.
- 3.
- 4.



**ROAD SALT PURCHASE AGREEMENT FOR
2012-2013 SEASON**

**FORM TO BE RETURNED BY MARCH 16, 2012 – to City of Davenport,
Purchasing Division, 226 W 4th St., Davenport, IA 52801**

The City (County) of _____ agrees to order and purchase
_____ tons of salt with the Quad City joint salt bid, with the City of
Davenport, as the agent for the purchase. We also acknowledge that our council or
appropriate board has approved this purchase prior to this order. We agree to pay
50% of our order between July 1, 2012 and July 10, 2012. After delivery, the City
Of Davenport will submit an invoice for the balance. We agree to pay that invoice
Within 30 days of it being submitted.

We are also placing a reserve supplemental order of _____ tons.

Government agency

Authorized signature

DATE

Printed Name

Title