



1459 Washington St.  
Muscatine, IA 52761-5040  
(563) 263-8933  
Fax (563) 263-2127

**Public Works**

**City Transit**  
263-8152

**MEMORANDUM**

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

To: Gregg Mandsager, City Administrator  
CC: Fran Donelson, Secretary  
FROM: Randy Hill, Public Works Director  
DATE: March 12, 2012  
RE: Annual Transit Funding Application

**INTRODUCTION:**

Annually the City of Muscatine is required to submit an application to the Iowa Department of Transportation for State and Federal Transit funds.

**BACKGROUND:**

The City of Muscatine relies on State (STA) and Federal (FTA) Transit Funds to support the city's MuscaBus operation. As part of the City's application it is anticipated the city will receive \$249,873 in federal assistance; \$161,424 in state assistance; \$292,160 in statewide federal capital assistance for the replacement of four (4) buses; \$9,027 for the New Freedom program; and \$44,093 for the JARC program – evening service Monday thru Saturday.

The 100% funding the City has received via the ICAAP program is no longer available to us for operational costs. This has been replaced with JARC funds but only at 50%. As part of the city's application we are requesting \$25,737 in assistance for the JARC/Wilton service. Additionally the city will be required to fund a \$10,000 gap for a quarter since the State is converting its fiscal year to coincide with the federal government (October 1 thru September 30). This extra cost will be offset by an increase in the fare to/from Wilton by \$1.00 per ride.

It should be noted that the Wilton Shuttle adds riders and miles driven to the formula for securing the FTA and STA funding. Without this the city would realize approximately a \$17,000 decrease in funding assistance.

**RECOMMENDATION/RATIONALE:**

It is the recommendation of the Public Works staff to approve the Fiscal Year 2012/2013 Application for State and Federal Transit Funds.

**BACKUP INFORMATION:**

1. PUBLIC NOTICE
- 2.
- 3.
- 4.

## PUBLIC NOTICE

### NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON FISCAL YEAR 2012/13 APPLICATION FOR STATE AND FEDERAL TRANSIT FUNDS

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa, will hold a Public Hearing at Council Chambers, Muscatine City Hall, 215 Sycamore Street, Muscatine, Iowa, on March 15, 2012 at 7:00 p.m. for the purpose of considering estimates of operating and capital financial assistance from the Federal Transit Administration (FTA section 5311) and the Iowa Department of Transportation for Iowa State Transit assistance (STA). These funds are for operating and capital assistance for the Fiscal Year 2012//2013.

MuscaBus City Transit will request funding as shown below:

#### Operating Funds:

Federal (FTA section 5311)	\$ 249,873
State (STA)	\$ 161,424
Statewide Federal Capital Assistance (Replacement buses:	
Four LD 176" wb, each \$88,000, \$73,040 funded 83/17)	\$ 292,160
New Freedom (Service 2 evenings per week)	\$ 9,027
JARC for Work (Evening service Mon-Sat)	\$ 44,093
JARC for Wilton (Originally ICAAP funding)	\$ 25,737

All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter. Written and telephone comments can be directed to Kristy Korpi, Supervisor for MuscaBus Transit System, 1459 Washington Street, Muscatine, Iowa 52761; (563) 263-8152. All comments should be received no later than 4:00 p.m. on March 15, 2012.

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Gregg Mandsager, City Clerk

## PROOF OF PUBLICATION

I, Jeff Lee, being duly sworn, on my oath, say that I am an advertising clerk at the *Muscatine Journal*, a newspaper of general circulation, published in the City of Muscatine, Muscatine County, Iowa; and that the following Notice:

Muscatine City Clerk  
Public Hearing  
State & Federal Transit Funds

Of which the annexed printed slip is a true, correct and complete copy, was published in said *Muscatine Journal* one time having been made there in on:

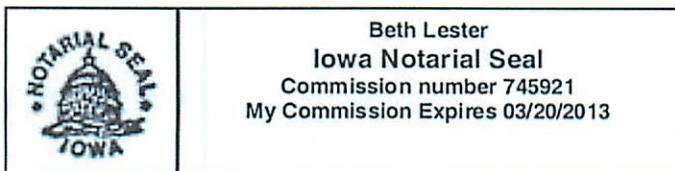
February 18, 2012

Jeff Lee

STATE OF IOWA  
MUSCATINE COUNTY

Subscribed and sworn to before me this  
20th day of February, 2012

Beth Lester  
Beth Lester, Notary Public



### NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON FISCAL YEAR 2012/13 APPLICATION FOR STATE AND FEDERAL TRANSIT FUNDS

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MuscaBus City Transit will request funding as shown below:

Operating Funds:	
Federal (FTA section 5311)	\$249,873
State (STA)	\$161,424
Statewide Federal Capital Assistance (Replacement buses:	
Four 10-175" yb, each \$75,232, \$62,442 funded 483/17)	\$249,768
New Freedom (Service 2 evenings per week)	9,027
JARC for Work (Evening service Mon-Sat)	\$44,093
JARC for Wilton (Originally ICAAP funding)	\$25,737

All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter. Written and telephone comments can be directed to Kristy Korpi, Supervisor for MuscaBus Transit System, 1459 Washington Street, Muscatine, Iowa 52761; (563) 263-8152. All comments should be received no later than 4:00 p.m. on March 15, 2012.

Gregg Mandsager, City Clerk



# Iowa Department of Transportation

## Authorizing Resolution

We, hereby, authorize, DeWayne Hopkins, Mayor

(Name of Authorized Signatory)

on behalf of City of Muscatine Transit (MuscaBus)

(Legal Name of Applicant)

to apply for financial assistance as noted below and to enter into related contract(s) with the Iowa Department of Transportation.

From the State Transit Assistance Program:

1.55 % of formula funds;  
161,424 \$ of Special Project funds

From federal funds for transit in non-urbanized areas and/or for transit serving primarily elderly persons and person with disabilities:

\$ 249,873 ;

From state-wide federal capital assistance for transit:

\$ 292,160 .

From federal funds from the Job Access/Reverse Commute program:

\$ 69,830 .

From federal funds from the New Freedom program:

\$ 9027 .

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that City of Muscatine Transit (MuscaBus) has sufficient non-federal  
 (Legal Name of Applicant)

funds to provide required local match for capital projects and at time of delivery will have the funds to operate and maintain vehicles and equipment purchased under this project.

We request that State Transit Assistance formula funding be advanced as allowed by law, to improve transit system cash flow.

Adopted the 15 day of March, 2012.

Name: City of Muscatine

(Applicant's Governing Body)

By: \_\_\_\_\_

(Signature of Chief Executive Officer)

Title: Mayor, City of Muscatine

Address: 215 Sycamore Street Muscatine, IA 52761

Telephone: 563-264-1550



# Iowa Department of Transportation

## JARC Authorizing Resolution

We, hereby, authorize DeWayne Hopkins, Mayor

(Name of Authorized Signatory)

on behalf of City of Muscatine Transit (MuscaBus)

(Legal Name of Applicant)

to apply for financial assistance from federal funds from the Job Access and Reverse Commute Program and to enter into related contract(s) with the Iowa Department of Transportation in the amount of

\$ 44,093

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that City of Muscatine Transit (MuscaBus) has sufficient non-federal

(Legal Name of Applicant)

funding to provide required local match for operating and capital JARC projects under this project.

Adopted the 15<sup>th</sup> day of March, 2012.

Name: City of Muscatine

(Applicant's Governing Body)

By: \_\_\_\_\_

(Signature of Chief Executive Officer)

Title: Mayor

Address: 215 Sycamore St. Muscatine, IA 52761

Telephone: 563-264-1550



# Iowa Department of Transportation

## JARC Authorizing Resolution

We, hereby, authorize DeWayne Hopkins, Mayor

(Name of Authorized Signatory)

on behalf of City of Muscatine Transit (MuscaBus)

(Legal Name of Applicant)

to apply for financial assistance from federal funds from the Job Access and Reverse Commute Program and to enter into related contract(s) with the Iowa Department of Transportation in the amount of

\$ 25,737

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that City of Muscatine Transit (MuscaBus) has sufficient non-federal

(Legal Name of Applicant)

funding to provide required local match for operating and capital JARC projects under this project.

Adopted the 15<sup>th</sup> day of March, 2012.

Name: City of Muscatine

(Applicant's Governing Body)

By: \_\_\_\_\_

(Signature of Chief Executive Officer)

Title: Mayor

Address: 215 Sycamore St. Muscatine, IA 52761

Telephone: 563-264-1550



# Iowa Department of Transportation

## New Freedom Authorizing Resolution

We, hereby, authorize DeWayne Hopkins, Mayor

(Name of Authorized Signatory)

on behalf of City of Muscatine Transit (MuscaBus)

(Legal Name of Applicant)

to apply for financial assistance from federal funds from the New Freedom Program and to enter into related contract(s) with the Iowa Department of Transportation in the amount of

\$ 9027.00

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that City of Muscatine Transit (MuscaBus) has sufficient non-U.S. DOT

(Legal Name of Applicant)

funding to provide required match for operating and capital New Freedom projects under this project.

Adopted the 15 day of March, 2012.

Name: City of Muscatine

(Applicant's Governing Body)

By: \_\_\_\_\_

(Signature of Chief Executive Officer)

Title: Mayor

Address: 215 Sycamore St. Muscatine, IA 52761

Telephone: 563-264-1550





# Iowa Department of Transportation

## Labor Protection Agreement

The City of Muscatine Transit (MuscaBus) , as an applicant for federal non-urbanized area  
(Legal Name of Applicant)

agrees that in the absence of a wavier by the Department of Labor, the terms and conditions of the Special FTA Labor Protection Warranty shall apply for the protection of the employees of any employer providing transportation services assisted by the project and the employees of any other surface public transportation providers in the transportation service area of the Project. The warranty arrangement shall be made part of the contract of assistance with the Iowa Department of Transportation and shall be binding and enforceable by and upon the parties thereto, by any covered employee or his/her representative.

Additionally, pursuant to Section (A) of the Special FTA Labor Protection Warranty, included with this submission is a listing of all transportation providers which will be recipients of transportation assistance funded by the Project, and a listing of other transportation providers in the geographic area of such project, and any labor organization representing the employees of such providers.

I further certify that I have read and understand the terms and conditions of Special FTA Labor Protection Warranty, contained in the contract binder as Appendix I or which can be found at [www.fta.dot.gov/library/policy/circ9040\\_1E/exbtf.htm](http://www.fta.dot.gov/library/policy/circ9040_1E/exbtf.htm).

Dated: March 15, 2012

\_\_\_\_\_  
(Signature)

DeWayne Hopkins, Mayor  
(Title of Authorized Official)