

MEMORANDUM

To: Gregg Mandsager, City Administrator
From: Richard Klimes, Director of Parks and Recreation
Date: January 27, 2012
RE: Request to Use Public Property – Great River Days 2012



INTRODUCTION:

Please accept this memo and the attached information as a request from Mr. Kerry Keller and Mr. J.J. Koehler representing Great River Days Inc. to use the Muscatine Riverfront from Monday, July 23, 2012 to Sunday, July 29, 2012 for the Annual Great River Days Community Celebration.

BACKGROUND:

The request submitted by Great River Days Inc. includes the closing of the Muscatine Riverfront from the new boat launch parking lot area to the Millennium Plaza. The event request activities include: carnival rides, live bands, youth activities, car and motorcycle shows, arts and crafts fair and a beer tent. The Cedar Street entrance will remain open to allow for boater access to the harbor and new boat launch area. If the event details change, either the new boat launch or the old boat launch will be accessible to the boating public.

This event does include the request to have a beer tent. Alcohol is allowed by permit on the Riverfront from Mad Creek to Linn Street extended to the Mississippi River.

Normal event fees will be charged by the City for this special event. The fees charged will include but are not limited to: building rentals, electrical supply, picnic table delivery, fencing, event security, permits, licenses, and site restoration if needed.

RECOMMENDATION/RATIONALE:

At this time, City Staff would recommend that the City Council approve the request from Great River Days Inc. to use the Muscatine Riverfront from July 23, 2012 to July 29, 2012 for Great River Days 2012 subject to the following conditions:

1. The group agrees to work with the City Staff to develop a site plan to include the location of the beer tent that is not in violation of the City Code.
2. The group agrees to obtain all the appropriate permits and licenses from all appropriate regulatory agencies as required.
3. The group provides the appropriate Certificates of Insurance prior to the event.
4. The group representatives attend all pre-event meetings.
5. The group agrees to pay all appropriate facility and event fees to include but not limited to site restoration fees.

At the January 2012 regular Muscatine Recreation Advisory Commission meeting a unanimous consensus was offered by the Commission to approve the request for Great River Days 2012.

BACKUP INFORMATION:

1. City Special Event Application Form – City Code Title 3, Chapter 14

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

Attach

C: Les Dennis, Park Maintenance Supervisor

Kerry Keller, Great River Days Inc.

J.J. Koehler, Great River Days Inc.

2012

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

Great River Days, Inc
Address: 223 E 2nd St Muscatine IA
Telephone number: 563-263-4901 or 571-0155
E-mail address: KKeller@guestoffice.net

2. Type of event that is planned:

Annual Summer Festival, Includes concerts, beverage tent, parade, Arts/craft, Activities for all ages, CARNIVAL, Fireworks

see attached Schedule of events from previous Events.

3. Proposed location:

Riverside Park / Riverfront
All of the area from Mad Creek to the Millennium Plaza and
From the rail Road tracks to the Rivers edge. will ~~also~~ also request
Parade Route #1 w/ the Parade application

4. Date(s)/Time(s): Closure Monday July 22 - Sunday July 29 / Event 7/25 to 7/28

5. Expected length of use: one week

6. Expected size of group: 3000 - 500

7. Names of any person or persons in charge of the proposed use at the specified location:

Kerry Keller 2509 Canterbury Rd Muscatine 563-571-0155
JS Koehler 30909 141 Av W Ill City, IL 309-791-1209

Address(es): } See Above

Telephone Number(s): }

E-mail address(es): KKeller@guestoffice.net JS@ESSElectronics.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

To be determined

currently we are in contact with various groups and hope to sign by 3-31-12

9. List mechanical or electronic equipment to be used:

- Will request use of all Electric available in said area
- will coordinate w/ MPW for water &
- Will use portable generators

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

2-4 Golf Carts, 1 gator, pick up trucks, misc. Car. Vehicle
Fork truck

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Normal Sound & Light equipment for concert venue

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Volunteer groups for set up / tear down clean up, some volunteers for entry gate supervision
use of MPD and off duty officers for ~~area~~ monitoring concerts and carnival areas & traffic issues

14. All plans for the provision of security:

1. volunteer groups to monitor entrance areas and riverfront traffic
2. MPD - Coordinate with Bret Talkington for use of off duty officers for event security

15. Beer or wine consumption? Yes X No

16. Describe any items to be sold or distributed:

Arts/Crafts by vendors, Home based business vendors, (Aunt, Watkins etc.)
possible Local business vendors

17. Is water connection requested? Yes X No

18. Is electricity requested? Yes X No

19. Have you provided a layout site plan for your proposed activity or event? Yes X No

If yes, please attach. ** See Attached.*

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses; of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

12-29-11
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Antony Miller 1-30-12
Parks & Recreation Date

Comments:

Approval subject to details
at pre-event mtg.

☒
YES

☐
NO

[Signature] 1/27/12
Building & Zoning Date

☒
YES

☐
NO

Paula Lee 1/30/12
Public Works Date

☒
YES

☐
NO

B. Talbot 1/23/12
Police Chief Date

Will coordinate w/
Staff for security

☒
YES

☐
NO

AP Ewer 1/23/12
Fire Chief Date

FINAL APPROVAL:

☐
YES

☐
NO

City Administrator Date

Great River Days
Voted Muscatine's
"Best Community Event"
2009, 2010 & 2011

223 East Second St
Muscatine, Iowa 52761
563-263-3084

Applications to City of Muscatine for 2012 Event

Use of City Property	pages 1-4
Previous Event Schedule of Events	pages 5-7
Site Plan & Layout	pages 8-10
License Application (Carnival)	pages 11-12
License Application (Parade)	pages 13-15
License Application (Dance)	pages 16
License Application for Beer and Wine	
to be submitted online thru the State of Iowa	
after May 1,2012	

Certificate of Insurance (Great River Days) 3/20/11 to 3/20/12
Certificate of Insurance (CDAC, Inc.) 5/01/11 to 5/01/12
Certificate of Insurance (Central States Fireworks)
(all certificates will be updated prior to the 2012 event)

Muscatine's GREAT RIVER DAYS

July 27 - 30 2011

SCHEDULE OF EVENTS



Wednesday, JULY 27

- C.D.A.C., INC (Carnival) 6pm - ??
- Wristband Night - All Ages \$15.00
- "Compete with the Beat" 8pm
- Amateur Dance Competition

General Admission
To The Riverfront FREE

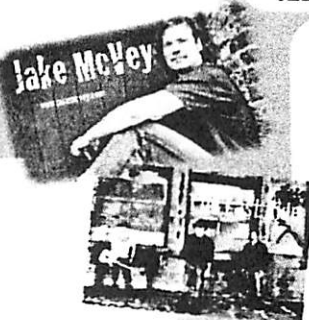
Friday, JULY 29

- Beverage Tent 5:30pm - 12:30am
- C.D.A.C. Carnival 5pm - ??
- Motorcycle Show - 5:30pm

Coordinated by ABATE IOWA - Riverfront

- Entertainment MAIN STAGE - 7pm
- GRD CONCERT SERIES presents

"BATTLE OF THE BANDS" - 7pm-Midnight * (concert ticket required)



Advance Tickets - Until July 27 • All Events Pass - \$25
Single Day Tickets Available at the Gate
 Thursday & Friday \$10 per night; Saturday \$15
 Kids under 12 FREE with paid adult

Thursday, JULY 28

- Beverage Tent - 5pm - ??
- Carnival - 5pm - ??
- Great River Days Reunion Queen Crowning - 7pm
(Judith Connor 563/263-3406 - Riverview Center)
- Super Hot Taco Eating Contest - 8:30pm
- Cash Prizes - Riverfront - sponsored by TACO JOHN'S
- GRD CONCERT SERIES presents
- Last Ride Band - 7pm * (concert ticket required)
- Jake McVey - 9pm * (concert ticket required)

Saturday, JULY 30

- Great River Days Arts & Craft Fair - 9am-4pm
- C.D.A.C. Carnival 10am - ??
- Putt Putt Golf 10am by MHS Cheer Squad
- Great River Days Parade - 11am
- Muscatine Foods Expo Tent 12 noon
Scoop for a prize in the "World's Best Cat Litter"
- Kid's Club by Trinity Hospital - 12:30pm - 3pm
- Great River Days Stars Talent Competition - 12:30pm
(Judith Connor 563/263-3406 - Riverfront Center)
- Show & Shine - 1pm Car, Truck & Bike show
- Watermelon Eating Contest - 2pm
- Dashound Doggy Dash - 2pm
sponsored by KWPC / Mac 93.1
- Ping Pong Ball Drop - 3pm
sponsored by the Muscatine Journal
- Pearl Button Boat Races 4pm - 5pm
\$5.00 - 263.5057 or 299.0917 for tickets
- Beverage Tent - 5pm - 12:30am
- Entertainment MAIN STAGE - 7pm
- GRD CONCERT SERIES presents
- Hear Kitty Kitty - 7pm * (concert ticket required)
- Seven Shy - 8:30pm * (concert ticket required)
- QUIT RIOT - 10:15pm * (concert ticket required)
- GRD Fireworks - 10pm

follow us on
facebook

FOR CURRENT INFORMATION ON ALL EVENTS

www.GreatRiverDays.com

Ticket Locations

- First National Bank
- Central State Bank
- Community Bank
- Hyvee (Muscatine location)
- Party HQ
- Family Credit Union (Muscatine & QC locations)

*****Times are subject to change*****

NO COOLERS, NO BICYCLES, NO ROLLERBLADES, NO SKATEBOARDS, AND NO PETS

Coordinated by Great River Days, Inc. - For More Information Call: 563-269-4901



QUIET RIOT
www.officialquietriot.com

Please patronize our sponsors



MUSCATINE GREAT RIVER DAYS July 29, 30, 31 2010 & August 1

SCHEDULE OF EVENTS

TICKET INFORMATION

Advance Tickets - Until July 27 • All Events Pass - \$25
Single Day Tickets Available at the Gate
Thursday & Friday \$10 per night; Saturday \$15



Wednesday, JULY 28

Journal
Sponsored by Journal
• C.D.A.C. INC (Carnival) 6pm - 77
• "Compete with the Bear"
• Amateur dance competition
8pm - 3 classes - trophies
General Admission to the Riverfront FREE

Thursday, JULY 29

MPC
Sponsored by MPC
• Pearl Button Boat Races - time TBA
• Beverage Tent - 5pm - 77
• Carnival - 6pm - 77
• Great River Days Reunion Queen Crowning - 7pm
• GRD CONCERT SERIES presents
(Judith Connor 563/263-3406 - Riverview Center)
• Crusin & XLS - 7pm-11pm * (ticket required)



Friday, JULY 30

General Admission to the Riverfront FREE
• Pearl Button Boat Races - time TBA
• Beverage Tent 5pm - 12:30am
• C.D.A.C. Carnival 5pm - 77
• Motorcycle Show - 5:30pm
• Super Hot Taco Eating Contest - 8pm
• Cash Prizes - Riverfront - sponsored by Taco Johns
• GRD CONCERT SERIES presents
"BATTLE OF THE BANDS" - 7pm-Midnight * (ticket required)



Saturday, JULY 31

MUSCATINE
SPONSORED BY
• Pearl Button Boat Races
• Great River Days Arts & Craft Fair - 8am-4pm
• C.D.A.C. Carnival 10am - 77
• Great River Days Parade - 11am
• Outreach to Space - 12 noon - 5pm
• KIDS CLUB by
(Cedar Rapids Science Museum)
• Trinity Muscatine New Horizons - 12:30pm
• Brain Minder's Puppet Show - times vary
• Muscatine Jaycees Turtle Races - 12:30pm
• Great River Days Stars Talent Competition - 1:30pm
(Judith Connor 563/263-3406 - Pearl City Station)
• Hoopes Watermelon Eating Contest - 2pm
• Ping Pong Ball Drop - 3pm
(Muscatine Journal & Fickinger Learning Center)
• Beverage Tent - 5pm - 12:30am

GRD CONCERT SERIES presents



Deliverance 7:30pm
Kentucky Headhunters 9:30pm

FOR CURRENT INFORMATION ON ALL EVENTS
www.greatriverdays.com



Ticket Locations
• Family Credit Union (Muscatine location)
• First National Bank (Downtown drive up only)
• Hyvee (Muscatine location)
• Ascentra Credit Union
• Party HQ
• CC by phone: 563-263-3084
Locations
• Community Bank (all locations)
• Central State Bank (all locations)
• Family Credit Union (Muscatine location)

Sunday, AUG 1
• Bass Tournament - Time TBA
General Admission to the Riverfront FREE



SCHEDULE OF EVENTS

www.greatriverdays.com

FOR CURRENT INFORMATION:

WEDNESDAY, JULY 29

- C.D.A.C., INC (Carnival) 6pm - ??
- Wristband Night - All ages \$12.00

THURSDAY, JULY 30

- Beverage Tent 5:00pm - ??
- Carnival 5:00pm - ??
- Great River Days Reunion Queen Crowning 7:00pm (Judi Connor 563-263-3406 - Riverview Center)
- ENTERTAINMENT MAIN STAGE • BATTLE OF THE BANDS 6:00 -11:00pm

FRIDAY, JULY 31

- Beverage Tent 5:00pm -12:30am
- Carnival 5:00pm -??
- Motorcycle Show - 5:30pm (Coordinated by ABATE IOWA - Bill Law -Riverfront)
- Hot Wheel Racing 7:00pm (Coordinated by Dave Steckman - Pearl City Station)
- 8:30pm Super Hot Taco Eating Contest (Sponsored by Taco Johns - Cash Prizes - Riverfront)
- ENTERTAINMENT MAIN STAGE
 - Ernie Peniston 7:00PM - 8:30PM
 - Sue DaBaco & Wise Fools 9:00PM - MIDNIGHT

SATURDAY, AUGUST 1

- Great River Days Arts & Craft Fair 8:00am - 4:00pm
- Carnival 10:00am - ??
- Great River Days PARADE 11:00 am
- Kids Club by Unity Hospital 12:30 - 3:00pm Riverside Park
- Watermelon Eating Contest 2:00pm
- Iowa National Guard Displays after parade in Riverside Park
- Outreach To Space sponsored by Cedar Rapids Science Museum - Riverside Park
- 5th Annual Great River Days Reunion Car Show & Shine 1:00pm - 4:00pm
- 11th Annual Grand Ping Pong Ball Drop 3:30 pm Required Pre-Registration, 2:30pm (Riverfront)
- Great River Days Stars Talent Competition 1:00pm (Judi Connor 563-263-3406 Riverfront Center)
- Back Water Gamblers Water Ski Show 4:00
- Beverage Tent 4:00pm - Midnight
- ENTERTAINMENT MAIN STAGE
 - TBD 5:30pm - 7:00pm
 - Battle of Bands Winner 7:00pm - 8:30pm
 - LoCash Cowboys 9:00pm

SUNDAY, AUGUST 2

- Great River Days Project Discover Bass Tournament
- Melon City Bike Club 10 Mile Family Bike Ride 1:00pm
- Great River Days Golf Tournament - Whispering Pines Golf Course



Times are subject to change - visit www.greatriverdays.com for current information

December 29, 2011

To: City of Muscatine

From: Great River Days, Inc.

RE: Site Plan Layout

Great River Days, Inc. is requesting approval of the use of the Riverfront for Muscatine's annual summertime event.

Submitted is the approved site plans for the previous 3 years of the event. 2010 event was moved to the Muscatine Community College campus do to last minute flooding of the requested area.

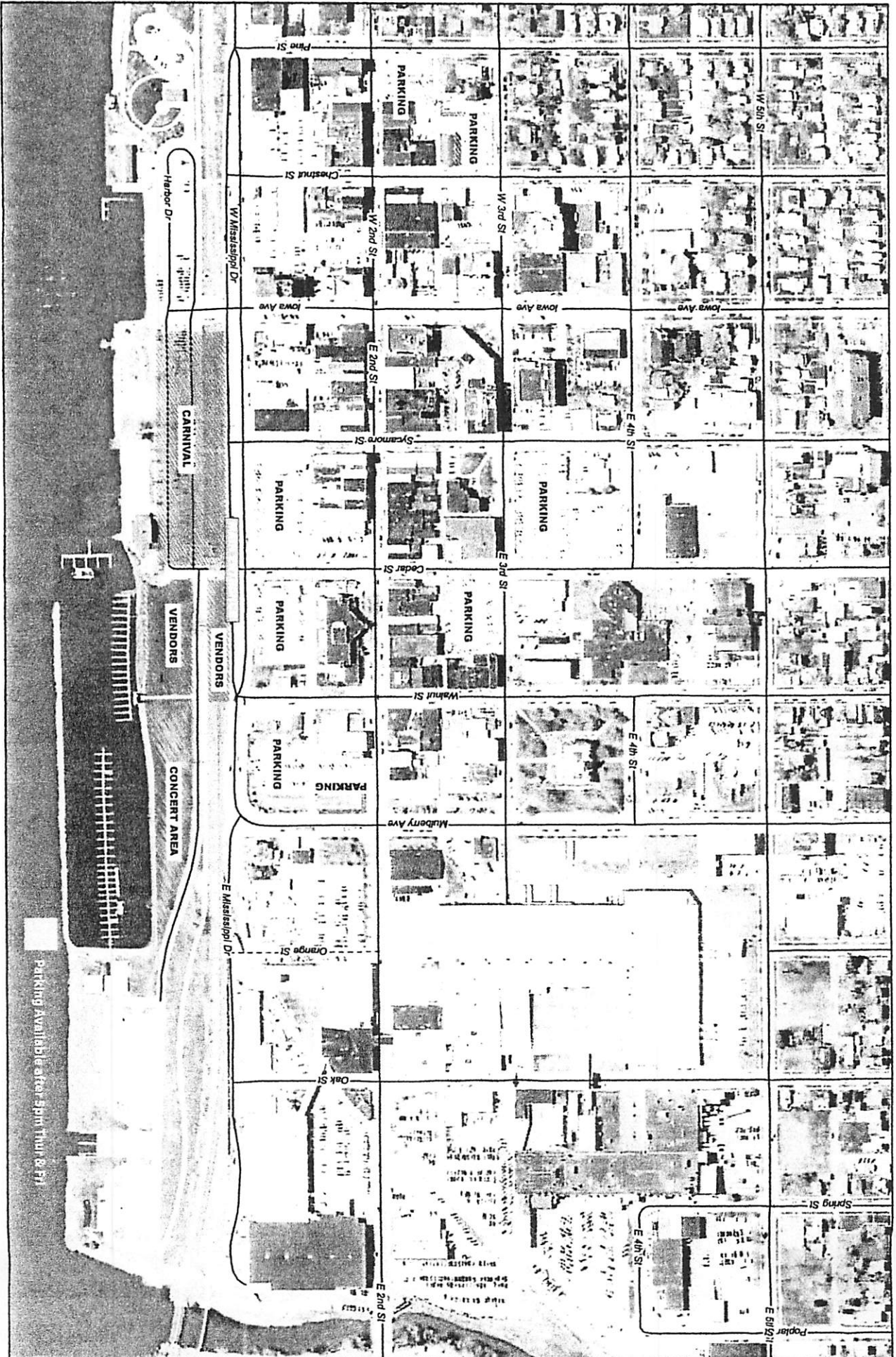
Specific locations of all events and activities for the 2012 Great River Days layout will be developed over the next few months and be approved by City Staff, City Council and the Great River Days organizers.

Thank you for your support of this event,

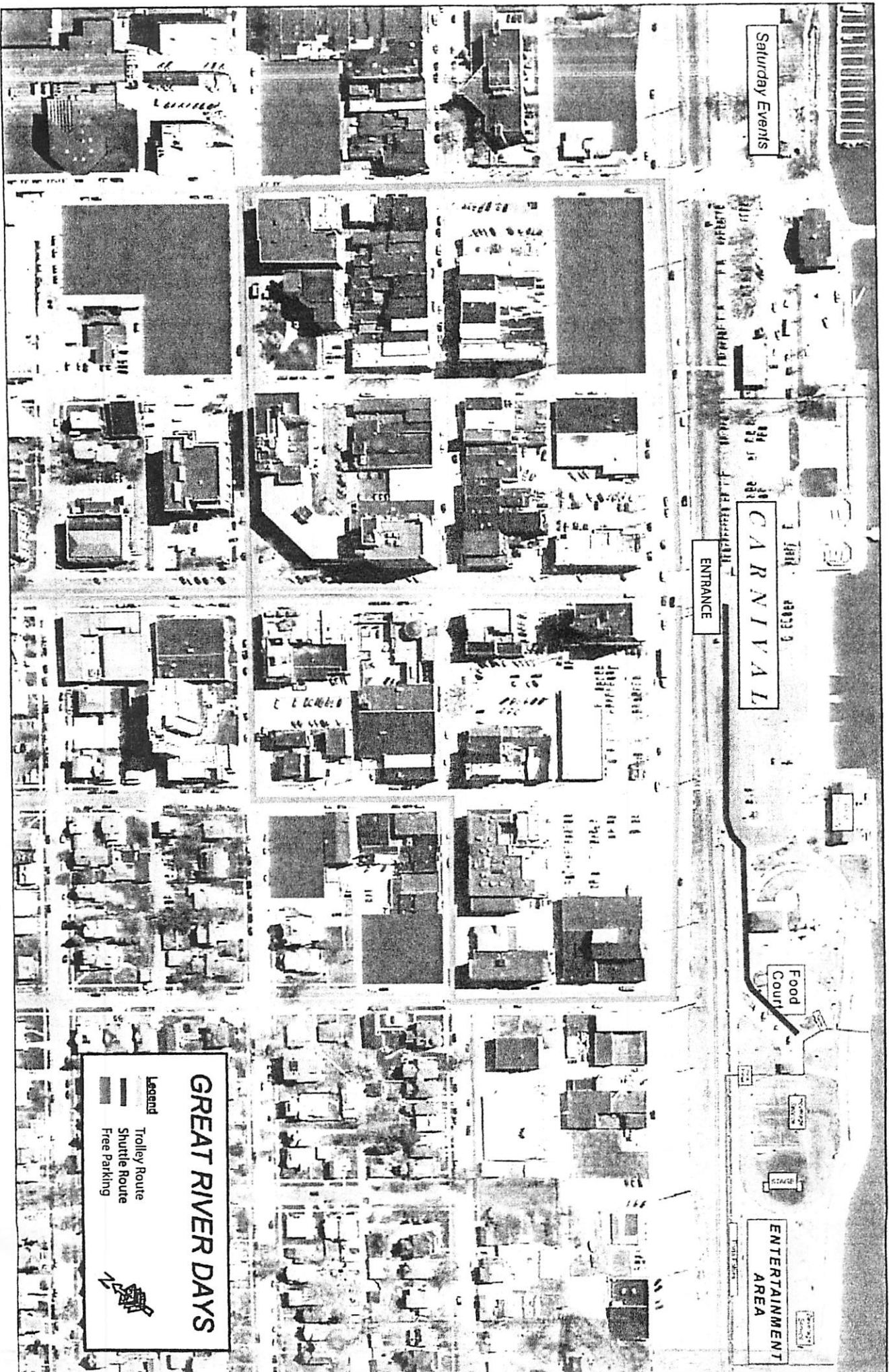
Kerry Keller & JJ Koehler

Co-Chairs

Great River Days, Inc.



2011 Site Plan



2009 Actual Site plan
 & 2010 Approved Site plan (prior to Flooding)
 2010 moved to MCL Campers.



CERTIFICATE OF LIABILITY INSURANCE

OP ID JE

DATE (MM/DD/YYYY)

06/29/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Miller & Harrison Insurance 100 W. Second St. Muscatine IA 52761 Phone: 563-263-6044 Fax: 563-263-6667	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: GREAT-4
INSURED Great River Days, Inc. dba Great River Days 223 East 2nd Street Muscatine IA 52761	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			NSJ 1079793 03	03/20/11	03/20/12	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		MED EXP (Any one person) \$ 1,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY \$ 1,000,000				
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COM/POP AGG \$ 2,000,000
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Equipment Floater			NSJ 1079793 03	03/20/11	03/20/12	Leased Eq 90,000 Per Item 30,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Special Events - Great River Days event July 27-31, 2011

CERTIFICATE HOLDER CITY001 City of Muscatine 215 Sycamore Muscatine IA 52761	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

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2012

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

PARADE APPLICATION

LICENSE #
WALLET#
STICKER#
RECEIPT#
ISSUED
EXPIRES

FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Great River Days, Inc
223 E 2nd St Muscatine, Ia

2. Type of event that is planned:

parade

3. Proposed location:

parade route #1

4. Dates: July 28 Time: 9: Am Lineup 11 Am kick off

Expected length of use: should last approx 1 hour after kickoff

5. Expected size of group: 5000 - 10,000

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use

at the specified location: Kerry Ketter 2569 Canterbury Rd 571-0155

JJ Koehler 30409 141st Av. Dtl City IL 309-791-1209

7. Names and addresses of any persons to be featured as entertainers or speakers:

TBD

8. List of mechanical or electronic equipment to be used:

none

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles,

boats, carriage and golf carts: to be determined by the number and

types of entries received

10. Number and types of animals to be used: to be determined by the
types of Entries received.

11. A description of any sound amplication to be used: Small amps used by some
dance troops & floats

12. Proposed monitoring of the group and or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

will coordinate w/ MPD for traffic control

13. All plans for the provision of security: Coordinated w/ MPD

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of what ever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

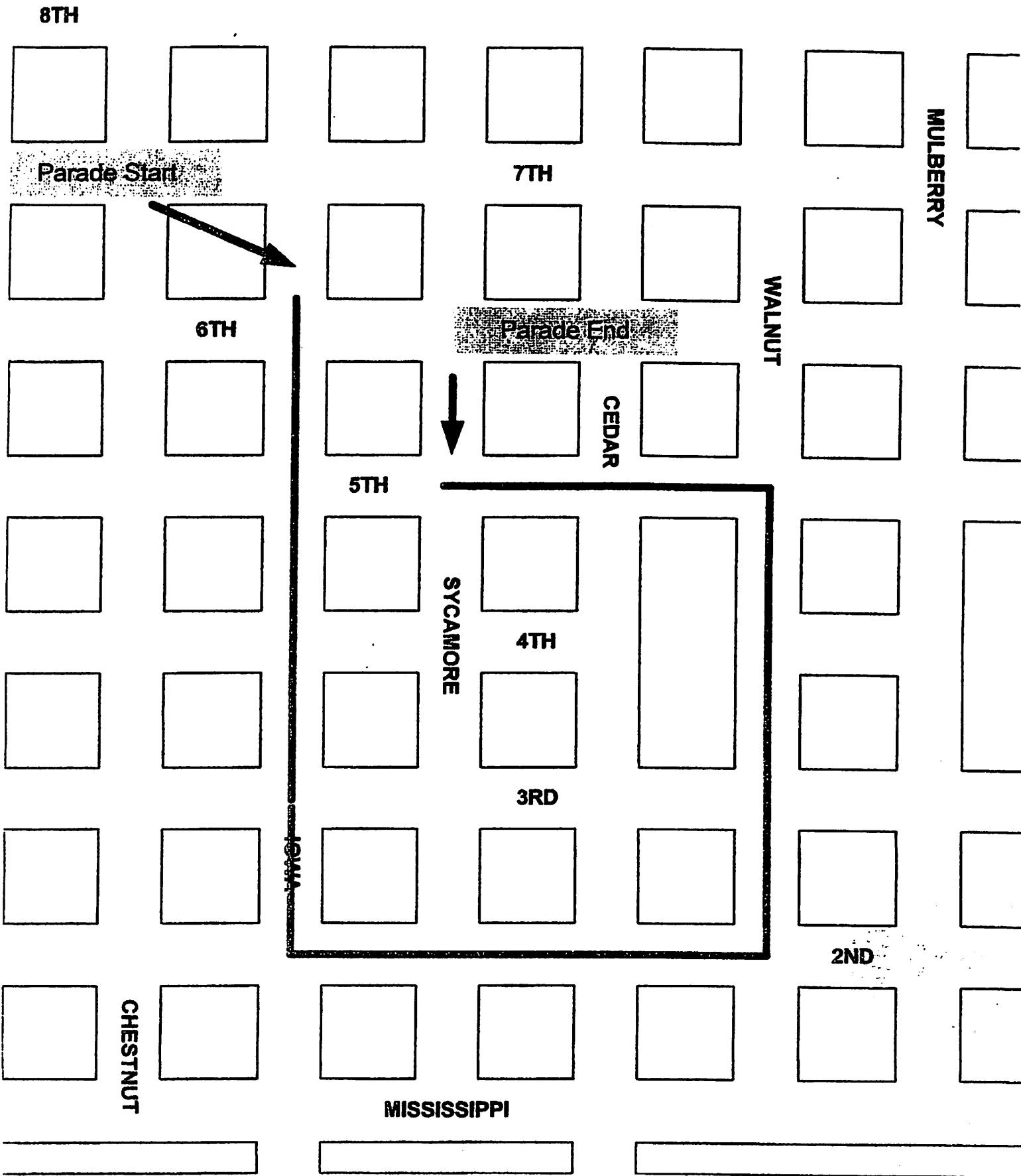
12/29/2011
Date

Parade Requirements:

1. Attach sketch of parade route #1 or parade route #2 to be followed.
2. Submit \$30.00 permit fee with application. (Non-profit organizations exempt).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability - \$500,000 Bodily Injury & \$50,000 Property Damage
or \$500,000 Combined Single Limit.

Parade Route #1



TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒ YES ☐ NO

Michael J. Lee 1-30-12
Parks & Recreation Date

Comments:

Approval subject to pre-meeting details.

☒ YES ☐ NO

[Signature] 1/27/12
Building & Zoning Date

☒ YES ☐ NO

Frederick L. Seil 1/30/12
Public Works Date

☒ YES ☐ NO

B. Talbot 1/23/12
Police Chief Date

Will coordinate w/ staff for coverage

☒ YES ☐ NO

AF Ewer 1/23/12
Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator Date

CITY OF MUSCATINE
LICENSE APPLICATION

TITLE 5, CHAPTER 7
CIRCUSES; CARNIVALS

LICENSE #
WALLET#
STICKER#
RECEIPT#
ISSUED
EXPIRES

APPLICANT'S NAME Great River Days, Inc
NAME OF CARNIVAL/CIRCUS CDAC Amusments
BUSINESS ADDRESS 5701 So. Lafayette Av
Peoria, IL 61607
TELEPHONE 309-697-3468
PROPOSED LOCATION OF CIRCUS OR CARNIVAL Riverfront Parking Lot
between clock tower & Sycamore Street
PROPOSED DATES OF OPERATION July 25 2012 TO July 28 2012


ADDITIONAL REQUIREMENTS:

1. LICENSE FEE \$220.00 (FEE FOR CIRCUS WITH A NON-PROFIT SPONSOR IS \$110.00)
2. BOND \$5,000
3. INSURANCE CERTIFICATES WITH THE FOLLOWING MINIMUM REQUIREMENTS:
GENERAL LIABILITY - \$1,000,000 BODILY INJURY; \$100,000
PROPERTY DAMAGE (OR \$1,000,000 COMBINED SINGLE LIMIT)
AUTO - \$250,000/\$500,000 BODILY INJURY; \$100,000 PROPERTY DAMAGE
(OR \$500,000 COMBINED SINGLE LIMIT)
WORKER'S COMPENSATION - STATUTORY
4. IF CIRCUS/CARNIVAL IS TO BE HELD ON CITY PROPERTY, THIS APPLICATION MUST BE APPROVED BY CITY COUNCIL.
5. APPROVAL OF PROPOSED OPERATIONS BY THE POLICE CHIEF, FIRE CHIEF, BUILDING & ZONING ADMINISTRATOR AND HEALTH INSPECTOR ON BACK OF THIS FORM.

SUPPLEMENTAL APPLICATION FOR CIRCUS/CARNIVAL LICENSE

I HEREBY CERTIFY THAT THE PROPOSED PLANS FOR THE CARNIVAL/CIRCUS ARE IN CONFORMANCE WITH ALL APPLICABLE PROVISIONS OF STATE AND CITY ORDINANCES, CODES AND REGULATIONS UNLESS OTHERWISE NOTED.

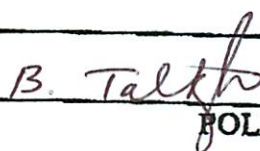
COMMENTS: _____


HEALTH INSPECTOR

COMMENTS: _____


BUILDING & ZONING ADMINISTRATOR

COMMENTS: _____


POLICE CHIEF

COMMENTS: _____


FIRE CHIEF

CITY COUNCIL APPROVAL _____

DATE _____

Use Only
Properly

CRD

1585

January

22 Jan



CERTIFICATE OF LIABILITY INSURANCE

OP ID JE

DATE (MM/DD/YYYY)

06/29/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Miller & Harrison Insurance 100 W. Second St. Muscatine IA 52761 Phone: 563-263-6044 Fax: 563-263-6667	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: GREAT-4														
INSURED Great River Days, Inc. dba Great River Days 223 East 2nd Street Muscatine IA 52761	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: West Bend Mutual Insurance Co.</td><td></td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Mutual Insurance Co.		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY		NSJ 1079793 03	03/20/11	03/20/12	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 1,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS					\$
	<input type="checkbox"/> NON-OWNED AUTOS					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Equipment Floater		NSJ 1079793 03	03/20/11	03/20/12	Leased Eq 90,000 Per Item 30,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Special Events - Great River Days event July 27-31, 2011

CERTIFICATE HOLDER**CANCELLATION**

CITY001 City of Muscatine 215 Sycamore Muscatine IA 52761	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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