

Muscatine County Board of Supervisors  
Monday, November 21, 2011

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Watkins, Kelly and Sorensen present. Furlong was absent. Chairperson Watkins presiding.

On a motion by Kelly, second by Howard, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Kelly, Ordinance #11-21-11-01 Rezoning approximately 10.7 acres in Wapsinonoc Township from A-1 Agricultural District and I-1 Light Industrial District to C-2 Commercial District was approved on the third and final reading. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, Ordinance #11-21-11-02 Rezoning approximately 3 acres in Sweetland Township from A-1 Agricultural District to I-2 Heavy Industrial District was approved on the third and final reading. Roll call vote: Ayes: All.

Discussion was held with Maintenance Supervisor Troy Sievert regarding a proposal from A&J Associates to complete studies of HVAC replacement options for the Optimae Building and the older portion of the Muscatine County Jail. Sievert stated that he contacted Vic Amoroso at A&J Associates and received a cost estimate of \$1,000 to add Optimae onto the DHS Study and a cost estimate of \$8,000 - \$10,000 for a study of the older portion of the Jail. On a motion by Kelly, second by Howard, the Board directed Maintenance Supervisor Troy Sievert to proceed with developing a contract for Board approval with A&J Associates to complete studies of the HVAC replacement options for the Optimae Building and the older portion of the Muscatine County Jail. Ayes: All.

Sievert reported that the Courthouse Roof is basically complete except for the flag pole and ladder.

Discussion was held regarding a recommendation from the Safety Committee to enter into an agreement for up to 5 hours of service with Matt McCulley of McCulley, Eastham and Associates to develop a County-wide standardized safety audit checklist and to provide in-depth hands-on training to staff. On a motion by Kelly, second by Sorensen, the Board hired McCulley, Eastham and Associates at a cost of \$85 per hour up to \$425 to develop a County-wide safety audit checklist and provide in-depth hands-on training to staff. Ayes: All.

The Board held a monthly meeting with Community Service Director/CPC Mike Johannsen. Johannsen reviewed the General Assistance Budget Update and Director's Report stating that expenditures are currently at 27.38% with a target of 33.33%. Johannsen stated he is appreciative of all the donations of food and cash to the food pantry during the holiday season.

Johannsen reviewed the Veterans Assistance Budget Update and Director's Report stating that expenditures are at 26.55% with a target of 33.33%. Veterans Affairs Administrator Sara Creamer reported on the activities of Veterans Affairs stating that last Thursday they held a Veterans Benefits Fair at the Discovery Center. Creamer stated that she has been elected to the Executive Board of their State Association as Historian. Howard thanked Sara for stepping up to be on the Executive Board of her Association. Creamer stated the van is currently making approximately three trips a week, but she believes that will pick up as soon as they get more volunteers.

Case Management Coordinator Kathie Anderson-Noel reported on the activities of the Case Management Department stating expenditures are at 28.60% with a target of 33.33%. Anderson-Noel stated that they are currently serving 257 individuals under Targeted Case Management and 22 individuals under County Funded Social Work.

Johannsen reviewed the Trust Budget Update and Director's Report stating that expenditures are at 30.66% with a target of 33.33%. Johannsen stated that the need for this service continues to show itself in that they have 194 participants. Johannsen thanked the County Attorney's office and other attorneys in Muscatine for their assistance with this collaborative effort. Johannsen stated he feels they get a very fair deal from the attorneys in this community.

Johannsen reviewed the CPC Budget Update and Director's Report stating that revenues are at 42.93% and expenditures are at 33.53% with a target of 33.33%. Johannsen stated that everybody, including the State, wants to focus on serving the clients and continuing the partnership between the State and the Counties and that the redesign is not intended to be a criticism of the current system. Johannsen provided the Board with handouts detailing the 2011 Redesign Workgroup Reports and a Summary of SF 525. Johannsen suggested a meeting with the area legislators to discuss this topic. Watkins suggested a meeting be scheduled for a Saturday to give the working legislators every opportunity to attend.

On a motion by Howard, second by Sorensen, minutes of the Monday, November 14, 2011 meeting were approved as written. Ayes: All.

#### Correspondence:

- Howard received a call regarding the slag test on County roads.
- Howard received a request asking how to get on Boards and Commissions.
- Howard received a phone call regarding street issues in the City of Muscatine.

#### Committee Reports:

- Sorensen attended a Wilton Development Corporation meeting November 16<sup>th</sup>.
- Kelly attended a Bi-State Regional meeting November 16<sup>th</sup>.
- Furlong attended a West Liberty Economic Area Development Corporation meeting November 17<sup>th</sup>.
- Furlong attended a Muscatine County Fair Board meeting November 17<sup>th</sup>.

Watkins and Furlong attended the ISAC Fall Conference November 16<sup>th</sup> – 18th. Watkins stated that he attended a session regarding employee handbooks where the speaker stated he would review a handbook for no fee and rewrite the handbook for a fee not to exceed \$1,500. Further discussion on the item will be placed on next week's agenda.

County Attorney Alan Ostergren updated the Board on litigation resolved stating that the Assessor won a tax exemption denial for properties at 517 and 519 Walnut Street and the Treasurer's office won their case on the same properties that were sent to tax sale. Ostergren stated that he also won a case against Riverbend LLC who had not been paying post-petition property taxes after filing a Chapter 11 bankruptcy reorganization plan. Ostergren stated that he and the Treasurer's Office have agreed to a different procedure for handling of Chapter 11 issues in the future.

On a motion by Howard, second by Kelly, the Board approved Resolution #11-21-11-01 Intent to Dispose of a County-Owned Parcel in Pike Township and Setting a Public Hearing for 9:00 A.M. on December 5, 2011. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #11-21-11-02 Transferring \$700,000 from the Rural Services Fund to the Secondary Roads Fund. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #11-21-11-03 Transferring \$31,400 from the Rural Services Fund to the GIS Fund. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #11-21-11-04 Transferring \$23,700 from the General Basic Fund to the GIS Fund. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #11-21-11-05 Transferring \$200,000 from the General Basic Fund to the Debt Repayment Fund. Roll call vote: Ayes: All.

The Board reviewed applications for a position on the Muscatine County Zoning Commission. Applications were received from Tom Harper, Dana Pittman and Wayne Barclay. On a motion by Kelly, second by Howard, Dana Pittman was appointed to the Zoning Commission for a five-year term ending November 7, 2016. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved removing the annual dollar limits for all pediatric oral services under age 26 and removing the lifetime limits on orthodontia for children under age 26 from the County's Blue Dental Plan retroactive to July 1, 2011 to ensure compliance with the Affordable Care Act (ACA). Ayes: All.

The Board recessed at 10:27 A.M. and reconvened at 10:40 A.M.

On a motion by Kelly, second by Howard, the Board went into non-public session at 10:40 A.M. pursuant to Chapter 20.17(3), Code of Iowa, to discuss strategy in union negotiations. Roll call vote: Ayes: All. On a motion by Howard, second by Kelly, the Board returned to open session at 11:01 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 11:02 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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David H. Watkins, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, November 28, 2011

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Howard, Watkins, Kelly and Sorensen present. Furlong was absent. Chairperson Watkins presiding.

On a motion by Kelly, second by Sorensen, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Howard, claims dated November 28, 2011 were approved in the amount of \$964,678.64. Ayes: All.

On a motion by Howard, second by Kelly, the Board authorized the Chair to execute a proposal from A&J Associates for Consulting Engineering Services – Optima Geothermal Study (#201137.00) in an amount not to exceed \$1,000.00. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board authorized the Chair to execute a proposal from A&J Associates for Energy Conservation Studies – Existing County Jail Building portion built in 1995 (#201136.00) in the amount of \$8,250.00. Ayes: All.

Maintenance Supervisor Troy Sievert updated the Board on Courthouse projects stating that Climate River Valley has not completed work inside and the flagpole has not come from the manufacturer yet, otherwise the roof is done. Sievert stated that the sidewalks have been temporarily patched and repaired.

On a motion by Howard, second by Kelly, minutes of the Monday, November 21, 2011 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard received comments from contractors complimenting the Zoning Administrator.

Howard reported that after looking over the two County roads with slag he only found one piece that was unacceptable, otherwise the roads looked good.

The Board received notice from the City of Wilton setting Thursday, December 8, 2011 at 4:00 P.M. for consultation on a proposed annexation.

Committee Reports:

Howard attended a Muscatine County Conservation Board meeting November 21<sup>st</sup>.

Sorensen attended a Regional Workforce Development Board meeting November 22<sup>nd</sup>.

Kelly attended the VFW Grand Opening November 26<sup>th</sup> and reported that the new facility is very family oriented.

Conservation Director Curt Weiss updated the Board on Conservation Board activities stating that paid camping nights were up from previous years making 2011 the busiest camping season to date. Weiss stated that more people may be aware of the new shower and restroom facilities at Saulsbury.

Howard asked about the effect weight limitations on the bridge had on usage of the Saulsbury area. Weiss stated that most of the limitations are on staff rather than campers as they haul gravel, fuel and waste in smaller loads. Howard asked when the bridge was scheduled for repair. Watkins stated FY12-13 is when the bridge is scheduled. Howard inquired if there would be alternate access to the area. Weiss stated that depending on conditions, they may be able to access the area with four wheel drive vehicles.

Weiss reported that the fishing outreach grant had served a total of 3,227 people in 2011 and they would be receiving another \$5,000 grant for fishing and shooting sports. Howard stated that the conservation facilities are doing a great service fulfilling needs in the community. Weiss stated they would be interviewing applicants for internship through the school program and also looking at other partnership opportunities.

On a motion by Kelly, second by Sorensen, the Board accepted November, 2011 payroll claims. Ayes: All.

On a motion by Howard, second by Kelly, the Board accepted an offer from Iowa Negotiation Services, LLC to perform a free evaluation of the County's Employee Handbook. Ayes: All.

Administrative Services Director Nancy Schreiber reported only one application had been returned for the vacancy on the Veterans Affairs Commission.

Watkins directed Schreiber to put discussion of various draft policies on the December 5, 2011 agenda.

The meeting adjourned at 7:31 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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David H. Watkins, Chairperson  
Board of Supervisors