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PARKS AND RECREATION

**Municipal Golf Course
Greenwood Cemetery
Parks Maintenance
Soccer Complex
Boat Harbor
Kent Stein
Recreation
Wellness
Pools**

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation *RK*
DATE: November 1, 2011
RE: Request to Approve Golf Course Tee Renovation Project Purchase Order

INTRODUCTION:

Please accept this memo and the attached information as a request to approve a purchase order for the Muscatine Municipal Golf Course Tee Renovation Project.

BACKGROUND:

The results of the golf services survey city staff conducted last year showed that an area of concern for golfers was the condition of several tee boxes on the golf course. With that in mind, the "Tee Renovation Project" was developed.

Additionally, during our recent Citizens Community Meeting at the golf course, it was discussed again by staff and golfers that there were some enhancements that could be done to the tees that would improve the golfing experience.

RECOMMENDATION:

As the attached memo from Golf Course Supervisor Randy Moeller explains, the city's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified. Four (4) bid requests were sent out to vendors with two (2) timely submitted bids being returned.

At this time, staff would recommend City Council approve a purchase order to Bush Turf Inc. for the Golf Course Tee Renovation Project in the amount of \$19,398.75.

The City Council approved budget amount for this project is \$20,000. The golf course staff will be available at the City Council meeting of November 3, 2011 to answer any questions.

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

BACKUP INFORMATION:

1. Memo from Golf Course Supervisor

cc: Randy Moeller, Golf Course Supervisor
Dan McGinn, Golf Professional
Nick Gow, Athletic Facilities Manager

MEMORANDUM

October 31, 2011

TO: Richard Klimes, Director of Parks and Recreation
FROM: Randy Moeller, Golf Course Supervisor
SUBJECT: Tee renovation project

In the FY11/12 budget there was \$20,000 approved to do some tee box renovation work. This work that needed to be done was recognized by staff and also asked for in the survey that was sent out to the golfing public. There are four tees currently being looked at and they are number 3, 9, 10, and 12. Numbers 9, 10, 12 will be stripped of sod, re-shaped and then re-sodded with bluegrass. Number 3 tee box will be re-designed a little bit. The wall and plantings will be removed between the two current tee boxes by our staff. This will allow an additional area of about 1350 square feet to be captured for teeing area. The whole tee area will be raised up to the level of the cart path to allow for proper drainage. There will be essentially three different areas to place the tee balls; this should help spread the wear around evenly. Three tee box will also be sodded with Bent grass sod which should help with a quicker recovery time. Bids were sent to four possible bidders with two of them responding. The results are as follows:

<i>Munie Greencare Professionals</i>	<i>No bid</i>
<i>Turf Solutions Group</i>	<i>No bid</i>

Golf and Sports Turf Service

Based on 10,445 sq. ft. of bluegrass sod at \$1.1225/sq.ft. and 6175 sq. ft. of bentgrass sod at \$1.80/sq.ft.

Sod and labor	\$22,840.00
Mobilization fees	\$1200.00
#3 tee box dirt work	<u>\$4600.00</u>
	\$28640.00

Bush Turf, Inc.

Based on 10,445 sq. ft. of bluegrass sod at \$1.00/sq.ft. and 6175 sq. ft. of bentgrass sod at \$1.45/sq.ft.

All inclusive price	\$19398.75
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It would be staffs recommendation to award the project to Bush Turf Inc. of Milan Illinois. They are proven professionals in their field of expertise and can meet all of the specifications and expectations of this project.