

MEMORANDUM

TO: Gregg Mandsager, City Administrator  
FROM: Richard Klimes, Director of Parks and Recreation *ML*  
DATE: August 1, 2011  
RE: Request Approval to Purchase – Soccer Complex Field Painter

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to purchase a field painter for the Soccer Complex as requested and approved during the recent budget process.

BACKGROUND:

The requested field painter as explained in the attached memo from Nick Gow, Athletic Facilities Manager will replace an aged unit that was used at Kent Stein and the Soccer Complex.

RECOMMENDATION:

Again as the attached memo will show, the City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit quotes as specified. We received four (4) timely submitted quotes. At this time, the city staff would recommend that the City Council approve the purchase of the Line Striping Field Painter from Sherwin Williams, Muscatine, Iowa in the amount not to exceed \$9,450.00. The City Council approved budget amount for this purchase was \$9,800.00.

BACKUP INFORMATION:

1. Memo from Athletic Facilities Manager

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C: Nick Gow, Athletic Facilities Manager  
Randy Moeller, Golf Course Supervisor

MEMORANDUM

July 29, 2011

To: Richard Klimes, Director of Parks and Recreation  
From: Nick Gow, Athletics Facilities Manager  
Subject: Purchase Field Painter

In the Soccer Complex FY11/12 budget, \$9,800 was approved to purchase a field painter. Quotes were received from four vendors with the following results.

<u>Company</u>	<u>Bid</u>
Turfwerks	\$13,615
Burris Equipment	\$15,350
Sherwin Williams	\$9,450
Kromer Company	\$19,275

After reviewing the spec sheets and information supplied by the vendors, I recommend that we purchase the Line Striping machine from Sherwin Williams. They had the lowest quote and staff has demoed this machine with great results.