

MEMORANDUM

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Steven Boka, Director of Planning, Zoning & Building Safety

From: Jim Rudisill, Planning/CD Coordinator

Date: July 13, 2011

Re: **CDBG Housing Rehab Project Closeout – 305 Pond Street**

INTRODUCTION: The City of Muscatine has been conducting housing rehabilitation projects under a 2009 Community Development Block Grant (CDBG). These projects have included issuing of contracts for rehabilitation work completed according to specifications developed by the city's housing rehab coordinator.

BACKGROUND: A minimum of seven projects were projected to be completed under the 2009 housing rehab program. A project at 305 Pond Street has been completed under a contract previously approved by the city council. This project represents the seventh and final project completed under the 2009 Muscatine CDBG Housing Rehabilitation Program.

The project at 305 Pond Street was completed by Daniels Construction, Muscatine, on July 13, 2011. The initial project bid was \$29,835.00. The contract for that amount was signed on March 21, 2011, following approval by the city council. There was one change order to this project that totaled an addition of \$3,100.00, establishing an adjusted contract amount of \$32,935.00.

RECOMMENDATION/RATIONALE: It is recommended the council approve the final acceptance of the work and authorize the project be closed. A resolution is attached.

BACKUP INFORMATION:

1. Change Order 1
- 2.
- 3.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING COMPLETED HOUSING REHABILITATION
WORK PERFORMED AT 305 POND STREET, MUSCATINE; AND
APPROVING FINAL PAYMENT**

WHEREAS, the City of Muscatine, entered into a Community Development Block Grant contract with the Iowa Department of Economic Development in 2009 to complete a minimum of seven rehabilitation projects in a targeted area of Muscatine; and

WHEREAS, a rehabilitation construction contract for 305 Pond Street was signed between the city, owner and Daniels Construction on March 21, 2011 in the amount of \$29,835.00; and

WHEREAS, one change order resulted in a net addition of \$3,100.00, establishing a final contract cost of \$32,935.00; and

WHEREAS, all work under this contract has been completed by the contractor, approved and accepted by the property owner and the city's project administrator and rehabilitation committee and meets the requirements of the project plans and specifications as developed; and

WHEREAS, the amount of \$26,104.50 has been previously paid to Daniels Construction;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA that the City of Muscatine hereby accepts work performed under this contract and authorizes final payment to the contractor in the amount of \$6,830.50, which includes \$3,930.00 in final regular payment and \$2,900.50 in retained payments.

PASSED, APPROVED and ADOPTED this 21st day of July 2011.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

BY: _____
Richard O'Brien, Mayor

ATTEST:

Gregg Mandsager, City Clerk