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**COMMUNITY DEVELOPMENT**

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**MEMORANDUM**

**To:** Mayor and City Council Members  
**Cc:** Gregg Mandsager, City Administrator  
**From:** Steven Boka, Director of Community Development  
**Date:** July 1, 2011  
**Re:** Renovate Municipal Hangar and T-Hangar Roofs - Muscatine Municipal Airport

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**INTRODUCTION:** In August of 2010, The City of Muscatine was awarded funding by the IDOT Division of Aviation for the renovation of the Municipal Hangar and T-Hangar Roofs at the Municipal Airport. These funds were awarded through the State Division of Aviation 2011 Airport Development Program.

**BACKGROUND:** The City annually submits an application to our state and federal partners for projects at the Muscatine Airport that are identified on the 5-year Capital Improvement Program. The most recent state awarded project was the Hangar Access Road that is essentially complete and will provide road access for future hangar development, as well as serve the area intended for the construction of a new joint Army Reserve/ National Guard Armory facility located in the southeast corner of the airport property. This project will permit the city to renovate the municipal hangar and make repairs to some of the T-Hangar roofs. Total funds awarded for the project include \$49,300.00 in state funding and a local match of \$8,700.00.

**RECOMMENDATION/RATIONALE:** It is recommended that City Council approve the attached resolution setting a date for a public hearing on the Plans, Specifications, Form of Contract, Engineers Estimate and establishing a bid opening date for the project identified as "Renovate Municipal Hangar and T-Hangar Roofs" at the Muscatine Municipal Airport.

**BACKUP INFORMATION:**

1. Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SETTING THE TIME AND PLACE TO  
CONDUCT A PUBLIC HEARING ON THE PLANS,  
SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE,  
AND ESTABLISHING A BID OPENING DATE RELATED TO  
THE PROJECT IDENTIFIED AS “RENOVATE MUNICIPAL  
HANGAR AND T-HANGAR ROOFS” AT THE MUNICIPAL  
AIRPORT**

**WHEREAS**, The City Council has for the City of Muscatine, Iowa, has undertaken several improvement projects at the Muscatine Municipal Airport; and

**WHEREAS**, The City of Muscatine has received approval to proceed with the preparation of plans, specifications, form of contract, cost estimate, and establishing a bid opening date related to the renovation of the Municipal Hangar and T-Hanger Roofs; and

**WHEREAS**, the preliminary construction estimate of \$58,000.00 will be paid through 85% state and 15% local funding; and

**WHEREAS**, The City Council wishes to conduct a public hearing concerning the plans, specifications, form of contract, cost estimate and establish a bid opening date;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review and approve the plans, specifications, form of contract, cost estimate and establish a bid opening date for the renovation of the Municipal Hangar and T-Hangar roofs at the Muscatine Municipal Airport. Said hearing to be conducted at 7:00 P.M. on Thursday, July 21, 2011, in the City Hall Council Chambers.

**PASSED, APPROVED, AND ADOPTED** by the City Council for the City of Muscatine, Iowa, on this, the 7th day of July, 2011.

\_\_\_\_\_  
Richard O'Brien, Mayor

ATTEST:

\_\_\_\_\_  
Gregg Mandsager, City Clerk

## **PUBLIC NOTICE**

### **PUBLIC NOTICE CONCERNING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATED CONSTRUCTION COSTS, AND ESTABLISHING A BID OPENING DATE FOR MUSCATINE MUNICIPAL AIRPORT IMPROVEMENTS**

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing to review and approve plans, specifications, form of contract, estimated construction costs, and establish a bid opening date for the construction of Muscatine Municipal Airport improvements referred to as "Renovate Municipal Hangar and T-Hangar Roofs". This Public Hearing will be conducted on Thursday, July 21, 2011, at 7:00 p.m. in the City Council Chambers at City Hall.

All interested persons are invited to attend and comment on the project at that time.

Gregg Mandsager  
City Administrator