

## **MEMORANDUM**

**To:** Mayor and City Council Members

**Cc:** Gregg Mandsager, City Administrator  
Steven Boka, Director of Planning, Zoning & Building Safety

**From:** Jim Rudisill, Planning/CD Coordinator

**Date:** May 17, 2011

**Re:** **CDBG Housing Rehab Project Closeout – 312 Green Street**

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**INTRODUCTION:** The City of Muscatine has been conducting housing rehabilitation projects under a 2009 Community Development Block Grant. These projects have included issuing of contracts for rehabilitation work completed according to specifications developed by the city's housing rehab coordinator.

**BACKGROUND:** A minimum of seven projects were completed under the 2009 housing rehab program. A project at 312 Green Street has been completed under a contract previously approved by the city council.

The project at 312 Green Street was completed by North Construction, Muscatine, on May 18, 2011. The initial project bid was \$34,991.00. The contract for that amount was signed on March 22, 2011, following approval by the city council. There was one change order that did not alter the contract amount.

**RECOMMENDATION/RATIONALE:** It is recommended the council approve final acceptance of the work and final payment; and authorize the project be closed. A resolution is attached.

### **BACKUP INFORMATION:**

1. None

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION ACCEPTING COMPLETED HOUSING REHABILITATION WORK  
PERFORMED AT 312 GREEN STREET, MUSCATINE; AND APPROVING FINAL  
PAYMENT**

**WHEREAS**, the City of Muscatine, entered into a Community Development Block Grant contract with the Iowa Department of Economic Development in 2009 to complete a minimum of seven rehabilitation projects in a targeted area of Muscatine; and

**WHEREAS**, a rehabilitation construction contract for 312 Green Street was signed between the city, owner and North Construction on March 22, 2011 in the amount of \$34,991.00; and

**WHEREAS**, one change order resulted in no change to the contract amount previously approved by the city council; and

**WHEREAS**, all work under this contract has been completed by the contractor, approved and accepted by the property owner and the city's project administrator and rehabilitation committee and meets the requirements of the project plans and specifications as developed; and

**WHEREAS**, the amount of \$20,983.50.00 has been previously paid to North Construction;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA** that the City of Muscatine hereby accepts work performed under this contract and authorizes final payment to the contractor in the amount of \$14,007.50, which includes \$11,676.00 in final regular payment and \$2,331.50 in retained payments.

**PASSED, APPROVED and ADOPTED** this 19<sup>th</sup> day of May 2011.

**CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA**

**BY:** \_\_\_\_\_  
Richard O'Brien, Mayor

**ATTEST:**

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Gregg Mandsager, City Clerk