

Muscatine County Board of Supervisors
Monday, April 11, 2011

The Muscatine County Board of Supervisors met in special session at 1:00 P.M. with Furlong, Howard, Kelly and Sorensen present. Watkins was absent. Vice-Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

Discussion was held with Project Manager Stu Willits regarding a change order for the Muscatine County Courthouse HVAC Project. Willits stated that flexible conduit is being substituted to make it easier to get in and out of the cabinets. On a motion by Furlong, second by Sorensen, the Board approved Change Order #3 in the amount of - \$2,590.00 for the Muscatine County Courthouse HVAC Project. Ayes: All.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on April 6, 2011. Case #11-04-01 is an application filed by Dean E. Van Acker, Record Owner. This property is located in Fruitland Township, in parts of the NW ¼ of Sec. 17-T76N-R2W, containing approximately .6 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance to allow a Waiver of the Subdivision Ordinance in order to split the property into two lots. The Board of Adjustment approved this request. On a motion by Furlong, second by Howard, the Board approved a Variance for Case #11-04-01 as approved by the Board of Adjustment. Ayes: All.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on April 6, 2011. Case #11-04-02 is an application filed by William E. or Robin D. Hart, Record Owners. This property is located in Wilton Township, in parts of the SE ¼ of Sec. 14-T78N-R1W, 3301 130th Street, Durant, Iowa, containing approximately one (1) acre, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for the Hart's to build an attached garage on the north side of their dwelling that will be 30 feet back from the front lot line, instead of the required 50 foot setback. The Board of Adjustment approved this request due to the county road taking some of their property and taking into consideration the location of the house and septic system on the property. On a motion by Howard, second by Furlong, the Board approved a Variance for Case #11-04-02 as approved by the Board of Adjustment. Ayes: All.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on April 6, 2011. Case #11-04-03 is an application filed by Friends of the Pine Creek Grist Mill, Record Owners by Tom Hanifan. This property is located in Montpelier Township, in parts of the NE ¼ of Sec. 20-T77N-R1E, East of the intersection of New Era Road and Wildcat Den Road, containing approximately 0.12 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Special Use Permit in order to construct a log cabin on the site, and a Variance

due to the fact that the setbacks and frontage are less than the minimum required. The Board of Adjustment approved this request stating the log cabin would be beneficial for the County and Wild Cat Den. On a motion by Furlong, second by Sorensen, the Board approved a Special Use Permit and Variance for Case #11-04-03 as approved by the Board of Adjustment. Ayes: All.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on April 6, 2011. Case #11-04-04 is an application filed by Lewis D. Mercer, Record Owner. This property is located in Bloomington Township, in parts of the NW ¼ of Sec. 22-T77N-R2W, Kent Estates, Riverhead, Lot 11, except Parcel L, 1955 Hale Street, Muscatine, Iowa, containing approximately 0.76 acres, and is zoned R-2 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to correct a lot line error due to the encroachment of 1953 Hale Street's driveway, which would make 1955 Hale Street a non-conforming lot. The Board of Adjustment approved this request due to the contractor's error on the driveway placement at 1953 Hale Street. On a motion by Furlong, second by Howard, the Board approved a Variance for Case #11-04-02 as approved by the Board of Adjustment. Ayes: All.

The Board reviewed the following Special Use Permits approved by the Muscatine County Board of Adjustment on April 6, 2011: Case #11-04-05 is an application filed by Kenneth C. or Tamra J. Bierman, Record Owners and Kristy Cox, Proposed Builder. This property is located in Sweetland Township, located in parts of the SW¼ of Section 10-T77N-R1W, 3143 180th street, Muscatine, Iowa, containing approximately 54 acres and is zoned A-1 Agricultural District. This request would allow the Zoning Administrator to issue a Special Use Permit in order to split off approximately 1.5 to 2 acres on which Kristy Cox can build a new family dwelling. The Board of Adjustment approved this request. Case #11-04-06 is an application filed by Dana J. or Stephanie L. Wells, Record Owners. This property is located in Moscow Township, located in parts of Lot 1 and West 38' of Lot 2, Block 11, Moscow, at 1159 Moscow Road, Moscow, Iowa, containing approximately 14,000 sq. ft. and is zoned C-1 Commercial District. This request would allow the Zoning Administrator to issue a Special Use Permit in order to remodel the top floor of this commercial dwelling into two apartments. In the meeting, Mr. Wells stated that he would just like to remodel one apartment on the second floor of the building. The Board of Adjustment approved this request to remodel one apartment with stipulations that a building permit must be issued by the Zoning office, all required inspections take place, the property is cleaned up and a permitted septic system be in place before the proposed apartment is rented.

On a motion by Howard, second by Furlong, the Board approved the Muscatine County Civil Department's Report of Fees Collected for the quarter ending March 31, 2011 in the amount of \$32,623.05. Ayes: All.

On a motion by Howard, second by Furlong, the Board approved the Muscatine County Recorder's Report of Fees Collected for the quarter ending March 31, 2011 in the amount of \$59,815.20. Ayes: All.

On a motion by Howard, second by Furlong, the Board approved the Muscatine County Auditor's Report of Fees Collected for the quarter ending March 31, 2011 in the amount of \$4,239.59. Ayes: All.

On a motion by Sorensen, second by Furlong, minutes of the Monday, April 4, 2011 regular meeting were approved as written. Ayes: All.

Correspondence:

Sorensen, Howard and Furlong all received calls regarding the candidates for the Maintenance Supervisor and Zoning Administrator jobs.

Committee Reports:

Kelly attended a Muscatine Community Health Association Board meeting April 6th.

Kelly attended a Seventh Judicial District Dept. of Corrections Board meeting April 8th.

Sorensen attended a Muscatine County Safety and Health committee meeting April 6th.

Discussion was held with Budget Coordinator Sherry Seright regarding a proposed study by A & J Associates of potential HVAC upgrade options for the DHS building. Seright stated there are Department of Energy grant funds still available and this project may be a good candidate for funding and that she has been pleased with the services provided by A & J on the geothermal and courthouse HVAC conversion projects. The Board directed Seright to place the proposal on next Monday's agenda for approval.

The Board recessed at 9:34 A.M. and reconvened at 9:40 A.M.

On a motion by Furlong, second by Sorensen, the Board went into closed session at 9:41 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for an interview for the Maintenance Supervisor position. Roll call vote: Ayes: All.

On a motion by Howard, second by Sorensen, the Board returned to open session at 10:20 A.M. Roll call vote: Ayes: All.

On a motion by Furlong, second by Howard, the Board went into closed session at 10:23 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for an interview for the Maintenance Supervisor position. Roll call vote: Ayes: All.

On a motion by Howard, second by Furlong, the Board returned to open session at 10:50 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:50 A.M. and reconvened at 10:57 A.M.

On a motion by Howard, second by Sorensen, the Board went into closed session at 10:57 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for an interview for the Maintenance Supervisor position. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sorensen, the Board returned to open session at 11:46 A.M. Roll call vote: Ayes: All.

On a motion by Furlong, second by Howard, the Board went into closed session at 11:50 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for an interview for the Zoning Administrator position. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sorensen, the Board returned to open session at 12:33 P.M. Roll call vote: Ayes: All.

The Board recessed at 12:33 P.M. and reconvened at 12:42 P.M.

On a motion by Furlong, second by Sorensen, the Board went into closed session at 12:43 P.M. pursuant to Chapter 21.5.1(i), Code of Iowa, to discuss candidates for the Maintenance Supervisor and Zoning Administrator positions. Roll call vote: Ayes: All.

On a motion by Howard, second by Sorensen, the Board returned to open session at 1:41 P.M. Roll call vote: Ayes: All.

The meeting adjourned at 1:41 P.M.

ATTEST:

Leslie A. Soule, County Auditor

David H. Watkins, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, April 18, 2011

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Watkins, Kelly and Sorensen present. Chairperson Watkins presiding.

On a motion by Furlong, second by Kelly, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Kelly, claims dated April 18, 2011 were approved in the amount of \$1,588,371.64. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #04-18-11-01 State of Iowa Designation of Applicant's Authorized Representative. Roll call vote: Ayes: All.

On a motion by Furlong, second by Kelly, the following utility permits were approved: Eastern Iowa Light and Power – relocate a power line to facilitate the replacement of culverts on Taylor Avenue; and WTC Communications – replace phone cable along Trail Avenue from 120th Street South to 140th Street. Ayes: All.

County Engineer Keith White updated the Board on road projects. Watkins stated he was concerned about the placement of signage on roads under construction too early before the project actually starts so that citizens ignore the signs when the project does not start right away. White stated that so far the roads are holding up pretty well with the Spring weather.

On a motion by Furlong, second by Howard, the Board approved an application for a Class C Beer, Liquor, Sunday Sales Privilege and Outdoor Service Permit for The Chart House, Inc., DBA The Lighthouse, 2142 Water Street, Muscatine, Iowa. Ayes: All.

On a motion by Howard, second by Sorensen, the Board approved a renewal application for a Class C Beer, Liquor, Sunday Sales Privilege and Outdoor Service Permit for West Liberty Golf and Country Club, 1248 Country Heights Lane, West Liberty, Iowa. Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, April 11, 2011 regular meeting were approved as written. Ayes: All.

Correspondence:

Furlong and Howard received a call about recycling trailers for County residents. Howard, Watkins and Sorensen received calls regarding the Zoning Administrator position.

Kelly and Sorensen received calls regarding the Maintenance Supervisor position. Sorensen received a call regarding weed control in a subdivision in the County.

The Board received a letter regarding a proposed Urban Renewal Consolidation Plan in Muscatine.

Committee Reports:

Howard and Kelly attended a MAGIC meeting April 11th.

On a motion by Furlong, second by Sorensen, the Board approved the hiring of Troy Sievert as Maintenance Supervisor at \$52,336 (Grade 14/step 10) with 4 years of service credit for vacation accrual. Ayes: All.

Discussion was held regarding a proposal from A & J Associates for performance of an energy conservation study for the DHS building. Watkins stated he received a phone call from Muscatine Power & Water stating they could possibly do a portion of the energy study for no fees. Budget Coordinator Sherry Seright stated she has spoken with MP&W and would like a week to see if there is anything MP&W can do to help with the study. The Board by consensus tabled action on a proposal from A & J Associates for consulting engineering services in the amount of \$9,850.00 for an energy conservation study for the DHS building for one week.

Budget Coordinator Sherry Seright presented bids for Audit Services from the State Auditor's Office (\$151,339) and Eide Bailly (\$163,227). Seright stated she sent out several Requests for Proposal, but only received two bids. Seright stated that the State Auditor was the lowest bidder even though they estimated 840 hours to complete the audit versus Eide Bailly who estimated completion of the audit in 550 hours. On a motion by Howard, second by Kelly, the Board accepted a bid for Audit Services for Fiscal Years 10/11, 11/12 and 12/13 for Muscatine County from the Iowa State Auditor in the amount of \$151,339.00. Ayes: All.

On a motion by Sorensen, second by Kelly, Resolution #04-18-11-02 Suspending the Collection of Taxes was approved. Roll call vote: Ayes: All.

The Board reviewed the health/dental fund balance as of March 31, 2011.

The Board recessed at 9:23 A.M. and reconvened at 9:32 A.M.

On a motion by Furlong, second by Kelly, the Board went into non-public session at 9:33 A.M. pursuant to Chapter 20.17(3), Code of Iowa, to discuss strategy in union negotiations. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 9:55 A.M. Roll call vote: Ayes: All.

On a motion by Howard, second by Kelly, the Board went into closed session pursuant to Chapter 21.5.1(i), Code of Iowa, to discuss candidates for the Zoning Administrator position at 9:56 A.M. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 10:33 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:33 A.M. and reconvened at 10:51 A.M. at Muscatine County Community Services, 315 Iowa Avenue for their monthly meeting with Community

Services Director Mike Johannsen with Furlong, Howard, Watkins, Kelly and Sorensen present.

Veterans Affairs Administrator Sara Creamer reviewed the Veterans Assistance Budget Update and Report stating that expenditures are at 53.87% with a target of 75%. Creamer stated that the Veterans Commission is looking at a monthly lease cost of \$214 to be split 75% by Muscatine County and 25% by Louisa County for a van to transport Veterans to the VA Hospital. Creamer stated that all costs associated with the van and transportation of the Veterans to the VA Hospital are covered through the monthly lease.

Johannsen reviewed the General Assistance Budget Update and Director's Report stating that expenditures are currently at 67.39% with a target of 75%. Johannsen stated that indigent funerals will probably go over budget.

Case Manager Kathie Anderson-Noel reported on the activities of the Case Management Department stating expenditures are at 67.22% with a target of 75%. Anderson-Noel stated they are now reporting in increments of fifteen minutes.

Johannsen reviewed the Trust Budget Update and Director's Report stating that expenditures are at 74.88% with a target of 75%. Johannsen stated that since January they have opened four Guardianships, 2 Conservatorships and 6 Payees.

Johannsen reviewed the CPC Budget Update and Director's Report stating that revenues are at 85.07% and expenditures are at 62.09% with a target of 75%. Johannsen stated that there has been a report that says there will be several counties in financial trouble by FY2012. Johannsen reviewed current legislation under consideration by the House and Senate stating that the House proposed legislation that would completely bring the MH/DD system under State authority, while the Senate's proposed legislation would just take over the state funded portion of the MH/DD system, leaving the federally funded portion with the counties.

Norma Stelzner and Stephanie Bashore presented information on the CoCSN (Community Services Network).

The meeting adjourned at 11:51 A.M.

ATTEST:

Leslie A. Soule, County Auditor

David H. Watkins, Chairperson
Board of Supervisors