

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce & Industry

Address: 102 Walnut Street, Muscatine, IA 52761

Telephone number: 5663-263-8895

E-mail address: jdaufeldt@muscatine.com

2. Type of event that is planned:

State Historical Society of Iowa Civil War
Traveling Educational Exhibit (tractor trailer)
June 30th (set up) through the 5th of July (for removal)

3. Proposed location:

We are proposing to use part of the parking spots for use of a ~50foot
tractor trailer on Fourth Street between Walnut and Mulberry Ave. The side
of the street still to be determined.

4. Date(s)/Time(s): June 30th afternoon to July 5th, 2011 noon.

5. Expected length of use: one half day on June 30th through one half day on July 5th

6. Expected size of group: ~10,000 to 14,000 during the 4 days.

7. Names of any person or persons in charge of the proposed use at the specified location:

Exhibit: GMCCI, Jane Daufeldt, VP Community Relations
263-8895 or cell 260-3154

Address(es): GMCCI -102 Walnut St, Muscatine, IA 52761

Telephone Number(s): see above box

E-mail address(es): jdaufeldt@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

The governor of Iowa will be attending a dedication of the Civil War monument on the court house grounds sometime during the time the exhibit trailer will be here in Muscatine.

9. List mechanical or electronic equipment to be used:

An electrical connection, safety cones, police surveillance, and space for a tractor and trailer.
(see exhibit info attached)

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

one semi tractor trailer.

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

The Exhibit may have sound equipment for their purposes... however, it will be inside the trailer.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI's Cultural Alliance will work with community groups like Rotary, Lions, members of the Muscatine Cultural Alliance, and individuals interested in the Civil War commemorations.

14. All plans for the provision of security:

We will only have the trailer open during posted hours (TBD). The trailer can be locked and GMCCI is required to provide proof of insurance . GMCCI would ask for surveillance by the local law enforcement agencies-due to the close proximity to the police and sheriff departments, this request should not be a burden to fulfill.

15. Beer or wine consumption? Yes _____ No

16. Describe any items to be sold or distributed:

none

17. Is water connection requested? Yes _____ No

18. Is electricity requested? Yes No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No

If yes, please attach.

If no, please explain:

Street space for a tractor trailer is needed on Forth Street between Mulberry and Walnut Streets. It will depend on where we can connect to an electrical outlet as to which side.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Jane L Daufeldt,

Authorized Representative

March 18th, 2011

Date

HISTORY ON THE MOVE SITE VISIT INFORMATION

Site Requirements:

1. A flat area of at least eighty feet long is needed to park the trailer. The truck plus trailer is fifty feet in length.
2. A clearance of fifteen feet in front and behind the trailer is necessary for parking and for lowering the entrance ramp.
3. In order to park the trailer, twenty feet of turning space is needed.
4. Cars will not be able to be parked within twenty feet when the trailer is being parked. The trailer will not be able to clear a street where cars are parked on both sides or a narrow street where cars are parked on one side. Please advise the city to post no parking signs on the day the trailer is delivered and exists.
5. For extended stays the trailer may be disconnected from the truck. If the trailer is to stay overnight at a site we request that it be parked near a security light if possible.
6. If the trailer is parked overnight we request that the local police be notified and at least two drive bys be made.
7. A 20 amp outlet within 75 feet of the trailer is required.
8. We recommend a maximum of 10 to 15 visitors at any one time in the trailer.

Please remember that if either a driver for the truck is unavailable or the weather is bad we will cancel the visit.

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

William M. White 3-25-11
Parks & Recreation Date

Comments:

YES NO

Building & Zoning 3/25/11
Building & Zoning Date

YES NO

Randall E. Lee 3/26/11
Public Works Date

YES NO

B. Taletto 3/21/11
Police Chief Date

YES NO

A.C. Johnson 3-23-11
Fire Chief Date

FINAL APPROVAL:

YES NO

City Administrator Date