

# MUSCATINE POLICE DEPARTMENT

## MEMORANDUM

**TO:** Gregg Mandsager, City Administrator

**FROM:** Brett Talkington, Chief of Police

**SUBJECT:** City Council Agenda Item (Impound/Towing Contract)

**DATE:** 08-27-2013

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### **INTRODUCTION:**

The current Impound/Towing contract had expired June 30, 2013.

### **BACKGROUND:**

The police department sent out and request for proposals to four towing companies, Hyinks, Midtown, Lange's, and Sells. Only Midtown and Hyinks returned bids to the finance department. These bids were received August 20, 2013.

### **RECOMMENDATION/RATIONALE:**

Looking at what the city normally utilizes the wrecker services for, basically a "standard tow," Midtown Towing and Repair bid was \$70.00 per tow. Hyinks bid was \$75.00 per tow.

Both also utilize flatbeds to tow vehicles. Midtown Towing and Repair bid a dolly charge. I did contact Midtown and they said the bid would be \$70.00, same as a "standard tow." Hyinks bid for a flatbed was \$75.00. (The "dolly" is rarely used anymore and the flat bed is its replacement.)

Outside storage bid for Midtown Towing and Repair was \$17.50 per day. Hyinks bid \$20.00 a day. Inside storage bid for Midtown Towing and Repair was \$25.00 a day. Hyinks bid \$40.00 a day.

It is the police department's recommendation to award the Impound/Towing contract to Midtown Towing and Repair commencing on October 1, 2013 for three (3) years with an option to extend the contract an additional term of three (3) years if both parties mutually agree in writing to such extension by September 30, 2016.