

Muscatine County Board of Supervisors
Monday, June 10, 2013

The Muscatine County Board of Supervisors met in regular session with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Furlong, second by Kelly, claims dated June 10, 2013 were approved in the amount of \$1,318,149.19. Ayes: All.

Presentation by Muscatine County Agent of Record Jeff Miller of Miller and Harrison Insurance, Tim Kergan of Iowa Municipal Workers Compensation Association, and Russ Sporer of Iowa Communities Assurance Pool regarding Muscatine County's claim experience and the role of the Safety Committee. Miller congratulated Muscatine County on a reduction of its workers compensation premium from \$278,167 to \$150,088. Miller stated that Matt McCulley, McCulley, Eastman & Associates Inc., sits on the Muscatine County Safety Committee and offers valuable insight that really is helping the departments. Miller stated that the efforts of the Safety Committee are really starting to show up and the Safety Bucks Program is making employees aware of safety and doing things more safely. Miller stated that Safety Bucks is a good program that rewards employees for better than average safety. Furlong stated it is obvious the Safety Bucks Program is working. Howard stated the employees have played a major role in this outcome. In response to a question from Kelly, Miller estimated the cost of the Safety Bucks Program under \$10,000. Kergan stated the experience modification factor is based on the County's loss experience for the last three completed years. Kergan stated that the experience modification factor reduced from 1.10 to .82. Kergan stated that the County now receives a Loss Experience Credit because the experience modification factor dropped below .99 as well as a Good Experience Bonus as a result of the experience modification factor dropping below .95. Sporer congratulated Muscatine County on its success and stated it is important for the Board to maintain their commitment in the future. Sporer stated that ICAP returns excess funds to its members and Muscatine County has received a total of approximately \$138,000 of those funds since 2007.

Discussion was held with Chad Bishop of the MCC Video Department regarding provision of video production and cablecast services for Muscatine County Board of Supervisors meeting. Bishop stated that he added as needed contract fees outside of the normal contract for special meetings. On a motion by Kelly, second by Howard, the Chair was authorized to execute an agreement between Eastern Iowa Community College/Muscatine Community College and the Muscatine County Board of Supervisors to provide video production and cablecast services for the period of July 1, 2013 to June 30, 2016 at a base cost of \$9,179.00 for FY13/14, \$9,454.00 for FY14/15, and \$9,738.00 for FY15/16 as amended to strike reference to political activity. Ayes: All.

Discussion was held with Vic Amoroso, A&J Associates, on Muscatine County Old Jail HVAC Design Project Change Authorization Request #4. Amoroso stated this change is an adjustment to the first change authorization because the contractor erroneously removed too many items under the first change authorization. Howard asked if the amount added back is the same as the amount that was removed in error. Amoroso stated that it was the same amount. On a motion by Howard, second by Furlong, the Board approved Muscatine County Old Jail HVAC Design Project Change Authorization Request #4 in the amount of \$9,315.00. Ayes: All.

Amoroso updated the Board on various HVAC Design projects stating that the Old Jail HVAC Project - Phase 1 involved parking lot repairs that have been made and as soon as the checklist is completed they can close out that project. Amoroso stated that the Old Jail - Phase 2 and DHS projects are progressing. Amoroso stated that the New Jail addition has a domestic water softener, but the old jail does not and since there is space for one with the new setup, he would encourage the Board to consider a domestic water softener for the Old Jail. Maintenance Supervisor Oscar Alvarez stated that they replace less plumbing and fixtures when they have a water softener. Board consensus was for Amoroso to return with a proposal for a domestic water softener. Amoroso stated that the Community Services Building control system update is essentially done except for the checkout for summertime operation and setup. Amoroso stated that the Administration Building HVAC Project is under design and they are working on the Courthouse Lighting Study. Amoroso stated that the Preventive Maintenance Project is operational for Community Services and the Courthouse, with the Jail and DHS being added upon completion of their HVAC projects.

On a motion by Kelly, second by Sauer, the Board approved the contract, bond and certificate of insurance for BRS-C070(59)—60-70 for a bridge replacement on F58 (old Hwy 6) near Stockton from Schroeder Construction in the amount of \$1,337,473.23. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects and progress on purchase of equipment budgeted in FY12/13.

On a motion by Howard, second by Sauer, minutes of the Monday, June 3, 2013 regular meeting were approved as written. Ayes: All.

Correspondence:

The Board received notification from the Iowa Department of Human Services that the regional formation for Cedar, Clinton, Jackson, Muscatine and Scott Counties has been approved.

Howard reported that residents on Funks Hill Road are asking for that road to be closed due to excessive dumping of trash along that road.

Committee Reports:

Howard attended an Emergency Management Association Quarterly meeting June 5th.

Kelly attended a Muscatine Community Health Association meeting June 5th.

Kelly attended a Muscatine County Decategorization Board meeting June 7th.

Howard attended a Generations Agency on Aging Executive Board meeting June 6th.

Howard and Kelly attended the City of Muscatine Urban Renewal meeting June 3rd.

Discussion was held with Budget Coordinator Sherry Seright on Muscatine County Courthouse - 2013 Landscape and Accessibility Project Change Order #1. Seright stated the change order is for additional reinforced steel on a portion of the driveway where the soils appear unstable. On a motion by Kelly, second by Furlong, the Board approved Muscatine County Courthouse – 2013 Landscape and Accessibility Project Change Order #1 in the amount of \$300.00. Ayes: All.

Seright updated the Board on capital projects stating the structural repairs and roof replacement on the Administration Building have not closed out yet because there are still some issues with leaking in the Auditor's Office. Seright stated that they have done some landscaping around the Administration Building with plants split off from other County grounds and donated river rock. Seright stated she is working on designs for new signage for the Administration Building Parking Lot. Seright stated she is replacing the landscape timbers and gravel with cement pads under benches on the Courthouse lawn. Seright stated she is trying to repair the current Courthouse lawn benches, but may return for approval to replace them if they cannot be fixed. Seright reported that the Historic Jail fascia and soffits have been repaired, front entry steps have been replaced and new windows are installed and ready for paint. Seright stated that the Community Services cooling tower has been an issue and will cost approximately \$55,000 – \$60,000 to replace it. Seright stated she is looking at uniforms or shirts for General Services staff in order for them to be more identifiable. Kelly asked where the pillar cap from the Courthouse lawn is and Seright responded that it is in storage until they decide where it is going on the Courthouse lawn.

The Board recessed at 10:36 A.M. and reconvened at 10:47 A.M.

On a motion by Kelly, second by Furlong, the Board went into non-public session at 10:47 A.M. pursuant to Chapter 20.17(3), Code of Iowa, to discuss strategy in union negotiations. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 11:05 A.M. Roll call vote: Ayes: All.

On a motion by Howard, second by Kelly, the Board went into closed session at 11:06 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Kelly, second by Furlong, the Board returned to open session at 11:51 A.M. Roll call vote: Ayes: All.

Chairperson Sorensen appointed Supervisors Howard and Furlong to negotiate the County Engineer's FY13-14 salary.

The meeting was adjourned at 11:55 A.M.

ATTEST:

Betty L. Wamback
First Deputy Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 17, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Howard, the Board approved Resolution #06-17-13-01 Setting Date for a Public Hearing on Designation of the Van Meter, Inc. Urban Renewal Area and on Urban Renewal Plan and Project and on Development Agreement for July 22, 2013 at 7:00 P.M. and a consultation with the Muscatine Community School District for July 1, 2013 at 9:00 A.M. Roll call vote: Ayes: All.

The Board reviewed the following Special Use Permits granted by the Muscatine County Board of Adjustment on June 7, 2013: Case #13-06-01 is an application filed by Leo J. or Mildred M. Hora, Record Owners, and Jimmy Hora, Applicant. This property is located in Orono Township, in the NW $\frac{1}{4}$ of Section 5-T76N-R4W, 2222 Blue Heron Avenue, West of Blue Heron Avenue, containing approximately 2.88 acres and is zoned A-1 Agricultural District. This request would allow the Zoning Administrator to issue a Special Use Permit in order for Jimmy Hora and his family to continue living in the existing mobile home on this property. The Board of Adjustment approved this request with the following stipulations: 1. All taxes must be paid and be kept up-to-date. 2. If this property were to be sold to anyone other than Jimmy Hora, the mobile home must be removed. 3. If for some reason, Jimmy Hora would not be residing in the mobile home, it must be removed. 4. If Jimmy Hora were to purchase or inherit this property he must go before the Board of Adjustment to ask to place a rural residence on this property. Case #13-06-03 is an application filed by Stephen P. and Barbara A. Dierickx, Record Owners. This property is located in Sweetland Township, in the NW $\frac{1}{4}$ of Sec. 3-T77N-R1W, 3111 Highway 61, containing approximately 17.33 acres, and is zoned A-1 Agricultural District. This request would allow the Zoning Administrator to issue a Special Use Permit in order for Mr. and Mrs. Stephen Dierickx to have a native winery at their residence. The Board of Adjustment approved this request.

On a motion by Kelly, second by Furlong, the Chairperson was authorized to sign an Application to the Iowa Law Enforcement Academy Council to be Certified to Carry Weapons for Reserve Officer Justin C. Sharp. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved a Memorandum of Understanding FFY 2013 Justice Assistance Grant Direct Award in the amount of \$18,833.00. Ayes: All.

Discussion was held with Sheriff Dave White regarding staffing levels at the Muscatine County Jail. White stated that the part time receptionist at the jail has resigned, a jail shift lieutenant is retiring and the civil deputy has tendered her resignation. White stated

that they will try to get by without a receptionist at the front. White stated the receptionist takes all the gun permits, admits the attorneys in to see prisoners and updates the sexual offender registry and they will try to absorb those duties. White stated they had an extra sergeant position when the jail was at full capacity and he proposes filling the shift lieutenant position with one of the existing sergeants and eliminating the administrative sergeant position. White stated the civil assistant will step up into the civil deputy position. White proposed changing the civil assistant position to part-time. Administrative Services Director Nancy Schreiber stated that the County also has a full time corrections officer opening and they had discussed moving one of the part time officers to full time and filling that part time position with one of the previously laid off officers. Kelly stated she is very concerned about the sex offender registry falling through the cracks. White stated that would not happen as the State mandates the Registry be maintained. Board consensus was for White to proceed with the proposed staffing changes.

On a motion by Furlong, second by Howard, the following utility permits were approved: Iowa Network Services – bury a fiber optic cable along Vail Avenue from just north of U.S. Highway 61 then north to 150th Street; Windstream Communications, Inc. – place a buried fiber telephone cable along 231st Street from Highway 70 east to Blue Heron Avenue and then south to a cell tower at 2362 Blue Heron Avenue; CenturyLink – relocate a copper cable from the bridge on Saulsbury Road over Chicken Creek due to the bridge replacement. Ayes: All.

Discussion was held with County Engineer Keith White regarding roadside mowing bids. White stated there were two bids for roadside mowing, both from local Muscatine companies: Kellor & Kellor Landscape Inc. - \$69,509.28 and Greenscape Turf & Design – \$180,432.00. White stated the low bid was competitive with DOT estimates. White stated they would like to do this new venture for a year and then see how it goes. White stated he does not necessarily project any savings to the County, but that this is a way to get more done because this is one less demand on the man hours they have. Furlong suggested trying this and returning after the mowing season for Board review. On a motion by Furlong, second by Howard, the Board approved the low bid from Kellor & Kellor in the amount of \$69,509.28. Ayes: All.

White updated the Board on various projects.

White stated he has received a letter from the City of Durant requesting Muscatine County and Scott County change the speed limit coming in from the south on Vail Avenue to 45 mph near or before the bridge, and then dropping to 25 mph near the pond and the cemetery entrance and remain 25 mph to F58. White stated that Cedar, Scott and Muscatine Counties come together there so all the Counties would be involved. White stated he was not sure if the speed limit should drop from 45 mph to 25 mph without first stepping down to 35 mph. White stated he will continue discussions with Cedar County, Scott County and the City of Durant.

CPC/Community Services Director Mike Johannsen updated the Board on the Mental Health-Disability Services regionalization planning process. In response to a question from Howard, Johannsen stated the goals of regionalization are equalization of service across the state and to save money through efficiencies. Johannsen stated he will be working with the County Attorney on the 28E Agreement. Johannsen stated they will keep the current Case Management practices, but move it out of Fund 10 (Mental Health Fund). Johannsen stated they are considering hiring an outside accounting firm to look at all five counties in the region with the idea of moving forward with a unified financial picture. Johannsen stated this would be paid for with the technical assistance money. Board consensus was to have Johannsen move forward with the regionalization planning process.

The Board recessed at 10:30 A.M. and reconvened at 10:40 A.M.

On a motion by Furlong, second by Sauer, the Board approved an application for a Class B Native Wine Sunday Sales and Outdoor Service permit for Sweetland Farmstead LLC, 3111 Hwy. 61, Muscatine, IA 52761. Ayes: All.

On a motion by Howard, second by Kelly, minutes of the Monday, June 10, 2013 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard received two contacts regarding the work on G-28.

Howard received a call regarding the cost of slag.

Sorensen received a call regarding concerns on Mental Health services.

Committee Reports:

Furlong and Sauer attended a Muscatine County Joint Communications meeting June 13th.

Howard attended a special Muscatine County Conservation Board meeting June 11th.

Howard attended a Muscatine Search and Rescue meeting June 12th.

Sorensen and Kelly attended a MAGIC Board meeting June 10th.

Kelly attended a Mental Health Committee meeting on June 13th.

Kelly attended a Seventh Judicial District meeting on June 14th.

Kelly gave a presentation to a Government class at Muscatine Community College on June 11th.

Discussion was held with County Attorney Alan Ostergren regarding a recommendation to regrade the Fines Collection Coordinator position. On a motion by Furlong, second by Howard, the Board approved changing the Fines Collection Coordinator position from Grade 8 to Grade 9. Ayes: All.

On a motion by Kelly, second by Sauer, the Board authorized the Chair to execute the FY13/14 Contract for Specialized Transportation Services with River Bend Transit in the amount of \$7,000. Ayes: All.

On a motion by Furlong, second by Howard, the Board approved the FY13/14 Salary Schedule (2% adjustment to the FY12/13 schedule). Ayes: All.

The Board reviewed the health/dental fund balance as of May 31, 2013.

On a motion by Kelly, second by Furlong, the Board went into closed session at 11:02 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 12:32 P.M. Roll call vote: Ayes: All.

The Board recessed at 12:32 P.M.

The Board reconvened at 1:30 P.M. with Howard, Kelly, Sauer and Sorensen present. Furlong was absent.

Cerro Gordo County Auditor Ken Kline gave a demonstration of the Precinct Atlas electronic poll book. Kline stated that the concept of the program is to organize Iowa election laws into a computer program. Kline stated they have seen a decrease in provisional ballots due to implementation of the program. Kline stated the program is designed to make the precinct official's job easier not harder. Kline stated the program is used in 58 Counties to date.

Furlong joined the meeting at 2:07 P.M.

Kline stated the program is revised continually to reflect law changes. Muscatine County Auditor Leslie Soule stated the voter information is downloaded by the Auditor's Office. Kline stated the cost is about \$2,000 per precinct plus additional costs. Soule stated the licensing fee will be roughly \$2,100 per year. Kline stated that they thought the program would decrease the number of precinct officials needed, but have found that is not the case.

Precinct Election Official (PEO) Pat Hafner stated that the program was really user friendly and it would save a lot of time during the election. PEO Don Mahraun stated this program would make it a lot easier to verify the voter. PEO Mary Danner stated there is a lot to remember and this would be a lot easier. PEO Marilyn Kean stated she would love for the County to do this. PEO JoAnne Thrap stated that our goal should be to make sure every person who is eligible to vote and wants to vote should have that opportunity. Thrap stated she thinks this system would eliminate a lot of the human errors and eliminate a lot of the frustration of the voters who don't understand what precinct they are supposed to vote at. Thrap stated she would recommend this purchase.

Soule stated the cost of Precinct Atlas will be around \$51,600 with the license fees, equipment, scanners and miscellaneous supplies. Soule stated she would have the equipment shipped to Cerro Gordo so their programmers could setup the computers and get them ready for Muscatine County. Board consensus was for Soule to put this on next Monday's agenda for a possible decision.

The Board recessed at 2:53 P.M. and reconvened at 3:02 P.M.

On a motion by Howard, second by Sauer, the Board went into closed session at 3:03 P.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Howard, second by Furlong, the Board returned to open session at 4:14 P.M. Roll call vote: Ayes: All.

The meeting was adjourned at 4:14 P.M.

ATTEST:

Leslie A. Soule, Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 24, 2013 – Special Session

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Sauer, the agenda was approved as written. Ayes: All.

Discussion was held with County Engineer Keith White regarding placement of hot mix overlay on 102nd Street. White stated Brandt Construction is willing to overlay 102nd Street at the contracted unit prices for an estimated cost of \$90,000. White stated their unit prices were very low and he suggested adding 102nd Street to their contract. Board consensus was for White to add replacement of the hot mix overlay on 102nd Street to the Brandt Construction contract.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Kelly, second by Furlong, the Board went into closed session at 9:16 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Furlong, second by Howard, the Board returned to open session at 10:58 A.M. Roll call vote: Ayes: All.

The Board toured the following County buildings with Maintenance Supervisor Oscar Alvarez and Budget Coordinator Sherry Seright: Community Services, Old Sheriff Quarters/Jail, Historic Jail, Optimae, Friends of the Old Barn Cottage, and Department of Human Services.

The meeting was adjourned at 1:30 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 24, 2013 – Regular Session

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Howard, claims dated June 24, 2013 were approved in the amount of \$1,936,104.08. Ayes: All.

Discussion was held with County Auditor Leslie Soule regarding the possible purchase of Precinct Atlas Electronic Pollbooks for all Muscatine County Precincts. On a motion by Furlong, second by Kelly, the Board approved Resolution #06-24-13-01 Authorizing the Chair to Sign the 28E Agreement for Iowa Precinct Atlas Consortium. Roll call vote: Ayes: All. On a motion by Kelly, second by Sauer, the County Auditor was authorized to purchase Precinct Atlas Electronic Pollbooks for all Muscatine County Precincts. Ayes: All.

Discussion was held with County Auditor Leslie Soule regarding a Class B Native Wine Permit approved June 17, 2013 for Sweetland Farmstead LLC. Soule explained that Sweetland Farmstead LLC and the State of Iowa had withdrawn the permit application without notifying Muscatine County. Soule stated that the State of Iowa determined that all that was needed for the native winery was a manufacturer's permit which is approved by the Iowa Alcoholic Beverages Division, not the local authority. On a motion by Howard, second by Furlong, the Board rescinded a Class B Native Wine, Sunday Sales and Outdoor Service Permit for Sweetland Farmstead LLC, 3111 Hwy. 61, Muscatine, IA 52761. Ayes: All.

Discussion was held regarding the possible abatement of taxes on buildings on leased land with County Treasurer Jerry Coffman and First Deputy Treasurer Amy Zybarth. Coffman stated that the buildings are gone and the owners cannot be found in order to collect the taxes. Coffman stated the property owner of the land is not responsible so there is really nothing they can do to recover these taxes. Zybarth stated that they are working with the Assessor and Zoning to make an effort to identify these situations sooner while the owner can still be located. On a motion by Howard, second by Sauer, the Board approved Resolution #06-24-13-02 Abating Taxes: Buildings on Leased Land. Roll call vote: Ayes: All.

Discussion was held with Jerry Denning, Attorney for Michael Deahr, on a request for an extension for filing the Final Plat of Deahr Addition. Denning stated he missed the original deadline and was requesting an extension. Furlong stated he thinks there should be a fee for an extension in the future. Administrative Services Director Nancy Schreiber stated she will work with the Zoning Administrator Jodee Stepleton to develop a policy and appropriate fee for future extensions. On a motion by Furlong, second by Howard,

the Board approved Resolution #06-24-13-03 Granting a 90-day Extension for Filing the Final Plat of Deahr Addition as recommended by Zoning Administrator Jodee Stepleton. Roll call vote: Ayes: All.

On a motion by Howard, second by Kelly, minutes of the Monday, June 17, 2013 regular meeting were approved as written. Ayes: All.

Gary Stephenson presented the Board with a framed actual 1934 Lithograph of the Constitution for placement in the Courthouse. Stephenson thanked the Board for allowing him to do this project and thanked the following sponsors that donated to this project: Edward Jones – Bob Sheets; First National Bank of Muscatine; Great River Tire & Service Inc. – Chad and Jennifer Littleton; Prudential – Michael J. Gaeta; Uptown Motor Sales Inc.; Community Bank & Trust; Holmes Collision Repair, Inc; Veterans of Foreign Wars John Harold Kembel Post 1565 and Auxiliary; American Legion Edward H. Bitzer Post 27, American Legion Auxiliary and the Sons of the American Legion; and AMVETS Larry W. Brendel Post 2013. Furlong stated the Board appreciates the time and effort he has put into this project in Muscatine County and throughout the State.

The Board recessed at 7:29 A.M. and reconvened at 7:45 P.M.

Correspondence:

Howard reported a couple of contacts regarding the reduced Jail inmate population.

Committee Reports:

Kelly attended an Eastern Iowa Mental Health Committee meeting June 20th.

Kelly attended the West Liberty Foods Landfill Free Certification Ceremony June 19th.

Supervisor Furlong stated that he and Supervisor Howard met with County Engineer Keith White to discuss his salary. Furlong stated that White's salary is in line with other County Engineers as there are 8 or 9 County Engineers with a higher salary than White. Furlong stated that based on his experience and performance evaluation, he and Supervisor Howard were around 2.8% – 3%. Howard stated that he was originally leaning toward a 2.5% - 2.8% increase, but after he thought about the experience and expertise that the County gets from White, he is now in favor of a 3% increase. On a motion by Furlong, second by Howard, the Board approved a 3% increase for the County Engineer for FY13/14. Ayes: All.

On a motion by Kelly, second by Furlong, the Board scheduled a public hearing for Monday, September 16, 2013 at 9:00 A.M. on proposed FY13/14 Muscatine County Budget Amendments. Ayes: All.

On a motion by Furlong, second by Kelly, the Board approved a fireworks permit for Kevin D. Ellsworth unless there is a burn ban at the time of the fireworks. Ayes: All.

On a motion by Furlong, second by Sauer, the Board approved a fireworks permit for Robert Timmons unless there is a burn ban at the time of the fireworks. Ayes: All.

The Board scheduled fiscal year-end cash counts with County departments.

The meeting was adjourned at 8:15 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, July 1, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Sorensen, Sauer and Kelly. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

The Board had scheduled a meeting at this time with representatives of the Muscatine Community School District to discuss the proposed urban renewal plan for the Van Meter, Inc. Urban Renewal Area, but no representatives attended this meeting. Matt Gable, Russell Construction, explained that a 16" water main would be extended from Fridley Theatres down Hwy 61 to Van Meter, Inc. at a cost not to exceed \$250,000. Gable stated that the water main will run on private property, not the right-of-way, and has an expected project completion date of August 1st.

Discussion was held with Vic Amoroso, A&J Associates, on Muscatine County DHS Office Building HVAC Design Project Change Authorization Request #4. Amoroso stated this change is due to restricted space in the lower level ceiling requiring changes to multiple duct elbows to meet the space requirements. Howard stated he had an issue with this not being in the original contract. Amoroso stated the bids were submitted from drawings and these were not in the drawings. Amoroso stated he originally thought the lower room was not going to be used for anything other than equipment, but some people felt there might be a possible use for that room so the elbows are needed to raise the height of the ducts. On a motion by Furlong, second by Sauer, the Board approved Muscatine County DHS Office Building HVAC Design Project Change Authorization Request #4 in the amount of \$8,062.59. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects. White stated that he is working on an issue between two residents on Casey Avenue. Kelly offered to meet with the property owners to mediate and resolve the dispute if needed.

Discussion was held with Zoning Administrator Jodee Stepleton regarding a vacancy in the Zoning Office. Stepleton stated that the position of part-time Building Inspector will be vacant July 12th and she would like to fill the position. Stepleton stated that by January 2014, we will have to have a certified electrician on staff in order to continue to do electrical inspections. Stepleton is checking to see if a 28E agreement between the City and County would allow the City to handle the County's electrical inspections. On a motion by Furlong, second by Kelly, the Board authorized the Zoning Administrator to fill a part time Building Inspector vacancy. Ayes: All.

On a motion by Kelly, second by Howard, minutes of the Monday, June 24, 2013 special meeting and Monday, June 24, 2013 regular meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received an email from John Sparks regarding a maintenance issue on Casey Avenue.

Howard and Kelly reported contacts regarding the recent tornado and lack of sirens.

Sauer reported calls regarding road conditions.

Sorensen reported a contact regarding a fence dispute in Wilton Township.

Howard reported a pond dispute he is working on in the County.

Committee Reports:

Kelly attended a Bi-State Regional meeting June 26th.

Sauer attended a Riverbend Transit meeting June 26th.

Howard attended a Muscatine County Emergency Management meeting June 25th.

Howard attended a Generations Area on Aging meeting June 26th.

Sauer, Howard and Kelly attended a Department of Natural Resources Air Quality meeting June 24th. Furlong and Sorensen attended an Emergency Management Process Review with Muscatine City staff June 28th.

On a motion by Furlong, second by Kelly, appointments to the Muscatine County Compensation Commission were approved for the period July 1, 2013 to June 30, 2014. Ayes: All.

On a motion by Howard, second by Kelly, the Board re-appointed Bonnie Adkins as the Board of Supervisors' representatives to the Muscatine County Compensation Board for a 4-year term ending June 30, 2017. Ayes: All.

On a motion by Furlong, second by Sauer, the Board appointed Jennifer Ruchholz to the Benefitted Fire District #6 Board of Trustees for a 3-year term ending June 30, 2016 subject to re-appointment by the Scott County Board of Supervisors. Ayes: All.

On a motion by Kelly, second by Furlong, the Board re-appointed George Alt to the Muscatine County Veterans Affairs Commission for a 3-year term ending June 30, 2016. Ayes: All

On a motion by Kelly, second by Furlong, the Board approved the hiring of Melissa Bailey as full-time Civil Deputy in the Sheriff's Office at \$36,606 (Grade 10, Step 8). Ayes: All.

On a motion by Furlong, second by Howard, the Board approved Resolution #07-01-13-01 FY2013-14 Budget Appropriations. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved Resolution #07-01-13-02 Rescinding and Replacing Resolution #04-22-13-01 Establishing a Historic Preservation

Commission for Muscatine County, Iowa; Providing for the Recognition and Promotion of Historic Sites and Defining Powers and Duties of the Commission. Roll call vote: Ayes: All.

On a motion by Kelly, second by Howard, the Board approved a fireworks permit for Daryl Eichelberger unless there is a burn ban at the time of the fireworks. Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved and authorized the Chair to execute the July 1, 2013 through June 30, 2014 agreement regarding the Muscatine County Sheriff's Office Deputy Sheriff Unit between Muscatine County and Chauffeurs, Teamsters & Helpers, Local Union #238. Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved and authorized the Chair to execute the July 1, 2013 through June 30, 2016 agreement regarding the Muscatine County Sheriff's Office Correctional Unit between Muscatine County and Chauffeurs, Teamsters & Helpers, Local Union #238. Ayes: All.

Loretta Spilger, 1412 Kelly Avenue, Atalissa, stated that a hog confinement facility was constructed and utilized their 137th Street property to access utilities without their permission. The Board stated they do not have jurisdiction over this issue and directed Spilger to deal with Eastern Iowa Light and Power. Spilger stated she just wanted the Board to realize how many hog confinement facilities are going up in that area. The Board thanked Spilger for bringing the matter to their attention.

The meeting was adjourned at 9:56 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors