



MUSCATINE MUNICIPAL HOUSING AGENCY

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MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Dick Yerington, Housing Administrator
DATE: April 13, 2013
RE: Resolution to authorize changes Section 8 Administrative Plan
Section 11-II.C. – Changes Affecting Income or Expenses

INTRODUCTION: Muscatine Municipal Housing Agency (MMHA) received notice from HUD the federal sequestration will cause a significant reduction in funding for calendar year 2013 and all cost-saving measures such should be considered.

BACKGROUND: The Section 8 administration plan gives the PHA board of commissioners the authority to set and modify program policy. Current policy does not require an interim reexamination or rent increase should family income increase between annual reexaminations. To provide continued assistance to as many families in our jurisdiction as possible staff believes an amendment to allow interim reexamination and rent adjustment for families whose income increases more than \$100 per month would be prudent at this time.

RECOMMENDATION/RATIONALE:

Staff has reviewed the options available to the PHA, taking into account the impact on program participants and the long term viability of the program. It recommends the city council, acting as the MMHA Board of Commissioners approve the attached resolution to allow MMHA to make changes to the Section 8 Administrative Plan as stated and implement the revisions effective April 18, 2013.

Attached
Resolution

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING ADMINISTRATIVE POLICY CHANGES
TO THE SECTION 8 TENANT BASED HOUSING CHOICE VOUCHER PROGRAM**

WHEREAS, the Section 8 Tenant Based Housing Choice Voucher Program Administrative Plan needs updated to reflect needed changes to allow our agency to better serve our jurisdiction; and

WHEREAS, Muscatine Municipal Housing Agency (MMHA) received notice from HUD the federal sequestration will cause a significant reduction in funding for calendar year 2013 and all cost-saving measures such should be considered; and

WHEREAS, current policy does not require an interim reexamination or rent increase should family income increase between annual reexaminations, as allowed by HUD; and

WHEREAS, to provide continued assistance to as many families in our jurisdiction as possible the Section 8 Administrative Plan will be amended to allow interim reexamination and rent adjustment for families whose income increases more than \$100 per month; and

WHEREAS, the city council, acting as the public housing agency board of commissioners must authorize and approve all amendments to the Section 8 Tenant Based Housing Choice Voucher Program Administrative Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Muscatine, Iowa, that the Muscatine Municipal Housing Agency's Section 8 Administrative Plan be amended to reflect the aforementioned changes.

MOVED, PASSED AND ADOPTED this _____ day of April 2013

DEWAYNE HOPKINS, MAYOR