

MEMORANDUM

To: Gregg Mandsager, City Administrator
From: Richard Klimes, Director of Parks and Recreation
Date: February 13, 2013
Re: Resolution Setting a Public Hearing – Proposed Concession Lease Agreement

INTRODUCTION:

Please accept this memo and the attached information as a request to hold a public hearing for the proposed concession lease agreement for Kent Stein Park, Soccer Complex, and the Aquatic Center.

BACKGROUND:

The City and Happy Joes Pizza, Muscatine, IA, are mutually interested in a two (2) year agreement for concession operations. Due to the length of the agreement, it is mandatory to have a Public Hearing by resolution prior to City Council approval of the proposed lease agreement. The proposed agreement and submitted request for proposal will be included with the agenda information for the March, 7, 2013, City Council Meeting.

RECOMMENDATION/RATIONALE:

At this time the City staff would recommend that the City Council set the Public Hearing by Resolution for Thursday, March 7, 2013, 7:00 P.M.

BACKUP INFORMATION:

1. Resolution setting the Public Hearing
2. Public Notice

Thank you for your time and attention to this matter. Please contact me if you have any questions, comments, or concerns.

C: Matt Beatty, Program Supervisor
Nick Gow, Athletic Facilities Manager

RESOLUTION NO. _____

A RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING
CONCERNING A PROPOSED CONCESSION AGREEMENT

RESOLVED, by the City Council of Muscatine, Iowa as follows:

SECTION 1: The City Council of Muscatine, Iowa intends to enter into a concession agreement with Happy Joes Pizza, Muscatine, IA to provide concessions at the Muscatine Soccer Complex, Kent Stein Park and the Muscatine Aquatic Center for a period of two (2) years.

SECTION 2: The City Council of Muscatine, Iowa will hold a public hearing on the proposed agreement at 7:00pm on March 7, 2013 in the Council Chambers at City Hall, Muscatine, Iowa.

SECTION 3: The City Clerk shall give notice of such public hearing by publication of a notice in the Muscatine Journal not less than four (4) nor more than twenty (20) days, prior to the date set for the public hearing, the notice shall be in the following form:

(NOTICE OF PUBLIC HEARING ATTACHED)

PASSED, APPROVED, AND ADOPTED THIS
21st DAY OF FEBRUARY, 2013.

ATTEST:

CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA

Gregg Mandsager, City Clerk

Mayor

PUBLIC NOTICE

NOTICE OF TIME AND PLACE OF A PUBLIC HEARING CONCERNING A PROPOSED CONCESSION AGREEMENT

Public Notice is hereby given that the City Council of the City of Muscatine, Muscatine, Iowa will hold a public hearing to hear comments on a proposed concession agreement to provide concessions at the Muscatine Soccer Complex, Kent Stein Park and the Muscatine Aquatic Center for a period of two (2) years. Said hearing will be held in the City Council Chambers, City Hall, Muscatine, Iowa, on March 7, 2013 at 7:00pm. All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter.

Gregg Mandsager, City Clerk