

Muscatine County Board of Supervisors  
Monday, January 14, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Howard, the following utility permit was approved: Eastern Iowa Light & Power – replacement of poles and a conductor in County right-of-way on Bayfield Road from Seven Springs Road thence East to a point just West of Lindle Avenue. Ayes: All.

Discussion was held with County Engineer Keith White regarding Iowa DOT Agreement No. 05-13-HBP-001 for the use of Federal Highway Bridge Program funds. White stated that this is a standard agreement the County is required to enter into in order to receive Federal Aid. White stated that this project is on the Federal Aid system so it is \$1,250,000 that does not show in the County Budget. White stated that although this project does not show in the budget it will take up staff time. White stated this is a joint project with Scott County. On a motion by Howard, second by Furlong, the Board approved Iowa DOT Agreement No. 05-13-HBP-001 for the use of Federal Highway Bridge Program funds for the replacement of FHWA Bridge Number 046770 located on F58 near Stockton, Iowa. Ayes: All.

Discussion was held with White regarding Iowa DOT Agreement No. 05-12-HBP-013 for the use of Federal Highway Bridge Program funds. White stated that this project is a fully locally funded project, reimbursed up to 80% of the project cost. White stated that the preliminary agreement written up in May, 2012 was for \$900,000. White stated that the final design puts the final agreement at \$1,100,000. On a motion by Furlong, second by Kelly, the Board approved Iowa DOT Agreement No. 05-12-HBP-013 for the use of Federal Highway Bridge Program funds for the replacement of FHWA Bridge Number 257530 located on Saulsbury Road at the entrance to Saulsbury Park. Ayes: All.

Discussion was held with White regarding plans and specifications for BROS-CO70(58) – 8J-70, a 232' x 24' Continuous Concrete Slab (CCS) Bridge on Saulsbury Road over Chicken Creek. White stated these are the plans for the agreement that was just approved. On a motion by Furlong, second by Kelly, the Board approved the plans and specifications for BROS-CO70(58) -- 8J-70, a 232' x 24' Continuous Concrete Slab (CCS) Bridge on Saulsbury Road over Chicken Creek. Ayes: All.

White updated the Board on various projects. White stated the Saulsbury Bridge project is due for letting on April 16<sup>th</sup>. White stated that although the land around the project is in the County's name the County is required to give an easement from the County to the County to build the bridge. White stated he has asked Conservation Director Curt Weiss and the Conservation Board to recommend that the Board of Supervisors approve the

easement. White stated there are minor right-of-way issues on the bridge project near Stockton on F58. White stated the contractor needs a temporary construction easement from Scott County so he can move around on the bridge. White stated that Scott County does not want to do an easement. White stated this could delay the project and it has already slipped at least a month, moving the letting from April to May.

White stated that the Farm to Market project for Hampton Avenue and Independence Avenue is due for letting on January 16<sup>th</sup>. White stated that the Bayfield Road project which is a reclamation and double seal coat project should get started when the weather is good. White stated he plans a March letting for a collective of smaller culvert projects for various locations throughout the County.

On a motion by Kelly, second by Howard, the Board approved Resolution #01-14-13-01 Authorizing Execution of a Quit Claim Deed for a Previously Vacated Road in an Unincorporated Area of Muscatine County, Iowa. Roll call vote: Ayes: All.

Discussion was held with White regarding a request received from the Historic 6 Organization to erect route marker signs by a stand of Walnut trees just within Muscatine County. White stated that the Historic 6 Organization has provided the signs and would maintain them. Board consensus was to authorize White to place the signs.

Discussion was held with Sherry Seright regarding change orders for the Muscatine County Community Services Building Controls Upgrade Project. Seright stated that the Change Orders were for work that had been previously authorized by the Board but had not been completed. On a motion by Furlong, second by Kelly, the Board approved Muscatine County Community Services Building Controls Upgrade Project Change Order #1 in the amount of \$1,768.00 and Change Order #2 in the amount of \$3,120.00. Ayes: All.

On a motion by Kelly, second by Furlong, the Board approved the Muscatine County Treasurer's Semi-Annual Report for the period of July 1 to December 31, 2012 for publication. Ayes: All.

On a motion by Howard, second by Kelly, minutes of the Monday, January 7, 2013 regular meeting were approved as written. Ayes: All.

**Correspondence:**

Howard received a contact from a concerned citizen wishing the Board well and asking that the Board does a good job on the Budget.

**Committee Reports:**

Howard attended a Muscatine Search and Rescue meeting January 9<sup>th</sup>.

Kelly attended a Seventh Judicial District meeting on January 11<sup>th</sup>.

Kelly attended an Eastern Iowa MH/DS Region meeting on January 11<sup>th</sup>.

Furlong attended a Friends of the Old Barn meeting on January 7<sup>th</sup> and January 11<sup>th</sup>. Howard attended an Agriculture Summit meeting in Wilton and a Fruitland City Council meeting on January 8<sup>th</sup>. Howard attended a Muscatine City Council meeting on January 10<sup>th</sup>. Howard interviewed applicants for the Emergency Management Director position on January 11<sup>th</sup>.

On a motion by Howard, second by Kelly, the Board approved Resolution #01-14-13-02 Appointing the Muscatine County Representatives to the Muscatine County Joint Communications Commission. Roll call vote: Ayes: All. Furlong and Sauer were appointed.

The Board reviewed the health/dental fund balance as of December 31, 2012.

Personnel and Business Manager Felicia Toppert reviewed the FY 13/14 budget request for the Iowa Department of Human Services stating that they are requesting no change in the budget this year. Toppert stated that they have changed to global processing, which means having electronic files. Toppert stated that with electronic files the workers can process a file at any office, and that this also cuts down on copying and printing costs.

Community Services Director Mike Johannsen reviewed the FY13/14 budget request for General Assistance stating that they are in flux regarding what the Legislature is going to do and not going to do. Johannsen stated they leverage community dollars so that the County dollar is the last dollar used.

The Board recessed at 9:41 A.M. and reconvened at 9:50 A.M.

Johannsen stated that the next three years will be a period of change due to regionalization. Johannsen stated that there are new line items in the General Assistance Budget relating to trust services which are conservator, guardian and payee. Johannsen stated that the budget relies heavily on the County's community partners in two areas - housing at MCSA and the self-sufficiency program at the Community Y. Johannsen stated the budget provides a capacity grant to MCSA, a supplement to the case coordinator and a \$15,000 grant to Y Family Services. Johannsen reviewed a hand out showing Family Self Sufficiency – Efficacy Data.

Discussion was held with Bret Olson, Executive Director, Muscatine Community Y regarding their partnership with Muscatine County to assist families in need. Muscatine Community Y Program Coordinator Diana Broderson stated that she reports to Johannsen monthly about the self-sufficiency program and meets with him quarterly to discuss the participants. Broderson stated the self-sufficiency program costs much more than the \$15,000 provided by Muscatine County. Broderson stated they keep costs low by using community professionals to assist the participants in the program.

Johannsen stated that as a partner with Muscatine Center for Social Action, Muscatine County provides money to help defer the cost of a case coordinator and shelter services. Johannsen stated that he has put in the budget the same number that he used last year, but believes there is a request from MCSA for a small increase.

Discussion was held with Executive Director Maggie Curry, MCSA. Curry stated that the monies they are requesting for a case coordinator is to offset rising costs. Curry stated MCSA acts as a liaison between the residents and other service agencies. Curry stated that last year MCSA had a total of 22,565 nights people stayed in the facility. Curry stated they have hired a new Deputy Director, Chris Steinbach, who is working on fund raising and has a goal of bringing in \$50,000 this year. Curry stated they are asking for a 3% increase. Sorensen stated Curry is asking \$25,078 for the case coordinator and \$26,553 for the shelter grant.

Johannsen stated that with the redesign there will be Core Services, Core Plus Services and Historical Services.

Discussion was held with Bret Olson and Jason Miller, Special Olympics Coordinator, regarding the Special Olympics program. Olson gave the Board letters that had been written by local leaders. Miller stated there are 148 registered athletes between thirteen different sports. Miller stated that the Special Olympics Program is an outlet for the participants. Furlong requested Miller provides the Board with an income and expense report for last year and this year's budget.

Johannsen reviewed the FY13/14 budget request for Veterans Affairs stating that there is a greater emphasis by the Federal Government and the State to provide better services to veterans. Johannsen reviewed a Veteran Affairs handout with the Board. Johannsen stated that there is increased demand and the time needed to process the claims is more than they can be provided with one person. Johannsen requested to add .45% of one of the support staff to assist Veterans Affairs. Veteran Affairs Administrator Sara Creamer stated that the number of veterans has decreased, but the number of veterans coming into the office for services has increased. In response to a question by Furlong, Johannsen stated he will use existing employees to assist in Veterans Affairs.

Johannsen reviewed the FY13/14 budget request for Mental Health stating they have taken steps to form a region under Senate File 2315. Johannsen reviewed a Mental Health Redesign power point. Johannsen stated that it will be up to each Board to determine the Historical Services for the County. Johannsen stated that they are operating two systems, the County structure and the Regional structure. Johannsen stated that they have not increased the head count. Johannsen stated if the County reimburses Special Olympics through the General Fund the cost would be \$35,000.

The meeting was adjourned at 11:54 A.M.

ATTEST:

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Leslie A. Soule, Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Wednesday, January 16, 2013

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Furlong, Howard, Kelly, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Information Services Director Bill Riley reviewed the FY13/14 budget request for the Information Services Department stating that everything is staying status quo in regards to the number of systems being replaced. Riley stated the only large dollar amount change on the budget is for website redesign. Riley stated that he and Administrative Services Director Nancy Schreiber have spoken with a couple of companies on possible redesign. Riley stated that the \$37,500 request is a high number because the company they checked with wanted to use high numbers in the estimate to avoid change orders. Riley stated that he has received comments from the public that they are unhappy with our website, and that it is difficult to find information and it is outdated. Riley stated that if the Board approves the request for website redesign the County will do an RFP.

County Treasurer Jerry Coffman reviewed the FY13/14 budget request for the Treasurer's Office stating on the income side there is an increase in renewal postage due to the State's license plate replacement. Coffman stated he reduced the interest income by \$25,000. Coffman stated that the bank had been paying .25% interest and they have lowered the rate to .10%. Coffman stated on the expense side there has been a slight increase in postage and mailing.

County Recorder Cindy Gray reviewed the FY13/14 budget request for the Recorder's Office stating the largest expense on the budget is microfilming. Gray stated that expenditures are down to 93%. Gray stated there are sixty land record books that have no back-up because they are bound and have not been imaged. Gray stated her major expense is taking care of the 60 books.

Conservation Director Curt Weiss reviewed the FY13/14 budget request for the Conservation Department stating the equipment replacement schedule has not changed from last year. Weiss stated there is a small increase in budget this year so they can keep on the replacement schedule. Weiss discussed the additional 400 acres recently received by the County for a conservation area. Weiss stated his goal is to create a Steering Committee to develop plans for the new conservation area.

Zoning Administrator Jodee Stepleton reviewed the FY13/14 budget request for Zoning/Environmental Services stating that the monies received from Grants to Counties was typically put in as the budget amount. Stepleton stated they typically do not spend all of the monies received and the FY 13/14 budget request shows a decrease of \$8,000, which is the amount that is actually spent. Stepleton stated there is an increase in tuition and education because there is a planning and zoning class in Davenport this year that

Board Members may want to attend. Stepleton stated the major increase request is \$20,000 for the Comprehensive Plan.

The Board recessed at 10:24 A.M. and reconvened at 10:31 AM.

Mary O'Dell, Director of Public Health reviewed the FY13/14 budget request for the Board of Health stating they are working on the Health Improvement Plan which includes the areas of mental health, obesity, family functioning and dental care. O'Dell stated the State of Iowa has a new requirement for all seventh graders to receive TDap immunizations prior to the school year.

The meeting was adjourned at 11:00 A.M.

ATTEST:

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Leslie A. Soule, Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, January 21, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Charles Lorensen, 1808 Briarwood Lane, expressed concern about Administration Building thermostats set as high as 74 degrees and also lack of publishing of the agenda in a timely manner in the newspaper. Administrative Services Director Nancy Schreiber stated that the County is not required to publish agendas, but they are emailed to the paper, posted in a number of public buildings and on our website more than 24 hours in advance. Furlong stated there are still areas in this building that require space heaters and just because a thermostat shows 74 degrees, does not mean it is 74 degrees in other areas of the building.

On a motion by Kelly, second by Howard, claims dated January 21, 2013 were approved in the amount of \$516,287.15. Ayes: All.

The Board reviewed variances granted by the Muscatine County Board of Adjustment on Friday, January 4, 2013. Case #13-01-01 is an application filed by Van Meter Industrial, Inc., Record Owners by David Kurka. This property is located in Bloomington Township, 2458 Hwy. 22, at the corner of Hwy. 22 and U.S. Hwy. 61, in the NW ¼ of Sec. 33-T77N-R2W, Amended Parcel G, containing approximately 2.58 acres, and is zoned C-2 Commercial District. This request, if approved, would allow the Zoning Administrator to issue a Variance for a reduction of the front yard setback from the minimum 80 feet to 73 feet and the corner lot setback, from the minimum 50 feet to 38 feet. On a motion by Furlong, second by Howard, the Board accepted the variance. Ayes: All. Case #13-01-02 is an application filed by Van Meter Industrial, Inc., Record Owners by David Kurka. This property is located in Bloomington Township, 2458 Hwy. 22, at the corner of Hwy. 22 and U.S. Hwy. 61, in the NW ¼ of Sec. 33-T77N-R2W, Amended Parcel G, containing approximately 2.58 acres, and is zoned C-2 Commercial District. This request, if approved, would allow the Zoning Administrator to issue a Variance to allow a 59 foot tall wind tower to be constructed on this property, after a Conditional Rezoning Agreement was placed on this property prohibiting any structure in excess of 25 feet tall. On a motion by Furlong, second by Kelly, the Board accepted the variance. Ayes: All.

Discussion was held with Vic Amoroso, A&J Associates, regarding change orders for the Muscatine County Community Services Building Controls Upgrade Project. Amoroso stated Change Order #3 is to replace several damper operators. On a motion by Furlong, second by Kelly, the Board approved Change Order #3 in the amount of \$2,500.00. Ayes: All. Amoroso stated Change Order #4 is to replace a pressure control valve operator that is malfunctioning. On a motion by Furlong, second by Howard, the Board approved Change Order #4 in the amount of \$550.00. Ayes: All. Amoroso stated Change Order #5

is to place an aquastat control on the Mechanical Room unit heater. On a motion by Howard, second by Kelly, the Board approved Change Order #5 in the amount of \$200.00. Ayes: All.

Discussion was held with Vic Amoroso regarding change order for the Muscatine County Jail HVAC Design Project. Amoroso stated that the Contractor did not do a very good job with the concrete, but since it is merely cosmetic and not detrimental to the use of the parking lot, he feels the Board should take the \$5,000 credit offered rather than tear up and replace portions of the parking lot. On a motion by Furlong, second by Howard, the Board approved Muscatine County Jail HVAC Design Project Change Order #5 in the amount of -\$5,000.00. Ayes: All. Amoroso stated that the parking lot is now available for use by the County.

The Board canvassed the Drainage District #1 Election held on January 16, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 5 votes were cast. Mitch Templeman received 5 votes. Mitch Templeman was elected.

The Board canvassed the Drainage District #4 Election held on January 16, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 3 votes were cast. Mike Meyers received 3 votes. Mike Meyers was elected.

The Board canvassed the Drainage District #10 Election held on January 16, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 5 votes were cast. David Schmidt received 5 votes. David Schmidt was elected.

The Board canvassed the Levee District #17 Election held on January 12, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 3 votes were cast. Keith Barnhart received 3 votes. Keith Barnhart was elected.

The Board canvassed the Muscatine-Louisa Island Levee First District Election held on January 19, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 9 votes were cast. Rodd McNeal received 9 votes. Rodd McNeal was elected.

The Board canvassed the Muscatine-Louisa Drainage District #13 First District Election held on January 19, 2013. Results were as follows: For the office of Trustee for a three-year term beginning January 26, 2013 – 4,919 votes were cast. Rodd McNeal received 4,919 votes. Rodd McNeal was elected.

On a motion by Howard, second by Sauer, minutes of the Monday, January 14, 2013 regular meeting and the Wednesday, January 16, 2013 special meeting were approved as written. Ayes: All.

Correspondence:

Sauer received a phone call regarding the annexation of Ripley's Trailer Court and its bearing on the cost of ambulance service in Sweetland Township.

Howard received a call asking about future plans for use of the sand pits acquired by County Conservation and reported there will be a meeting tonight of the Conservation Board at 7:00 P.M. outlining and planning the process for the sand pits land acquisition.

Kelly received an email from the Department of Corrections regarding additional funding provided by Governor Branstad which will allow Seventh Judicial to utilize more of their new building.

Committee Reports:

Furlong attended a West Liberty Economic Area Development Board meeting January 17<sup>th</sup>.

Kelly attended a MAGIC meeting January 14<sup>th</sup>.

Sauer attended a Muscatine County Board of Health meeting January 16<sup>th</sup>.

Howard made a presentation at Leadership Muscatine on January 17<sup>th</sup>. Howard and Kelly attended an award presentation by National Association of Manufacturers (NAM) to U.S. Senator Grassley on January 18<sup>th</sup>.

County Attorney Alan Ostergren reported that a property located at 6<sup>th</sup> and Walnut for which the Treasurer had issued a tax deed had gone to Court where the County won, the plaintiff then appealed the decision which a judge dismissed so it will move forward with getting the property back on the tax rolls.

County Engineer Keith White provided the following bid results for the concrete overlay project on X43 Hampton and Independence: Manatts Inc. - \$2,186,694.39; Streb Construction Co., Inc. - \$2,225,675.02; Horsfield Construction, Inc. & Subsidiary - \$2,295,536.69; Croell and Subsidiary - \$2,325,003.07; Flynn Company, Inc. - \$2,329,653.98; Allied Manatts Group, LLC - 2,389,699.59; Cedar Valley Corp, LLC - \$2,705,175.97; McCarthy Improvement Co. & Affiliates - \$2,899,833.72; and Brandt Construction Co. & Subsidiary - \$2,981,804.45.

Budget Coordinator Sherry Seright stated she is opening the new parking lot on a first come/first serve basis until the striping is completed and the Board decides how to assign parking.

On a motion by Furlong, second by Kelly, the Board authorized the Chairperson to sign the Certification Statement for the Muscatine County FY2012 Cost Allocation Plan. Ayes: All.

On a motion by Kelly, second by Furlong, the Board set a public hearing for Monday, January 28, 2013 at 7:00 P.M. on proposed plans, specifications, form of contract and estimated cost for Phase 2 – Old (1995) County Jail Building HVAC Design Project. Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved the hiring of Joel Rangel as Maintenance Worker at \$29,372 (Grade 9, Step 1) for General Services. Ayes: All.

On a motion by Kelly, second by Howard, the Board went into closed session at 9:56 A.M. pursuant to Chapter 21.5(c), Code of Iowa, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 10:23 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:23 A.M. and reconvened at 10:30 A.M.

The Board reviewed FY13/14 funding requests from outside agencies as follows:

Greater Muscatine Chamber of Commerce and Industry - Greg Jenkins	
FY12/13 Allocation \$10,000	FY13/14 Request \$10,000
Quad Cities First – Greg Jenkins	
FY12/13 Allocation \$5,700	FY13/14 Request \$5,000
Medical Examiner – Tom Summitt	
FY12/13 Allocation \$95,440	FY13/14 Request \$111,450
EMS – Mileage for Training – Tom Summitt	
FY12/13 Allocation \$1,450	FY13/14 Request \$1,314

County Attorney Alan Ostergren reviewed the FY13/14 budget request for the Attorney's Office stating he budgeted more for postage due to the collection program. Ostergren stated that dues have increased for membership to the Iowa State Association of County Attorneys. Ostergren stated that the delinquent fine collection program has been very successful. Ostergren stated that although he has not budgeted for it, he would still like to have the 4<sup>th</sup> Assistant County Attorney back to help with truancy, zoning enforcement, general criminal work, juvenile work, and more work for the Board and County department heads, but he does not want to pitch this if the Board is not interested. Howard asked if Ostergren knew why the County has seen a 35% decrease in federal jail population. Ostergren stated that it could be seasonal or it could be because a federal judge has moved up to a higher court without being replaced, but he would defer to the Sheriff for an answer to that question. Furlong asked about the Victim Witness coordinator position. In response to a question from Furlong, Ostergren stated that the Victim Witness Coordinator position tracks restitution for victims, ensures that the people get to court at the appropriate time. Ostergren stated that the position also follows up with law enforcement and the community on case outcomes. Howard and Sorensen are pleased that the collection program is already having revenues greater than expenditures six months into the program.

GIS Manager Mark Warren reviewed the FY13/14 budget request for MAGIC stating they update base maps every five years and have spread that cost over the five years to create a perpetual budget for base mapping. Warren stated that he is proposing a promotion for the GIS Technician to more of an IT type of position to provide users with

more custom mapping capabilities on the web. Howard stated he feels it is too much of an increase for such a short period of time that he has been here. Sorensen stated it seems like we are spending a lot of money for this technology and asked when do we start seeing the cost benefit of it. Sorensen agreed that the increase for the GIS Technician is an awfully large increase for one year. Sorensen stated that he is not sure that maybe MPW is getting a greater benefit than the County at this point. County Assessor Dale McCrea stated they have been able to save a lot of money without having to outsource so there have been other efficiencies besides the reduction of a staff member in his office.

County Engineer Keith White reviewed the FY13/14 budget request for Secondary Roads stating he is showing a reduction in construction unless new funding comes in and slight increases in administration and engineering due to payroll costs and replacement of the current two person operation survey instrument station with a robotic station. Sorensen stated that maybe the County should consider sending employees home when they cannot be out on the roads if there is nothing else for them to do. Sauer stated that he believes there should be enough to keep them busy on the days when they cannot be out on the road. White stated he is budgeting slightly less in snow and ice this year due to the fact that he will probably have salt left over from this year although it is merely an estimate and a bad winter could result in an increase in snow and ice with a decrease somewhere else in the budget. White reviewed capital expenditure requests as follows: Emergency Generator for the fuel station - \$31,000; Robotic Total Station - \$25,000; Wheel Loader - \$121,000; One Ton Sign Truck - \$46,000; Motor Grader - \$150,000; One Ton Plow Truck with Snow Equipment - \$60,000; and Tandem Plow Truck with Snow Equipment - \$195,000. White stated his Overall budget is down 2% at \$7,041,000 for FY13/14 versus \$7,188,000 FY12/13.

The Board recessed at 12:45 P.M. and reconvened at 1:32 P.M.

County Auditor Leslie Soule reviewed the FY13/14 budget request for the Auditor's Office stating that she moved some of the postage budget to election worker because if the County purchases electronic pollbooks this year, the funds will be needed for training in addition to the need for more precinct official pay due to the three large elections scheduled in FY13/14. Soule stated that she has looked at Central Count equipment for the tallying of absentee ballots in general elections, but has found them to be cost prohibitive at around \$100,000 and she is not recommending purchase of Central Count equipment at this time. Soule stated that ES&S has offered to rent the County a Central Count machine for around \$8,000 which may be a possibility for the large Presidential election every four years when the County has to count 10,000 ballots in an extremely short period of time. Soule asked for direction from the Board on whether they would like a formal presentation on Precinct Atlas electronic pollbooks from Cerro Gordo County to help them decide whether or not to purchase the electronic pollbooks at this time. The Board directed Soule to set up a presentation for them and County precinct officials outside of a Board meeting. Soule stated she has an employee retiring at the end of March and would like to be able to hire a replacement a couple of weeks early to allow for some training. Howard asked if Soule could replacement the current employee with a part-time employee and Soule stated she could not as the reduction of her staff last year has already

caused some of the workload to fall seriously behind with no way at this point to catch up without hiring additional help. Sorensen stated it makes sense to hire a replacement to start a couple of weeks early to allow for training by the current staff member they are replacing.

Administrative Services Director Nancy Schreiber reviewed the FY13/14 budget request for Administration and Board of Supervisors. Schreiber stated that she would like to discuss additional staffing for her office due to the extra workload they have added in the last year. Schreiber stated that the County could either add a part-time position or upgrade a custodian to handle the accounts payable claim preparation for General Services. Kelly was concerned that janitorial work in the buildings would suffer by upgrading a custodian. Sorensen stated that possibly a part-time position from 10 A.M. - 2 P.M. could bring in a talented individual that might not currently be in the workforce. Schreiber was directed to place a part-time position in the budget for further consideration.

The Board reviewed the FY13/14 budget requests for Court Services and Non-Departmental with Budget Coordinator Sherry Seright and Administrative Services Director Nancy Schreiber. Kelly suggested that Muscatine County Search & Rescue and EMS mileage be moved out of the Non-Departmental budget and into the Sheriff's budget. Seright suggested placing the EMS mileage under the Emergency Management budget. Board consensus was to move Muscatine County Search & Rescue to the Sheriff's budget and EMS Mileage to the Emergency Management budget. Furlong requested Schreiber provide information regarding the cost of the Safety Buck program and the County's Safety Record for the last two years.

The Board reviewed the FY13/14 budget request for General Services with Budget Coordinator Sherry Seright. Seright stated that Maintenance Supervisor Oscar Alvarez is compiling possible projects that he feels need to be done sometime in the future. Seright stated that she has included a part-time maintenance person that will be needed as General Services begins to handle its own preventive maintenance rather than outsourcing HVAC preventive maintenance. Seright stated she has also increased cell phones because she requires all Maintenance and Custodial personnel to have their cell phone on them while working. Seright stated that she plans to look into requiring some sort of uniform for General Services. Sorensen stated that it might be a good idea to utilize a service because they would also clean and maintain the uniforms for the County.

On a motion by Kelly, second by Sauer, the Board went into a non-public session at 3:27 P.M. pursuant to Chapter 20.17(3), Code of Iowa, to discuss strategy in union negotiations. Roll call vote: Ayes: All. On a motion by Kelly, second by Furlong, the Board returned to open session at 3:38 P.M. Roll call vote: Ayes: All.

The meeting was adjourned at 3:38 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Wednesday, January 23, 2013

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Furlong, second by Sauer, the agenda was approved as written. Ayes: All.

The Board reviewed FY13/14 funding requests from outside agencies as follows:

Wilton Development Corporation – Jackie Barten

FY12/13 Allocation \$3,000                    FY13/14 Request \$4,500

Barten stated that she is asking for an increase because she inadvertently missed the deadline for requesting the second half of the Wilton Development allocation a few years ago.

WELEAD (West Liberty Development) – Karen Lathrop

FY12/13 Allocation \$3,000                    FY13/14 Request \$3,000

Wilton Library – Sharon Bowers

FY12/13 Allocation \$13,000                    FY13/14 Request \$13,500

Musser Public Library – Pam Collins

FY12/13 Allocation \$105,291                    FY13/14 Request \$108,344

West Liberty Library – Janette McMahon

FY12/13 Allocation \$13,000                    FY13/14 Request \$14,000

Muscatine Legal Services – Jean Pfeiffer

FY12/13 Allocation \$20,000                    FY13/14 Request \$20,500

River Bend Transit – Randy Zobrist

FY12/13 Allocation \$7,000                    FY13/14 Request \$7,000

The Board recessed at 10:47 A.M. and reconvened at 10:53 A.M.

Senior Resources – Todd Poci

FY12/13 Allocation \$38,601                    FY13/14 Request \$38,601

Muscatine County Fair Board – Lori Gosenberg

FY12/13 Allocation \$24,000                    FY13/14 Request \$24,000

Muscatine Search & Rescue – Steve Dalbey

FY12/13 Allocation \$5,500                    FY13/14 Request \$5,500

Sheriff Dave White reviewed the FY13/14 budget request for the Sheriff's Office and Jail stating he has budgeted to replace three cars and a copier through the Sheriff's budget. White reported that the Jail population has been lower because of two less U.S. Attorneys in Davenport, but the positions have been rehired and jail population will begin to increase again. White stated that if Johnson County does approve a bond issue or if the federal numbers would drop, he would pursue housing State inmates. White stated he increased the daily rate by \$1 per inmate for the Johnson County inmates generating more revenue. White explained how he has streamlined the commissary program to allow for

online maintenance of an inmate's account with payout by debit card of the inmate's remaining balance when the inmate is released.

The meeting adjourned at 12:50 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors