



MUSCATINE MUNICIPAL HOUSING AGENCY

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**TO:** Gregg Mandsager, City Administrator  
**FROM:** Dick Yerington, Housing Administrator  
**DATE:** August 9, 2012  
**RE:** Resolution to Amend the Public Housing 2011 Capital Funding Program Annual Statement

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**INTRODUCTION:** Certain revisions have been proposed to update the Muscatine Municipal Housing Agency's (MMHA) 2011 Capital Improvement Plan.

**BACKGROUND:** On July 13, 2011 MMHA was awarded \$171,006 in grants from HUD's Capital Funding Program. In accordance with the MMHA Substantial Deviation policy, the city council, acting as MMHA Board of Commissioners, has the authority to amend its annual plan without HUD approval. To date no draws have been made on this grant balance.

**RECOMMENDATION / RATIONALE:** In this revision we propose to move all of the \$171,006 in grant funds from the property improvements line item to operations. This will allow us to reduce the regulatory burden with this program. HUD allows small PHAs to move all of their CIP grant into the operating line item if they wish, as a means to reduce the paperwork.

On August 14, 2012 the MMHA Resident Advisory Board reviewed and supported this revision to this grant.

**BACKUP INFORMATION:** Resolution

HUD Capital Fund 2011 revision 2, HUD Form 50075.1

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AMENDMENTS TO THE  
MUSCATINE MUNICIPAL HOUSING AGENCY CAPITAL IMPROVEMENT PROGRAM 2011  
ANNUAL GRANT**

**WHEREAS**, on July 13, 2011 HUD awarded a Capital Funding grant of \$171,006 to the Muscatine Municipal Housing Agency (MMHA); and,

**WHEREAS**, on July 21, 2011 the city council approved the MMHA Capital Improvement Program Five Year Action Plan HUD-50075.2, which included this grant and,

**WHEREAS**, the housing department requests approval of Revision Number Two to the MMHA Capital Improvement Plan; and,

**WHEREAS**, the MMHA Resident Advisory Board has reviewed and approved the revision as presented;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA**, acting as the MMHA Board of Commissioners, hereby approves Revision #2, of the HUD 5005.1 2011 Capital Fund Program.

**PASSED, APPROVED AND ADOPTED** this 16<sup>th</sup> day of September 2012.

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DeWayne Hopkins MAYOR  
MUSCATINE, IOWA

**ATTEST:**

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GREGG MANDSAGER, CITY CLERK  
MUSCATINE, IOWA

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>					
PHA Name: Muscatine Municipal Housing Agency		Grant Type and Number Capital Fund Program Grant No: IA Replacement Housing Factor Grant No: IA05P04950111 Date of CFFP:			FFY of Grant: 2011 FFY of Grant Approval: 2011
Type of Grant					
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input checked="" type="checkbox"/> Revised Annual Statement (revision no:2 ) <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>		171,006		
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	171,006		0	0
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
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<b>Part I: Summary</b>						
<b>PHA Name:</b> Muscatine Municipal Housing Agency	<b>Grant Type and Number</b> Capital Fund Program Grant No: IA05P04950111 Replacement Housing Factor Grant No: Date of CFFP:			<b>FFY of Grant: 2011</b> <b>FFY of Grant Approval: 2011</b>		
<b>Type of Grant</b>						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2 )		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:						
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost<sup>1</sup></b>		
		Original	Revised <sup>2</sup>	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of lines 2 - 19)	171,006	171,006	0	0	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
<b>Signature of Executive Director</b>		<b>Date</b>	<b>Signature of Public Housing Director</b>			<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report.

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<b>Part II: Supporting Pages</b>								
PHA Name: Muscatine Municipal Housing Agency		Grant Type and Number Capital Fund Program Grant No: IA05P04950111 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2011			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
Sunset Park	Operations				41,006			
IA049	Electrical Upgrades Meter Basis	1460	4 building	15,206		0	0	
IA049	Rehab 5 apartments	1460	5	20,000		0	0	
IA049	Replace 10 appliances	1460	10	4,000		0	0	
IA049	Replace showerheads low flow	1460	50	1,000		0	0	
IA049	Replace incandescent lighting	1460	50	2000		0	0	
IA049	Replace 10 low flow toilets	1460	10	2000		0	0	
Clark House	Operations				130,000			
IA049	Replace 10 appliances	1460	10	4,000		0	0	
IA049	Rehab 5 Apartments	1460	5	20,000		0	0	
IA049	Install 504 Door Knobs 100	1460	100	10,000		0	0	
IA049	Install 2 Security Cameras	1460	2	4,000		0	0	
IA049	Replace modular boilers	1460	2	32,000		0	0	
IA049	Paint Exterior	1460	136 openings	40,000		0	0	
IA049	Paint Exterior Doors	1460	36	10,800		0	0	
IA049	Replace Exterior Doors	1460	5	6,000		0	0	

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