

Muscatine County Board of Supervisors
Monday, June 4, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

A Public Hearing was called to order by Chairperson Kelly at 9:02 A.M. on a request from James C. or Marilyn G. Martin, Record Owners, to approve a Planned Unit Development in order to build a two-family townhome style residence on property located in Bloomington Township containing approximately 5.83 acres and zoned R-2 Residential District and to allow a variance to build this residence with zero lot line between Lots 4 and 5 instead of the 12 foot setbacks for each lot. Zoning Administrator Jodee Stepleton stated that the lot line needs to be vacated in order to build a townhome across the lot lines. Steve Kundel, Attorney for the Martins, stated the unit will share one driveway with the house split down the middle between Lots 4 and 5. Kundel stated that this is the same concept as the planned unit developments in Aspen Trail and Whispering Pines. No one spoke against the project. On a motion by Watkins, second by Furlong, the public hearing was closed at 9:10 A.M. Roll call vote: Ayes: All.

On a motion by Howard, second by Furlong, the Board approved a Planned Unit Development in order to build a two-family townhome style residence on property located in Bloomington Township containing approximately 5.83 acres and zoned R-2 Residential District. Ayes: All.

On a motion by Watkins, second by Howard, the Board approved Resolution #06-04-12-01 Acceptance of Variance to the Muscatine County Zoning Ordinance – Lots 4 and 5 – Lake View Estates. Roll call vote: Ayes: All.

A Public Hearing was called to order by Chairperson Kelly at 9:13 A.M. on a request from Schumann Properties LLC, Record Owner, by LaVerne Schumann, to amend the utility plan of the recorded subdivision plat, Wildlife Estates. Zoning Administrator Jodee Stepleton stated the septic tank and field will not fit in the front yard with a 50 foot utility setback. Stepleton does not see any reason for a 50 foot setback and is advising a 10 foot setback. No one spoke for or against the amended utility plan. On a motion by Watkins, second by Sorensen, the public hearing was closed at 9:16 A.M. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #06-04-12-02 Approval of Amended Utility Plan for Wildlife Estates. Roll call vote: Ayes: All.

Discussion was held with Zoning Administrator Jodee Stepleton regarding requests to build cottages in Special Flood Hazard Areas (100 year flood plain). Stepleton stated there are a couple of cabin areas, namely Edgewater and Cedarview, that have road

issues. Stepleton stated she currently has requests for two more cottages in Cedarview, but she is concerned allowing new cottages on roads that may not be maintained in the future. Stepleton asked for direction on how to proceed. Howard stated he feels the requests to build are a separate issue from the cottages that are already there. Sorensen stated his opinion is that if they want to build there, they can, but they do not have the right to complain if they cannot reach the cottage when the road is flooded. Furlong stated he feels there should be a check off list that they have to sign stating they know it is not a full-time residence and that they may not be able to access the cottage if the road floods. Watkins stated he does not have as much of an issue with the road near Cedarview, as the bridge down on Edgewater, because the Board may decide someday to permanently close that bridge. Disaster Services Coordinator Jeff Carter stated the owner has to follow National Flood Insurance Program rules. Board consensus was to have each cottage owner sign a check off list before building which includes a notice that the County highly discourages building in the 100 year flood plain. Stepleton asked if she should be researching whether other counties require cottage owners to have National Flood Insurance. Howard stated it does not hurt to look at what other counties are doing.

On a motion by Howard, second by Watkins, the Board scheduled a public hearing for Monday, June 18, 2012 at 9:00 A.M. on a request from Brisk LLC to rezone approximately one acre in Bloomington Township from R-1 Residential District to R-2 Residential District. Ayes: All

A Public Hearing was called to order by Chairperson Kelly at 9:32 A.M. on proposed FY11/12 Muscatine County Budget Amendments. Budget Coordinator Sherry Seright reviewed the proposed amendments with the Board. No one spoke for or against the proposed budget amendments. On a motion by Watkins, second by Sorensen, the public hearing was closed at 9:34 A.M. Roll call vote: Ayes: All.

On a motion by Furlong, second by Watkins, the Board approved Resolution #06-04-12-03 Amending the Fiscal Year 2011-12 County Budget. Roll call vote: Ayes: All.

On a motion by Watkins, second by Sorensen, the Board approved Resolution #06-04-12-04 FY2011-12 County Budget Appropriations. Roll call vote: Ayes: All.

Discussion was held with Maintenance Supervisor Troy Sievert regarding proposals for landscape architecture services for the Muscatine County Courthouse. Sievert stated his recommendation would be to go with MMS Consultants, Inc. due to their professionalism and experience. Furlong agreed, but would like the fee negotiated with MMS Consultants, Inc. before final approval of a contract. On a motion by Watkins, second by Howard, the Board accepted a proposal from MMS Consultants, Inc. for landscape architectural services for the Muscatine County Courthouse subject to negotiation of a percentage fee to be considered for approval by the Board of Supervisors at the June 11th meeting. Ayes: All.

Discussion was held regarding a proposal from Langman Construction, Inc. to rent the grass lot at the corner of 5th Street and Mulberry Avenue for \$5,000 per annum for use as a staging area for the City of Muscatine's West Hill Sewer Project. Sievert stated that it appears Langman Construction does not intend to remove the rock and seed the lot after they vacate the premises. Kelly stated she is concerned about the safety of children in the area. Watkins stated the Board needs to decide if they are willing to allow Langman Construction to use the lot before proceeding with any more negotiation. Watkins stated the County may need the lot before the City's project is completed. Sievert stated that was a possibility. On a motion by Watkins, second by Howard, the Board denied the proposal from Langman Construction, Inc. to rent the grass lot at the corner of 5th Street and Mulberry Avenue because the County may be utilizing the lot in the near future. Ayes: All.

Discussion was held with Disaster Services Coordinator Jeff Carter regarding the Hazard Mitigation Plan Grant and plan update. Carter stated that the Board needs to decide how they want to proceed with the Hazard Mitigation Plan. Carter stated Bi-State would like to get the Muscatine Schools and Wilton Schools involved as well as the City of Stockton, all of which were not involved with the last update. Carter stated the County has another three years before the plan has to be updated and the process will take approximately two years. Watkins, Furlong and Sorensen felt the County should wait a year to begin the process. Kelly and Howard felt the process should begin now. Board majority was to wait a year to begin the process of updating the Hazard Mitigation Plan.

On a motion by Furlong, second by Watkins, the Board approved the following utility permit: Liberty Communications – placement of fiber optic in Goshen Township in the north ROW of 160th Street from Iron City Avenue, west two miles to a point near its intersection with Hwy 70. Ayes: All.

Discussion was held with County Engineer Keith White regarding the possible purchase of a brush chipper and compact tracked loader. White stated that the brush chipper is in the FY11/12 budget, but delivery is several months out and the compact loader is in the FY12/13 budget, but he would like to bring it ahead to FY11/12. White stated that the Department of Transportation has a large multiple award contract that includes this equipment. White presented proposals for the brush chipper as follows: Vermeer Iowa - \$43,494.00; Midwest Underground - \$43,450.00; and Aspen Equipment - \$41,631.20. White stated that the brush chipper from Vermeer has safety features not available on the other chippers and since Muscatine County currently has a Vermeer brush chipper, his staff is familiar with its operation, service and quality of product. White stated that the Vermeer brush chipper has the lowest cost of ownership because its nearby service location will outweigh the initial difference in cost.

On a motion by Watkins, second by Furlong, the Board authorized the purchase of a brush chipper from Vermeer under the DOT Multiple Award Contract 4425 in the amount of \$43,494.00 in FY 12/13. Ayes: All.

On a motion by Furlong, second by Howard, the Board authorized the purchase of a compact tracked loader from Altorfer under the DOT Multiple Award Contract 4425 in the amount of \$65,600.63 in FY 11/12. Ayes: All.

County Engineer Keith White updated the Board on projects on Muscatine County roads.

On a motion by Watkins, second by Sorensen, the Board authorized the Chairperson to sign Statement of Election Costs for the February 14, 2012 and March 27, 2012 West Liberty Special Elections. Ayes: All.

On a motion by Howard, second by Sorensen, minutes of the Monday, May 21, 2012 regular meeting and Tuesday, May 29, 2012 special meeting were approved as written. Ayes: All.

Correspondence:

Howard was contacted regarding Board of Supervisor pay scale and benefit package.

Committee Reports:

Watkins attended a Region IX Transportation Board meeting May 25th.

Sorensen attended a Regional Workforce Development meeting May 22nd.

Kelly and Sorensen attended a Bi-State Regional meeting May 23rd.

Howard attended a Conservation Board meeting May 21st.

Kelly and Furlong attended a committee meeting May 29th dealing with possible public notification of DNR advisories.

On a motion by Howard, second by Sorensen, the Board approved Resolution #06-04-12-05 Acceptance of Special Warranty deed – Veterans' Plaza Authority – Muscatine County Jail Project. Roll call vote: Ayes: All. Furlong thanked the individuals for their years of service and effort put forth on the Veterans Plaza Authority.

On a motion by Watkins, second by Howard, the Chairperson was authorized to execute the FY12-13 Contract for Specialized Transportation Services with River Bend Transit in the amount of \$7,000. Ayes: All.

Discussion was held regarding request from Bruce Dagel to place a geocache in the Courthouse front lawn area. Furlong stated he is not in favor of placement of a geocache on the Courthouse lawn. Watkins stated he is not in favor of the request because the grounds are going to be landscaped soon which might interfere with the geocache. Sorensen stated he would need more information. Howard stated he feels it would be setting a precedent by allowing this when we have not allowed others to place things on the grounds. Board consensus was that they are not interested in placement of a geocache on the Courthouse lawn at this time.

Discussion was held with Administrative Services Director Nancy Schreiber regarding the FY12/13 salary schedule. Schreiber stated that the steps are all adjusted based on an adjustment to the mid-point of 2% resulting in an overall average increase with the anniversary step adjustment of 2.5%. On a motion by Furlong, second by Sorensen, the Board approved the FY12/13 Salary Schedule which reflects a 2% adjustment to the FY11/12 Salary Schedule for employees under the Salary Administration Program. Ayes: All

Discussion was held regarding a possible 1% lump sum payment in lieu of step in grade increases for employees who are at the maximum for their pay grade for FY12/13. The item died for lack of action.

Supervisor Furlong stated that he and Supervisor Howard met with County Engineer Keith White to discuss his salary which Furlong stated is currently around the 11th highest in the State. Furlong stated that he and Howard were around 2.5% to 3.5%, but that the County Engineer would like more. Howard stated that he feels the County has a great engineer, but that he feels White is already getting a very good salary for very good work. Howard stated he felt a 2.5% increase would be comparable to what other County employees are getting. Furlong stated he is at 3 – 3.5%. Sorensen stated he also feels White does a good job and he is at 2.5%. A motion by Watkins died for lack of a second to approve a 3.5% salary increase for the County Engineer for FY12/13. On a motion by Furlong, second by Sorensen, the Board approved a 3% increase for the County Engineer for FY12/13. Ayes: Furlong, Howard, Watkins and Sorensen. Nay: Kelly. Kelly reminded the Board that they are not giving the 1% lump sum for employees who are at the maximum point in their pay grade so they are not acknowledging their work and dedication to the County. Howard stated he agrees with Kelly, but he is voting yes for this because during his negotiations with White, he had already said he would support a 3% increase.

Discussion was held regarding the possible regrading of the Jail Administrator position. Administrative Services Director Nancy Schreiber stated she reviewed the position in conjunction with the fact that the Jail Administrator position is moving to an exempt position and she is recommending an increase from Grade 15 to Grade 16. Sorensen stated that the current Jail Administrator oversees approximately 80 employees and a 2.5 million dollar budget, so this is commensurate with a Grade 16. On a motion by Sorensen, second by Furlong, the Board approved regrading and step placement of the Jail Administrator position to a Grade 16, Step 17 effective July 1, 2012. Ayes: All.

On a motion by Watkins, second by Furlong, the Board accepted the resignation of LaVern (Toby) Strause from the Veterans Affairs Commission effective June 30, 2012. Ayes: All. The Board expressed their appreciation for Toby Strause's service to the Veterans Affairs Commission. Administrative Services Director Nancy Schreiber will advertise for a female veteran in order to achieve a more gender balanced commission.

The Board recessed at 10:50 A.M. and reconvened at 10:56 A.M. for their monthly meeting with Community Services Director Mike Johannsen. Johannsen reviewed the General Assistance Budget Update and Director's Report stating that expenditures are currently at 70% with a target of 83.33%. Johannsen stated his staff has done a good job of shopping around, utilizing drug programs and keeping costs down in prescriptions. Johannsen stated the area of rent is high because they are able to utilize the funds there rather than through utility subsidies.

Johannsen reviewed the Veterans Assistance Budget Update and Report stating that expenditures are at 64% with a target of 83.33%. Johannsen and Veterans Affairs Coordinator Sara Creamer thanked Toby Strause for his work and dedication to the Veterans Affairs Commission. Creamer reported she is serving 221 new veterans and 642 ongoing veterans, with a current active caseload of 500+ veterans. Creamer stated that the geographical distribution report shows federal expenditures directly to veterans in Muscatine County has increased by \$888,000. Creamer highlighted areas of outreach over the past year. Strause informed the Board of Supervisors that Sara Creamer is overloaded and the Board needs to consider supplying her with an assistant.

Johannsen stated that the Case Management and Trust areas are enterprise activities that the County operates which fall under the Mental Health Redesign and these will have to be sorted out to see how they fit into the overall picture.

Case Manager Kathie Anderson-Noel reported on the activities of the Case Management Department stating revenue is at 71.68% with a target of 83.33% with expenditures in line with revenue. Anderson-Noel reported the addition of 19 cases and closure of 7 cases for a total of 279 current cases. Anderson-Noel stated that most of the services are being paid by Title XIX.

Johannsen reviewed the Trust Budget Update and Director's Report stating that expenditures are at 78% with a target of 83.33%. Johannsen stated Muscatine County is currently servicing 206 participants in the Trust Program.

Johannsen updated the Board on the recently passed Mental Health Redesign Legislation SF2315. Johannsen stated that Mental Health Redesign is a two year transition which will officially start July 1, 2012 with the State picking up the cost of the Medicaid match. Johannsen stated that eligibility for non-Medicaid services will change for persons with mental illness or intellectual disability effective July 1, 2013 and use of standardized assessments will be required at that time. Johannsen stated that legal settlement is replaced by residency July 1, 2013. Johannsen stated that effective July 1, 2013, DHS will encourage all Counties to join a region, but there will be waivers allowed in rare cases, so Muscatine County needs to think about whether or not to apply for a waiver or join a region. Johannsen stated that for a County to receive a waiver, it would be considered its own region and would have to provide Core services. Johannsen stated that this legislation reinstates the County MHDS levy, but a \$47.28 per capita replaces the current maximum dollar levy on July 1, 2013. Watkins stated concern about a Regional

Administrative staff adding another level of staffing. Johannsen stated the Region is an entity supported by the Counties and is not intended to mean regional administrative staff. Johannsen stated that the legislation establishes a transition fund, but the County will not receive any more money until October 2012 so we need to watch our cash flow until then. Johannsen stated the County will be able to keep its FY2012 carryover, its FY2013 revenue from its tax levy and revenue from enterprise services to help with its cash flow issues. Johannsen stated that the County has to communicate what FY2013 costs it is not able to cover and the State legislature is supposed to appropriate funds through a Transition Fund to help cover those costs. Johannsen stated the Board will have to decide at some point how to keep the County in the game. Johannsen stated that the County may have to run fewer programs, but be allowed to raise dollars to purchase those services from the private sector. Johannsen stated it will be the Board's decision how they want to proceed with this process while keeping an eye on sustainability in future years. Watkins stated that he has been on the Board for 15 years and has not found any Board member that was not supportive of the program in Muscatine County.

Johannsen reviewed the CPC Budget Update and Director's Report stating that revenues are at 89.33% and expenditures are at 84.42% with a target of 83.33%. Johannsen stated commitments are up to 175 cases.

Public Health Director Mary O'Dell reported on Public Health stating that the Local Public Health Service grant is right on target this year due to additional checks and balances that were put in place last year and the Disaster Preparedness Grant is moving toward coalition building and sustaining. O'Dell stated that the Health Improvement Plan is working very closely with the Blue Zones Project to reduce obesity in our community. O'Dell stated that the County health rankings for 2012 have been released and she would like to make a 30 minute presentation to the Board. Administrative Services Director Nancy Schreiber will schedule the presentation on a future agenda.

The Board went into Non-Public Session at 12:18 P.M. pursuant to Chapter 20.17(3), Code of Iowa, for discussion of union strategy. The Board returned to open session at 12:31 P.M.

The meeting was adjourned at 12:31 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 11, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Furlong, claims dated June 11, 2012 were approved in the amount of \$866,919.61. Ayes: All.

A Public Hearing was called to order by Chairperson Kelly at 9:02 A.M. on proposed plans, specifications, form of contract and cost estimate for the Muscatine County Administration Building Structural/Masonry Project. Jeff Brown, Shive Hattery, provided an overview of the project. Brown stated that there are two alternates for either an EPDM roof or TPO roof for the roofing portion of the bid. No one spoke against the project. On a motion by Watkins, second by Sorensen, the public hearing was closed at 9:06 A.M. Roll call vote: Ayes: All.

On a motion by Watkins, second by Sorensen, the Board approved Resolution #06-11-12-01 Approving Plans, Specifications, Form of Contract and Estimated Cost for the Muscatine County Administration Building Structural/Masonry Repairs Project. Roll call vote: Ayes: All. Sievert was asked to check with Alliant and MPW for possible rebates.

The ad-hoc committee consisting of Supervisors Kas Kelly and Tom Furlong, MUSCOM Manager Lorrie Lacina and Public Health Director Mary O'Dell which was appointed to research options for air quality notifications presented their recommendation to the Board of Supervisors. Kelly stated their recommendation consists of a no cost solution because the resources are already in place, but just not utilized to their fullest potential. MUSCOM Manager Lorrie Lacina stated that the County already has an Emergency Alert System which interrupts MPW cable for alerts and there is a website called Nixle that is free to law enforcement where alerts could be placed for the public to freely access via email and text message. Lacina demonstrated how easy it is to use the Nixle website. Furlong stated that if the Board of Supervisors and Muscom Board approve the committee's recommendation, he would hope that everyone signs up for the alerts. Kelly summarized that they have the Emergency Alert System that goes through the TV and radio, and the Nixle website that goes to email or cellphone. Public Health Director Mary O'Dell stated that although this started with air quality it can be broadened to a wider area. O'Dell stated this could also be used to notify citizens of a measles case where a child was at a number of different events. O'Dell stated that they recognize that not everyone has a computer or cell phone, but they are trying to hit the majority of citizens through this multipronged approach. Furlong stated that they also discussed that if a citizen receives too many of these alerts, they will ignore them, so they must be careful to only issue alerts when necessary. Watkins asked if this could have been used for the Iowa City fire where smoke may have drifted over into Muscatine County. Furlong stated that right now the committee's recommendation is only to notify alerts from DNR, but that they may be able to add more in the future. The Board received an email from John Gering, Iowa Department of Natural Resources, which explained the difficulties of tracking SO2 and PM2.5 levels in real time. Kelly stated that

Local on the 8's which monitors pollen, ozone and particulates will now report on Muscatine County as well as Scott County. Sorensen asked if a protocol has been developed to determine who makes the call on what to put on this system and who takes it off. Kelly stated that if the Board adopts the committee's recommendation, they will be authorizing the Sheriff, Emergency Manager, Chief of Police, Director of Public Health, Board of Supervisors, and MUSCOM Manager to put the process in motion. Lacina stated that she and her staff are currently administrators and any of them can put information out and others can be added. Furlong stated they need to limit how many people can send out the alerts. Watkins stated he would limit it to the Sheriff, Emergency Manager, Police Chiefs and MUSCOM. Kelly stated she would also include Public Health. Furlong stated that this would also have to be approved by the MUSCOM Board and should not interfere with 911 calls which should always be priority. Howard is in favor of proceeding with getting information from other groups that might be involved. Sorensen stated he thinks it is great and can be done, but should the County do it and the County needs to move carefully to make sure the entities are really thinking about what to alert because he does not want to over alert. Howard stated that you really need to watch jurisdiction as to who has overall control over the information getting on and have protocol set in place. Furlong stated that the committee limited itself to DNR alerts. Jessica Brackett, Executive Director of Clean Air Muscatine, stated that the SO₂ problem is increasing and asked why the Board is shying away from that right now. Furlong stated that the DNR cannot get the notifications to us fast enough to be effective. Brackett stated the EPA has a system called Air Now which provides the data in real time and she encouraged the Board to look at that system. Kelly stated they will talk to the MUSCOM Board and local law enforcement and return for further discussion and possible action at a future meeting.

On a motion by Watkins, second by Howard, the Board approved four additional special event permits for Ardon Creek Vineyard and Winery, LLC, as requested by Mike Furlong. Ayes: All. The dates of the additional events in 2012 are June 20th, June 21st, August 4th and September 1st.

On a motion by Sorensen, second by Howard, minutes of the Monday, June 4, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Sorensen and Furlong received complaints regarding property in Moscow.

Committee Reports:

Kelly attended a Muscatine Health Association meeting June 6th.

Kelly and Furlong attended an Air Quality committee meeting June 4th.

Kelly attended a Regional Supervisors Meeting June 8th.

Kelly attended a Seventh Judicial Meeting June 8th.

Sorensen attended a Muscatine County Safety Committee meeting June 6th.

Furlong attended the Department of Transportation meeting in West Liberty June 5th. Kelly, Furlong and Sorensen attended the West Liberty Economic Development Summit June 7th. Howard spoke at MCC for an International Class June 8th.

On a motion by Howard, second by Sorensen, a public hearing was set for Monday, June 18, 2012 at 9:00 A.M. on proposed plans, specifications, form of contract and estimated cost for Phase I of the Department of Human Services Office Building Geothermal Upgrade project. Ayes: All.

On a motion by Watkins, second by Furlong, a public hearing was set for Monday, June 18, 2012 at 9:00 A.M. on proposed plans, specifications, form of contract and estimated cost for Phase I of the Muscatine County Old Jail Geothermal Upgrade project. Ayes: All.

The Board reviewed health/dental fund balance as of May 31, 2012.

The Board recessed at 9:57 A.M. and reconvened at 10:06 A.M.

On a motion by Watkins, second by Furlong, the Board went into closed session at 10:06 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Furlong, second by Watkins, the Board returned to open session at 11:06 A.M. Roll call vote: Ayes: All.

The Board did not hold the second closed session.

The meeting was adjourned at 11:06 A.M.

ATTEST:

Betty L. Wambach, First Deputy Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Tuesday, June 12, 2012

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Sorensen, second by Furlong, the agenda was approved as written. Ayes: All.

The Muscatine County Board of Supervisors met as a Board of Canvassers for the Primary Election held on Tuesday, June 5, 2012. Results of the canvass were presented by County Auditor Leslie A. Soule with the following candidates being nominated for various County Offices for the November 2012 General Election:

COUNTY OFFICES	REPUBLICAN	DEMOCRAT
Board of Supervisors, District Three	Scott Sauer	Stu Willits
Board of Supervisors, District Four	Gary R. Allison	Kas Kelly
County Auditor	Leslie A. Soule	No candidate nominated
County Sheriff	No candidate nominated	Dave White

County Engineer Keith White updated the Board on secondary roads projects.

Kelly stated any staff that does outreach can contact her if they want to be part of the Community Wide Block Party on September 7th.

Watkins stated that he talked to Richard Kordick, Kordick Surveying & Engineering, about property line issues in Moscow. Watkins suggested Kordick, GIS Coordinator Mark Warren and first Deputy Auditor Betty Wambach attend the June 25th meeting to discuss the situation in Moscow.

On a motion by Furlong, second by Howard, the Board went into closed session at 9:36 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Watkins, second by Furlong, the Board returned to open session at 10:50 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:50 A.M. and reconvened at 10:56 A.M.

On a motion by Furlong, second by Sorensen, the Board went into closed session at 10:57 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Watkins, second by Furlong, the Board returned to open session at 11:46 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 11:49 A.M.

ATTEST:

Betty L. Wambach, First Deputy Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 18, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Watkins, the agenda was approved as amended. Ayes: All.

A Public Hearing was called to order at 9:02 A.M. by Chairperson Kelly on proposed plans, specifications, form of contract and cost estimate for Muscatine County DHS Office Building HVAC Design Project – Phase 1. Maintenance Supervisor Troy Sievert reviewed the plans stating that the basic project in the DHS building was to remove two very large dated boilers and install a geothermal system. Kelly asked what the payback period would be. Vic Amoroso from A & J Associates stated that it would be under seven years. Watkins asked what the timetable is for the project. Amoroso stated that this would be done by 2013. On a motion by Furlong, second by Howard, the public hearing was closed at 9:05 A.M. Roll call vote: Ayes: All.

On a motion by Watkins, second by Sorensen, the Board approved Resolution #06-18-12-01 Approving Plans, Specifications, Form of Contract and Estimated Cost for Muscatine County DHS Office Building HVAC Design Project – Phase 1. Roll call vote: Ayes: All.

A Public Hearing was called to order at 9:06 A.M. by Chairperson Kelly on proposed plans, specifications, form of contract and cost estimate for the Muscatine County Old County Jail Building HVAC Design Project – Phase 1. Maintenance Supervisor Troy Sievert stated that a lot of the HVAC systems have started to fail which is why it was decided it would be cost effective to replace them. On a motion by Howard, second by Watkins, the public hearing was closed at 9:09 A.M. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #06-18-12-02 Approving Plans, Specifications, Form of Contract and Estimated Cost for Muscatine County Old County Jail HVAC Design Project – Phase 1. Roll call vote: Ayes: All.

Discussion was held with Maintenance Supervisor Troy Sievert regarding a Professional Services Agreement between Muscatine County and MMS Consultants, Inc. for landscape architect services for the Muscatine County Courthouse lawn. Sievert stated that he recommends we do this as it will meet ADA Standards and it takes into consideration end users. Furlong stated the project also includes the sidewalks, stairs and driveway up to the courthouse so it is partially a civil engineering project. Howard stated that he had a concern on the wording in Exhibit 2, Section I. of the contract. Howard states that the County should have the ability to cancel the contract any time they want and pay for work that has been done. Steve Nowak from MMS Consultants, Inc. stated that that is typically how it is done and they would be happy to strike that part or reword it. Kelly told Sievert that she did not think he negotiated well enough on getting the

price reduced. Furlong asked Nowak how much oversight was in the contract. Nowak stated that they would be available for calls or to come out on the Board's request but typically for this type of project they would not have someone full time on site. Nowak stated it would depend on the scope of the project how often someone would need to come out. On a motion by Watkins, second by Sorensen, the Board approved authorizing the Chair to execute a Professional Services Agreement between Muscatine County and MMS Consultants, Inc. for landscape architect services for the Muscatine County Courthouse Lawn as amended. Ayes: All.

A Public Hearing was called to order at 9:21 A.M. by Chairperson Kelly on a request from Brisk LLC, Record Owners by Bryan Brauns, and Proposed Buyer/Builder Brian Wegner, for approval of the preliminary and final plat of the replat of Lot 1, Lake View Estates, adding approximately one acre of the property that is adjacent to the north; rezoning this added property from R-1 Residential District to R-2 Residential District; and to vacate the 15 feet utility easement of the present Lot 1 Lake View Estates in order for Mr. Wegner to build a residence on the existing easement. Steve Kundel, Attorney-at-Law reviewed the Wegner proposal with the Board. On a motion by Watkins, second by Furlong, the public hearing was closed at 9:25 A.M. Roll call vote: Ayes: All.

On a motion by Watkins, second by Howard, an ordinance was approved rezoning approximately one acre of property located in the Bloomington Township on the first of three readings. Roll call vote: Ayes: All

Discussion was held with Zoning Administrator Jodee Stepleton regarding approval of a preliminary plat of the proposed one lot agricultural subdivision, Katie's Pork Palace, containing approximately 2.2 acres in Orono Township. On a motion by Watkins, second by Sorensen, the Board approved a preliminary plat of the proposed one lot agricultural subdivision, Katie's Pork Palace, containing approximately 2.2 acres in Orono Township. Ayes: All

On a motion by Watkins, second by Sorensen, the Board approved Resolution #06-18-12-03 Approval of Final Plat of Katie's Pork Palace Subdivision. Roll call vote: Ayes: Kelly, Watkins, Sorensen and Howard. Nay: Furlong.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on June 1, 2012. Case #12-06-01 is an application filed by Jeffrey R. or Deborah Carstens, Record Owners. This property is located in Montpelier Township, in the SE1/4 of Sec. 4-T77N-R1E, West of Ward Avenue, 1648 Ward Avenue, Blue Grass, Iowa, containing approximately 44 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for the Carstens to build a detached outbuilding in front of the existing dwelling. The Board of Adjustment approved this request. On a motion by Sorensen, second by Furlong, the Board approved a Variance for Case #12-06-01 as approved by the Board of Adjustment. Ayes: All.

The Board reviewed a variance denied by the Muscatine County Board of Adjustment on June 1, 2012. Case #12-06-04 is an application filed by Jeffrey L. Thoma, Record Owner and Pamela K. & Ronald S. Jackson, Contract Purchasers. This property is located in Montpelier Township, in the SE1/4 of Sec. 22-T77N-R1E, 3784 Midway Beach Road, containing approximately 0.65 acres, and is zoned R-2 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to permit a detached accessory building in front of the existing dwelling. The Board of Adjustment denied this request.

The Board reviewed the following Special Use Permits reviewed by the Muscatine County Board of Adjustment on June 1, 2012: Case #12-06-02 is an application filed by Donna Rock, Etal, Record Owner by Bonnie Fritz and James Ewoldt. This property is located in Seventy-Six Township, in the SW1/4 of Sec. 35-T76N-R3W, on both sides of Burlington Road, containing approximately 13.58 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Special Use Permit in order for Ms. Heather Easterly to build a rural residence on the West side of Burlington Road. The Board of Adjustment tabled this request. Case #12-06-03 is an application filed by Brian or Deb Crossley, Record Owners. This property is located in Cedar Township, in the NE1/4 of Sec. 27-T76N-R4W, North of 260th Street, containing approximately 39 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Special Use Permit in order for the Cressley's to place a camper and a cottage on this property for seasonal use only. The Board of Adjustment denied the request to build a cottage on the property. The Board of Adjustment approved to allow a 5th wheel or travel trailer on this property for seasonal use only with the stated stipulations.

Discussion was held with Conservation Director Curt Weiss regarding transferring funds from the General Basic Fund to the Conservation Equipment Reserve Fund. Howard stated that he appreciates a group that manages their money and Weiss has done a good job. On a motion by Furlong, second by Watkins, the Board approved Resolution #06-18-12-04 Transferring Funds from the General Basic Fund to the Conservation Equipment Reserve Fund. Roll call vote: Ayes: All.

A request was received by Greg Jenkins to hold off on the discussion regarding membership to the Eastern Iowa Economic Development Alliance. Kelly stated that this will be rescheduled to a later date.

On a motion by Watkins, second by Sorensen, the Board approved five Disabled Veterans' Homestead Tax Credit applications as allowed by the County Assessor's Office for Leonard R. Castleberry, Steven A. Berger, Marion L. Hutton, Michael A. Young and Michael R. Simester. Ayes: All.

On a motion by Howard, second by Furlong, the Board approved the following renewals of Iowa Retail Cigarette/Tobacco Permits: Reif Oil Co. dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761; Casey's Marketing Company, dba Casey's General Store #1257, 1127 Ripley Ct., Muscatine, IA 52761; and Casey's Marketing

Company dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766. Ayes: All.

On a motion by Howard, second by Watkins, minutes of the Monday, June 11, 2012 regular meeting and the Tuesday, June 12, 2012 special meeting were approved as written. Ayes: All.

Correspondence:

- Furlong received a call regarding a Zoning issue.
- Howard received a call regarding the Board's spending habits.
- Howard received a call regarding building permits and setbacks.
- Howard received a concern regarding landscaping at the courthouse.

Committee Reports:

- Howard attended a Muscatine Search and Rescue meeting June 13th.
- Kelly attended the Greater Muscatine Chamber of Commerce and Industry meeting June 15th.
- Watkins attended a MAGIC meeting on June 11th.
- Watkins attended a Riverbend Transportation meeting on June 13th.

Furlong, Sorensen and Watkins attended a Mental Health Reorganization Meeting in Johnson County on June 11th.

Howard attended the Fruitland City Council meeting on June 12th.

On a motion by Watkins, second by Furlong, the FY12/13 mileage reimbursement rate was set at 45 cents per mile. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding a term expiring in Benefited Fire District #6 which is in the Durant area, a combination of Scott and Muscatine County. Schreiber stated that they cannot appoint someone without attempting to find a male because there are currently three women on the board. The Board directed Schreiber to look for a male who lived in the fire district in Muscatine County for possible appointment.

The Board recessed at 10:06 A.M. and reconvened at 10:15 A.M.

On a motion by Furlong, second by Sorensen, the Board went into closed session at 10:15 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation at the employee's request. Roll call vote: Ayes: All. On a motion by Furlong, second by Sorensen, the Board returned to open session at 11:29 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Watkins, the Board went into closed session at 11:31 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation at

the employee's request. Roll call vote: Ayes: All. On a motion by Watkins, second by Sorensen, the Board returned to open session at 12:17 P.M. Roll call vote: Ayes: All.

The Board recessed at 12:19 P.M. and reconvened at 1:00 P.M.

On a motion by Watkins, second by Sorensen, the Board went into closed session at 1:02 P.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation at the employee's request. Roll call vote: Ayes: All. On a motion by Furlong, second by Sorensen, the Board returned to open session at 3:06 P.M. Roll call vote: Ayes: All.

The Board directed Administrative Services Director Nancy Schreiber to review the Northwest Mechanical contract.

The meeting was adjourned at 3:10 P.M.

ATTEST:

Betty L. Wamback,
First Deputy Auditor

Kas Kelly, Chairperson
Board of Supervisors