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COMMUNITY DEVELOPMENT

Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement

To: Mayor and City Council Members
Cc: Gregg Mandsager, City Administrator
From: Steven Boka, Director of Community Development
Date: June 29, 2012
Re: T-Hangar Apron Drainage Improvements
Resolution Approving plans, Specs & Setting Bid Opening Date

INTRODUCTION: Recently the City of Muscatine was notified by the Federal Aviation Administration (FAA) that funding would be made available to improve drainage in the apron area of the t-hangars at the Muscatine Municipal Airport.

BACKGROUND: The T-Hangar Drainage Improvements Project will include removing an existing French drain system and installing storm sewer intakes, storm sewer, and an outlet upstream of a proposed septic system manhole or existing oil/water separator. The existing clogged French drain system has no outlet and stands full of water, which leads to dangerous icy conditions in front of the existing t-hangar in the late winter/early spring.

Prior to the soliciting bids for this project, a public hearing is required. Following the Public Hearing, the City Council will have the opportunity to consider approval of the plans, specifications, form of contract, engineers estimate, and establish a bid opening date for the Project.

RECOMMENDATION/RATIONALE: Please place the attached resolution on the agenda for City Council consideration during the July 5, 2012 meeting.

1. Resolution

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS,
FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING
A BID OPENING DATE FOR THE PROJECT IDENTIFIED AS “T-
HANGAR APRON DRAINAGE IMPROVEMENTS” AT THE
MUSCATINE MUNICIPAL AIRPORT.**

WHEREAS, the City Council has for the City of Muscatine, Iowa, has undertaken several improvement projects at the Muscatine Municipal Airport; and

WHEREAS, the City of Muscatine has received approval to proceed with the preparation of plans, specifications, cost estimate, form of contract and establishing a bid opening date related to the project identified as “T-Hangar Apron Drainage Improvements” at the Muscatine Municipal Airport, further known as IDOT Project No. 9I120MUT100 and IDOT Contract No. 13173; and

WHEREAS, the City Council has scheduled and conducted a public hearing concerning the plans, specifications, cost estimate, form of contract, and establish a bid opening date; and

WHEREAS, the preliminary construction estimate of \$70,000.00 will be paid through 85% state and 15% local funding; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that the Plans, Specifications, Form of Contract, Engineers Estimate, and a establishing a bid opening date for the project identified as “T-Hangar Apron Drainage Improvements” at the Muscatine Municipal Airport, also known as “IDOT Project No. 9I120MUT100”, is hereby approved

DeWayne Hopkins, Mayor

ATTEST:

Gregg Mandsager, City Clerk

NOTICE TO BIDDERS
CITY OF MUSCATINE, IOWA
T-HANGAR APRON DRAINAGE IMPROVEMENTS
MUSCATINE MUNICIPAL AIRPORT

Project Description: This project involves removal of asphalt pavement (828 SY), removal of existing French drain system (15 intakes), and construction of intakes (9 Each), manholes (4 Each), storm sewer (821 LF 15" RCP), and hot mix asphalt pavement (828 SY of 1.5" surface course over 4.5" base course), along with minor quantities of silt fence, grading, seeding, and pavement marking.

Time and Place for Filing Sealed Proposals: Sealed bids for the work comprising each improvement as stated above must be filed before 10:00 A.M. according to the clock at the office of the City Finance Director on Thursday, July 26, 2012, in the office of the City Finance Director. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals will be Opened and Considered: Sealed proposals will be opened and bids tabulated at 10:00 A.M. on Thursday, July 26, 2012, in the City Council Chambers for consideration by the City of Muscatine City Council at its meeting on Thursday August 2, 2012 or at such later time and place as may be fixed. The City of Muscatine reserves the right to reject any and all proposals including without limitation, nonconforming, nonresponsive, unbalanced, or conditional bids. The City of Muscatine reserves the right to defer acceptance of any bid for a period of forty-five (45) calendar days after receipt of bids, and no bid may be withdrawn during this period.

Time for Commencement and Completion of Work: Work on the improvement shall be commenced immediately upon approval of the contract by the Council and shall be performed regularly and diligently throughout the duration of the project. The contractor shall substantially complete the project within forty (40) working days. Should the contractor fail to complete the work in this timeframe, liquidated damages of \$500 per working day will be assessed for work not completed within the designated contract term.

Bid Security: Each Form of Proposal shall be accompanied in a separate envelope, bid security in the minimum amount of five percent (5%) of the total bid and as further defined in the Instructions to Bidders.

Contract Documents: Plans, specifications, and proposal forms may be obtained from the office of Anderson Bogert, 4001 River Ridge Drive NE, Cedar Rapids, Iowa, 52402, telephone no. (319) 377-4629, for a deposit of \$20.00, which shall be refunded upon return of the contract documents, if returned within fourteen (14) days after award of the project. If contract documents are not returned in a timely manner and in a re-usable condition, the deposit shall be forfeited. Documents may also be viewed at the following plan rooms:

- Construction Update Plan Room & Master Builders of Iowa, Cedar Rapids Regional Office, 645 32nd Avenue SW, Suite C, Cedar Rapids, IA, 52404
- Construction Update Plan Room & Master Builders of Iowa, 612 Mulberry Street, Waterloo, IA, 50703
- Construction Update Plan Room & Master Builders of Iowa, 221 Park Street, Des Moines, IA, 50309
- Ilowa Builders Exchange & Master Builders of Iowa, 520 24th Street, Rock Island, IL, 61201
- Dubuque Builders Exchange, 801 Cedar Cross Road, Dubuque, IA, 52003
- Dodge Plan Room, 3315 Central Avenue, Hot Springs, AR, 71913
- Reed Construction Data, Document Processing Center, 30 Technology Pkwy S, Suite 500, Norcross, GA, 30092-2912
- North Iowa Builders Exchange, 9 North Federal Avenue, Mason City, IA, 50401

Required Bonding: Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by the City of Muscatine and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Muscatine from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract.

Sales Tax Exemption: The City of Muscatine will provide each Contractor and Subcontractor for this project with a certificate of exemption and an authorization letter which can be presented to material suppliers which will allow the Contractor/Subcontractor to purchase building materials used in this contract exempt from Iowa sales tax and any applicable local option sales tax and school infrastructure local option tax. Complete information on qualifying materials and supplies can be found at www.state.ia.us/tax, the Iowa Department of Revenue and Finance (IDRF) Website. Links can be found in the Business Taxes and Local Government categories. Bids submitted for this project should be submitted on this basis.

Preference for Iowa Products and Labor: By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

State and Federal Provisions: The Contractor shall comply with Title VI of the Civil Rights Act of 1964, 78 STAT.252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4, and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21 – to the end that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving financial assistance from the Iowa DOT.

Contractors shall be required to make and document positive efforts towards utilizing Targeted Small Businesses (TSBs) on this project. Form "TSB Pre-Bid Contact Information" shall be required to be submitted with bids on this project.

Published upon order of the City Council of Muscatine, Iowa.

CITY OF MUSCATINE, IOWA

BY: _____
Gregg Mandsager, City Administrator