



City of Muscatine
Muscatine Parks and Recreation Department
Athletic Facilities – Event Request Form

Organization Club: _____

Contact Person:

Address:

Telephone: _____ Email Address: _____

Are you a Non-Profit? Yes No
(Supporting documents may be required)

Usage Data

Event: _____

Activity:

If other, please describe: _____

Requested Date(s): _____

Start Time: _____ End Time: _____

Setup Start Time: Breakdown End Time:

Estimated Attendance: _____ Participant Age Range: _____

THE CITY OF MUSCATINE is not responsible for personal injuries or damages to property of participants involved in programs or facilities sponsored by the MUSCATINE PARKS and RECREATION DEPARTMENT. I, the undersigned, acknowledge that I have read the rules, regulations, conditions and Facility Guidelines and I, my group and/or association will abide by the rules, regulations and conditions and I agree to be responsible for the payment of all applicable usage fees. Additionally, I, the undersigned, understand and agree to provide a certificate of insurance naming the City of Muscatine as additional insured and I, the undersigned, understand that a non-refundable deposit is required to schedule my event.

SUBMITTED BY: _____

Signature

Date

Facility Requested:

Soccer West Practice Facility:

Soccer Complex Game Facility:

Field Size: _____

Field Size: _____

Kent Stein Park – Baseball/Softball Complex:

Field Size: _____ Base Distance: _____ Pitching Distance: _____

MUSCO Sports Center:

Soccer Field Size: XS Small Medium Large

Softball Field Size: _____ Base Distance: _____ Pitching Distance: _____

Baseball Field Size: _____ Base Distance: _____ Pitching Distance: _____

Football Field Size: _____ Pickleball Court(s): _____

Other: _____

Additional Event Notes: _____

Events/Tournament Non-Refundable Deposit:

Sports Dome: \$500.00 per day*

Soccer Complex: \$200.00 per day*

Ball Diamond Complex: \$200.00 per day*

***Deposits are non-refundable and must be paid to secure a date. Deposits are required for each tournament request per day, per facility.)**

Special Requests/Comments: _____