

CITY OF MUSCATINE

TITLE 3, CHAPTER 3 AND CHAPTER 4

PARADE AND PUBLIC ASSEMBLIES* APPLICATION

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

1. Name and address of applicant and sponsoring organization, if any:

2. Type of event that is planned:

3. Proposed location:

4. Date(s): _____ Starting Time: _____

Time the event will begin to assemble: _____

Expected length of use: _____

5. Expected size of group: _____

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location: _____

7. Names and addresses of any persons to be featured as entertainers or speakers:

8. List mechanical or electronic equipment to be used: _____

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts: _____

10. Number and types of animals to be used: _____

11. A description of any sound amplification to be used: _____

12. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary: _____

13. All plans for the provision of security: _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Authorized Representative

Date

* Public Assemblies require completion of this application form. See City Code Section 3-3-2(B) for the definition of a Public Assembly

Additional Requirement for Parades:

1. Attach sketch of parade route. If parade is in the downtown area indicate whether parade route #1 or parade route #2 will be followed.
2. Submit \$30.00 permit fee with application (non-profit organizations exempt from fee).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability:

\$1,000,000 Bodily Injury & Property Damage – Each Occurrence

\$1,000,000 Personal Injury & Advertising Injury – Per Occurrence

\$2,000,000 General Aggregate on above

\$2,000,000 Products & Completed Operations General Aggregate

Parade Route #1

8TH

Parade Start

7TH

MULBERRY

6TH

Parade End

WALNUT

CEDAR

5TH

SYCAMORE

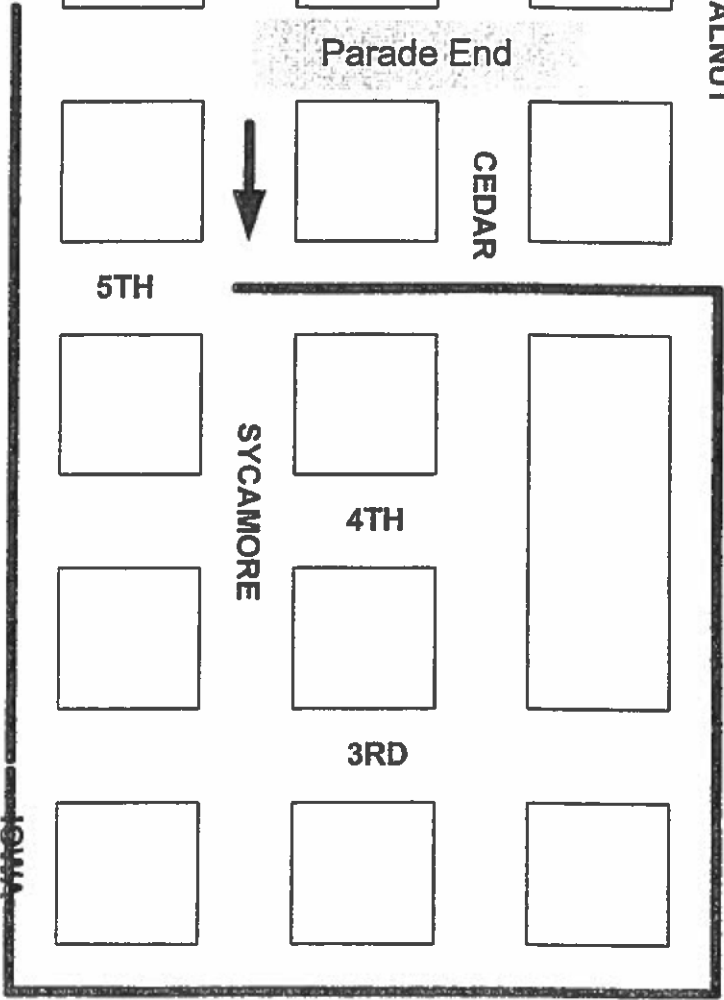
4TH

3RD

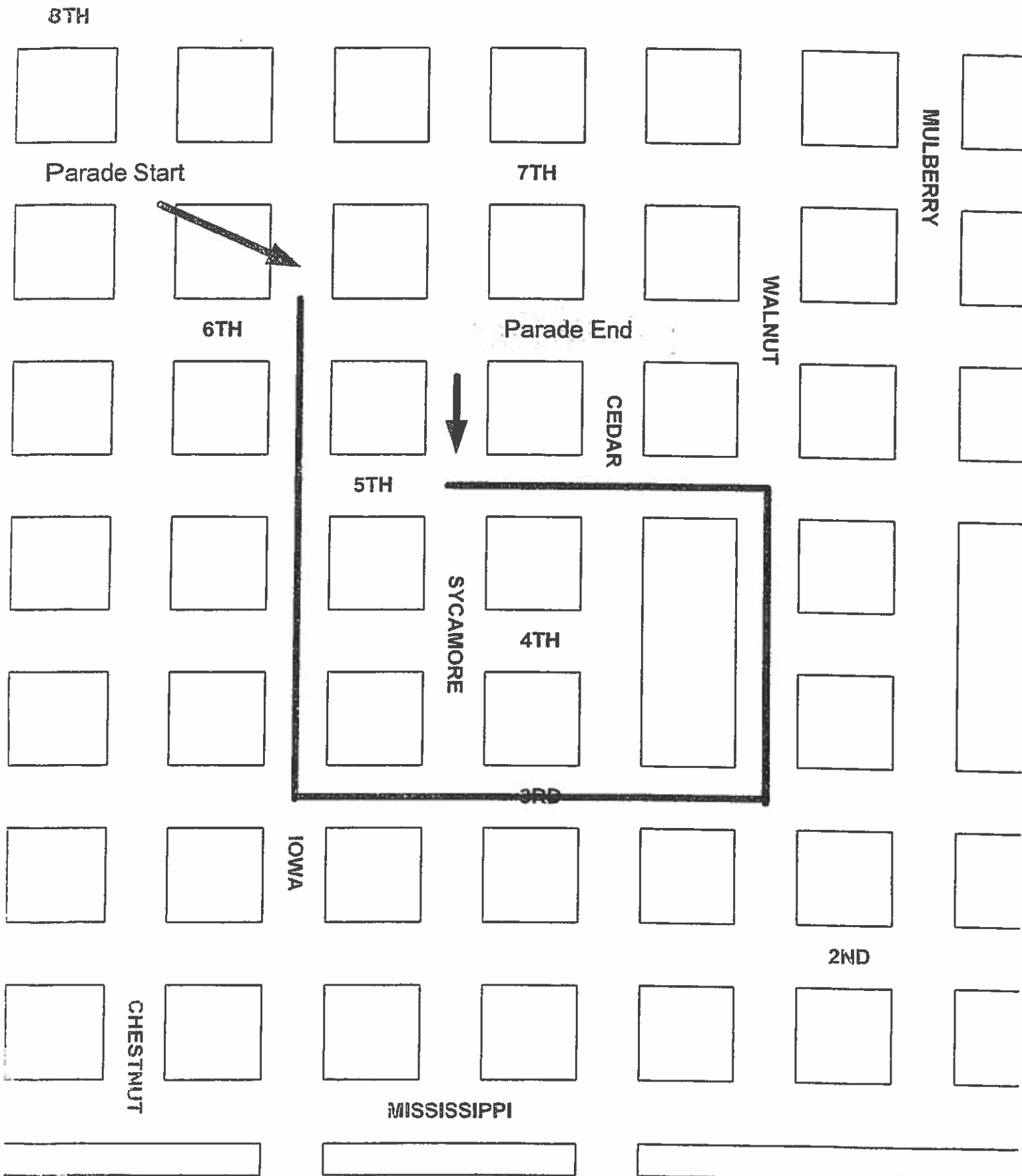
2ND

CHESTNUT

MISSISSIPPI



Parade Route #2



TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend Approval				Comments:
<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Parks & Recreation	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Community Development	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Public Works	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Police Chief	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Fire Chief	Date	_____

FINAL APPROVAL:

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		City Administrator	Date	_____

