



# City of Muscatine



## CITY COUNCIL Thursday April 7, 2022

Brad Bark, Mayor

Dennis Froelich, 1<sup>st</sup> Ward  
Jeff Osborne, 2<sup>nd</sup> Ward  
Peggy Gordon, 3<sup>rd</sup> Ward  
Nadine Brockert, 4<sup>th</sup> Ward  
John Jindrich, 5<sup>th</sup> Ward

Angie Lewis, At Large  
DeWayne Hopkins, At Large  
Carol Webb, City Administrator  
Cinda Hilger, Admin. Professional  
Matt Brick, City Attorney

City Council meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month, In-depth sessions on the 2<sup>nd</sup> Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

The public is welcome to attend virtually using the information below.

**Please join my meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/CityofMuscatine/city-council-meeting>

**You can also dial in using your phone.**

United States: 1-669-224-3412

**Access Code: 971-499-597**

### **AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE** - Presentation of Colors by Gabriel Paetz, Spencer Blair and Alex Blair
4. **COMMUNICATIONS – CITIZENS**

## 5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### \* **Items 6A-B Approval of City Council Minutes**

- A. [March 17, 2022 Regular Meeting Minutes](#)
- B. [Joint Meeting Minutes – March 30, 2022](#)

### \* **Item 8A-J Petitions and Communications**

- A. Request for renewal of a Class “E” Liquor License, Class “B” Wine Permit, Class “C” Beer Permit and Sunday Sales for Super Savor Liquor of Muscatine, 1510 A Isett Avenue – Taranjeet Singh, LLC (pending inspections)
- B. Request on first and second reading for a Class “B” Beer Permit, Class “C” Native Wine Permit and Sunday Sales for GeoJohnz, 203 East 2<sup>nd</sup> Street – GeoJohnz, LLC (pending inspections)
- C. Request for renewal of a Class “C” Liquor License, Catering, Outdoor Service and Sunday Sales for Pete’s Tap, 1820 Angle Street – Oscar’s LLC (pending inspections)
- D. Request for renewal of a Class “E” Liquor License, Class “C” Beer Permit, Class “B” Wine Permit and Sunday Sales for Wal-Mart Supercenter #559, 3003 North Highway 61 – Wal-Mart, Inc. (pending inspections)
- E. Request for renewal of a Class “E” Liquor License, Class “C” Beer Permit, Class “B” Wine Permit and Sunday Sales for Grandview Mart, 714 Grandview Avenue – Malka 13, Inc. (pending inspections)
- F. Request for renewal of a Class “C” Liquor License for Creations by Oz, 110 East 2<sup>nd</sup> Street – Jeff Osborne (pending inspections and insurance)
- G. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Service for Mike’s Hilltop Tap, 929 Lucas Street (pending inspections and insurance)
- H. [Request for Use of City Property from Keep Muscatine Beautiful/Community Foundation of Greater Muscatine for the following days May 26, 2022, June 23, 2022, July 4, 2022, July 21, 2022, August 25, 2022 and September 22-24, 2022 at the Riverfront](#)
- I. [Request to approve application for Revitalization Property Tax Abatement - White Ninja, LLC - 415 Iowa Avenue](#)

- J. [Request to approve application for Revitalization Property Tax Abatement - White Ninja, LLC - 517 E. 8th Street](#)
- K. [Request to approve application for Revitalization Property Tax Abatement - White Ninja, LLC - 702 E. 8th Street](#)
- \* **Items 9A-B From the Mayor**
  - A. Request to appoint Councilmember Gordon to the Leadership Planning Committee
  - B. Request to appoint Councilmember Jindrich to the LEPC (Local Emergency Planning) Committee
- \* **Items 12A-H Receive and File**
  - A. [Muscatine County Board of Supervisors Minutes – March 14, 2022](#)
  - B. [Muscatine County Board of Supervisors Minutes – March 21, 2022](#)
  - C. [Muscatine County Board of Supervisors Minutes – March 28, 2022](#)
  - D. [City of Muscatine Financials October 2021](#)
  - E. [City of Muscatine Financials November 2021](#)
  - F. [City of Muscatine Financials December 2021](#)
  - G. [City of Muscatine Financials January 2021](#)
  - H. [City of Muscatine Financials February 2021](#)
- \* **Bills**\*
  - \* Approval of attached Bills totaling \$6,855,804.09, which include January 2022 receipt summaries and journal entries, subject to the approval of any related agenda item(s).

## 6. **MINUTES – APPROVAL**

## 7. **PUBLIC HEARING**

- A. [Transfer Station Tipping Floor Plans and Specifications](#)
  - This public hearing concerns the approval of the plans, specifications, form of contract and cost estimate for the Transfer Station Tipping Floor Project.
- B. [Community Needs Assessment and CDBG Funds](#)  
(Presentation by Community Development Director Jodi Royal Goodwin)
  - This public hearing concerns a request to submit 4 grant applications to the Iowa Economic Development Authority. These grants would support the Mulberry Neighborhood Revitalization Pilot Program, MCSA Projects
- C.

[Residency Requirement Changes for Civil Service Employees](#)

- This public hearing concerns adding Title 1, Chapter 13, Section 13 to the City Code to eliminate the Iowa residency requirement for Civil Service Employees

D. [Declaration of Surplus Property and Disposal – Kent](#)

- This public hearing concerns the declaration of surplus property and authorizing the disposal of said property located at 1030 Hershey Avenue.

E. [Airport Taxiway Plans and Specifications](#)

- This public hearing concerns the approval of the plans, specifications, form of contract and cost estimates for the Taxiway Widening Project.

F. [Property Maintenance Code](#)

(Presentation by Assistance Community Development Director Andrew Fangman)

- This public hearing concerns an ordinance establishing vacant property and non-residential property maintenance regulations.

G. [Keeping of Pit Bull Dogs](#)

- This public hearing concerns the striking of Title 6, Chapter 9 of the City Code regarding the keeping of pit bull dogs.

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

- A. Recognition of Gabriel Paetz for Achieving the rank of Eagle Scout
- B. [Proclamation – Celebrating National Volunteer Month](#)
- C. [Proclamation - National Public Safety Telecommunications Week](#)
- D. [Proclamation – Drinking Water Week](#)

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

- A. First reading of an ordinance amending Title 1, Chapter 13 of City Code by adding section 13 to eliminate the Iowa residency requirement for Civil Service employees.

[Agenda Item Summary](#)

[Ordinance](#)

[Revised Title 1, Chapter 13 of City Code](#)

- B. First reading of an ordinance establishing vacant property and non-residential property maintenance regulations in Title 16, Chapter 5 of the City Code. (Public Hearing F) (Assistant Community Development Director, Andrew Fangman)

[Agenda Item Summary](#)

[Ordinance](#)

[Revised Title 16, Chapter 5 of City Code](#)

- C. First reading of an ordinance striking Title 6, Chapter 9 of the Muscatine City Code regarding the keeping of pit bull dogs. (Public Hearing G)(City Administrator, Carol Webb/Police Captain, Tony Kies)

[Agenda Item Summary](#)

[Ordinance](#)

[Revised Title 6, Chapter 9 of City Code](#)

- D. First Reading of an Ordinance Establishing Refuse Collection Monthly Fees for Class I and Class III Domestic Waste effective July 1, 2022. (Finance Director, Nancy Lueck)

[Agenda Item Summary](#)

[Ordinance](#)

- E. Resolution Approving Plans and specifications for the 2022 Transfer Station Tipping Floor Overlay Project (Public Hearing A)(Solid Waste Manager, David Popp)

[Agenda Item Summary](#)

[Resolution](#)

[Plans and Specifications](#)

- F. Resolution declaring property, located at 1030 Hershey Avenue, as surplus and authorizing the disposal of said property.(Public Hearing D)(Assistant Community Development Director, Andrew Fangman)

[Agenda Item Summary](#)

[Resolution](#)

- G. Resolution authorizing an access easement for the property located at 1115 Musser Street, currently owned by Muscatine Plaza Properties. (Planner, April Limburg)

[Agenda Item Summary](#)  
[Resolution](#)  
[Access Easement Agreement](#)  
[Map](#)

- H. Resolution approving the plans, specifications, form of contract and cost estimate for widening a portion of the taxilane at the Muscatine Municipal Airport. (Community Development Director, Jodi Royal-Goodwin)

[Agenda Item Summary](#)  
[Resolution](#)  
[Plans and Specifications](#)

- I. Resolution Approving Contract and bond for Taylor Park Splash Pad

[Agenda Item Summary](#)  
[Resolution](#)  
[Contract and Bond](#)

- J. Resolution Approving Contract and Bond for Taylor Park Improvement Project

[Agenda Item Summary](#)  
[Resolution](#)  
[Contract and Bond](#)

- K. Resolution Setting a public hearing on the FY2023 Annual Plan and Amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy at a special meeting on May 12, 2022. (Housing Program Supervisor, Melissa Rinnert/Community Development Director, Jodi Royal-Goodwin)

[Agenda Item Summary](#)  
[Resolution](#)  
[Public Notice](#)

- L. Resolution adopting a Muscatine City Council Invocation Policy (City

Administrator, Carol Webb)

[Agenda Item Summary](#)  
[Resolution](#)

- M. Request to approve the issuance of a purchase order to Turfwerks for the purchase of a 2022 Jacobsen GP400 Triplex Mower for Golf Maintenance Operations.

[Agenda Item Summary](#)  
[Bid Information](#)

- N. Request to approve agreement between the City of Muscatine and Muscatine Humane Society to support the provision of Animal Control Services by the City of Muscatine for fiscal year 2022/2023. (City Administrator, Carol Webb, Police Captain Tony Kies)

[Agenda Item Summary](#)  
[Agreement](#)

- O. Request to approve agreement between the City of Muscatine and Senior Resources to support the provision of Senior Resident Services for fiscal year 2022/2023 (City Administrator, Carol Webb)

[Agenda Item Summary](#)  
[Agreement](#)  
[City Program Report](#)

- P. Request to approve change order #1 for the Papoose Creek Pump Station Platform Modification Project. (WPCP Director, Jon Koch)

[Agenda Item Summary](#)  
[Change Order #1](#)

- Q. Request to approve the issuance of a purchase order to Zimmer and Francescon, Inc. for a new Papoose #1 pump rotating assembly. (WPCP Director, Jon Koch)

[Agenda Item Summary](#)  
[Quote](#)

- R. Request to approve the issuance of a purchase order to Springbrook to migrate the City's financial software to the cloud. (Finance Director, Nancy Lueck/IT Manager, John Kreuzenstein)

[Agenda Item Summary](#)  
[Springbrook Quote](#)

- S. Request to approve the issuance of a purchase order to CivicPlus in the amount of \$11,660.00 for the purchase of Civic Clerk Agenda and Meeting Management Software. (City Administrator, Carol Webb)

[Agenda Item Summary](#)  
[Civic Clerk Brochure](#)  
[Civic Clerk Quote](#)

- T. Request for approval to submit a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) planning application

[Agenda Item Summary](#)

- U. Request for approval to submit the Neighborhood Revitalization Pilot Project Proposal and additional grants.

[Agenda Item Summary](#)  
[Catalyst Requests Draft](#)  
[CDBG – CV Food Pantry Narrative](#)  
[CDBG – Housing Narrative](#)  
[Mulberry NRP IEDA Funds](#)

- V. Request to approve the issuance of a purchase order to Musco Lighting for the installation of power and lighting to Taylor Park as part of the Community Foundation of Greater Muscatine South End Improvement Fund Project

[Agenda Item Summary](#)

- W. Request to Approve Payment Request to Media Tree, LLC.

[Agenda Item Summary](#)



12. **COMMUNICATION – RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$6,855,804.08, which include January 2022 receipt summary and journal entries, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

Request to enter closed session closed session per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

16. **ADJOURNMENT**