

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Address: _____

Telephone Number: _____

E-mail Address: _____

2. Type of event that is planned:

3. Proposed location:

4. Date(s)/Time(s): _____

5. Expected length of use: _____

6. Expected size of group: _____

7. Names of any person or persons in charge of the proposed use at the specified location:

Address(es): _____

Telephone Number(s): _____

E-mail Address(es): _____

8. Names and addresses of any persons to be featured as entertainers or speakers:

9. List mechanical or electronic equipment to be used:

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

11. Number and types of animals to be used:

12. A description of any sound amplification to be used:

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

14. All plans for the provision of security:

15. Beer or wine consumption? Yes _____ No _____

16. Describe any items to be sold or distributed:

17. Is water connection requested: Yes _____ No _____

18. Is electricity requested: Yes _____ No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No _____

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the side to pre-event status? Yes _____ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Authorized Representative

Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend Approval				Comments:
<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Parks & Recreation	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Community Development	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Public Works	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Police Chief	Date	_____

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		Fire Chief	Date	_____

FINAL APPROVAL:

<input type="checkbox"/>	<input type="checkbox"/>			
YES	NO	_____	_____	_____
		City Administrator	Date	_____

