

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

**CITY OF MUSCATINE**

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce & Industry

Address: 100 W 2nd Street

Telephone Number: 563-263-8895

E-mail Address: dferreira@muscatine.com

2. Type of event that is planned:

A vintage market on the Riverfront

3. Proposed location:

Muscatine Riverfront utilizing the Almost Friday Fest location, small parking lot by basketball courts, and some parking in main lot for vendor vehicles.

4. Date(s)/Time(s): Saturday, October 9, 2021

5. Expected length of use: All day w/ tear-down in the evening

6. Expected size of group: 1,000

7. Names of any person or persons in charge of the proposed use at the specified location:

GMCCI  
Vendors TBD

Address(es): 100 W 2nd Street

Telephone Number(s): 563-263-8895

E-mail Address(es): dferreira@muscatine.com, ereader@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

TBD

9. List mechanical or electronic equipment to be used:

Some power needed. Vendors will be asked to provide their own generators.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Trailers will need access to trail to dropoff/pick up their vendor set-ups. Golf carts to transport guests. Food trucks.

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Will hire 2-3 bands who will provide their own amplification

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI staff and volunteers

14. All plans for the provision of security:

Will work with City on the appropriate amount of police coverage

15. Beer or wine consumption? Yes X No X

16. Describe any items to be sold or distributed:

Beer & wine tent, food trucks, vendor items

17. Is water connection requested: Yes X No \_\_\_\_\_

18. Is electricity requested: Yes X No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No X

If yes, please attach.

If no, please explain:

I will provide a proposed layout once we have more details on the amount of vendors

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Dena Ferreira

Authorized Representative

7/26/2021

Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

☒ YES ☐ NO

Michael Mline 7-29-21  
Parks & Recreation Date

☒ YES ☐ NO

John Kaplan  
Community Development Date

☒ YES ☐ NO

[Signature] 7/29/21  
Public Works Date

☒ YES ☐ NO

B. T. [Signature] 7/30/21  
Police Chief Date

☒ YES ☐ NO

[Signature] 7-27-21  
Fire Chief Date

Comments:

Approval subject to work  
with PD for Alcohol serving security  
and following all COVID-19  
mandates. The group will be  
responsible for site restoration  
if needed.

(Will need 2 on OT)

**FINAL APPROVAL:**

☐ YES ☐ NO

\_\_\_\_\_  
City Administrator Date