



City of Muscatine



AGENDA ITEM SUMMARY

City Council

DATE:

February 19, 2021

STAFF

Pat Lynch, City Engineer

SUBJECT

Request to Enter Into Contract to Assist with Construction Services for Grandview Avenue Reconstruction Project.

EXECUTIVE SUMMARY

Since the Grandview Avenue Reconstruction Project includes funding from the Iowa DOT, their processes must be followed for Construction Project Management and Inspection. Due to staffing changes and current workload, the City requested a proposal from Bolton & Menk, Inc to assist with Construction Phase Services. The contract with Bolton & Menk, Inc. will be on a hourly basis with a "not to exceed" total of \$495,841.00. This contract will be for the duration of the entire project and includes assistance with APPIA, DocExpress and the Iowa DOT Audit at the end of the project.

STAFF RECOMMENDATION

Staff recommends Council approve the the request to enter into contract with Bolton & Menk, Inc. for an amount not to exceed \$495,841.00 to provide assistance with Construction Phase Services for the Grandview Avenue Reconstruction Proejct.

BACKGROUND/DISCUSSION

The Grandview Avenue Reconstruction Project will rehabilitate the corridor from the current configuration of 2 -4 lanes with gravel shoulders, broken curbs and potholes to a new 3-lane street with curb and gutter, sidewalks, storm sewer and other underground utilities. The Grandview Avenue Reconstruction Project is planned to be constructed during the summers of 2021 and 2022 and has progressed to the point shown on the schedule below:

SET PUBLIC HEARING FOR Jan. 16, 2020	1-02-2020	COMPLETED
PUBLIC HEARING/APPROVE PLANS AND SPECS	1-16-2020	COMPLETED
APPROVE PLANS AND SPECS	1-16-2020	COMPLETED
SEND OUT NOTICE TO BIDDERS	2-16-2021	by IADOT
RECEIVE AND OPEN BIDS	3-16-2021	by IADOT
RECOMMEND AWARD	4-01-2021	TENTATIVE
RESOLUTION APPROVING CONTRACT AND PERF. BOND	4-15-2021	TENTATIVE

The design process for the Grandview Avenue Project is complete and the plans are out for bid. Bolton & Menk, Inc. was the design consultant on this project. This project will extend from Main Street to approximately 200 yards southwest of Houser Street. A public information meeting was held for this project on December 17, 2019 at the WRRF and a public hearing was held on January 16, 2020.

This project will be let by the Iowa DOT and as such, the letting process is controlled by them. Once the project has been let, the DOT will issue a number of electronic files to the City to assist in setting the project up in APPIA and DocExpress. The initial set-up of the project in these programs is essential to the project's success. Getting Bolton & Menk under contract before the project has let will allow them to assist us with the initial set-up.

CITY FINANCIAL IMPACT

The cost for construction phase services was included in the original budget for this project. The proposal amount of \$495,841.00 is approximately 4.9% of the Engineer's opinion of probable construction cost of \$10,100,000. According to the Iowa DOT's Local Public Agency Guide on securing consultant assistance with design and construction, the typical percentage of total construction cost for Construction Phase Services falls in the 12% - 15% range.

ATTACHMENTS

- Bolton & Menk, Inc Proposal