

Muscatine County Board of Supervisors  
Monday, November 16, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Mather, Sauer, and Sorensen present. Saucedo attended electronically. Chairperson Sorensen presiding.

On a motion by Mather, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Holliday, claims dated November 16, 2020 were approved in the amount of \$1,463,829.76. Ayes: All.

Discussion was held with Mike Nolan, Horizon Architecture, regarding Change Order #5 for the Muscatine County Sheriff's Office Addition Project. Nolan stated the change is due to a revision of Change Order #3 regarding a light fixture for a flag pole, originally specified in the amount of \$1,534.87. Nolan stated Change Order #5 calls for an additional amount which includes underground conduit and mounting the light fixture on the building. On a motion by Saucedo, second by Holliday, the Board approved Change Order #5 for the Muscatine County Sheriff's Office Addition Project in the amount of \$486.91. Ayes: All.

On a motion by Mather, second by Sauer, the Board tabled the second reading of an ordinance allowing the use of all-terrain and off-road utility vehicles on portions of Muscatine County Roads. Board consensus was to table the second reading until new language is added regarding the use of car seats and child safety restraints. Roll call vote: Ayes: All.

Discussion was held with Vision 20/20 CEO Cheryl Plank and Vision 20/20 Board Member John Beckey regarding the community effort guiding human services leadership, resources, organization and sustainability. Plank stated collaboration efforts have focused on four entities: Crossroads, Inc., MCSA, Senior Resources and Muscatine Welfare Association. Plank reviewed the Vision 20/20 Annual Report, stating the report has a vision statement, a mission statement and by-laws for development of the program. Sorensen reminded Plank of the upcoming budget funding request opportunity in December.

Discussion was held with Information Services Director Bill Riley regarding a request for the Chair to execute a Memorandum of Understanding for Enhanced Security Services between the Office of the Chief Information Officer of the State of Iowa and Muscatine County. On a motion by Sauer, second by Mather, the Board authorized the Chair to execute a Memorandum of Understanding for Enhanced Security Services between the Office of the Chief Information Officer of the State of Iowa and Muscatine County. Ayes: All.

On a motion by Mather, second by Sauer, the Board authorized Administrative Services Director Nancy Schreiber to sign off on installation of a full courtroom conferencing system as part of Judicial Branch Information Technology to be implemented in the Muscatine County Courthouse Courtrooms with an understanding Muscatine County's commitment is dependent on limited funding and minimal aesthetic changes in the courtrooms. Ayes: All.

Discussion was held with County Engineer Keith White regarding purchase of a snow removal truck. On a motion by Sauer, second by Holliday, the Board, as recommended by White, approved the purchase of a 2021 Peterbilt 348 Single Axle Cab Chassis from Quad City Peterbilt in the amount of \$49,349.36, which includes a trade allowance of \$36,667.00 for a County owned 2006 Sterling truck and the purchase of Swenson/Henke Snow Equipment from Tri-State Truck Equipment in the amount of \$88,875.00. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Sauer, second by Holliday, the Board approved the FY2020 Muscatine County Urban Renewal Annual Report for Muscatine County. Ayes: All.

Discussion was held with County Auditor Leslie Soule regarding a recount request of the U.S. Representative District 2 race from the November 3, 2020 General Election. On a motion by Sauer, second by Saucedo, the Board ordered a recount of the U.S. Representative District 2 race from the November 3, 2020 General Election. Ayes: All.

On a motion by Sauer, second by Mather, minutes of the November 9, 2020 regular meeting and the November 10, 2020 special meeting were approved as written. Ayes: All.

**Correspondence:**

Sauer reported two positive calls in reference to the proposed ATV/UTV ordinance.

Mather reported a couple of conversations regarding fireworks in the city.

Sorensen and Saucedo met with a group of community leaders working on Community Foundation Housing issues.

Sorenson attended a virtual meeting with the Muscatine City Administrator and County staff regarding the levee improvement project.

Holliday reported an email from Planning and Zoning Administrator Eric Furnas and Mike Nolan of Horizon Architecture with an update on the Sheriff's Quarters.

Saucedo reported an email from the Department of Public Health regarding a COVID update.

Saucedo reported the email update from Mike Nolan.

Saucedo reported an email regarding the proposed ATV/UTV ordinance.

**Committee Reports:**

Mather attended the 7<sup>th</sup> Judicial Correctional Department Board meeting November 13<sup>th</sup>.

Saucedo attend a West Liberty Economic Area Development (WE LEAD) Board meeting November 13<sup>th</sup>.

Mather met with West Liberty City officials about the proposed ATV/UTV ordinance.

Discussion was held with Administrative Services Director Nancy Schreiber regarding assistance with an update of the Muscatine County Employee Handbook which was last updated in 2004. Board consensus was for Schreiber to proceed with the update with assistance from Attorney Amy Reasner of Lynch & Dallas. County Attorney James Barry stated he would make funds available for the project from his office's share of the Fines Collection dollars.

Discussion was held with Administrative Services Director Nancy Schreiber regarding Muscatine County Buildings COVID-19 Safety Guidelines. The Board reviewed building by building implementation of the guidelines, including mask wearing, acrylic shields, and hand sanitizer stands. Schrieber stated the Iowa Governor may impose stricter guidelines as the number of positive cases increases.

Emergency Manager Brian Wright updated the Board on COVID-19 statistics in Muscatine County.

County Zoning & Planning Administrator Eric Furnas reported he has scheduled a site meeting of the County Sheriff's Office Addition Project with Mike Nolan of Horizon Architecture. Furnas stated the County now owns the property at 1995 Sweetland Road because of a recent real estate closing.

County Attorney Jim Barry reported the consulting contract with former County Attorney Alan Ostergren was terminated at the end of October, and the final check was issued today.

Mike Kline, 210 Pond St, Muscatine addressed the Board on concerns of fireworks in his neighborhood from June 1<sup>st</sup> through July 14<sup>th</sup>. Kline stated he did not want to get rid of all fireworks, but would like to see a change, move them back to the Riverfront and out of neighborhoods. Kline and his wife Peggy were referred to the Muscatine City Council as they reside within the City's jurisdiction.

The meeting was adjourned at 10:52 A.M.

ATTEST:

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Betty L. Wamback  
First Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors