

**MINUTES**  
**August 11, 2020 – 5:30 p.m.**  
**Planning and Zoning Commission**  
**Online GoToMeeting**

**Present:** Andrew Anderson, Kayla Bendorf, Jodi Hansen, Wendi Ingram and Mark Seaman

**Excused:** Steve Nienhaus and Robert McFadden

**Staff:** Andrew Fangman, Assistant Community Development Director, Community Development  
Christa Bailey, Office Coordinator, Community Development

Acting Chairperson Jodi Hansen opened the meeting at 5:30 p.m. and read the mission statement.

**Minutes:**

Andrew Anderson motioned to approved the May 12, 2020 and June 9, 2020 minutes; seconded by Wendi Ingram. All ayes, motion carried.

**Right of Way Vacations:**

**PZVROW-6 • HNI Corporation • Spring Street between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street • A portion of 3<sup>rd</sup> Street between Mad Creek and the Railroad Track • The alley located in Block 26 • The alley located in Block 27.**

HNI Corporation has filed for the vacation of four areas of right of way which are located in an area bound by Oak Street, Mad Creek, 3rd Street, and 2nd Street. These four areas are: Spring Street between 2nd Street and 3rd Street; a portion of 3rd Street between Mad Creek and the railroad track; the alley located in Block 26; the alley located in Block 27. Upon vacation of this right of way, HNI requests that the deed the vacated right of way to HNI as the adjoining landowner. The intent of this request is affirm right of way vacations that likely occurred at the beginning of the twentieth century.

Andrew Fangman explained that no ordinance recording this vacation of the right of way was found and it is assumed that someone neglected to record it. The easiest way to cleanup the missing ordinance is to just redo it and HNI Corporation agreed to move forward with this right of way vacation at this time as they are the only landowner in this area.

Kayla Bendorf motioned to approved the right of way vacation; seconded by Andrew Anderson. All ayes, motion carried.

**Election of Chair and Vice Chair:**

Andrew Anderson nominated Jodi Hansen for Chair; seconded by Wendi Ingram. All ayes, motion carried.

Andrew Anderson nominated himself, Andrew Anderson, for Vice Chair; seconded by Wendi Ingram. All ayes, motion carried.

Meeting adjourned at 5:44 p.m.

ATTEST:

Respectfully Submitted,

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Jodi Hansen, Acting Chairperson  
Planning and Zoning Commission

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Andrew Fangman, Secretary  
Assistant Community Development Director