

# **AIRPORT ADVISORY COMMISSION**

## **MINUTES**

### **May 27, 2020**

#### **1. Call to Order/Roll Call**

Members Present: Steven Bradford, Mohammad Pasha, Derek Reed and Dennis Froelich  
Members Absent: Andrea Kreitner  
Staff Present: Jodi Royal-Goodwin  
Others Present: Mike Woerly from Carver Aero

#### **2. Welcome New Commissioner(s)**

All members and attendees introduced themselves and welcomed Commissioner Reed.

#### **3. Approval of Minutes:**

Pasha moved approval of the January 27, 2020, minutes. Froehlich seconded and the motion passed unanimously.

#### **4. Update on Hangar and Apron Project**

The hanger structure is more than 80% complete. Pasha provided pictures of water pooling in the hangars, which is a concern. Royal-Goodwin will ask Carl about drainage and potential issues following construction.

#### **5. Update on Taxilane A Reconstruction Project**

Royal-Goodwin reported plans are 90% complete and approved by FAA. Bids were let and 6 responses were received. The low bidder was Langman Construction at \$2,781,097, and Council awarded the contract at their May 21 meeting. May 26 a message was received from FAA informing us the grant process is delayed and asking for confirmation that the contractor would hold the bid price until September. Bolton & Menk was reaching out to the contractor. Through additional appropriations under the Coronavirus Aid, Relief, and Economic Security (CARES) Act it is anticipated 100% of the project will be funded rather than the traditional 90%.

#### **6. Hangar Upgrade and Assignment Policy**

Bradford provided a version with recommendations, and following discussion it was adopted unanimously on a motion by Pasha, seconded by Reed.

There was discussion about how to identify who is interested in the new hangars, and it was determined Royal-Goodwin will compose a letter including the size and proposed rent to be sent to the upgrade list followed by some on the wait list, in line with the adopted policy.

#### **7. Maintenance Items**

Lights and associated equipment are ordered to complete necessary repairs. A new windcone is being ordered. However repainting the old HNI hangar will have to wait until after July 1 to balance

these expenses with the budget. There was discussion about how it needed done, including the options to sand blast, chemical peel or reskin, to insure it would not start peeling again in a year.

Public Works had gone into Pasha's hangar during a rain and reported they did not see where water was infiltrating the roof, but felt it was condensation that could be addressed by allowing the hangar to remain open and dry out. They did note areas water appeared to be running down the back wall. Pasha feels this is inaccurate and we will continue to look at the issue.

**8. Other Business**

Royal-Goodwin was contacted by a local daycare about the possibility of bringing 2 small groups of 5-12 year olds out to tour the airport and maybe aircraft. The Commission felt this was a good idea and Royal-Goodwin will direct them to Woerly to schedule.

The next meeting will be June 22 via Zoom.

**9. Comments from the Public**

There were no comments.

**10. Adjourn**

Pasha moved to adjourn.

DRAFT