

MUSCATINE CITY COUNCIL

Peggy Gordon 3 rd Ward	Diana Broderson Mayor	Nadine Brockert 4 th Ward	
Osmond Malcolm 2 nd Ward	2020 MEETING SCHEDULE (All meetings start at 7:00 PM unless voted upon by Council.)	John Jindrich 5 th Ward	
Dennis Froelich 1 st Ward		Kelcey Brackett At Large	
DeWayne Hopkins At Large		Cinda Hilger Administrative Secretary	
Matt Brick City Attorney		Greg Jenkins Interim City Administrator	
January 2 & 16	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	July 9
February 6 & 20	July 2 & 16	January 9	(None in August)
March 5 & 19	August 6 & 20	February 13	September 10
April 2 & 16	September 3 & 17	March 12	October 8
May 7 & 21	October 1 & 15	April 9	November 12
June 4 & 18	November 5 & 19	May 14	December 10
	December 3 & 17	June 11	

***** Due to COVID-19 precautions all Muscatine City Council Meetings***
will be held electronically until further notice.**

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AGENDA

THURSDAY JUNE 18, 2020

7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Items 6A-B Approval of City Council Minutes**

- A. Regular Council Meeting Minutes– June 4, 2020
- B. In-Depth City Council Meeting Minutes – June 11, 2020
- C. Special City Council Meeting Minutes – June 11, 2020
- D. Special City Council Meeting Minutes – June 11, 2020

*** Item 8 A-M Petitions and Communications**

- A. Request on second reading for a new Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Moe’s Mart, 709 Grandview Avenue – Imperial Reliance LLC (pending bond certification, inspections and insurance)
- B. Request on first reading for a new Brew Pub, Class “C” Liquor License, Outdoor Service and Sunday Sales for Headquarters Corp, 2108 Grandview Avenue – Corporation (pending inspections and insurance)
- C. Request for renewal of a Class “C” Liquor License and Sunday Sales for Applebee’s Neighborhood Grill & Bar, 306 Cleveland Street – Apple Corps L.P. (pending inspections)
- D. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Pearl City Tobacco & Liquor Outlet, 200 Green Street – BGA LLC (pending inspections)
- E. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit and Sunday Sales for KWIK Star #1064, 3605 University Drive – KWIK Trip, Inc. (pending inspections)
- F. Request for renewal of a Class “C” Liquor License, Catering Privilege and Sunday Sales for Osaka Sushi and Steak House, 1903 Park Avenue – Kume Sushi and Steak (pending inspections and insurance)
- G. Request for renewal of a Class “B” Wine Permit, Class “C” Liquor License, Catering Privilege, Outdoor Sales and Sunday Sales for Proof Special, 208 West 2nd Street – Wine-Nutz, LLC (pending inspections and insurance)
- H. Request for renewal of a Class “C” Beer Permit for AJ’s Garage LLC, 1206 East 2nd Street – AJ’s Garage, LLC (pending inspections and insurance)
- I. Request for renewal of a Class “C” Liquor License for Port City Underground, 208 West 2nd Street – Lacey Henderson – Mueller (pending inspections and insurance)

- J. Request for renewal of a Special Class “C” Liquor License and Outdoor Service for Yacky Shack, 163 Colorado Street – Yacky Shack LLC (pending inspections and insurance)
- K. Request for Use of City Property from Greater Muscatine Chamber of Commerce for Fireworks to be held on September 6, 2020
- L. CIGARETTE/TOBACCO PERMITS
 - 1. A & E Convenience LLC, 4701 South Highway 61 – A & E Convenience, LLC
 - 2. AJ’s Garage, 1206 East 2nd Street – Alex Shoppa
 - 3. Bullpen Sports Bar, 1201 Grandview Avenue – Tracy Horton
 - 4. Casey’s General Store #1484, 1111 Oregon Street – Casey’s Marketing Company
 - 5. Casey’s General Store #2906, 3509 Steamboat Way – Casey’s Marketing Company
 - 6. Casey’s General Store #2944, 3010 University Drive – Casey’s Marketing Company
 - 7. Circle K #6600, 802 Cypress Street – Mac’s Convenience Stores LLC
 - 8. Dollar General Store #7027, 2000 Cedar Plaza Drive – DolgenCorp, LLC
 - 9. Dollar General Store #21855, 901 Cypress Street – DolgenCorp, LLC
 - 10. Dollar General Store #19625, 807 A Grandview Avenue – DolgenCorp, LLC
 - 11. Dollar General Store #18711, 3614 Grandview Avenue – DolgenCorp, LLC
 - 12. Express Mart, 4804 S. Grandview Avenue – Aviya LLC
 - 13. Fareway Stores, Inc. #998, 2100 Cedar Plaza Drive – Fareway Stores, Inc.
 - 14. Fast Avenue One Stop, 2111 Park Avenue – BGA LLC
 - 15. GM Food Mart, 1814 E Avenue, Nanak Express LLC
 - 16. GM Mini Mart, 2307 Lucas Street – Malka 13, Inc.
 - 17. Grandview Mart, 714 Grandview Avenue – Malka 13, Inc.
 - 18. Hubble’s Tap, 214 East 2nd Street – Hubble’s Glenda LLC
 - 19. Hy-Vee Food Store, 2400 Second Avenue – Hy-Vee, Inc.
 - 20. Hy-Vee Gas, 2600 Second Avenue – Hy-Vee, Inc.

21. Hy-Vee Mainstreet, 510 E. 6th Street – Hy-Vee, Inc.
22. Hy-Vee Mainstreet Wine & Spirits, 522 Mulberry Avenue, Suite A – Hy-Vee, Inc.
23. Jayde's Vapor Lounge, 2110-B Park Avenue – Jayde Tran
24. Kum & Go #1436, 416 Cedar Street – Kum & Go LC
25. Kum & Go #438, 1429 Park Avenue – Kum & Go LC
26. KWIK Star #1064, 3605 University Drive – KWIK Trip, Inc.
27. Loos' Inc., 711 Park Avenue – Loos Inc.
28. Missipi Brewing Company, 107 Iowa Avenue – Dave Armstrong
29. Moe's Mart #17, 709 Grandview Avenue – Imperial Reliance LLC
30. Muscatine Citgo Fast Break, 2603 Second Avenue – Reif Oil Company
31. New York Dollar Store, 109 East 2nd Street – Antonio Sosa
32. No More Butts Vapor Lounge, 108 East 2nd Street – Margaret Haller
33. Pearl City Tobacco and Liquor Outlet, 200 Green Street, BGA LLC
34. Rasta Lion LLC, 211 East 2nd Street – Midwest Glass Gallery
35. Smokin Joe's #16, 1504 Park Avenue – The Outlet Inc.
36. Super Saver Liquor of Muscatine – Taranjeet Singh
37. Wal-Mart Supercenter #559, 3003 N. Highway 61 – Wal-Mart Stores, Inc.
38. Walgreens #5885, 1703 Park Avenue – Walgreen Co.
39. West Side Store, 2201 Houser Street – DJMB Enterprises Inc.

*** Item 9 From the Mayor**

*** Items 12A-D - Receive and File**

- A. Muscatine County Board of Supervisors Minutes – June 1, 2020
- B. Muscatine County Board of Supervisors Minutes – June 8, 2020
- C. Muscatine County Board of Supervisors Minutes – June 9, 2020
- D. Nominating Committee Meeting Minutes – June 2, 2020
- E. City of Muscatine Financials – May 2020

*** Bills***

- * Approval of attached Bills for Approval totaling \$1,589,578.89, subject to the approval of any related agenda item(s).

6. **MINUTES – APPROVAL**
7. **PUBLIC HEARING**
8. **PETITIONS AND COMMUNICATIONS**
9. **FROM THE MAYOR**
10. **FROM THE PLANNING AND ZONING COMMISSION**
11. **FROM THE CITY ADMINISTRATOR**

- A. Second Reading of Ordinance Correcting a Drafting Error in Section 10-22-1(B)(5)(b) of City Code

Presented for City Council's consideration is the second reading of an Ordinance correcting a drafting error in section 10-22-1(B)(5)(b) regarding the maximum fence height in the portion of the street side yard that is less than six feet from the public right of way.

Is there a motion to approve the second reading of this Ordinance as submitted?

- B. Second Reading of an Ordinance Vacating a Portion of the Cypress Street Right of Way

Presented for City Council's consideration is the second reading of an Ordinance vacating a portion of the Cypress Street and Alley (Brier Street) right of way adjacent to 1001 2nd Street. If this vacation is approved this property will be transferred to the adjoining property owner.

Is there a motion to approve the second reading of this Ordinance as submitted?

- C. Resolution Accepting the 2019 Asphalt Alley Contract Completion

Presented for City Council's consideration is a Resolution accepting completed work for the 2019 Asphalt Alley Program and authorizing final payment. All work has been completed and approved by the Public Works Department, and appears to meet the requirements of the plans and specifications. Staff recommends making a payment of \$96,799.10 to Taylor Ridge Paving & Construction Co. for the completed and accepted work.

Is there a motion to adopt this Resolution as submitted?

- D. Resolution Accepting the 2019 PCC Full Depth Patch Contract Completion

Presented for City Council's consideration is a Resolution accepting the

completed work for the 2019 PCC Patching Project and authorizing final payment. The City has completed final inspection and the project is ready to close out. Staff recommends approval of this resolution which starts the 30-day waiting period for the release of retainage in the amount of \$45,274.74, and starts the warranty period for the project.

Is there a motion to adopt this Resolution as submitted?

E. Resolution Approving Extension of Two Transfer Station/Landfill Industrial Contracts

Presented for City Council's consideration is a Resolution approving agreement with SSAB and Grain Processing Corporation for agreements that reflect a \$2.50 per ton reduction for the five-year extensions of current contracts.

Is there a motion to adopt this Resolution as submitted?

F. Resolution Accepting Proposal for Digester Equipment Purchase and Installation

Presented for City Council's consideration is a Resolution Approving a Contract with DVO Inc. for the purchase and installation of digester equipment, for the High Strength Waste Receiving Station. DVO submitted the only proposal and has been found to be acceptable. Staff recommends approval of the resolution to DVO in the amount of \$715,500. There is \$800,000 budgeted for this expense and will be paid for from the remaining funds in the HSW Project as well as the fund reserve.

Is there a motion to adopt this Resolution as submitted?

G. Resolution Deferring or Providing for Additional Review of FY 2020/2021 Budgeted Expenditures due to Revenue Impacts from the COVID-19 Pandemic

Presented for City Council's consideration is a Resolution deferring or providing for addition review of FY 2020/2021 budgeted expenditures due to revenue impacts from the COVID-19 Pandemic. This would include the deferment of Pavement and Sidewalk management programs, deferment of hiring of new positions, deferment of merit pay for employees, reduction of budgeted expenditures in certain departments, review by City Administrator of vacant positions before being refilled, and budgeted capital outlay items being reviewed by the City Administrator before purchasing.

Is there a motion to adopt this Resolution as submitted?

H. Request to Authorize Installation of Approved Pressure Washer

Presented for City Council's consideration is a Request to approve the issuance

of a purchase order in the amount of \$21,000 to Rivo, Inc for the installation of the new pressure washer. There were two bids received with Rivo, Inc. being the low bid. This will be paid for from funds remaining in the deferred Roughing Filter Top Layer Project that has \$54,000 remaining.

Is there a motion to approve this request as submitted?

I. Request to Approve the Issuance of a Purchase Order for Truck Chassis, Dump Body

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Henderson Truck Equipment, in the amount of \$16,774, for the purchase of a dump body for the new #14,000 G.V.W Truck Chassis. Five bids were received with Henderson Truck Equipment being the lowest responsible bid. There is \$15,000 budgeted for this purchase.

Is there a motion to approve this request as submitted?

J. Request to Approve Purchase Order for Anti-Icing System

Presented for City Council's consideration is a Request to approve the issuance of a purchase order to Henderson Truck Equipment in the amount of \$25,576, for the purchase of liquid application, anti-icing system. Three bids were received with Henderson Truck Equipment being the lowest bid. There is \$25,000 budgeted for this expense.

Is there a motion to approve this request as submitted?

K. Request to Approve IMWCA and ICAP Insurance Renewals

Presented for City Council's consideration is a request to approve the renewal of the City of Muscatine's Insurance package. Staff recommends authorizing AJG to bind the insurance coverage as outlined in the attached executive summary.

Is there a motion to approve this request as submitted?

L. Request to Approve DOT Supplemental Agreement for Maintenance of Primary Roads

Presented for City Council's consideration is a Request to approve an agreement with the Iowa Department of Transportation for the maintenance of primary roads in municipalities. There have been no changes for several years to this yearly agreement.

Is there a motion to approve this request as submitted?

M. Request to Approve Second Round Awards of Economic Assistance for Muscatine Small Business Loans

Presented for City Council's consideration is a Request to approve the award of nineteen Economic Assistance for Muscatine Small Business Loans. Twenty-Seven applications were received in phase II, with nineteen of those being eligible. The remaining Eight have already received an award during phase I.

Is there a motion to approve this Request as submitted?

- N. Request to Approve a Letter Supporting and Application to the Iowa Finance Authority for an Award of HOME Funds for the proposed Steamboat Village Apartments.

Presented for City Council's consideration is a request to approve a letter supporting an application to the Iowa Finance Authority for an Award of HOME Funds for the proposed Steamboat Village Apartments.

Is there a motion to approve this request as submitted?

- O. Discussion Regarding Properties Being Maintained by Parks and Recreation Staff

- P. Discussion on Fireworks – Assistant Fire Chief Mike Hartman and Police Chief Brett Talkington

12. COMMUNICATIONS - RECEIVE AND FILE

13. APPROVAL OF BILLS

It is recommended bills totaling \$1,589,578.89 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. COMMUNICATIONS - COUNCIL MEMBERS

15. OTHER BUSINESS

16. ADJOURNMENT