

## **Muscatine Municipal Airport Hangar Update & Assignment Policy**

Following is the policy of the City of Muscatine and Muscatine Municipal Airport Advisory Commission guiding hangar assignments.

This policy recognizes that limited hangar space is available to the local aviation community and acknowledges that there is a waiting list for available space. To accommodate the demand and obtain the higher and best use of the available hangar space(s), the City shall require that all lease holders provide the City with information concerning the make, model and other identification of aircraft that is, or will be, housed in the requested hangar space. Upon request, the Lessee must annually provide copies of log book entries showing the date of the last annual inspection, or other indication the aircraft is currently airworthy and flyable.

It shall be the policy of the City that the storage needs for all aircraft be matched with the minimum hangar space needed to accommodate the request. It shall be the responsibility of Lessee to keep the information regarding their hangar needs updated, including any change in aircraft airworthiness. Under this policy, the City reserves the right to reassign hangar space to meet the current demand and to terminate any lease that does not match the aircraft storage information as contained in the Lease Agreement. Any deviation from this requirement will be authorized on a case by case basis. Any such termination may cause the City to reassign the hangar lease to someone else on the active waiting list for aircraft matching the size of the available hangar space. It should be clearly understood that the City reserves the right to assign hangars to its best benefit with 30 day notice to Lessee.

It is recognized that all hangars are not in equal condition and the needs of lessees may change over time. In response the following priorities have been adopted for offering hangar “upgrades” to existing lessees:

**Priority No. 1:** Time of placement on the upgrade list.

**Priority No. 2:** Open hangar is better suited to the lessee’s aircraft.

**Priority No. 3:**

This policy further addresses the method by which available hangar space is assigned to new lessees and is intended to provide a standard method for making those assignments. To that end, it shall be the policy of the City that the following priorities are utilized to determine the assignment of any available hangar space(s) for new tenants at the Muscatine Municipal Airport:

**Priority No. 1:** City of Muscatine residents shall be given first consideration, provided the space available matches the aircraft storage needs as set out above.

**Priority No. 2:** City of Muscatine businesses shall be given first consideration, provided the space available matches the aircraft storage needs as set out above.

**Commented [RJ1]:** I would like to create a scale schematic of all hangars to facilitate upgrades and assignments.

**Priority No. 3:** All other non-resident interests by waiting list seniority and by the type of hangar space most closely suited to their aircraft storage needs as set out above.

Nothing in this policy is intended to prevent the temporary assignment of hangars for use(s) deemed in the best interests of the City and of mutual benefit to the flying public. In addition, it is the policy of the not to provide additional benefits to individual(s) or businesses who are known to be in non-compliance with City policies and regulations, as such the City shall not assign hangar space to any individual(s) or businesses who are known to be in non-compliance with City policies and regulations.

**Commented [RJ2]:** Is there any desire to provide for County residents/businesses before going further out?

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