

Muscatine County Board of Supervisors  
Monday, March 23, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Sauer, Sorensen, Mather and Saucedo present. Holliday was absent. Chairperson Sorensen presiding.

On a motion by Mather, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Mather, claims dated March 23, 2020 were approved in the amount of \$445,263.45. Ayes: All.

On a motion by Mather, second by Sauer, the Board approved the following utility permit: Eastern Iowa Light and Power – replace a single phase line with a three phase line running from Bayfield Road South along Jewett Avenue to 1968 Jewett Avenue. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Mather, second by Sauer, the Board approved Resolution #03-23-20-01 Homestead Credit Application. Roll call vote: Ayes: All.

**RESOLUTION #03-23-20-01  
HOMESTEAD TAX CREDIT APPLICATION**

**WHEREAS**, pursuant to Code of Iowa, Chapters 425 and 426A, the Board of Supervisors is empowered to establish by resolution that any person may request, in writing, from the Muscatine County Assessor, forms for the filing of Homestead Tax Credit and/or Military Service Tax Exemption; and,

**WHEREAS**, it is in the best interest of the residents of Muscatine County to be allowed to make such written requests, through regular mail or electronic mailing.

**NOW THEREFORE, BE IT RESOLVED** by the Muscatine County Board of Supervisors as follows:

Section 1. That pursuant to Code of Iowa, Chapters 425 and 426A any person may request, in writing, from the Muscatine County Assessor, forms for the filing of Homestead Tax Credit and/or Military Service Tax Exemption.

Section 2. That the assessor may make the forms available through the office by mail and accessed online through the Muscatine County website.

Section 3. This resolution shall be effective upon passage by the Muscatine County Board of Supervisors.

PASSED and APPROVED this 23rd day of March, 2020.

ATTEST:

/s/Leslie A. Soule  
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson  
Muscatine County Board of Supervisors

Discussion was held with Mike Nolan, Horizon Architecture, regarding change orders for the Muscatine Maintenance Facility Project as follows:

Nolan stated COR#9 is needed for a drain pan to collect condensation from the boiler in the mechanical room and pipe it through to the floor drain. On a motion by Mather, second by Sauer, the Board approved COR#9 Mechanical Room Drain Pan for the Muscatine Maintenance Facility Project in the amount of \$263.80. Ayes: All.

Nolan stated COR#10 is needed for a modification to add a gate to a railing making it easier and safer for workers to access the mezzanine and to add railing to the ADA ramp on the exterior of the facility. On a motion by Sorensen, second by Sauer, the Board approved COR#10 Gate Modification and ADA Ramp Railing in the amount of \$11,835.79. Ayes: All.

On a motion by Sauer, second by Saucedo, the Board accepted a quote from Storey Kenworthy for furniture for the Muscatine County General Services Building in the amount of \$8,742.10. Ayes: All.

Nolan updated the Board on construction projects at County buildings.

On a motion by Sauer, second by Saucedo, the Chairperson was authorized to sign a 2-year agreement with CenturyLink on all the analog lines for various County offices. Ayes: All.

On a motion by Mather, second by Sauer, minutes of the March 16, 2020 regular meeting and March 19, 2020 special meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received an email from Edward Askew with a public records request for 5 years of budget information.

Saucedo reported an email regarding concerns about a roundabout in the City of Muscatine.

Committee Reports:

Sauer attended a Muscatine County Conservation Board meeting March 16<sup>th</sup>.

Sauer attended a Muscatine Board of Health meeting electronically March 18<sup>th</sup>.

Sorensen attended an Eastern Iowa Mental Health/Disability Services Region meeting March 16<sup>th</sup>.

Sorensen attended a CEO meeting for the Mississippi Valley Regional Workforce Board electronically March 19<sup>th</sup>.

Sorensen attended an Emergency Operations Center (EOC) update meeting March 20<sup>th</sup>.

Sorensen informed the citizens of Muscatine County that property tax payment penalties and penalties on vehicle transfers have been abated until April 16, 2020.

On a motion by Mather, second by Saucedo, the Board approved a Muscatine County Emergency Disaster Declaration related to COVID-19. Ayes: All.

Chairperson Sorensen provided a COVID-19 update stating Muscatine County has had their first cases of Coronavirus. Sorensen encouraged people to be safe and follow the guidelines recommended by the health professionals. Administrative Services Director Nancy Schreiber read a letter from MUSCOM Manager Chris Jasper stating MUSCOM is still open and operating. Schreiber stated the letter says MUSCOM is screening callers before dispatching emergency services to a residence. Schreiber stated Jasper's letter stated MUSCOM has a Contingency plan in place with Cedar and Louisa Counties, if any of the centers are hit with COVID-19, then service will continue through the other two counties.

The meeting was adjourned at 9:46 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors