


## MEMORANDUM

TO: Greg Jenkins, Interim City Administrator  
FROM: Richard Klimes, Director of Parks and Recreation   
DATE: Sunday, April 12, 2020  
SUBJECT: Request to Issue Purchase Order for Repairs to Weed Park Rose Garden  
Playground Retaining Walls

## INTRODUCTION:

Please accept this memo and the attached information as a request for approval to issue a purchase order for repairs to the Weed Park Rose Garden Playground Retaining Walls Repair Project.

## BACKGROUND:

The Weed Park Rose Garden Playground was installed in 2000. The playground has a block retaining wall on three sides that is in need of repair due to the wall leaning in a potentially dangerous manner.

The Playground Improvement Project was budgeted in the FY19/20 budget in the amount of \$140,00.00. The project was to fund the replacement of the safety surfacing for the Fuller Park Playground. The bid was awarded in September 2019 in the amount of \$113,049.00 for this project. During the recent budget discussions it was requested and by general consensus approved to fix the retaining walls in the playgrounds at Fuller Park and at the Weed Park Rose Garden Playground with the remaining project funding balance of \$26,951.00.

## RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

The attached memo from the Superintendent of Parks shows the bid results for this purchase.

At this time, City Staff would recommend that the City Council approve the issuance of a purchase order to C.R. Landscaping in the amount of \$18,125.00 for repairs to the Weed Park Rose Garden Playground retaining walls.

## BACKUP INFORMATION:

## 1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions or concerns.

C. Nick Gow, Superintendent of Parks



Klimes, Richard &lt;rklimes@muscatineiowa.gov&gt;

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## Playground Repairs

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Gow, Nick &lt;ngow@muscatineiowa.gov&gt;

Fri, Apr 10, 2020 at 2:52 PM

To: Richard Klimes &lt;rklimes@muscatineiowa.gov&gt;

Rich,

In the FY19/20 budget, \$140,000 was approved for playground repairs. We have a purchase order to Ecoturf Surfacing for \$113,049 for the replacement of the playground surface at Fuller Park and two PO's totaling \$8,587 for the repairs to the Fuller Park playground retaining wall for a total of \$121,636, leaving \$18,364 remaining in this project fund.

We received three quotes for repairs needed to the retaining wall at the Weed Park Rose Garden playground with the quotes listed below:

CR Landscape - \$18,125  
Kellor & Kellor - \$19,207  
Lemon Landscape - \$38,250

Given that this is a maintenance repair item and that we have received three quotes for the repair, can we issue a purchase order to CR Landscape for \$18,125 for the repair to the Weed Park playground retaining wall?

Thanks,

**Nick Gow**

Superintendent of Parks

City of Muscatine

ngow@muscatineiowa.gov

(563) 260-0976