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## COMMUNITY DEVELOPMENT

### MEMORANDUM

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**To:** Mayor and City Council Members  
**From:** Jodi Royal-Goodwin, Community Development Director  
**Cc:** Greg Jenkins, Interim City Administrator  
**Date:** April 2, 2020  
**Re:** Resolution Setting Public Hearing Regarding the Reconstruction of Taxiway A

**INTRODUCTION:** The reconstruction of Taxiway A was adopted as the first priority on the Muscatine Municipal Airport's 5-Year Capital Improvement Plan (CIP) approved by the Federal Aviation Administration (FAA). This project is anticipated to be funded by the FAA in FY2021. Bolton & Menk has developed plans and specifications to be used in a request for bids. Prior to issuing a request for bids a public hearing must be held.

**BACKGROUND:** The City of Muscatine and the Airport Advisory Commission have developed a 5-Year CIP approved by FAA. The City has been notified by FAA staff that the full reconstruction of Taxiway A this fall. Ninety percent of eligible expenses are covered by the FAA grant, but prior to grant execution project design and bidding must be complete. Total estimated cost of the project is \$3,110,513, with the FAA portion being \$2,799,462. The City's portion of the project costs will be paid for with a future bond issuance.

In December Council approved Work Order 4 for the professional services contract with Bolton & Menk to complete the project design and preparation of bid documents. The plans, specifications, form of contract and estimated project costs are anticipated to be presented to City Council for approval at the April 16 meeting following the public hearing to facilitate the bid letting.

**RECOMMENDATION:** Staff recommends approval of the attached resolution setting a public hearing to consider the plans, specifications, and form of contract for the reconstruction of Taxiway A at the Muscatine Municipal Airport for April 16 at 7:00 p.m.

#### Supporting Documents

1. Resolution
2. Public Notice

**RESOLUTION NO. \_\_\_\_\_**

**SET TIME AND PLACE FOR PUBLIC HEARING ON THE  
RECONSTRUCTION OF TAXIWAY A PROJECT**

WHEREAS, the City Council of the City of Muscatine, Iowa has heretofore granted preliminary approval of the Reconstruction of Taxiway A project; and

WHEREAS, a public hearing on the plans, specifications, form of contract and cost estimates for the proposed project is required by state law; and

WHEREAS, the proposed project is to be paid for out of funds legally available for that purpose;

NOW, THEREFORE, be it resolved by the Council that:

SECTION I: On April 16, 2020, at 7:00 p.m., via electronic meeting format or conference call to be included on the meeting agenda, this Council shall hold a public hearing on the plans, specifications, form of contract, and cost estimates for this proposed project.

SECTION II: The City Clerk shall give notice of such public hearing by publication of a notice in the Muscatine Journal not less than four (4) nor more than twenty (20) days prior to the date set for the hearing. The notice shall be in the following form:

(NOTICE OF PUBLIC HEARING ATTACHED)

PASSED, APPROVED, AND ADOPTED THIS 2<sup>nd</sup> DAY OF April, 2020

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

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Diana Broderson, Mayor

ATTEST

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Greg Jenkins, Interim City Administrator

**PUBLIC NOTICE**  
**NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON THE**  
**RECONSTRUCTION OF TAXIWAY A PROJECT**

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a Public Hearing to hear objections to the plans, specifications, form of contract, and cost estimate for the proposed Reconstruction of Taxiway A Project. Said hearing will be held via an electronic meeting format or conference call information to be included on the meeting agenda for April 16, 2020, at 7:00 p.m. All interested persons are invited to participate and will be given an opportunity to on the matter.

Greg Jenkins, Interim City Administrator