

Muscatine County Board of Supervisors
Monday, March 16, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer, Sorensen and Saucedo present. Mather was absent. Chairperson Sorensen presiding.

On a motion by Saucedo, second by Sauer, the agenda was approved as presented. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:00 A.M. on the proposed Fiscal Year 20/21 Muscatine County Budget. Henry Marquard, 108 Eagle Watch Road, Muscatine, asked if the County Board was prepared to increase services due to COVID-19. Sorensen responded yes. No one spoke for or against the proposed budget. On a motion by Sauer, second by Saucedo, the public hearing was closed at 9:02 A.M. Roll call vote: Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved Resolution #03-16-20-01 Approving Fiscal Year 20/21 Elected Officials Salaries. Roll call vote: Ayes: All.

RESOLUTION #03-16-20-01
APPROVAL OF ELECTED OFFICIALS FISCAL YEAR 20/21 SALARIES

WHEREAS, the Muscatine County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907; and

WHEREAS, the Muscatine County Compensation Board met on February 27, 2020 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$72,805	4.0%	\$75,717
County Attorney	\$135,737	4.0%	\$141,166
Recorder	\$72,805	4.0%	\$75,717
Sheriff	\$110,200	4.0%	\$114,608
Supervisors	\$28,177*	4.0%	\$29,304
Treasurer	\$72,805	4.0%	\$75,717

* Plus \$2,500 for Board Chair and \$1,500 for Vice-Chair.

THEREFORE, BE IT RESOLVED that the Muscatine County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$75,717	4.0%
County Attorney	\$141,166	7.0%
Recorder	\$75,717	4.0%
Sheriff	\$114,608	4.0%
Supervisors	\$28,177*	4.0%
Treasurer	\$75,717	4.0%

Plus \$2,500 for Board Chair and \$1,500 for Vice-Chair.

APPROVED this 16th day of March, 2020.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson
Muscatine County Board of Supervisors

Saucedo stated he has had multiple requests regarding amending the budget to include funding for Special Olympics and proposed removing \$20,000 from MCSA and transferring it to Special Olympics. Budget Administrator Sherry Seright stated there is an impact to cutting the MCSA Case Manager. Community Services Director Felicia Toppert stated if money to the MCSA Case Manager is cut, case coordination will go down and shelter expenses will go up. Sorensen stated the County must provide housing for someone who becomes homeless short term and the Case Manager was added several years ago to help coordinate cases, so there would be fewer needing to go into the shelter. In response to a question from Sauer, Toppert stated she would take the \$20,000 from DHS. Seright stated the funding would have to come out of Service Area 3 with another option being to take it from Unity Public Health for their new Diabetes Coordinator position. Saucedo stated he is open to cutting it out of DHS. Sorensen suggested \$10,000 from DHS and \$10,000 out of Unity Public Health. On a motion by Sorensen, second by Holliday, the Board approved reducing \$10,000 from Unity Public Health and \$10,000 from DHS and adding \$20,000 of funding to Special Olympics. Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved Resolution #03-16-20-02 Adopting the Fiscal Year 20/21 County Budget as amended. Roll call vote: Ayes: All.

RESOLUTION #03-16-20-02
ADOPTING THE FISCAL YEAR 2020/21 COUNTY BUDGET

WHEREAS, the Muscatine County Board of Supervisors conducted a public hearing on March 16, 2020, where citizens of Muscatine County were invited to comment on the Fiscal Year 2020/21 budget, as duly published according to Section 331.434(2) of the Code of Iowa; and

WHEREAS, the Muscatine County Board of Supervisors appreciates comments from the citizens and encourages all citizens to be informed and participate in county government.

NOW, THEREFORE, IT IS RESOLVED by the Muscatine County Board of Supervisors that the Fiscal Year 2020/21 County budget is adopted as per the Proposed County Budget Summary for Fiscal Year 2020/21.

PASSED and APPROVED this 16th day of March, 2020.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson
Muscatine County Board of Supervisors

A Public Hearing was called to order by Chairperson Sorensen at 9:28 A.M. on proposed amendments to the FY19/20 Muscatine County Budget. Budget Administrator Sherry Seright reviewed the proposed amendments with the Board. No one spoke for or against the proposed budget amendments. On a motion by Saucedo, second by Sauer, the public hearing was closed at 9:29 A.M. Roll call vote: Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved Resolution #03-16-20-03 Amending the Fiscal Year 19/20 Budget. Roll call vote: Ayes: All.

**RESOLUTION #03-16-20-03
AMENDING THE FISCAL YEAR 2019/20 BUDGET**

WHEREAS, the Board of Supervisors has held a Public Hearing pursuant to Chapter 331, Code of Iowa, to amend the Fiscal Year 2019/20 County Budget; and

WHEREAS, the explanation is increased expenditures and revenues during the current fiscal year; and

WHEREAS, after consideration of all comments at said hearing, the Board of Supervisors has determined that it will be necessary to amend the Fiscal Year 2019/20 budget; and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2020;

THEREFORE, BE IT HEREBY RESOLVED that the following service area expenditures and revenues of the Fiscal Year 2019/20 County Budget be amended:

PUBLIC SAFETY & LEGAL SERVICES expenditures increased by	\$518,067
PHYSICAL HLTH & SOCIAL SERVICES expenditures increased by	\$120,711
MENTAL HEALTH expenditures increased by	\$0
COUNTY ENVIRONMENT expenditures increased by	\$39,875
ROADS & TRANSPORTATION expenditures increased by	\$885,000
GOV'T SERVICES TO RESIDENTS expenditures increased by	\$0
ADMINISTRATION expenditures increased by	\$42,500

NONPROGRAM expenditures increased by	\$0
CAPITAL PROJECTS expenditures increased by	\$2,725,549
DEBT SERVICE expenditures increased by	<u>\$0</u>
	\$4,331,702

INTERGOVERNMENTAL revenues increased by	\$1,033,575
CHARGES FOR SERVICES revenues increased by	\$0
LICENSES & PERMITS revenues increased by	\$0
USE OF MONEY & PROPERTY revenues increased by	\$150,000
MISCELLANEOUS revenues increased by	\$47,000
PROCEEDS OF FIXED ASSET SALES increased by	\$0
LONG TERM DEBT PROCEEDS increased by	<u>\$45,758</u>
	\$1,229,333

PASSED AND APPROVED this 16th day of March, 2020.

ATTEST:

/s/Leslie A. Soule

Muscatine County Auditor

/s/Jeff Sorensen, Chairperson

Muscatine County Board of Supervisors

On a motion by Sauer, second by Saucedo, the Board approved Resolution #03-16-20-04 FY19/20 Budget Appropriations. Roll call vote: Ayes: All.

**RESOLUTION #03-16-20-04
FY 2019/20 BUDGET APPROPRIATIONS**

WHEREAS, a public hearing has been held pursuant to Section 331.434(6), Code of Iowa, regarding proposed increases in expenditure amounts for Fiscal Year 2019/20: and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2020: and

WHEREAS, all comments from the public have been heard;

THEREFORE, BE IT RESOLVED that the following amounts be appropriated as follows:

01	Board/Administration	0
02	Auditor	0
03	Treasurer	0
04	Attorney	11,000
05	Sheriff	83,897
06	Jail	285,270
07	Recorder	0
20	Engineer	885,000
22	Conservation Board	8,000

24	DHS	0
25	Community Services	110,711
28	Medical Examiner	87,900
30	Court Services	50,000
31	Board of Health	10,000
51	General Services	42,500
52	Information Services	0
53	Zoning	0
60	Mental Health Administration	0
99	Nondepartmental	2,757,424
00	Nonprogram	0
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		\$4,331,702

It is further resolved that all appropriations made pursuant to this RESOLUTION lapse at the close of business on June 30, 2020.

Passed and approved this 16th day of March, 2020.

ATTEST:

/s/Leslie A. Soule

Muscatine County Auditor

/s/Jeff Sorensen, Chairperson

Muscatine County Board of Supervisors

A Public Hearing was called to order by Chairperson Sorensen at 9:33 A.M. for the purpose of instituting proceedings and taking action to enter into a loan agreement in a principal amount not to exceed \$750,000 for the purpose of financing an expansion of the booking area at the Muscatine County Jail. No one spoke against the loan agreement. On a motion by Saucedo, second by Sauer, the public hearing was closed at 9:34 A.M. Roll call vote: Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:34 A.M. for the purpose of instituting proceedings and taking action to enter into a loan agreement in a principal amount not to exceed \$600,000 for the purpose of financing insulation of the exterior walls at the Muscatine County Jail. No one spoke against the loan agreement. On a motion by Saucedo, second by Sauer, the public hearing was closed at 9:34 A.M. Roll call vote: Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:34 A.M. for the purpose of instituting proceedings and taking action to enter into a loan agreement in a principal amount not to exceed \$200,000 for the purpose of financing replacement of the hot water system at the Muscatine County Jail. No one spoke against the loan agreement. On a motion by Saucedo, second by Sauer, the public hearing was closed at 9:35 A.M. Roll call vote: Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:35 A.M. for the purpose of instituting proceedings and taking action to enter into a loan agreement in a principal amount not to exceed \$450,000 for the purpose of financing roof replacement of the Muscatine County Attorney Building and update the façade of the Muscatine County Administration and County

Attorney Buildings. No one spoke against the loan agreement. On a motion by Saucedo, second by Sauer, the public hearing was closed at 9:35 A.M. Roll call vote: Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved Resolution #03-16-20-05 Expressing Intent to Enter Into a Loan Agreement and Providing for the Levy of Taxes. Roll call vote: Ayes: All.

RESOLUTION #03-16-20-05
EXPRESSING INTENT TO ENTER INTO LOAN AGREEMENTS AND PROVIDING
FOR THE LEVY OF TAXES

WHEREAS, Sections 331.402 and 331.441 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of financing improvements and repairs to County buildings; and

WHEREAS, the Board of Supervisors (the “Board”) of Muscatine County, Iowa (the “County”), has proposed to enter into a loan agreement in a principal amount not to exceed \$750,000, for the purpose of expanding the booking area in the County Jail (the “Jail Booking Area Loan Agreement”), and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board has also proposed to enter into a loan agreement in a principal amount not to exceed \$600,000, for the purpose of insulating the exterior walls of the County Jail (the “Jail Insulation Loan Agreement”), and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board has also proposed to enter into a loan agreement in a principal amount not to exceed \$200,000, for the purpose of updating and replacing the hot water system in the County Jail (the “Jail Hot Water System Loan Agreement”), and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board has also proposed to enter into a loan agreement in a principal amount not to exceed \$450,000, for the purpose of replacing the roof on the County Attorney building and updating the façade of the County Attorney Building and the Administration Building (the “County Attorney and Administration Buildings Loan Agreement”), and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board intends to issue a General Obligation County Building Improvements Note in a principal amount not to exceed \$2,000,000 (the “Note”) in the future in evidence of the obligation of the County under the loan agreements; and

WHEREAS, the Board has been advised that, because principal and interest will come due on the Note before June 30, 2021, it is necessary for the Board to make provision for the levy of a debt service property tax to be collected in the fiscal year that will begin July 1, 2020 for the payment of such principal and interest;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Muscatine County, Iowa, as follows:

- Section 1. The Board hereby expresses its intent to enter into the Jail Booking Area Loan Agreement, the Jail Insulation Loan Agreement, the Jail Hot Water System Loan Agreement and the County Attorney and Administration Buildings Loan Agreement in the future and declares that this action complies with the provisions of Sections 331.402 and 331.441 of the Code of Iowa.
- Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Note, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2020, sufficient to produce the amount of \$260,000.
- Section 3. A certified copy of this resolution shall be filed with the County Auditor, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Note.
- Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 16th day of March, 2020.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson
Muscatine County Board of Supervisors

Discussion was held with County Engineer Keith White and Conservation Director Curt Weiss regarding issues related to maintenance of trails in rural Muscatine County. Sorensen stated there is a trail through the City of Muscatine down to Deep Lakes Park that was put in by a grant and asked who is responsible for the maintenance of the trails. Weiss stated the Conservation Board took general daily maintenance of the County portion between Kent Stein Park and Deep Lakes Park as well as within Discovery Park. Weiss stated the City of Muscatine is liable if a trail breaks up because they are the grant holders. White stated the County cannot spend Secondary Road funds for trails per code. White stated the G28 portion that has the large bump is in the County, but the County never accepted that portion of the trail and the City is responsible for maintaining it. Saucedo stated the City knew that trail was not installed well and they had discussion about possibly setting up a maintenance fund for the trails. Saucedo suggested asking the City of Muscatine how they propose maintaining the trails. Weiss stated the trails are being used and a major one in the County will be from Deep Lakes Park down to Louisa County, but that has been put on hold by the Conservation Board. Weiss stated the more trails are added, the more there is to maintain. Sorensen stated he supports the trails, but is concerned about how to maintain them.

Saucedo asked Weiss to gather some maintenance cost information. Weiss stated the biggest cost is not in the general maintenance of the trail, but it gets costly when damage happens.

Discussion was held regarding a proposed letter to the Eastern Iowa Mental Health/Disability Services Region rescinding Muscatine County's withdrawal from the Region. Henry Marquard, 108 Eagle Watch Road, Muscatine, stated the earlier letter was accepted by the Region, so he feels the Region would have to rescind acceptance of the previous letter of withdrawal. Sorensen stated Muscatine County is still part of the Region because the Region has never amended the 28E Agreement. Sorensen stated the budget portion is fairly straight forward, the bigger decision will be what services will be offered with the shortfall in funding. Community Services Director Felicia Toppert stated the Region would be better off with fewer cuts if Muscatine County is accepted back into the Region. Marquard suggested the Board put forward a considerable amount of diplomacy to smooth over the last few months of discussions. On a motion by Sauer, second by Saucedo, the Chairperson was authorized to sign a letter to the Eastern Iowa Mental Health/Disability Services Region rescinding its withdrawal from the Eastern Iowa MH/DS Region, as set forth in a letter dated November 4, 2019. Ayes: All.

The Muscatine County Board of Supervisors met as a Board of Canvassers in order to canvas the West Liberty School Revenue Purpose Statement Special Election Public Measure A held Tuesday, March 3, 2020 for which Muscatine is the control county. The Board of Canvassers certified the following results to be a true and correct abstract of the votes cast in the election with Cedar County votes included: Yes Votes: 72; No Votes: 10; Total Votes: 82. Public Measure A is adopted.

On a motion by Saucedo, second by Sauer, the Board authorized the Chairperson to sign Statement of Election Costs for the March 3, 2020 West Liberty School Revenue Purpose Statement Special Election. Ayes: All.

On a motion by Saucedo, second by Sauer, minutes of the March 9, 2020 regular meeting were approved as written. Ayes: All.

On a motion by Sauer, second by Holliday, the Board acted to document an amendment to the March 9, 2020 minutes to reflect that the Eligibility Support Specialist position, Grade 9 was approved and the current employee was placed at Grade 9, Step 7. Ayes: all.

Correspondence:

Santos reported correspondence regarding a joint city/county meeting over drainage concerns.

Santos, Sorensen, Sauer and Holliday reported emails regarding funding of the Special Olympics.

Holliday reported a call from Elsie Paul regarding utilities located in her ditch and a power line on her property.

Committee Reports:

Holliday attended a Muscatine County Safety Committee meeting March 4th.

Sauer attended performance reviews for MAGIC March 9th.

Sorensen attended a Regional Workforce Board meeting March 11th.
Saucedo attended WeLead meetings on March 11th and March 13th.

County Auditor Leslie Soule showed the Board two retractable banners commemorating the 100th Anniversary of the Women's Right to Vote which were given to the County by the Iowa Secretary of State. Soule stated the banners are easily transported and available for groups to display at events such as voter registration drives, temporary display at libraries, etc. Interested groups may contact the Auditor's Office to request use of the banners. Soule stated the banners will be placed in the Administration Building front windows after the meeting for citizens to view from the sidewalk.

Planning and Zoning Administrator Eric Furnas stated he attended another meeting of a group of landowners on the high voltage transmission lines and he believes things are getting worked out. Furnas stated Muscatine Power and Water has worked very hard to address the concerns of the property owners.

Furnas stated two bills passed the legislature regarding zoning issues and have been forwarded to the Governor. Furnas stated Iowa Zoning Officials have worked hard to slow it down in the Governor's Office.

The meeting was adjourned at 10:20 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors