



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

City Transit
263-8152

MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: All Contractors and Utility Companies

CC: Mayor and City Council Members

FROM: Brian Stineman, Director of Public Works

DATE: January 13, 2020

RE: Updated Guidelines for Repairs in City Streets and Saw Cutting For Removal

Effective March 1, 2020, the City of Muscatine will require all saw cuts for pavement removal in city streets to be cut to the full depth of the existing pavement. This is being done to ensure that breakout of concrete under existing slabs is kept to a minimum. Contractors may request the City Roadway Maintenance Division to make these cuts if they are unable to perform the work themselves or are unable to hire the work from another contractor.

Saw cutting by the Roadway Maintenance Division must be scheduled at least three (3) days in advance of the work. The city will bill the contractor requesting the work an amount equal to the cost of the city to perform this service. The fee will consist of a \$200 base cost which covers the cost of two Roadway Maintenance workers to load and mobilize the full-depth saw to the location. This fee is a minimum and will be charged regardless of the requested location. In addition, there will be a charge of \$20 per linear foot sawed. This covers the cost of the personnel and equipment required to do the cutting. This fee may be reviewed on a yearly basis and adjusted to meet cost increases as necessary. Advance notice will be given before any changes in cost are made.

Please see the updated *City Guidelines for Repairs in Streets*, which has been attached to this memo.