

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

PARADE APPLICATION

FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

LICENSE #

WALLET#

STICKER#

RECEIPT#

ISSUED

EXPIRES

1. Name and address of applicant and sponsoring organization, if any:
Greater Muscatine Chamber of Commerce + Industry
100 W. Second St. Muscatine, IA 52761
2. Type of event that is planned:
Fourth of July Parades:
1) Kid's Parade 9-9:30 AM
2) Community Parade 5-6 PM
3. Proposed location:
1) Kid's parade - 2nd St. Begin @ Pearl Plaza end @ new library.
2) Start @ Iowa Field to 2nd St to Walnut to 5th St.
4. Dates: July 4, 2020 Time: 9-9:30 AM 5-6 PM
Expected length of use: Kids 60 min; Community 3 hrs (includes staging)
5. Expected size of group: Kids 300+; Community 10,000+
6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location:
1) Kids Parade: Betty Collins 563-263-3065
2) Community parade: Alicia Bull 563-263-8895
7. Names and addresses of any persons to be featured as entertainers or speakers:
TBD; however usually includes: Marching bands,
local dance groups; KWPC & local Access Ch 9.
8. List of mechanical or electronic equipment to be used:
AV equip associated w/ local Access Ch 9
to be used @ 304 Iowa Ave balcony
9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriage and golf carts: TBD; typically 80-100 entries.
Including cars, trucks, fire, police vehicles, side by sides,
tractors, trailers/hayracks, etc.

10. Number and types of animals to be used: TBD: horses / dogs

11. A description of any sound amplification to be used: Some entries may be playing music from vehicles, etc.

12. Proposed monitoring of the group and or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI will have 10-15 block captains (volunteers) to assist with parade line up, flow + order during start of parade. Proper scoopers to follow horses. Baseball team will pick up trash following parade.

13. All plans for the provision of security: GMCCI would like assistance from City of Muscatine, Police Dept for parade security, safety. Public works provides barricades cones as needed.

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of what ever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Alicia Bull

Authorized Representative

2/11/20

Date

Parade Requirements:

1. Attach sketch of parade route #1 or parade route #2 to be followed.
2. Submit \$30.00 permit fee with application. (Non-profit organizations exempt).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability - \$500,000 Bodily Injury & \$50,000 Property Damage
or \$500,000 Combined Single Limit.

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒ YES ☐ NO

[Signature] 2-28-20
Parks & Recreation Date

Comments:

Approval subject to
attendance at pre-event
meeting.

☒ YES ☐ NO

[Signature] 2-14-20
Building & Zoning Date

☒ YES ☐ NO

[Signature] 2/12/20
Public Works Date

Pre-event mts. please

☒ YES ☐ NO

[Signature] 2/12/2020
Police Chief Date

☒ YES ☐ NO

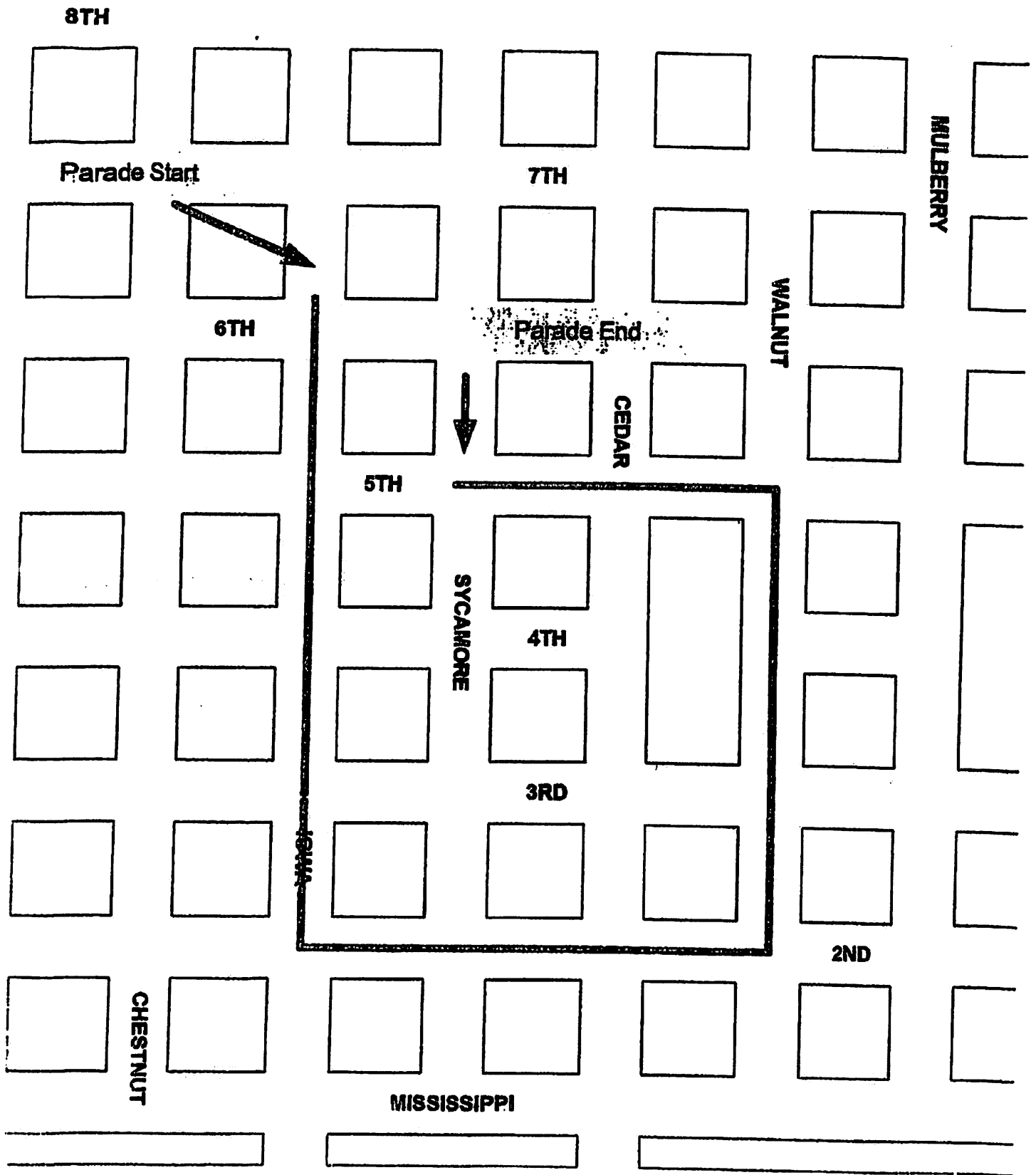
[Signature] 2/28/2020
Fire Chief Date

FINAL APPROVAL:

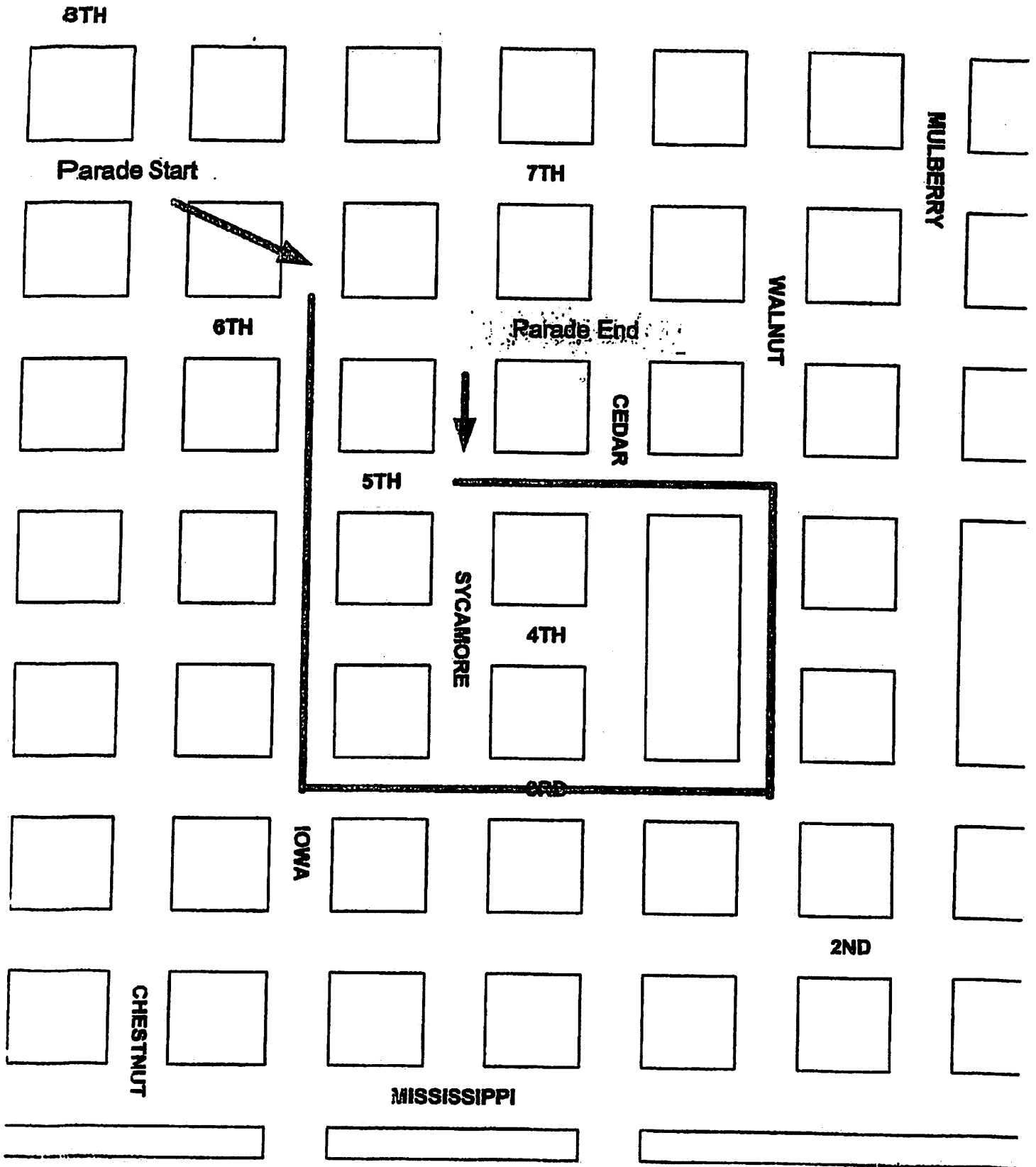
☐ YES ☐ NO

City Administrator Date

Parade Route #1



Parade Route #2





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME:	
	PHONE (A/C No. Ext): 630-595-5300	FAX (A/C No): 630-694-4401
INSURED Greater Muscatine Chamber of Commerce & Industry 100 West Second Street Muscatine IA 52761	INSURER(S) AFFORDING COVERAGE	
	INSURER A: West Bend Mutual Insurance Company	
	INSURER B: Hartford Casualty Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

License#: BR-724491
GREAMUS-04**COVERAGES**

CERTIFICATE NUMBER: 176896136

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:		1705466	12/1/2019	12/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		1705466	12/1/2019	12/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$		1705466	12/1/2019	12/1/2020	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	83WECAE0EN9	1/1/2020	1/1/2021	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
4th of July Parade

CERTIFICATE HOLDER**CANCELLATION**City of Muscatine
Finance Department
215 Sycamore Street
Muscatine IA 52761

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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