

License # _____
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Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Cindy Carver for Senior Resources
Address: 1808 Mulberry
Telephone Number: 563-260-6061 (Cindy)
E-mail Address: cindyc@machlink.com

2. Type of event that is planned:

Annual Picnic / cookout
(community event)

3. Proposed location:

Block in front of City Hall (includes street & lawn area) 3rd Street

4. Date(s)/Time(s): June 6, 2020 7 am - 2 pm
5. Expected length of use: same as hours above
6. Expected size of group: 100 to 300 over the course of the time period
7. Names of any person or persons in charge of the proposed use at the specified location:

Cindy Carver
Pete Degabrielle
Megan

Address(es): 1808 Mulberry
Telephone Number(s): 563-263-7292 (Pete)
E-mail Address(es): _____

8. Names and addresses of any persons to be featured as entertainers or speakers:

TBD - musical groups are currently being contacted

9. List mechanical or electronic equipment to be used:

P.A. System

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

None

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

See 9

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Senior Resources Board members + staff

14. All plans for the provision of security:

Board members + staff

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

Tickets for participants to have food

17. Is water connection requested: Yes _____ No X if available it would be appreciated

18. Is electricity requested: Yes X No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X

If yes, please attach.

If no, please explain:

The street, sidewalk or lawn in front of the City Hall includes all of the 200 block from Cedar Street to Sycamore Street

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Charles Caw

Authorized Representative

2-6-2020

Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval


☒ YES ☐ NO


Parks & Recreation
2-28-20
Date


Comments:

Approval subject to
attendance pre-event
meeting.


☒ YES ☐ NO


Community Development
2-2-20
Date


☒ YES ☐ NO


Public Works
2/12/20
Date

☒ YES ☐ NO


Police Chief
2/12/2020
Date

☒ YES ☐ NO


Fire Chief
2/13/20
Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator
Date